



Council Budget Workshop Minutes, August 26, 2020

Call to Order at 6:30 p.m.

Roll Call

Councilmember Noble
Council member Zemaitis
Mayor Dudley
Council member Hautt
Vice Mayor Howell
Manager Campbell
Attorney Daigneault

Discussion of Proposed FY 2020/21 Budget

Beautification Fund

Façade Grant

Councilmember Zemaitis asked if we offer any kind of marketing to our merchants to let them know about the grant. How much was used last year out of the grant?

Manager Campbell stated it is word of mouth. The Town reaches out to merchants about certain ways, they could improve their business facade. The Town would like to see more businesses take advantages of this grant.

Community Garden

A discussion occurred amongst Council, as to need the location of the Garden.

Manager Campbell stated it is where ever the Council would like to see it. He could provide tours of 3 or 4 Community Gardens in the area, or take pictures and provide these pictures to Council. This will be brought back to Council in a workshop in the future.

There was consensus by Council to leave the \$75,000 in the budget.

Councilmember Noble asked about the status of the street light banners, lake signs removal of the 46th Ave decorative street lights from the budget and Schleck Park.

Manager Campbell explained the status of the projects. The decorative street lights are still being researched with the County, they maybe obtrusive to the residents. The Town is waiting for feedback from the State and County, as to accent lighting being acceptable in that area.

Manager Campbell would like to put \$45,000 back in the budget for possible lighting.

There was a consensus from Council to add the money back into the budget.

Manager Campbell stated a masterplan was started last year for Schleck Park. We need to follow up with the architect.

A workshop would be held to elicit feedback from Council and the Community on what they might like to see within the park.

Public Works

Capital Equipment

Councilmember Zemaitis questioned what this was for.

Manager Campbell explained it was for a second mezzanine and a telehandler and advised it was in the Detail of Expenses.

Street Signs

Councilmember Noble questioned the project plan and what's been done for the street signs. Manager Campbell stated the plan was to replace and upgrade all existing street signs on roads that had been resurfaced. We put our street resurfacing plan on hold pending the outcome of the stormwater master plan that is currently underway and scheduled to be complete the next year. Street signs and resurfacing roadways are all related to Transportation Engineering. We are focusing on the Stop signs. Manager Campbell stated as far as staffing and priorities go, an outside vendor would be best. Signs are being done as needed. We would investigate piggybacking on another contract. Manager Campbell wanted to know if everyone is comfortable spreading it over a two-year period. A bid package would have to be put together. We are working off a plan done by an intern.

Consensus from Council to move \$270,000, to put this project out to bid.

Stormwater Master Plan

Councilmember Noble wanted to know the time lines.

Manager Campbell stated this is the front runner for the rate study, which will enable a public hearing and a vote on collecting a stormwater impact fee for additional revenue.

The detail of expenses explains when the project will be done.

The goal is to have a lot of projects on the capital improvement plan. It is a guide.

Police Department Capital

The amount is not changing, but the narrative is changing in the detail of expense.

Fire Department Façade Grant

Councilmember Noble wanted to know the status of this.

Manager Campbell stated this project is underway and should be completed this year.

There was a discussion between Manager Campbell and Councilmember Noble, about many of the master plans.

Mayor Dudley, Vice-Mayor Howell and Councilmember Hauft were encouraging Councilmember Noble to meet independently with Manager Campbell for her questions and concentrate on approving the budget.

Attorney Daignault stated we are very off track of budget workshop. It is clear that there needs to be a lengthy discussion between Councilmember Noble and Manager Campbell. He would advise Council at this point to move back to the budget workshop portion.

Councilmember Noble questioned the money for the Public Works generator.
Manager Campbell stated the projects are in progress.

Councilmember Noble would like her documents three business days ahead of the meeting.

Councilmember Zemaitis, agrees with the recreational reimbursement be put back in the budget.

Comments

Council Zemaitis questioned the status of Kmart.

Manager Campbell stated the pandemic has stalled the project.

Mayor Dudley asked Attorney Daignault about any virtual plans for the (IEMO) Institute for Elected Municipal Officials.

Attorney Daignault stated there are no virtual plans, but it could be coming back in the first quarter of next year.

Mayor Dudley stated this is an excellent course to take for new elected officials.
Also, Suncoast League of Cities is a great place to go and network.

Manager Campbell wanted to thank everyone for their comments.

Adjournment

Motion: Vice-Mayor Howell

Second Councilmember Zemaitis

Motion passes unanimously

Meeting adjourned at 7:43 p.m.

Respectively submitted,
Cindy M. Matson, Town Clerk