



THE TOWN OF KENNETH CITY, FLORIDA

Council Meeting Minutes
February 9, 2022

A. Call to Order

B. Invocation and Pledge of Allegiance

C. Roll Call

Present were Councilmember Noble, Councilmember Cummings, Councilmember Roberts, Vice Mayor Zemaitis, Mayor Howell, Town Manager Cavalli, Attorney Mora and Town Clerk Ana Cabezas.

D. Consent Agenda

January Meeting Minutes
01/12/2022 Council Meeting

Motion to approve consent agenda made by Councilmember Noble.
Second was offered by Vice Mayor Zemaitis.
All in favor
Motion to approve consent agenda passed

E. Police Chief Presentation of Awards

- Interim Chief Michael Vieno presented Officer Thomas Howsare a *Meritorious Service Award*. Chief Vieno then described a recent incident where Ofc Howsare responded to a call that involved a female deputy from the sheriff's office that was being physically attacked. Ofc Howsare intervened, which led to the arrest of the assailant.

F. Public Comment

Michael Wimmers, 6038 44th Ave N

Mr. Wimmers asked for clarification regarding Code Enforcement. He expressed confusion and concern stating that he has never seen the Town's code enforced. The Mayor and the Town Manager each responded to Mr. Wimmers concerns and provided clarification regarding the job the code enforcement officer has been given and steps he can take if he feels he isn't being heard.

Ken Nielsen, 5921 46th Ave N

Commented on discussions that were had during Chapter 54 Workshops last December.

Karin Bach, 6435 43rd Ave N

Commented on people parking on their lawns, trash in front of houses, dump-trucks and RVs. She stated that she didn't see enforcement of town's codes which prohibited such. Mayor Howell advised her to discuss her concerns with the Town Manager and Code Enforcement Officer.

Mayor Howell closed public comment.

G. Action Agenda

1. Duke Energy ROW. Ordinance No. 2021 656 *SECOND READING*
Atty Mora introduced ordinance No. 2021-656 which grants Duke Energy an electric utility *right of way* utilization franchise in the Town of Kenneth City.

Mayor Howell asked if there was public comment.
No comments were made.

Motion to approve Resolution 2022-01 made by Councilmember Noble.
Second was offered by Vice Mayor Zemaitis.

All were in favor
Motion passed.

2. Accela Technology Upgrades
Manager Cavalli shared a presentation on Accela Technology. The Manager stated that this software platform will provide services to Town residents and customers in a 24-hour environment that will also enable to Town to accept payments using credit and debit cards. This platform will also act as the backbone to many of the Town's functions going forward. The Manager asked that the council approve the \$60,000 expenditure for this service. The Manager explained that \$50k of this expense was already approved in the budget and that the remaining \$10k will be drawn from unexpended funds in the Capital Improvement Project Fund for street signage.

Mayor Howell asked the Manager a few questions. Councilmember Noble shared a few considerations. Councilmember Cummings asked for clarification on capabilities of the software. Vice Mayor Zemaitis shared that she "I absolutely support this" and confirmed how challenging the current system is given the limited building department hours and current inability to accept credit or debit payments.

Motion to approve \$60,000 expenditure offered by Councilmember Noble
A second was offered by Councilmember Zemaitis

Mayor opened the floor to public comment

Paul Ashe, 6412 44th Ave North

Mr. Ashe asked for clarification regarding the technical issues residents might encounter with the Software. Manager Cavalli explained that the software support would be available 24 hours a day, 7 days a week. Mr. Ashe asked if the to-date violation notices would be rolled-over into the new database. Manager Cavalli explained that the service would not include migration of data however, since we have approximately one-and-a-half months' worth of code enforcement data, it would not be cumbersome to enter it manually into this new system.

A roll call vote was taken

Councilmember Noble: Yes

Councilmember Cummings: Yes

Councilmember Roberts: Yes

Vice Mayor Zemaitis: Yes

Mayor Howell: Yes

All in favor

Motion was approved

H. Department Reports

Public Works

- Manager Cavalli provided updates for DPW. He reports that automatic closures will be added to the gates at the playground, splashpad and dog park
- Lights will soon be installed at the VFW monument. Landscaping is next step and Florida Native flowers and shrubs are being considered.
- Public Works department has completed a lot of equipment repairs.
- They are currently also preparing for March 5th event.

Public Safety

- Chief Vieno shared the January traffic statistics (education, citations and warnings).
- Working on finalizing March 5th, Spring Festival event.
- Working on calendar for the remainder of 2022 Town Events (movies in the park, 4th of July etc).
- Chief Vieno reviewed Fire Department statistics for January.

Councilmember Noble asked for updates regarding vehicles being burglarized. Chief Vieno explained they have been asking people to lock their vehicle doors as the majority of the burglaries have been of unlocked/unsecured vehicles.

I. Officer Reports

Town Clerk

Clerk Cabezas shared that she has scheduled a training and orientation for the Town's Board of Adjustments and Planning and Zoning Board to occur next Wednesday, 2/16th at 6:30pm. The Town Attorney will be providing the Board Members an overview of Florida Government in the Sunshine laws. The Clerk also shared that the Florida Commission on Ethics is transitioning to electronic filing for Form 1. Every Board member has been provided with a town email address.

Town Manager

Manager Cavalli spoke briefly regarding the Town's new *Brush Pick up* policy on how the fee structure was developed.

Manager Cavalli gave updates on talks with *Forward Pinellas* and some future projects. He shared updates on the Town's relationship with *Keeping Pinellas Beautiful* as well as updates on other community partnerships and networking opportunities.

Financial reports: Manager Cavalli went over the most recent financial report created by the Town's accountant. He shared that the Town is currently at about 23% of the budgeted expenditures. He reported that we are substantially under budget in most departments. He shared that he is interested in exploring better options for Town investments and will report back to the Council on that at a later date.

Attorney

Randy Mora clarified for the council that the meeting next week is for Board members, specifically. Council members are not required to attend.

Attorney Mora shared that he has been working with the Town Manager to navigate the Solid Waste contract developments as well as the live RFP for a Special Magistrate to help the Town enforce Code Ordinances.

Code-Enforcement

Dave Wysong, Code Enforcement Officer provided updates to the Town on what he has been doing. He provided January statistics.

Mayor Howell asked how residents are receiving him. Wysong reported that most of the residents are receptive and understanding. Manager Cavalli reported that he has joined Mr. Wysong on a few drives around Town and that he is amazed by his great rapport with residents and his effectiveness thus far.

J. Mayor/Council Comments

Councilmember Noble spoke about a new website that will serve the entire county called “One Pinellas” and she shared updates on future transportation developments.

Mayor Howell closed the meeting asking that residents come to the Town Administration whenever they have any concerns or questions. He said that the new Town Manager “is doing a good job and he has a good team.”

K. Adjournment

Motion to adjourn the meeting was made by Councilmember Cummings

Second was made by Councilmember Roberts

All in favor

Meeting was adjourned at 7:43pm

Note: This meeting and all City Council Meetings, Special Workshops, Hearings and Committee Meetings are posted in advance on the Town’s letterboards as well as the Town’s website, newsletters and Facebook pages.