



**THE TOWN OF KENNETH CITY, FLORIDA
BUDGET WORKSHOP
PUBLIC NOTICE**

The Council of the Town of Kenneth City will meet at Community Hall, located at 4600 58th Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

6:30 P.M.

September 1, 2021

Community Hall

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Roll Call
- D. Public Comment – *formerly called Open Forum* (limited to 3 minutes)

Please state your name and address for the record. Public participation is encouraged. If you are addressing the Council, step to the podium and state your name and address for the record.

Public comments can also be submitted by email to the Town Clerk at Town57@kennethcityfl.org, written comments must be received by 4pm on the day of the meeting, and will be read aloud during the meeting. Please limit your comments to 400 words as the comments are limited to three minutes.

- E. Discussion of FY22 Draft Budget
- F. Mayor/Council/Attorney/Manager Comments
- G. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. www.kennethcityfl.org



TOWN OF KENNETH CITY

Fiscal Year 2021 – 2022

Operating and Capital Budget

BUDGET DRAFT FOR COUNCIL REVIEW



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BUDGET MESSAGE



BUDGET DRAFT FOR COUNCIL REVIEW



TOWN OF KENNETH CITY – BUDGET MESSAGE & POLICIES

A SAFE, FRIENDLY SMALL TOWN

6000 54th Avenue N., Kenneth City, FL 33709
Phone: (727) 498-4898 | Fax: (727) 498-8841
town57@kennethcityfl.org | www.kennethcityfl.org

October 1, 2021

Mayor, Council Members, and Citizens:

In accordance with our Town Charter, a proposed budget for Fiscal Year 2021-2022 has been prepared for the period October 1, 2021 through September 30, 2022. Along with other municipalities and communities, our Town continues to experience ongoing impacts from the COVID-19 pandemic and considers the possibility of lasting effects. The Town’s budget has been prepared by utilizing a conservative approach in forecasting revenue, streamlining expenditures, and focusing on maintaining existing service levels.

A budget is a financial and operating plan for the period called a “fiscal year” and the annual development of a budget by each municipality is mandated by Florida Statutes. The Town Council is required to adopt the budget on or before September 30th each year for the upcoming fiscal year. The Town Charter requires that a draft of the budget be submitted to the Town Council by August 1st of each year. During the month of August, the Town Council reviews the budget during special workshop sessions. In the month of September, two public hearings are held regarding the proposed property tax (millage) rate and budget for the upcoming fiscal year.

The Town cannot spend money unless the funds are appropriated within the budget. The budget appropriations are the legal approval given by the Town Council to the Town staff to spend money. The budget also contains an estimate of revenues to be received by the Town during the same time period. The budget may be amended by an informal budget transfer requested by department heads and approved by the Town Manager that transfers dollars between line items within a department, or from one department to another. A budget amendment which increases expenditures or if the spending level of a fund is changed, the Town Manager may seek approval of the Town Council.

The enclosed budget has been prepared in accordance with Generally Accepted Accounting Principles (GAAP) which includes utilization of the modified accrual basis of accounting. Therefore, revenues are recognized when they are measurable and available, and expenditures are reported when incurred. Capital assets are budgeted in the fiscal period when purchased and are subsequently reported as fixed assets.

BUDGET DRAFT FOR COUNCIL REVIEW

The Town reports the following governmental funds and has no proprietary funds. The projected expenditures for the General Fund total \$3,183,395, the Beautification Fund of \$62,000 and Capital Projects Fund with \$1,241,130 that equates to an overall budget of \$4,486,525.

- General Fund – The General Fund is the Town’s primary operating fund. It accounts for all economic resources of the government, except those required to be accounted for in another fund.
- Capital Projects Fund – This fund is used to account for the economic resources to be used for the acquisition or construction of major capital facilities and improvement projects.
- Beautification Fund (also known as the “Red Light Camera” Fund) – This is a special revenue fund that is used to report the revenue generated by the use of traffic cameras and the expenses associated therewith as defined by the Town Council. The funds accumulated in this fund are to be used for Town revitalization and beautification.

The Town of Kenneth City’s expenditure categories encompass the following:

- Personnel Services - expenditures relating to personnel and associated costs (e.g., medical insurance, life insurance, pension, social security, workers’ compensation, etc.)
- Operating Expenses - various costs incurred in the operation of a unit of government, including utility charges, office supplies, travel, postage, equipment rental, subscriptions, etc.
- Capital - expenditures for the acquisition of capital equipment, vehicles and machinery. These items have an initial cost that exceeds \$1,000. Capital Improvement Projects (CIP) cost in excess of \$25,000 and have a useful life of at least five years.

This budget is balanced in all funds and presents a comprehensive plan for the Town of Kenneth City’s spending activities for the upcoming fiscal year as Town personnel continually work towards strengthening the Town operations and fostering improved quality of life for our residents, business owners and visitors. Adherence to this budget will enable the continuation of the quality services that residents and the public have come to expect. We appreciate your continued support of the programs and services throughout the Town and thank you for the opportunity to serve the community.

Sincerely,

Peter Cavalli

BUDGET DRAFT FOR COUNCIL REVIEW

TOWN MISSION, VISION & CORE VALUES



BUDGET DRAFT FOR COUNCIL REVIEW



TOWN OF KENNETH CITY – MISSION, VISION & CORE VALUES

MISSION

As the Town of Kenneth City, we focus every day on enriching the lives of our citizens by creating an exceptional environment and providing exemplary services that enable our community to thrive and prosper.

VISION

The Town of Kenneth City is a town that has long been committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. Our town's sense of community is rooted in citizens who respect each other; in racial and socioeconomic diversity; and in pedestrian orientation. We believe our history and setting guide our future.

CORE VALUES

To achieve our mission and vision, we will uphold the following values:

- Citizens are the heart of the Town of Kenneth City, so our government will treat all people fairly, with courtesy and respect.
- Open communication is essential to an engaged citizenry, so town government will seek and provide accurate, timely information and promote public discussion of important issues.
- The Town of Kenneth City must be a safe place to live, work, and raise a family, so the town will work in partnership with the community to prevent crime and protect lives, property, and the public realm.
- The Town of Kenneth City's historic mix of people in all income levels and ages is fundamental to our community, so town government will encourage opportunities, services, and infrastructure that allow people of all means to live and work here.
- Citizens entrust town government with the stewardship of public funds, so government will provide high quality services at a reasonable cost.
- The Town of Kenneth City's economic health is essential to its remaining a sustainable community, so town government will judiciously encourage and guide the location of new business opportunities.

BUDGET DRAFT FOR COUNCIL REVIEW

- Citizens need to move easily throughout the town and county, so government will provide a variety of options, such as sidewalks, bike paths, greenways, connected streets, and transit.
- Citizens must live in a healthy environment, so town government will protect lakes, the Joe's Creek watershed, trees, air quality, and other elements of the town's ecology.
- The physical, social, and intellectual well-being of Kenneth City citizens is fundamental to our community, so town government will provide and encourage enjoyable, safe, and affordable recreational and cultural opportunities.
- The Town of Kenneth City exists in proximity to and is interdependent with other jurisdictions, so we strive for local, regional, state and federal cooperation.

BUDGET CALENDAR



BUDGET DRAFT FOR COUNCIL REVIEW



**TOWN OF KENNETH CITY
BUDGET CALENDAR
2021 - 2022**

| | |
|-------------------------------|---|
| Monday, April 19, 2021 | Departmental budgets distributed |
| Tuesday, June 1, 2021 | Pinellas County Property Appraiser delivers estimate of taxable value to taxing authorities |
| Thursday, July 1, 2021 | Pinellas County Property Appraiser delivers certification of taxable value (DR- 420) to taxing authorities |
| Friday, July 23, 2021 | Draft of budget delivered to Town Council |
| July 28-31, 2021 | Town Manager to hold budget review meetings with individual Council Members |
| Wednesday, August 4, 2021 | Last day for Town Clerk to notify Property Appraiser of proposed millage rate and date, time and place of first public budget hearing (DR-420, DR-420MMP) |
| Wednesday, August 11, 2021 | Workshop - Budget Discussion 6:30 PM Community Hall |
| Monday, August 23, 2021 | TRIM notices mailed by Pinellas County |
| Friday, August 27, 2021 | Budget for first public hearing posted to Town website |
| Wednesday, September 8, 2021 | First Public Hearing on proposed budget, millage rate & capital plan - 6:30 PM Community Hall |
| Sunday, September 19, 2021 | Town to advertise intent to adopt a final millage rate and final budget (within 15 days after first public hearing and 2-5 days before second public hearing) |
| Wednesday, September 22, 2021 | Final Public Hearing on Proposed Budget & Millage Rate (adopt final millage rate and budget) - 6:30 PM Community Hall |
| Friday, September 24, 2021 | Budget from Final Public Hearing posted on Town website |
| Friday, September 24, 2021 | Town Clerk to provide final millage rate Resolution to Property Appraiser and Tax Collector (within 3 days of adoption) |
| Friday, October 1, 2021 | Effective date of Fiscal Year 2021 - 2022 budget |
| Monday, October 4, 2021 | Property Appraiser delivers DR-422, Final Taxable Value Certification, to taxing authorities |
| Thursday, October 7, 2021 | Town Clerk to return completed DR-422 to Pinellas County Property Appraiser and a copy to the State of Florida |
| Monday, October 11, 2021 | Submit completed TRIM Compliance Package to the State of Florida (within 30 days of final public hearing) |
| Friday, October 15, 2021 | Adopted budget posted to City website |

BUDGET DRAFT FOR COUNCIL REVIEW

ORGANIZATIONAL CHART



BUDGET DRAFT FOR COUNCIL REVIEW



ORGANIZATIONAL CHART

The Town of Kenneth City operates under a Council-Manager form of government.

Town Council

Councilmember Bonnie Noble **Councilmember** Barbara Roberts **Mayor** Robert Howell **Vice-Mayor** Megan Zemaitis **Councilmember** Kyle Cummings



Town Attorney
Randy Mora

Peter Cavalli
Town Manager



Building, Permitting, Zoning and Economic Development

- Building Inspection (contract)
- Permitting (contract)
- Planning/Development
- Economic Development
- Zoning Administration
- Codes

Fire (Contract)

- Pinellas Park Service
- Fire Inspections (contract)
- Special Event Life Safety Presence

Chief of Police
Eli Vazquez

- Public Safety
- Community Policing
- Code Enforcement
- Emergency Management

Senior PD Admin. Assistant

Erica Powell

Town Clerk
Vacant

- Finance and Tax
- Budgeting
- Accounting/Billing
- Human Services
- Risk Management

Public Works SuPervisor
Ken Moore

- Public Works
- Grounds Maintenance
- Streets and Drainage
- Building Maintenance
- Parks/Recreation
- Special Events

BUDGET DRAFT FOR COUNCIL REVIEW

EVALUATION OF MILLAGE RATE



BUDGET DRAFT FOR COUNCIL REVIEW



Town of Kenneth City, Florida
Fiscal Year 2021 - 2022 Proposed Millage Rates
Calculations Based on Gross Taxable Value of \$214,793,490

| | FY 21/22 Millage Rates | Change from Prior Year Millage Rate | Total Ad Valorem Generated | Budgeted Amount: 96 percent | Change from Prior Year Budget |
|----------------------|---------------------------|---|----------------------------------|-----------------------------------|-------------------------------------|
| Roll Back Rate | 5.0266 | (0.4108) | 1,079,681 | 1,036,495 | (11,060) |
| Majority Vote Rate | 5.2493 | (0.1881) | 1,127,515 | 1,082,415 | 34,860 |
| Existing Rate | 5.4374 | - | 1,167,918 | 1,121,200 | 73,645 |
| 2/3 Vote Rate | 5.7742 | 0.3368 | 1,240,261 | 1,190,650 | 143,095 |

FY 2021 Budgeted Ad Valorem: 1,047,556

Trend Analysis of Taxable Values:

| Gross Taxable Values | | | |
|----------------------|-------------|---------------|---------------|
| Fiscal Year | Fiscal Year | * Fiscal Year | * Fiscal Year |
| 2018 - 2019 | 2019 - 2020 | 2020 - 2021 | 2021 - 2022 |
| 151,521,641 | 178,752,826 | 198,385,170 | 214,793,491 |

16,408,321 increased taxable dollar value
 8.27% increased percentage of taxable values

* Fiscal Year 2021 - 2022 is based on the preliminary tax roll dated 7/1/2021

BUDGET DRAFT FOR COUNCIL REVIEW

BUDGET SUMMARY



BUDGET DRAFT FOR COUNCIL REVIEW



**TOWN OF KENNETH CITY
BUDGET SUMMARY - ALL FUNDS
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

Revenues by Category

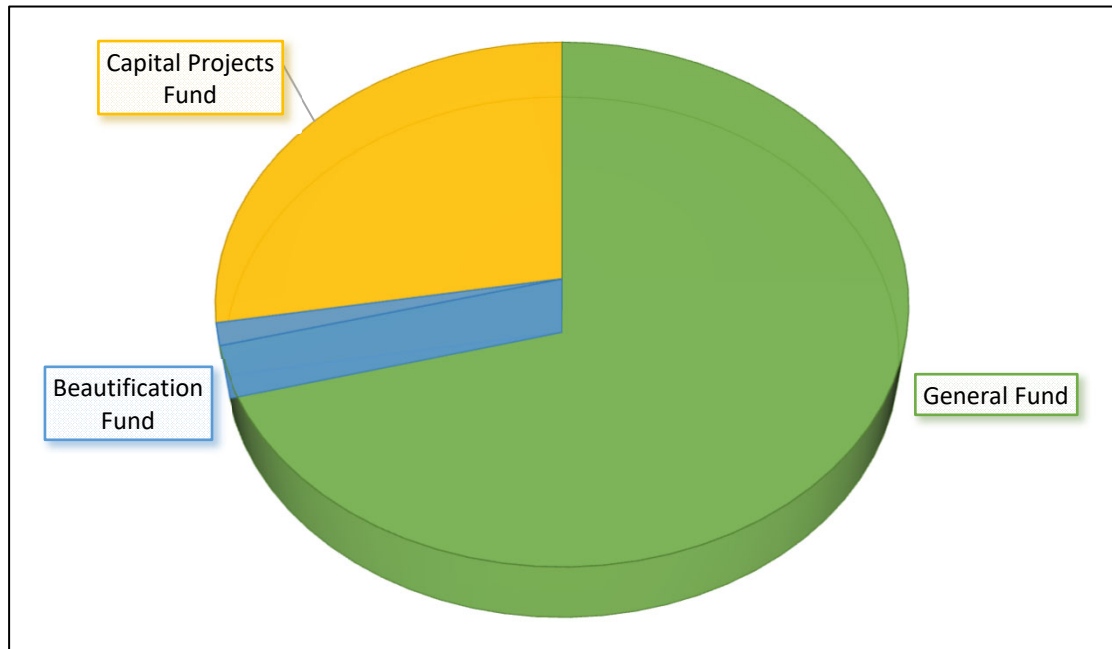
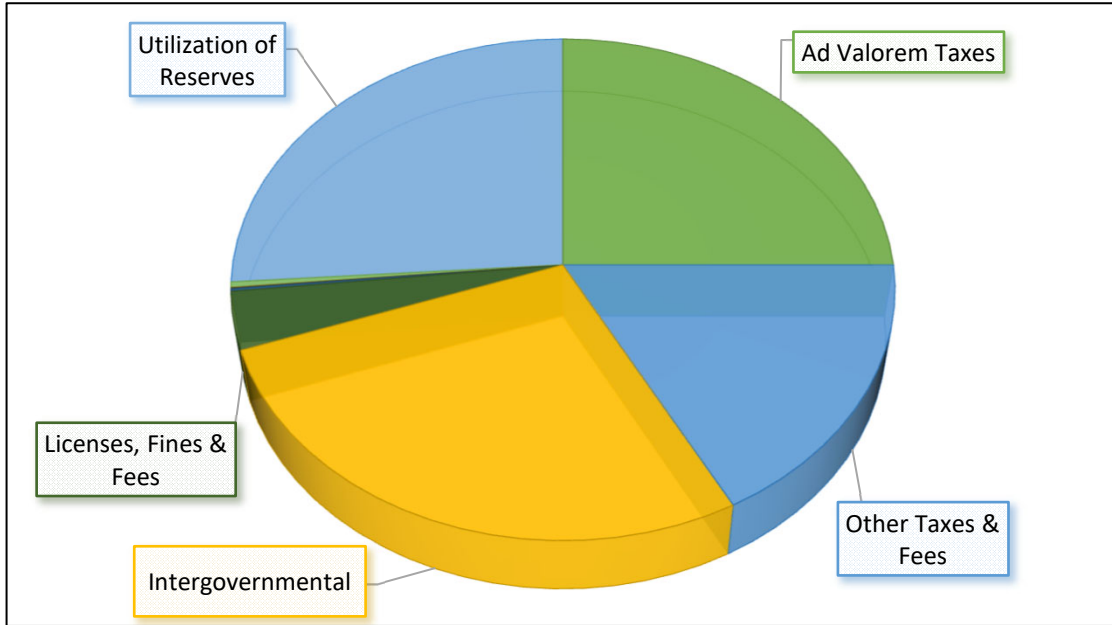
| | General Fund | Beautification Fund | Capital Projects Fund | Total |
|-------------------------|--------------|---------------------|-----------------------|-----------|
| Ad Valorem Taxes | 1,121,550 | - | - | 1,121,550 |
| Other Taxes & Fees | 771,400 | - | - | 771,400 |
| Intergovernmental | 635,925 | - | 593,500 | 1,229,425 |
| Licenses, Fines & Fees | 164,950 | 2,000 | - | 166,950 |
| Interest | 8,000 | - | - | 8,000 |
| Charges for Services | 3,000 | - | - | 3,000 |
| Miscellaneous | 15,840 | - | - | 15,840 |
| Utilization of Reserves | 462,730 | 60,000 | 647,630 | 1,170,360 |
| | 3,183,395 | 62,000 | 1,241,130 | 4,486,525 |

Expenditures by Category

| | | | | |
|----------------|-----------|--------|-----------|-----------|
| Personnel | 2,143,980 | - | - | 2,143,980 |
| Operating | 1,011,615 | - | - | 1,011,615 |
| Capital Outlay | 27,800 | 62,000 | 1,241,130 | 1,330,930 |
| | 3,183,395 | 62,000 | 1,241,130 | 4,486,525 |

BUDGET DRAFT FOR COUNCIL REVIEW

TOWN OF KENNETH CITY
REVENUE BUDGET SUMMARY - ALL FUNDS
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022



BUDGET DRAFT FOR COUNCIL REVIEW

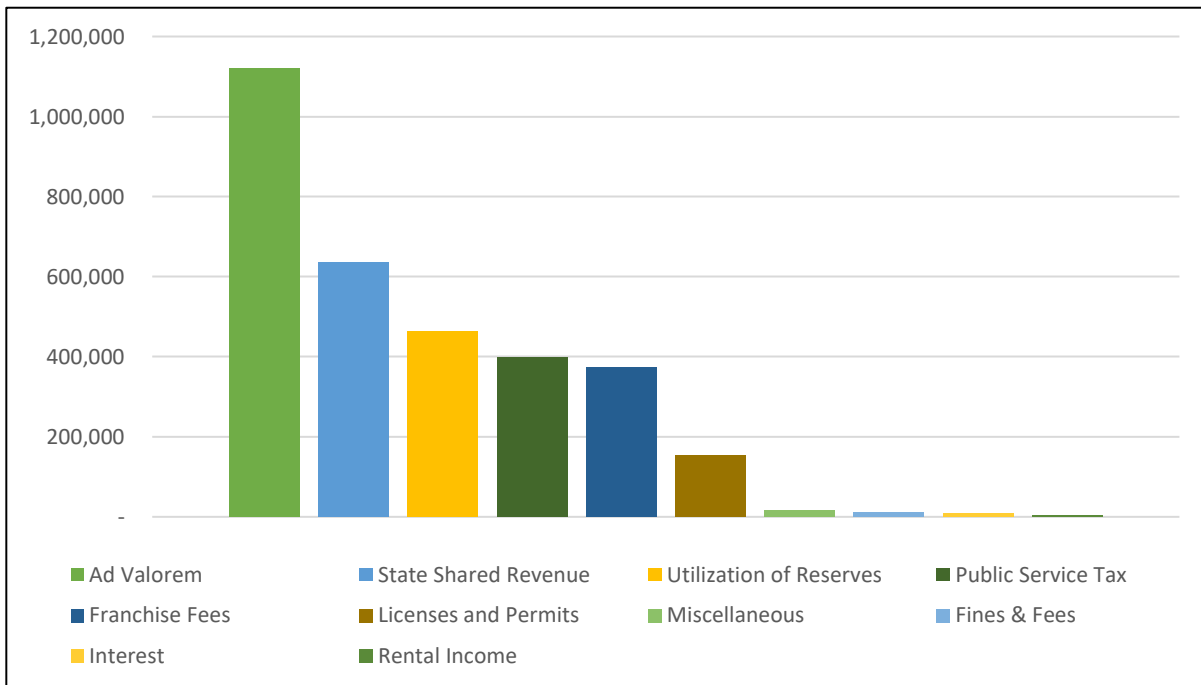
GENERAL FUND



BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
REVENUE OVERVIEW BY TYPE
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| GENERAL FUND REVENUES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|------------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| AD VALOREM | 987,651 | 1,047,556 | 1,121,550 | 7.1% |
| FRANCHISE FEES | 377,560 | 359,700 | 372,400 | 3.5% |
| PUBLIC SERVICE TAX | 460,783 | 384,000 | 399,000 | 3.9% |
| LICENSE AND PERMITS | 154,127 | 146,900 | 153,950 | 4.8% |
| STATE SHARED REVENUES | 613,238 | 555,350 | 635,925 | 14.5% |
| FINES AND FEES | 12,405 | 10,500 | 11,000 | 4.8% |
| INTEREST EARNINGS | 10,654 | 20,000 | 8,000 | -60.0% |
| RENTAL INCOME | 880 | 4,000 | 3,000 | -25.0% |
| MISCELLANEOUS | 19,880 | 15,090 | 15,840 | 5.0% |
| UTILIZATION OF RESERVES | 144,852 | 386,266 | 462,730 | 19.8% |
| TOTAL FUND REVENUES | 2,782,030 | 2,929,362 | 3,183,395 | 8.67% |



BUDGET DRAFT FOR COUNCIL REVIEW

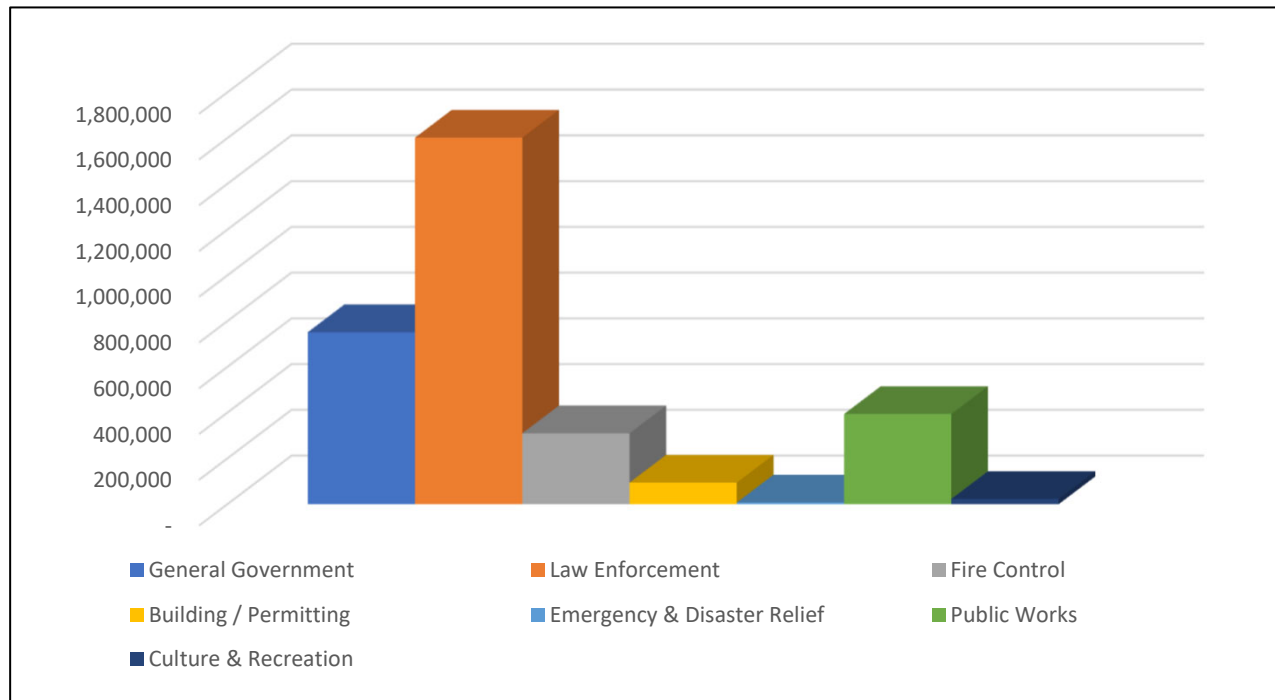
**TOWN OF KENNETH CITY
GENERAL FUND REVENUES
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| ACCOUNT | GENERAL FUND REVENUES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------|---------------------------------------|--------------------|--------------------|--------------------|---------------|
| | AD VALOREM | 987,651 | 1,047,556 | 1,121,550 | 7.1% |
| 001-000.000-311.000 | Ad Valorem | 987,388 | 1,047,206 | 1,121,200 | 7.1% |
| 001-000.000-311.200 | Ad Valorem (Delinquent) | 263 | 350 | 350 | 0.0% |
| | FRANCHISE FEES | 377,560 | 359,700 | 372,400 | 3.5% |
| 001-000.000-313.100 | Electric | 285,266 | 270,000 | 280,000 | 3.7% |
| 001-000.000-313.400 | Gas | 3,630 | 4,700 | 4,400 | -6.4% |
| 001-000.000-313.600 | Communication Service | 88,664 | 85,000 | 88,000 | 3.5% |
| | PUBLIC SERVICE TAX | 460,783 | 384,000 | 399,000 | 3.9% |
| 001-000.000-314.100 | Electric Utility Tax | 376,211 | 306,000 | 318,000 | 3.9% |
| 001-000.000-314.300 | Water Utility Tax | 84,572 | 78,000 | 81,000 | 3.8% |
| | LICENSE AND PERMITS | 154,127 | 146,900 | 153,950 | 4.8% |
| 001-000.000-316.000 | Business Tax Receipts | 75,922 | 70,000 | 75,000 | 7.1% |
| 001-000.000-322.000 | Permits | 76,072 | 70,000 | 76,000 | 8.6% |
| 001-000.000-322.001 | Tech and ENH | 1,783 | 1,500 | 1,550 | 3.3% |
| 001-000.000-322.002 | Transportation Impact Fees | - | 5,000 | 1,000 | -80.0% |
| 001-000.000-329.000 | Other Licenses and Permits | 350 | 400 | 400 | 0.0% |
| | STATE SHARED REVENUES | 613,238 | 555,350 | 635,925 | 14.5% |
| 001-000.000-331.203 | Police Department Grants | 2,585 | 2,000 | 2,975 | 48.8% |
| 001-000.000-334.390 | Recycling Grant | 3,707 | 3,750 | 3,750 | 0.0% |
| 001-000.000-335.120 | State Revenue Sharing | 221,365 | 162,100 | 211,000 | 30.2% |
| 001-000.000-335.150 | Alcoholic Beverage Licenses | 2,428 | 2,500 | 2,500 | 0.0% |
| 001-000.000-335.180 | Half Cent Sales Tax | 318,638 | 325,000 | 352,700 | 8.5% |
| 001-000.000-338.300 | Local Option Gas Tax | 64,515 | 60,000 | 63,000 | 5.0% |
| | FINES AND FEES | 12,405 | 10,500 | 11,000 | 4.8% |
| 001-000.000-341.900 | Off-Duty Detail (PD) | 5,583 | 5,000 | 5,000 | 0.0% |
| 001-000.000-351.100 | Court Fines | 6,822 | 5,500 | 6,000 | 9.1% |
| | INTEREST EARNINGS | 10,654 | 20,000 | 8,000 | -60.0% |
| 001-000.000-361.100 | Interest Earnings | 10,654 | 20,000 | 8,000 | -60.0% |
| | RENTAL INCOME | 880 | 4,000 | 3,000 | -25.0% |
| 001-000.000-362.000 | Hall Rental | 880 | 4,000 | 3,000 | -25.0% |
| | MISCELLANEOUS | 19,880 | 15,090 | 15,840 | 5.0% |
| 001-000.000-369.100 | FDOT Traffic Light Signal Maintenance | 8,529 | 8,340 | 8,890 | 6.6% |
| 001-000.000-369.900 | Miscellaneous Income | 9,363 | 5,000 | 5,000 | 0.0% |
| 001-000.000-369.910 | Brush Pickup | 880 | 750 | 750 | 0.0% |
| 001-000.000-369.920 | PD Donations | 1,108 | 1,000 | 1,200 | 20.0% |
| | UTILIZATION OF RESERVES | 144,852 | 386,266 | 462,730 | 19.8% |
| 001-000.000-389.000 | Use of Prior Years' Fund Balance | 144,852 | 386,266 | 462,730 | 19.8% |
| | TOTAL REVENUES | 2,782,030 | 2,929,362 | 3,183,395 | 8.7% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
EXPENDITURE OVERVIEW BY DEPARTMENT
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| GENERAL FUND EXPENDITURES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | BUDGETED CHANGE (%) |
|----------------------------------|----------------------------|----------------------------|----------------------------|--------------------------------|
| GENERAL GOVERNMENT | 635,385 | 666,075 | 751,805 | 12.9% |
| PUBLIC SAFETY - LAW ENFORCEMENT | 1,422,766 | 1,461,566 | 1,602,115 | 9.6% |
| PUBLIC SAFETY - FIRE CONTROL | 283,175 | 300,871 | 310,000 | 3.0% |
| BUILDING / PERMITTING SERVICES | 84,556 | 96,159 | 94,490 | -1.7% |
| EMERGENCY AND DISASTER RELIEF | 8,722 | 12,500 | 7,500 | -40.0% |
| PUBLIC WORKS | 332,768 | 366,041 | 394,335 | 7.7% |
| CULTURE / RECREATION | 14,658 | 26,150 | 23,150 | -11.5% |
| TOTAL FUND EXPENDITURES | 2,782,030 | 2,929,362 | 3,183,395 | 8.7% |



BUDGET DRAFT FOR COUNCIL REVIEW

GENERAL GOVERNMENT



BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
GENERAL GOVERNMENT EXPENDITURES
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| ACCOUNT | GENERAL GOVERNMENT EXPENDITURES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | BUDGETED CHANGE (%) |
|---------------------------------|--|--------------------|--------------------|--------------------|------------------------|
| PERSONNEL SERVICES | | | | | |
| LEGISLATIVE (COUNCIL) | | 14,775 | 15,550 | 15,550 | 0.0% |
| 001-000.511.911.000 | Council Salaries | 13,742 | 14,400 | 14,400 | 0.0% |
| 001-000.511.921.000 | FICA Taxes | 1,033 | 1,150 | 1,150 | 0.0% |
| EXECUTIVE (MAYOR) | | 6,459 | 6,515 | 6,515 | 0.0% |
| 001-000.512.911.001 | Mayor | 6,000 | 6,000 | 6,000 | 0.0% |
| 001-000.512.921.000 | FICA Taxes | 459 | 515 | 515 | 0.0% |
| ADMINISTRATIVE | | 277,351 | 324,435 | 342,965 | 5.7% |
| 001-000.513-912.100 | Town Manager Salary | 96,628 | 96,100 | 105,000 | 9.3% |
| 001-000.513-912.101 | Town Clerk Salary | 52,833 | 53,055 | 60,000 | 13.1% |
| 001-000.513-912.200 | Administrative Employees | 52,704 | 73,954 | 66,560 | -10.0% |
| 001-000.513-921.000 | FICA Taxes | 15,422 | 17,068 | 17,715 | 3.8% |
| 001-000.513-922.000 | Employee Pension Fund | 25,244 | 26,773 | 27,790 | 3.8% |
| 001-000.513-923.000 | Employee Health Insurance | 25,308 | 44,173 | 44,170 | 0.0% |
| 001-000.513-923.001 | Employee Life and Disability Insurance | 2,526 | 2,512 | 2,530 | 0.7% |
| 001-000.513-923.050 | Dependent Health Insurance | 6,686 | 10,800 | 19,200 | 77.8% |
| FINANCIAL | | 16,700 | 20,000 | 67,200 | 236.0% |
| 001-000.513-912.300 | Accountant | 16,700 | 20,000 | 67,200 | 236.0% |
| OTHER GENERAL GOVERNMENT | | 64,385 | 56,650 | 64,500 | 13.9% |
| 001-000.519.924.000 | Workman's Compensation | 64,385 | 56,650 | 64,500 | 13.9% |
| TOTAL PERSONNEL | | 379,670 | 423,150 | 496,730 | 17.4% |
| OPERATING SERVICES | | | | | |
| LEGAL COUNSEL | | 70,505 | 55,500 | 63,000 | 13.5% |
| 001-000.514-931.100 | Attorney Retainer | 45,903 | 43,500 | 48,000 | 10.3% |
| 001-000.514-931.200 | Extraordinary Legal Fees | 24,602 | 12,000 | 15,000 | 25.0% |
| PLANNING AND ZONING | | 30,048 | 17,500 | 18,000 | 2.9% |
| 001-000.515-913.000 | Planning and Zoning Consulting | 21,355 | 7,000 | 7,500 | 7.1% |
| 001-000.515-913.001 | Comprehensive Planning | - | 1,500 | 1,500 | 0.0% |
| 001-000.515-931.400 | NPDES | 8,693 | 9,000 | 9,000 | 0.0% |
| STAFF ENHANCEMENT | | 7,683 | 9,650 | 8,400 | -13.0% |
| 001-000.519-931.000 | Staff Training | 2,121 | 2,500 | 2,600 | 4.0% |
| 001-000.519-940.000 | Travel and Meetings | 1,873 | 3,500 | 2,100 | -40.0% |
| 001-000.519-948.000 | Advertising (Job Postings) | 387 | 150 | 200 | 33.3% |
| 001-000.519-954.000 | Dues and Subscriptions | 3,302 | 3,500 | 3,500 | 0.0% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
GENERAL GOVERNMENT EXPENDITURES
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| ACCOUNT | GENERAL GOVERNMENT EXPENDITURES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | BUDGETED CHANGE (%) |
|---------------------------------------|---------------------------------------|----------------------------|----------------------------|----------------------------|------------------------|
| | COMMUNICATIONS | 13,826 | 19,400 | 19,750 | 1.8% |
| 001-000.519-941.000 | Communications - Telephone | 6,517 | 6,900 | 7,000 | 1.4% |
| 001-000.519-942.000 | Postage and Freight | 764 | 300 | 550 | 83.3% |
| 001-000.519-946.501 | Website | 6,450 | 11,000 | 11,000 | 0.0% |
| 001-000.519-948.100 | Promotional Activities | 95 | 1,200 | 1,200 | 0.0% |
| | REPAIRS AND MAINTENANCE | 9,435 | 13,925 | 13,600 | -2.3% |
| 001-000.519-946.000 | Repairs and Maintenance - Buildings | 161 | 1,500 | 1,500 | 0.0% |
| 001-000.519-946.100 | Repairs and Maintenance - Vehicles | - | 325 | - | -100.0% |
| 001-000.519-946.200 | Repairs and Maintenance - Equipment | - | 100 | 100 | 0.0% |
| 001-000.519-946.500 | Computer Maintenance | 9,274 | 12,000 | 12,000 | 0.0% |
| | OPERATING EXPENSES | 123,659 | 124,750 | 130,125 | 4.3% |
| 001-000.513-932.100 | Auditor's Fee | 14,500 | 12,500 | 14,500 | 16.0% |
| 001-000.513-932.200 | Engineer's Fee | - | 8,000 | 4,000 | -50.0% |
| 001-000.519-934.000 | Contractual Services | 7,006 | 6,500 | 7,750 | 19.2% |
| 001-000.519-943.100 | Electricity | 9,492 | 7,000 | 8,000 | 14.3% |
| 001-000.519-943.200 | Water and Sewer | 909 | 2,000 | 2,000 | 0.0% |
| 001-000.519-945.000 | Insurance (Fire, Casualty, Liability) | 71,359 | 71,000 | 75,000 | 5.6% |
| 001-000.519-947.000 | Printing | 2,875 | 2,500 | 2,900 | 16.0% |
| 001-000.519-947.100 | Other Printing | 1,454 | 500 | 600 | 20.0% |
| 001-000.519-949.110 | Advertising (Legal) | 7,170 | 3,000 | 3,200 | 6.7% |
| 001-000.519-949.210 | Election Expenses | 3,356 | 6,000 | 6,000 | 0.0% |
| 001-000.519-951.000 | Office Supplies | 3,431 | 2,500 | 2,700 | 8.0% |
| 001-000.519-952.100 | Fuel | 211 | 250 | - | -100.0% |
| 001-000.519-999.000 | Miscellaneous | 378 | 1,000 | 1,000 | 0.0% |
| 001-000.519-999.100 | Off Duty Detail (PD) | 1,518 | 2,000 | 2,475 | 23.8% |
| | UNIFORMS AND GEAR | - | 200 | 200 | 0.0% |
| 001-000.519-952.300 | Uniforms and Gear | - | 200 | 200 | 0.0% |
| TOTAL OPERATING | | 255,156 | 240,925 | 253,075 | 5.0% |
| CAPITAL OUTLAY | | | | | |
| | OFFICE EQUIPMENT | 559 | 2,000 | 2,000 | 0.0% |
| 001-000.519-964.000 | Office and Building Equipment | - | 1,000 | 1,000 | 0.0% |
| 001-000.519-964.010 | Building and Furniture | 559 | 1,000 | 1,000 | 0.0% |
| TOTAL CAPITAL OUTLAY | | 559 | 2,000 | 2,000 | 0.0% |
| TOTAL EXPENDITURES BY FUNCTION | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
| PERSONNEL SERVICES | | 379,670 | 423,150 | 496,730 | 17.4% |
| OPERATING SERVICES | | 255,156 | 240,925 | 253,075 | 5.0% |
| CAPITAL OUTLAY | | 559 | 2,000 | 2,000 | 0.0% |
| TOTAL EXPENDITURES | | 635,385 | 666,075 | 751,805 | 12.9% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
DETAIL OF EXPENSES
GENERAL GOVERNMENT
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

PERSONNEL SERVICES

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------------|---|--------------------|--------------------|--------------------|
| DEPT. 511 | LEGISLATIVE (COUNCIL) | 14,775 | 15,550 | 15,550 |
| 911.000 | COUNCIL SALARIES Annual salary of Vice Mayor and 3 Council members - \$300 monthly | 13,742 | 14,400 | 14,400 |
| 921.000 | FICA TAXES Town share of employee payroll taxes at 6.2% for Social Security, and 1.45% for Medicare | 1,033 | 1,150 | 1,150 |
| DEPT. 512 | EXECUTIVE (MAYOR) | 6,459 | 6,515 | 6,515 |
| 911.001 | MAYOR Annual salary of the Mayor - \$500 monthly | 6,000 | 6,000 | 6,000 |
| 921.000 | FICA TAXES Town share of employee payroll taxes at 6.2% for Social Security, and 1.45% for Medicare | 459 | 515 | 515 |
| DEPT. 513 | ADMINISTRATIVE | 277,351 | 324,435 | 342,965 |
| 911.100 | TOWN MANAGER SALARY Annual salary of Town Manager | 96,628 | 96,100 | 105,000 |
| 912.101 | TOWN CLERK SALARY Total salary for one (1) full-time Town Clerk | 52,833 | 53,055 | 60,000 |
| 912.200 | ADMINISTRATIVE EMPLOYEES Total salaries for two Full Time Equivalent (FTE) Town administrative positions consisting of (2) Administrative Assistants at \$16 per hour | 52,704 | 73,954 | 66,560 |
| 921.000 | FICA TAXES Town share of employee payroll taxes at 6.2% for Social Security, and 1.45% for Medicare | 15,422 | 17,068 | 17,715 |
| 922.000 | EMPLOYEE PENSION FUND Town's defined contribution annual payout for four (4) employees. | 25,244 | 26,773 | 27,790 |
| 923.000 | EMPLOYEE HEALTH INSURANCE Town's contribution for employee only (EE) health insurance for 4 administrative employees at \$920.24/month | 25,308 | 44,173 | 44,170 |
| 923.025 | EMPLOYEE LIFE AND DISABILITY INSURANCE Town share of costs associated with providing supplemental life, short and long-term disability insurance for four (4) employees. | 2,526 | 2,511 | 2,530 |
| 923.050 | DEPENDENT HEALTH INSURANCE Town's contribution for dependent health insurance for 4 administrative employees at \$400/month | 6,686 | 10,800 | 19,200 |
| DEPT. 513 | FINANCIAL | 16,700 | 20,000 | 67,200 |
| 912.300 | PART-TIME ACCOUNTANT Funding for one (1) part-time staff accountant; provides oversight of Town finances; assists with ensuring compliance with financial reporting guidelines, coordinates with City auditor, budget assistance. | 16,700 | 20,000 | 67,200 |
| DEPT. 513 | OTHER GENERAL GOVERNMENT | 64,385 | 56,650 | 64,500 |
| 924.000 | WORKMAN'S COMPENSATION | 64,385 | 56,650 | 64,500 |
| TOTAL PERSONNEL | | 379,670 | 423,150 | 496,730 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 GENERAL GOVERNMENT
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

OPERATING SERVICES

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------|---|--------------------|--------------------|--------------------|
| DEPT. 514 | LEGAL COUNSEL | 70,505 | 55,500 | 63,000 |
| 931.100 | ATTORNEY RETAINER Annual base cost of providing the Town with legal representation. | 45,903 | 43,500 | 48,000 |
| 931.200 | EXTRAORDINARY LEGAL FEES Town's allocations for legal fees assoc. with legal services apart from typical Town legal expenses. May include fees for quarterly Special Magistrate review/code enforcement hearings. | 24,602 | 12,000 | 15,000 |
| DEPT. 515 | PLANNING AND ZONING | 30,048 | 17,500 | 18,000 |
| 913.000 | PLANNING AND ZONING CONSULTING Town's allocations for updating the Code of Ordinances. | 21,355 | 7,000 | 7,500 |
| 913.001 | COMPREHENSIVE PLANNING Town's allocations for updating of the Comprehensive Plan to remain current with State Statute requirements. | - | 1,500 | 1,500 |
| 931.400 | NPDES Town's allocations to ensure compliance with the National Pollutant Discharge Elimination System (NPDES) permitting requirements. This pertains to the Town's efforts to monitor and track stormwater discharges to waters of the State. | 8,693 | 9,000 | 9,000 |
| DEPT. 519 | STAFF ENHANCEMENT | 7,683 | 9,650 | 8,400 |
| 931.000 | STAFF TRAINING Town's allocations for training and education costs for employees through the Florida League of Cities, Florida City-County Manager's Assn., ICMA, Clerk, or other Finance organizations. | 2,121 | 2,500 | 2,600 |
| 940.000 | TRAVEL AND MEETINGS Allocations for Manager and staff participation at local and State meetings, and one national ICMA conference annually; includes Manager luncheons with staff or other agencies, transportation, per diem, meals, and other incidental travel expenses. | 1,873 | 3,500 | 2,100 |
| 948.000 | ADVERTISING (JOB POSTINGS) | 387 | 150 | 200 |
| 954.000 | DUES AND SUBSCRIPTIONS Costs for memberships with the Florida League of Cities, ICMA, FCCMA, Florida League of Mayors, Florida Municipal Clerks Association, etc. for Manager & Admin. Staff | 3,302 | 3,500 | 3,500 |
| DEPT. 519 | COMMUNICATIONS | 13,826 | 19,400 | 19,750 |
| 941.000 | COMMUNICATIONS - TELEPHONE Town allocations for land line, internet & cable expenditures for Town Hall. | 6,517 | 6,900 | 7,000 |
| 942.000 | POSTAGE AND FREIGHT | 764 | 300 | 550 |
| 946.501 | WEBSITE Town expenses for website services and redesign by Civic Plus. Redesign cost spread over next 2 fiscal years, along with an annually recurring website hosting fee of \$2000. 3k included for ADA features. | 6,450 | 11,000 | 11,000 |
| 948.100 | PROMOTIONAL ACTIVITIES Costs incurred to promote the Town; may include costs associated with purchase of Town logo or branding materials. | 95 | 1,200 | 1,200 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 GENERAL GOVERNMENT
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

OPERATING SERVICES - CONTINUED

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------|---|--------------------|--------------------|--------------------|
| DEPT. 519 | REPAIRS AND MAINTENANCE | 9,435 | 13,925 | 13,600 |
| 946.000 | REPAIRS AND MAINTENANCE - BUILDINGS | 161 | 1,500 | 1,500 |
| | The costs incurred for the repair and maintenance of Town buildings, including service contracts for same. | | | |
| 946.100 | REPAIRS AND MAINTENANCE - VEHICLES | - | 325 | - |
| | The costs incurred for the repair and maintenance of the Town Hall staff vehicle. Includes cost of oil/filter changes vehicle. | | | |
| 946.200 | REPAIRS AND MAINTENANCE - EQUIPMENT | - | 100 | 100 |
| 946.500 | COMPUTER MAINTENANCE | 9,274 | 12,000 | 12,000 |
| | Town expenses for contractual maintenance of its existing computer network. Includes annual lease for Town Hall copier. | | | |
| DEPT. 519 | OPERATING EXPENSES | 123,659 | 124,750 | 130,125 |
| 932.100 | AUDITOR'S FEE (DEPT. 000.513) | 14,500 | 12,500 | 14,500 |
| | Expense of retaining auditor for annual Town audit. | | | |
| 932.200 | ENGINEER'S FEE (DEPT. 000.513) | - | 8,000 | 4,000 |
| | Town's allocations to utilize the services of a Professional Engineer (PE) for misc. infrastructure issues; additional provided from specific capital projects. | | | |
| 934.000 | CONTRACTUAL SERVICES | 7,006 | 6,500 | 7,750 |
| | Expenses associated with payroll processing, credit card processing and Positive Pay | | | |
| 943.100 | ELECTRICITY | 9,492 | 7,000 | 8,000 |
| | Town allocations for electrical utility expenses paid to Duke Energy for Town Hall. | | | |
| 943.200 | WATER AND SEWER | 909 | 2,000 | 2,000 |
| | Expenses paid to County for water and sewer use for Town Hall. | | | |
| 945.000 | INSURANCE (FIRE, CASUALTY, LIABILITY) | 71,359 | 71,000 | 75,000 |
| | Annual insurance premium for all Town property, vehicles, and use of same. Includes Police vehicles and exposure. | | | |
| 947.000 | PRINTING | 2,875 | 2,500 | 2,900 |
| | Town expenses for printing including receipts, stationary, checks, and other payroll related forms. | | | |
| 947.100 | OTHER PRINTING | 1,454 | 500 | 600 |
| | Town expenses related to the codification of ordinances through Muncide. | | | |
| 949.110 | ADVERTISING (LEGAL) | 7,170 | 3,000 | 3,200 |
| | Town expenses with providing legal notice of Town meetings, ordinances, and other means. | | | |
| 949.201 | ELECTION EXPENSES | 3,356 | 6,000 | 6,000 |
| | Costs incurred with a March general election for expiring Council seats. | | | |
| 951.000 | OFFICE SUPPLIES | 3,431 | 2,500 | 2,700 |
| | Costs of materials and supplies including copier paper, stationary, and other general office related items. | | | |
| 952.100 | FUEL | 211 | 250 | - |
| | Annual fuel costs related to the operation of the Town Hall staff vehicle. | | | |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 GENERAL GOVERNMENT
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

OPERATING SERVICES - CONTINUED

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------------|---|--------------------|--------------------|--------------------|
| 999.000 | MISCELLANEOUS | 378 | 1,000 | 1,000 |
| | Outlay for the acquisition of goods or services that do not directly fall within any of the above categories. | | | |
| 999.100 | OFF DUTY DETAIL (PD) | 1,518 | 2,000 | 2,475 |
| | Pass-through expense anticipated for off-duty officer compensation of \$33/hr. Estimated 75 hours. Town charges \$44/hr., with additional \$11 covering insurance and processing costs borne by Town. | | | |
| DEPT. 519 | UNIFORMS AND GEAR | - | 200 | 200 |
| 952.300 | UNIFORMS AND GEAR | - | 200 | 200 |
| | Costs for adding Town logo to Council/staff sportswear | | | |
| TOTAL OPERATING | | 255,156 | 240,925 | 253,075 |

CAPITAL OUTLAY

| | | | | |
|--|--|----------------|----------------|----------------|
| DEPT. 519 | OFFICE EQUIPMENT | 559 | 2,000 | 2,000 |
| 964.000 | OFFICE AND BUILDING EQUIPMENT | - | 1,000 | 1,000 |
| | Costs for the acquisition of new or replacement computer equipment, and other related items. | | | |
| 964.010 | BUILDING AND FURNITURE | 559 | 1,000 | 1,000 |
| | Capital outlay for the acquisition of replacement or new office furniture. | | | |
| TOTAL CAPITAL | | 559 | 2,000 | 2,000 |
| TOTAL GENERAL GOVERNMENT EXPENDITURES | | 635,385 | 666,075 | 751,805 |

BUDGET DRAFT FOR COUNCIL REVIEW

LAW ENFORCEMENT



BUDGET DRAFT FOR COUNCIL REVIEW

TOWN OF KENNETH CITY
PUBLIC SAFETY - LAW ENFORCEMENT EXPENDITURES
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022

| ACCOUNT | PUBLIC SAFETY - LAW ENFORCEMENT | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------|--------------------------------------|--------------------|--------------------|--------------------|--------------|
| PERSONNEL SERVICES | | | | | |
| | PUBLIC SAFETY PERSONNEL | 1,259,887 | 1,306,766 | 1,409,235 | 7.8% |
| 001-000.521-911.003 | Chief Salary | 93,704 | 88,400 | 90,000 | 1.8% |
| 001-000.521-912.102 | Officer Salary | 430,377 | 410,297 | 460,033 | 12.1% |
| 001-000.521-912.201 | Clerk Salary | 39,434 | 40,526 | 50,000 | 23.4% |
| 001-000.521-912.301 | Seasonal Part-Time Salaries | 10,867 | 13,926 | 25,050 | 79.9% |
| 001-000.521-912.401 | Senior Sergeant Salary | 65,861 | 79,148 | 84,097 | 6.3% |
| 001-000.521-912.501 | Sergeant Salary | 118,699 | 173,325 | 179,142 | 3.4% |
| 001-000.521-914.000 | Overtime | 13,374 | 20,000 | 22,000 | 10.0% |
| 001-000.521-914.200 | Court Time Pay | 1,292 | 2,000 | 2,000 | 0.0% |
| 001-000.521-914.300 | Holiday Pay | 24,613 | 21,500 | 23,000 | 7.0% |
| 001-000.521-914.500 | Night Differential Pay | 12,052 | 11,500 | 15,000 | 30.4% |
| 001-000.521-915.000 | Salary Incentive Pay | 8,003 | 9,500 | 9,500 | 0.0% |
| 001-000.521-921.000 | FICA Taxes | 61,626 | 67,315 | 73,425 | 9.1% |
| 001-000.521-922.000 | Employee Pension Fund | 189,729 | 182,822 | 191,888 | 5.0% |
| 001-000.521-923.000 | Employee Health Insurance | 167,982 | 160,006 | 154,600 | -3.4% |
| 001-000.521-923.001 | Employee Life & Disability Insurance | 5,593 | 2,500 | 5,500 | 120.0% |
| 001-000.521-923.050 | Dependent Health Insurance | 16,681 | 24,000 | 24,000 | 0.0% |
| TOTAL PERSONNEL | | 1,259,887 | 1,306,766 | 1,409,235 | 7.8% |
| OPERATING SERVICES | | | | | |
| | STAFF ENHANCEMENT | 12,440 | 13,400 | 13,900 | 3.7% |
| 001-000.521-931.000 | Staff Training | 1,073 | 2,000 | 2,500 | 25.0% |
| 001-000.521-940.000 | Travel and Meetings | 8,128 | 6,000 | 6,000 | 0.0% |
| 001-000.521-948.000 | Advertising (Job Postings) | 207 | - | - | 0.0% |
| 001-000.521-949.500 | Applicant Screening | 2,450 | 3,000 | 3,000 | 0.0% |
| 001-000.521-954.000 | Dues and Subscriptions | 582 | 2,400 | 2,400 | 0.0% |
| | COMMUNICATIONS | 15,919 | 15,900 | 16,000 | 0.6% |
| 001-000.521-941.000 | Communications - Telephone, Laptops | 14,771 | 13,900 | 14,000 | 0.7% |
| 001-000.521-942.000 | Postage and Freight | 528 | 700 | 700 | 0.0% |
| 001-000.521-948.001 | Public Relations | 620 | 1,300 | 1,300 | 0.0% |
| | REPAIRS AND MAINTENANCE | 33,634 | 30,100 | 36,000 | 19.6% |
| 001-000.521-946.100 | Repairs and Maintenance - Vehicles | 24,478 | 19,100 | 25,000 | 30.9% |
| 001-000.521-946.200 | Repairs and Maintenance - Equipment | 1,321 | 1,800 | 1,800 | 0.0% |
| 001-000.521-946.201 | Repairs and Maintenance - Radar | 700 | 900 | 1,000 | 11.1% |
| 001-000.521-946.300 | Repairs and Maintenance - Radio | 462 | 1,600 | 1,500 | -6.3% |
| 001-000.521-946.400 | Vehicle Equipment Certifications | 260 | 700 | 700 | 0.0% |
| 001-000.521-946.500 | Computer Maintenance | 6,413 | 6,000 | 6,000 | 0.0% |

BUDGET DRAFT FOR COUNCIL REVIEW

TOWN OF KENNETH CITY
PUBLIC SAFETY - LAW ENFORCEMENT EXPENDITURES - CONTINUED
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022

| ACCOUNT | PUBLIC SAFETY - LAW ENFORCEMENT | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------------------|--------------------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| | OPERATING EXPENSES | 88,834 | 84,750 | 85,130 | 0.4% |
| 001-000.521-934.000 | Contractual Services | 38,568 | 41,600 | 39,780 | -4.4% |
| 001-000.521-943.200 | Water and Sewer | 1,339 | 2,000 | 2,000 | 0.0% |
| 001-000.521-947.000 | Printing | 3,416 | 2,500 | 2,500 | 0.0% |
| 001-000.521-949.600 | Prisoner Expense | 84 | 2,000 | 2,000 | 0.0% |
| 001-000.521-951.000 | Office Supplies | 1,218 | 1,450 | 1,500 | 3.4% |
| 001-000.521-952.200 | Fuel, Oil Filters, Tires & Batteries | 34,364 | 23,000 | 24,150 | 5.0% |
| 001-000.521-952.700 | Crime Investigation Supplies | 1,232 | 1,200 | 1,200 | 0.0% |
| 001-000.521-952.800 | Personal Property Replacement | - | 100 | 100 | 0.0% |
| 001-000.521-980.500 | Electricity | 6,165 | 7,200 | 8,200 | 13.9% |
| 001-000.521-999.000 | Miscellaneous | 2,448 | 3,700 | 3,700 | 0.0% |
| | UNIFORMS AND GEAR | 11,598 | 9,650 | 21,050 | 118.1% |
| 001-000.521-952.300 | Uniforms and Gear | 8,720 | 6,000 | 11,900 | 98.3% |
| 001-000.521-952.411 | Cameras, Film and Equipment | - | 150 | 150 | 0.0% |
| 001-000.521-952.500 | Ammunition | 2,754 | 3,000 | 4,000 | 33.3% |
| 001-000.521-952.600 | Uniform Cleaning | 124 | 500 | 5,000 | 900.0% |
| TOTAL OPERATING | | 162,425 | 153,800 | 172,080 | 11.9% |
| CAPITAL OUTLAY | | | | | |
| | OFFICE EQUIPMENT | 379 | 300 | 300 | 0.0% |
| 001-000.521-964.000 | Office and Building Equipment | 379 | 300 | 300 | 0.0% |
| | OTHER NEW EQUIPMENT | 75 | 700 | 20,500 | 2828.6% |
| 001-000.521-964.300 | Other New Equipment | 75 | 700 | 20,500 | 2828.6% |
| TOTAL CAPITAL OUTLAY | | 454 | 1,000 | 20,800 | 1980.0% |
| TOTAL EXPENDITURES BY FUNCTION | | | | | |
| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
| PERSONNEL SERVICES | | 1,259,887 | 1,306,766 | 1,409,235 | 7.8% |
| OPERATING SERVICES | | 162,425 | 153,800 | 172,080 | 11.9% |
| CAPITAL OUTLAY | | 454 | 1,000 | 20,800 | 1980.0% |
| TOTAL EXPENDITURES | | 1,422,766 | 1,461,566 | 1,602,115 | 9.6% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 PUBLIC SAFETY - LAW ENFORCEMENT
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

PERSONNEL SERVICES

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------------|--|--------------------|--------------------|--------------------|
| DEPT. 521 | PUBLIC SAFETY PERSONNEL | 1,259,887 | 1,306,766 | 1,409,235 |
| 911.003 | CHIEF SALARY Total salary for (1) one full-time Chief of Police | 93,704 | 88,400 | 90,000 |
| 912.102 | OFFICER SALARY Total salaries for sworn officers per Union Agreement | 430,377 | 410,297 | 460,033 |
| 912.102 | CLERK SALARY Total salaries for (1) full-time, Senior Administrative Assistant | 39,434 | 40,526 | 50,000 |
| 912.301 | SEASONAL PART-TIME SALARIES Total salary for (1) one part-time records Clerk - 20 hours per week, and (1) part-time crossing guard - 3 hours daily for 180 school days | 10,867 | 13,926 | 25,050 |
| 912.401 | SENIOR SERGEANT SALARY Total salary for (1) one full-time Senior Sergeant | 65,861 | 79,148 | 84,097 |
| 912.501 | SERGEANT SALARY Total salary for (3) three full-time sworn officers | 118,699 | 173,325 | 179,142 |
| 914.000 | OVERTIME For the coverage of shifts during times of leaves, town events or disasters. | 13,374 | 20,000 | 22,000 |
| 914.200 | COURT TIME PAY For employees subpoenaed to attend court-related functions to provide case testimony. | 1,292 | 2,000 | 2,000 |
| 914.300 | HOLIDAY PAY Funding for 11 holidays. | 24,613 | 21,500 | 23,000 |
| 914.500 | NIGHT DIFFERENTIAL PAY Shift differential pay for sworn officers | 12,052 | 11,500 | 15,000 |
| 915.000 | SALARY INCENTIVE PAY The Florida Revenue Sharing Act requires the Town to pay educational incentives to include salary incentive courses for sworn officers. | 8,003 | 9,500 | 9,500 |
| 921.000 | FICA TAXES Town share of employee payroll taxes at 6.2% for Social Security, and 1.45% for Medicare | 61,626 | 67,315 | 73,425 |
| 922.000 | EMPLOYEE PENSION FUND Town's contribution to the FRS pension plan 25.89%. Also includes contributions for Chief of Police and Senior Admin. Assistant. | 189,729 | 182,822 | 191,887 |
| 923.000 | EMPLOYEE HEALTH INSURANCE Town's contribution for employee only (EE) health insurance for 14 employees at \$920.24/month | 167,982 | 160,006 | 154,600 |
| 923.001 | EMPLOYEE LIFE & DISABILITY INSURANCE Town cost of disability & life insurance for PD employees. | 5,593 | 2,500 | 5,500 |
| 923.050 | DEPENDENT HEALTH INSURANCE Town's contribution for dependent health insurance for estimated 5 employees at \$400/month | 16,681 | 24,000 | 24,000 |
| TOTAL PERSONNEL | | 1,259,887 | 1,306,766 | 1,409,235 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 PUBLIC SAFETY - LAW ENFORCEMENT
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

OPERATING SERVICES

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------|--|--------------------|--------------------|--------------------|
| DEPT. 521 | STAFF ENHANCEMENT | 12,440 | 13,400 | 13,900 |
| 931.000 | STAFF TRAINING Tuition fees for Basic and advanced training courses for Administrative and Non-Sworn staff. | 1,073 | 2,000 | 2,500 |
| 940.000 | TRAVEL AND MEETINGS Tuition fees for sworn personnel. All costs associated with all personnel traveling, lodging, per diem for Training, Conferences, and Meetings. | 8,128 | 6,000 | 6,000 |
| 949.500 | APPLICANT SCREENING Costs associated with pre-employment screening to include Polygraph, Psychological, FDLE Drug and Medical screening, P.A.S.S. annual service fee, HEP B vaccinations. | 2,657 | 3,000 | 3,000 |
| 954.000 | DUES AND SUBSCRIPTIONS Dues and Subscriptions for various professional Law Enforcement organizations, SPI, Florida Police Chiefs, Suncoast Crime Prevention, Florida Homicide Investigations, Commission Florida Accreditation, Power DMS, Notary renewal. | 582 | 2,400 | 2,400 |
| DEPT. 521 | COMMUNICATIONS | 15,919 | 15,900 | 16,000 |
| 941.000 | COMMUNICATIONS - TELEPHONE Equipment and line charges from Verizon and Spectrum for telephones/fax, internet service and basic cable television boxes, mobile broadband computer aircards for laptops. | 14,771 | 13,900 | 14,000 |
| 942.000 | POSTAGE AND FREIGHT Costs associated with stamps, mailing of boxes, letters, certified letters, equipment to customers and vendors, to include breath testing machine to FDLE yearly. | 528 | 700 | 700 |
| 948.001 | PUBLIC RELATIONS The purchasing and/or printing of branded items, or other materials or supplies used for public outreach, community events and to educate the public in the areas of community policing, neighborhood crime watch, crime prevention, National Night Out. | 620 | 1,300 | 1,300 |
| DEPT. 521 | REPAIRS AND MAINTENANCE | 33,634 | 30,100 | 36,000 |
| 946.100 | REPAIRS AND MAINTENANCE - VEHICLES Costs associated with the towing, repairing and preventative maintenance of Town vehicles and road equipment used by the Police Department, (13) police cruisers, (1) one radar trailer, (1) pickup truck, (1) one administrative vehicle and (1) side by side ATV, (1) light trailer/generator and (1) one Police Mountain Bike and car wash service for all. Costs for changing oil and filters to vehicles and equipment assigned to this department. Costs associated with the maintenance, repair, and replacement of tires, rims, and vehicle batteries for all vehicles and equipment assigned to this department. | 24,478 | 19,100 | 25,000 |
| 946.200 | REPAIRS AND MAINTENANCE - EQUIPMENT Repair, maintenance of tint meters, breath testing machine supplies, lethal and less than lethal weapons, tasers, in car video system, AED units, office machines, computer printers in cars, building video camera system, and current Avaya phone system. | 1,321 | 1,800 | 1,800 |
| 946.201 | REPAIRS AND MAINTENANCE - RADAR Repair, maintenance, or re-certification bi annually of speed measuring equipment such as 5 radars and 3 lasers, to include 1 radar trailer. | 700 | 900 | 1,000 |
| 946.300 | REPAIRS AND MAINTENANCE - RADIO Cost of repairing , replacing, re-alignments, re-programing and/or maintaining in-car and portable handheld radios to include mics, antennas, batteries. | 462 | 1,600 | 1,500 |
| 946.400 | VEHICLE EQUIPMENT CERTIFICATIONS Cost of (12) twelve police vehicles speedometer calibration required bi- annually. | 260 | 700 | 700 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 PUBLIC SAFETY - LAW ENFORCEMENT
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| OPERATING SERVICES - CONTINUED | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|---------------------------------------|--|----------------------------|----------------------------|----------------------------|
| 946.500 | COMPUTER MAINTENANCE Contract IT services to repair, replacement, and maintain computer hard and software, operating and security network systems, for server, laptops, desk top stations, monitors, mouse, pads, keyboards, batteries for laptops, cables, router and connectors. | 6,413 | 6,000 | 6,000 |
| DEPT. 521 | OPERATING EXPENSES | 88,834 | 84,750 | 85,130 |
| 934.000 | CONTRACTUAL SERVICES Contractual Police Services to PCSO (\$39,480) for CAD/RMS, ACISS, Forsensics, Latent Prints, Property and Evidence; State Accreditation consulting (\$4,800) | 38,568 | 41,600 | 39,780 |
| 947.000 | PRINTING Costs for printing internal booklets, flyers, brochures, cards, business cards, documents, forms, warnings and notices; signage used for operations and building, code enforcement; to include Victim Rights booklets. | 3,416 | 2,500 | 2,500 |
| 949.600 | PRISONER EXPENSE Booking fees to include juveniles at \$84 ea., ME processing blood/urine fees at 300 ea., Blood alcohol screening at 100 ea., hospital treatment of prisoners prior to booking, service interpreters. | 84 | 2,000 | 2,000 |
| 951.000 | OFFICE SUPPLIES All office related stationary and related supplies necessary for operating the police department. | 1,218 | 1,450 | 1,500 |
| 952.100 | FUEL, OIL FILTERS, TIRES, ETC. Costs incurred for fuel to operate Town vehicles and equipment assigned to this department. | 34,364 | 23,000 | 24,150 |
| 952.700 | CRIME INVESTIGATION SUPPLIES Costs associated with conducting Internal Affairs investigations and external crimes to include dictation transcribing, powders, protective gloves, DNA supplies, print kits, tapes, protective gear, narcotics test kits. | 1,232 | 1,200 | 1,200 |
| 952.800 | PERSONAL PROPERTY REPLACEMENT Per PBA contract, costs to replace any items broken in the line of duty. | - | 100 | 100 |
| 980.500 | ELECTRICITY Electric utility billing for the Police Department portion of the building. | 6,165 | 7,200 | 8,200 |
| 999.000 | MISCELLANEOUS Cost of miscellaneous supplies or equipment such as first aid kits and safety mask, NARCAN, fire extinguisher recert, replacement of stop sticks, traffic cones, State Statute books, volunteer supplies, bio-hazard supplies, trauma kits, patrol car printer paper, Officer of the Year award, keys, awards of special merit or special recognition, hosting meetings, training, events, vehicle storage containers and cleaning supplies, Holiday supplies, shredding services for records/documents or other misc items. | 2,448 | 3,700 | 3,700 |
| 943.200 | WATER AND SEWER Water and sewer use for the Police Department portion of the building. | 1,339 | 2,000 | 2,000 |
| DEPT. 521 | UNIFORMS AND GEAR | 11,598 | 9,650 | 21,050 |
| 952.300 | UNIFORMS AND GEAR Uniforms and gear for all personnel assigned to the Police Department. | 8,720 | 6,000 | 11,900 |
| 952.411 | CAMERAS, FILM AND EQUIPMENT Repair, maintain, purchase, replace materials or accessories associated with ICV units, photos, flash drive, CD, DVD, video or cameras. | - | 150 | 150 |
| 952.500 | AMMUNITION Purchase all ammunitions, cleaning supplies, targets, training aids, replacement parts to support the maintenance of handgun, long guns, less than lethal, Tasers, O/C. | 2,754 | 3,000 | 4,000 |
| 952.600 | UNIFORM CLEANING Reimbursement for dry cleaning uniforms, with max of \$50 per month, per officer | 124 | 500 | 5,000 |
| TOTAL OPERATING | | 162,425 | 153,800 | 172,080 |

BUDGET DRAFT FOR COUNCIL REVIEW

TOWN OF KENNETH CITY
DETAIL OF EXPENSES
PUBLIC SAFETY - LAW ENFORCEMENT
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022

CAPITAL OUTLAY

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|--|--------------------------------------|--------------------|--------------------|--------------------|
| DEPT. 521 | OFFICE EQUIPMENT | 379 | 300 | 300 |
| 964.000 | OFFICE AND BUILDING EQUIPMENT | 379 | 300 | 300 |
| Costs to repair, replace, maintain furniture chairs, desks, or associated equipment. | | | | |
| DEPT. 521 | OTHER EQUIPMENT | 75 | 700 | 20,500 |
| 964.300 | OTHER NEW EQUIPMENT | 75 | 700 | 20,500 |
| Other related equipment to this department, including 8 new laptops, 4 bola wraps | | | | |
| TOTAL CAPITAL | | 454 | 1,000 | 20,800 |
| TOTAL LAW ENFORCEMENT EXPENDITURES | | 1,422,766 | 1,461,566 | 1,602,115 |

PUBLIC WORKS



BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
PUBLIC WORKS EXPENDITURES
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| ACCOUNT | PUBLIC WORKS | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------|--------------------------------------|--------------------|--------------------|--------------------|---------------|
| PERSONNEL SERVICES | | | | | |
| | PUBLIC WORKS PERSONNEL | 178,444 | 212,091 | 238,015 | 12.2% |
| 001-000.541-912.104 | DPW Foreman Supervisor | 53,351 | 53,575 | 60,000 | 12.0% |
| 001-000.541-912.202 | DPW Salaries | 72,300 | 85,490 | 91,500 | 7.0% |
| 001-000.541-914.000 | Overtime | 1,616 | 5,220 | 4,000 | -23.4% |
| 001-000.541-921.000 | FICA Taxes | 9,081 | 11,038 | 11,895 | 7.8% |
| 001-000.541-922.000 | Employee Pension Fund | 14,307 | 14,868 | 18,660 | 25.5% |
| 001-000.541-923.000 | Employee Health Insurance | 25,893 | 34,000 | 44,160 | 29.9% |
| 001-000.541-923.001 | Employee Life & Disability Insurance | 1,896 | 2,500 | 3,000 | 20.0% |
| 001-000.541-923.050 | Dependant Health Insurance | - | 5,400 | 4,800 | -11.1% |
| TOTAL PERSONNEL | | 178,444 | 212,091 | 238,015 | 12.2% |
| OPERATING SERVICES | | | | | |
| | STAFF ENHANCEMENT | 62 | 1,750 | 1,750 | 0.0% |
| 001-000.541-931.000 | Staff Training | 12 | 1,000 | 1,000 | 0.0% |
| 001-000.541-940.000 | Travel and Meetings | 50 | 500 | 500 | 0.0% |
| 001-000.541-954.000 | Dues / Memberships / Publications | - | 250 | 250 | 0.0% |
| | COMMUNICATIONS | 1,787 | 1,500 | 1,520 | 1.3% |
| 001-000.541-941.100 | Communications - Cell / Laptops | 1,787 | 1,500 | 1,520 | 1.3% |
| | REPAIRS AND MAINTENANCE | 64,731 | 56,650 | 57,400 | 1.3% |
| 001-000.541-934.200 | Grounds / Lakes Maintenance | 5,335 | 11,000 | 11,000 | 0.0% |
| 001-000.541-943.210 | Traffic Lights and Maintenance | 29,881 | 20,400 | 20,400 | 0.0% |
| 001-000.541-943.400 | Beautification | - | 1,000 | 1,000 | 0.0% |
| 001-000.541-946.000 | Repairs and Maintenance - Building | 11,507 | 7,500 | 7,500 | 0.0% |
| 001-000.541-946.100 | Repairs and Maintenance - Vehicles | 3,544 | 3,500 | 4,000 | 14.3% |
| 001-000.541-946.200 | Repairs and Maintenance - Equipment | 12,625 | 7,000 | 7,000 | 0.0% |
| 001-000.541-946.320 | Parks Maintenance | 1,839 | 5,750 | 6,000 | 4.3% |
| 001-000.541-946.500 | Computer Maintenance | - | 500 | 500 | 0.0% |

BUDGET DRAFT FOR COUNCIL REVIEW

TOWN OF KENNETH CITY
PUBLIC WORKS EXPENDITURES - CONTINUED
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022

| ACCOUNT | PUBLIC WORKS | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------------------|--------------------------------------|----------------------------|----------------------------|----------------------------|-----------------------|
| | OPERATING EXPENSES | 79,182 | 81,550 | 83,125 | 1.9% |
| 001-000.541-934.100 | Street Sweeping | 3,594 | 3,800 | 3,800 | 0.0% |
| 001-000.541-943.100 | Electricity | 4,394 | 11,400 | 12,000 | 5.3% |
| 001-000.541-943.110 | Street Lighting | 60,593 | 50,200 | 51,000 | 1.6% |
| 001-000.541-943.200 | Water and Sewer | 1,769 | 3,000 | 3,000 | 0.0% |
| 001-000.541-947.000 | Printing | - | 250 | 250 | 0.0% |
| 001-000.541-952.100 | Fuel, Oil Filters, Tires & Batteries | 6,213 | 3,500 | 3,675 | 5.0% |
| 001-000.541-999.000 | Miscellaneous | 2,197 | 3,500 | 3,500 | 0.0% |
| 001-000.541-943.000 | Gas Utility | 422 | 700 | 700 | 0.0% |
| | Generator Maintenance | - | 5,200 | 5,200 | 0.0% |
| | UNIFORMS AND GEAR | 6,867 | 7,500 | 7,525 | 0.3% |
| 001-000.541-952.300 | Uniforms and Gear | 638 | 1,500 | 1,500 | 0.0% |
| 001-000.541-952.400 | Small Tools | 1,460 | 2,000 | 2,025 | 1.3% |
| 001-000.541-952.410 | Cleaning Supplies | 2,204 | 1,500 | 1,500 | 0.0% |
| 001-000.541-952.510 | Chemicals | 1,502 | 1,000 | 1,000 | 0.0% |
| 001-000.541-953.000 | Road Materials and Supplies | 1,063 | 1,500 | 1,500 | 0.0% |
| TOTAL OPERATING | | 152,629 | 148,950 | 151,320 | 1.6% |
| CAPITAL OUTLAY | | | | | |
| | NEW EQUIPMENT | 1,695 | 5,000 | 5,000 | 0.0% |
| 001-000.541-964.200 | New Machinery (Other) | 276 | 1,500 | 1,500 | 0.0% |
| 001-000.541-964.300 | Other New Equipment | 1,419 | 3,500 | 3,500 | 0.0% |
| TOTAL CAPITAL OUTLAY | | 1,695 | 5,000 | 5,000 | 0.0% |
| TOTAL EXPENDITURES BY FUNCTION | | | | | |
| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
| PERSONNEL SERVICES | | 178,444 | 212,091 | 238,015 | 12.2% |
| OPERATING SERVICES | | 152,629 | 148,950 | 151,320 | 1.6% |
| CAPITAL OUTLAY | | 1,695 | 5,000 | 5,000 | 0.0% |
| TOTAL EXPENDITURES | | 332,768 | 366,041 | 394,335 | 7.7% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 PUBLIC WORKS
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

PERSONNEL SERVICES

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|------------------------|---|--------------------|--------------------|--------------------|
| DEPT. 541 | PUBLIC WORKS PERSONNEL | 178,444 | 212,091 | 238,015 |
| 912.104 | DPW FOREMAN SUPERVISOR Annual salary for Department of Public Works Supervisor. | 53,351 | 53,575 | 60,000 |
| 912.202 | DPW SALARIES Annual salary for 3 public works employees: 2 working 40 hours and 1 at 32 hours per week | 72,300 | 85,490 | 91,500 |
| 914.000 | OVERTIME To oversee rentals; tied to park / hall rentals | 1,616 | 5,220 | 4,000 |
| 921.000 | FICA TAXES Town share of employee payroll taxes at 6.2% for Social Security, and 1.45% for Medicare | 9,081 | 11,038 | 11,895 |
| 922.000 | EMPLOYEE PENSION FUND Town's defined contribution annual payout of 12% | 14,307 | 14,868 | 18,660 |
| 923.000 | EMPLOYEE HEALTH INSURANCE Town's contribution for employee only (EE) health insurance for 4 employees at \$920.24/month | 25,893 | 34,000 | 44,160 |
| 923.025 | EMPLOYEE LIFE & DISABILITY INSURANCE Funding for Life and Disability Insurance for three(3) full-time Public Works employees. | 1,896 | 2,500 | 3,000 |
| 923.050 | DEPENDANT HEALTH INSURANCE Town's contribution for dependent health insurance for estimated 1 employees at \$400/month | - | 5,400 | 4,800 |
| TOTAL PERSONNEL | | 178,444 | 212,091 | 238,015 |

OPERATING SERVICES

| | | | | |
|------------------|---|---------------|---------------|---------------|
| DEPT. 541 | STAFF ENHANCEMENT | 62 | 1,750 | 1,750 |
| 931.000 | STAFF TRAINING Costs allocated for MOT (Maintenance of Traffic), stormwater, and other Public Works training. | 12 | 1,000 | 1,000 |
| 940.000 | TRAVEL AND MEETINGS Travel and meeting expense of staff attending area training, seminars, or meetings with other County staff. | 50 | 500 | 500 |
| 954.000 | DUES/MEMBERSHIPS/PUBLICATIONS Costs associated with membership or dues for County/National Public Works Association (APWA). | - | 250 | 250 |
| DEPT. 541 | COMMUNICATIONS | 1,787 | 1,500 | 1,520 |
| 941.100 | COMMUNICATIONS - CELL/LAPTOPS Annual service fees for Public Works cell phones. | 1,787 | 1,500 | 1,520 |
| DEPT. 541 | REPAIRS AND MAINTENANCE | 64,731 | 56,650 | 57,400 |
| 934.200 | GROUNDS/LAKES MAINTENANCE Annual funding allocated for maintenance of all lakes/ponds within Town jurisdiction, including spot treatments, as needed; includes funding for Code Enforcement lot mowing. | 5,335 | 11,000 | 11,000 |
| 943.210 | TRAFFIC LIGHTS AND MAINTENANCE Annual Town expense for traffic signal maintenance contract with Pinellas County. | 29,881 | 20,400 | 20,400 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 PUBLIC WORKS
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| OPERATING SERVICES - CONTINUED | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|---------------------------------------|--|----------------------------|----------------------------|----------------------------|
| 946.000 | BEAUTIFICATION Seasonal flowers and other landscaping for Schleck Park Gazebo, holidays and areas within parks. | - | 1,000 | 1,000 |
| 946.000 | REPAIRS AND MAINTENANCE - BUILDING Annual expense for regular maintenance of Town buildings. Includes AC, plumbing, electrical, and other building maintenance items. | 11,507 | 7,500 | 7,500 |
| 946.100 | REPAIRS AND MAINTENANCE - VEHICLES Annual repairs to Public Works vehicles. Annual costs for oil and filter changes to support Public Works vehicles. Annual replacement costs for tires and batteries to support Public Works vehicles. | 3,544 | 3,500 | 4,000 |
| 946.200 | REPAIRS AND MAINTENANCE - EQUIPMENT Annual costs to repair Public Works equipment including, but not limited to mowers, power tools, trailers, tractor, etc. | 12,625 | 7,000 | 7,000 |
| 946.500 | PARKS MAINTENANCE Annual costs associated with maintenance of park features. | 1,839 | 5,750 | 6,000 |
| 946.500 | COMPUTER MAINTENANCE Annual costs to repair Public Works computer equipment. | - | 500 | 500 |
| DEPT. 541 | OPERATING EXPENSES | 79,182 | 81,550 | 83,125 |
| 934.100 | STREET SWEEPING Town allocation for annual contract for quarterly sweeping of all Town roadways (NPDES requirement). | 3,594 | 3,800 | 3,800 |
| 943.100 | ELECTRICITY Electric utility (Duke Energy) fees for Public Works building, parks, gazebo, and splash pad. | 4,394 | 11,400 | 12,000 |
| 943.110 | STREET LIGHTING Electric utility expenses for all LED Town street lights, including decorative light fixtures installed on 54th Ave, per contract with Duke Energy. | 60,593 | 50,200 | 51,000 |
| 943.200 | WATER AND SEWER Proportionate share of water and sewer utility costs for Public Works Building and Ernst Park. | 1,769 | 3,000 | 3,000 |
| 952.100 | FUEL, OIL FILTERS, TIRES, ETC. Annual cost to supply Public Works vehicles and equipment fleet with operating fuels. | 6,213 | 3,500 | 3,675 |
| 947.000 | PRINTING Annual costs for printing Public Works flyers, or printing/mailling of lot mowing invoices. | - | 250 | 250 |
| 999.000 | MISCELLANEOUS General Public Works annual expenses that are uncategorized or unplanned that occur during the year. | 2,197 | 3,500 | 3,500 |
| 943.000 | GAS UTILITY Costs associated with the supply of natural gas utility (TECO) to community hall for emergency generator and stove. | 422 | 700 | 700 |
| | GENERATOR MAINTENANCE | - | 5,200 | 5,200 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 PUBLIC WORKS
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| OPERATING SERVICES - CONTINUED | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|--|--|----------------------------|----------------------------|----------------------------|
| DEPT. 541 | UNIFORMS AND GEAR | 6,867 | 7,500 | 7,525 |
| 952.300 | UNIFORMS AND GEAR Annual Town costs for Public Works uniforms and safety equipment. | 638 | 1,500 | 1,500 |
| 952.400 | SMALL TOOLS Annual expense for small manual or power tools necessary for Public Works duties. | 1,460 | 1,500 | 2,025 |
| 952.410 | CLEANING SUPPLIES Annual expense for supplies necessary to maintain Town buildings in a sanitary condition. | 2,204 | 2,000 | 1,500 |
| 952.510 | CHEMICALS Annual expense for chemicals and other solutions necessary for Public Works functions (i.e. fertilizer, weed killer, etc.). | 1,502 | 1,000 | 1,000 |
| 953.000 | ROAD MATERIALS AND SUPPLIES Annual cost for road maintenance supplies including, but not limited to patching compound, barricades, cones, etc. | 1,063 | 1,500 | 1,500 |
| TOTAL OPERATING | | 152,629 | 148,950 | 151,320 |
| CAPITAL OUTLAY | | | | |
| DEPT. 541 | NEW EQUIPMENT | 1,695 | 5,000 | 5,000 |
| 964.200 | NEW MACHINERY (OTHER) Capital outlay cost for unanticipated new equipment or tools needed during the budget year. | 276 | 1,500 | 1,500 |
| 964.300 | OTHER NEW EQUIPMENT Unanticipated pothole repairs & plate compactors | 1,419 | 3,500 | 3,500 |
| TOTAL CAPITAL OUTLAY | | 1,695 | 5,000 | 5,000 |
| TOTAL PUBLIC WORKS EXPENDITURES | | 332,768 | 366,041 | 394,335 |

BUDGET DRAFT FOR COUNCIL REVIEW

MISCELLANEOUS DEPARTMENTS



BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
MISCELLANEOUS DEPARTMENTS
GENERAL FUND - 001**

FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022

| ACCOUNT | PUBLIC SAFETY - FIRE CONTROL | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------|---------------------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| 001-000.522-934.000 | Contractual Services | 283,175 | 300,871 | 310,000 | 3.0% |
| TOTAL EXPENDITURES | | 283,175 | 300,871 | 310,000 | 3.0% |
| ACCOUNT | BUILDING / PERMITTING SERVICES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
| 001-000.524-934.000 | Contractual Services | 84,004 | 93,409 | 91,740 | -1.8% |
| 001-000.524-946.500 | Computer Maintenance | - | 500 | 500 | 0.0% |
| 001-000.524-947.000 | Printing | 240 | 250 | 250 | 0.0% |
| 001-000.524-999.000 | Miscellaneous | 312 | 2,000 | 2,000 | 0.0% |
| TOTAL EXPENDITURES | | 84,556 | 96,159 | 94,490 | -1.7% |
| ACCOUNT | EMERGENCY AND DISASTER RELIEF | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
| 001-000.525-983.000 | Disaster Preparedness Aids | 8,722 | 12,500 | 7,500 | -40.0% |
| TOTAL EXPENDITURES | | 8,722 | 12,500 | 7,500 | -40.0% |
| ACCOUNT | GARBAGE / SOLID WASTE SERVICES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
| 001-000.534-900.210 | Recycling Expenditures | - | 3,750 | 3,750 | 0.0% |
| TOTAL EXPENDITURES | | - | 3,750 | 3,750 | 0.0% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
MISCELLANEOUS DEPARTMENTS
GENERAL FUND - 001
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| ACCOUNT | OTHER HUMAN SERVICES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------|------------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| 001-000.569-982.300 | Other Agency Support | 4,240 | 4,000 | 4,000 | 0.0% |
| 001-000.569-982.400 | Station 16 Toys for Tots | - | 400 | 400 | 0.0% |
| 001-000.571-901.000 | Library Fees | 3,800 | 5,500 | 5,000 | -9.1% |
| 001-000.572.949.001 | Recreation Fee Reimbursement | - | 1,500 | 500 | -66.7% |
| TOTAL EXPENDITURES | | 8,040 | 11,400 | 9,900 | -13.2% |

| ACCOUNT | SPECIAL EVENTS | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET | CHANGE (%) |
|---------------------------|------------------------|----------------------------|----------------------------|----------------------------|-------------------|
| 001-000.574-900.200 | Special Events | 4,263 | 5,000 | 4,000 | -20.0% |
| 001-000.574-900.400 | Holiday Decorations | 2,003 | 4,000 | 4,000 | 0.0% |
| 001-000.574-900.500 | Volunteer Appreciation | 178 | 500 | 500 | 0.0% |
| 001-000.574-900.800 | Other | 174 | 1,500 | 1,000 | -33.3% |
| TOTAL EXPENDITURES | | 6,618 | 11,000 | 9,500 | -13.6% |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 MISCELLANEOUS DEPARTMENTS
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|---------------------------------------|--|--------------------|--------------------|--------------------|
| PUBLIC SERVICES - FIRE CONTROL | | | | |
| Dept. 522 | EXPENDITURES | 283,175 | 300,871 | 310,000 |
| 934.000 | CONTRACTUAL SERVICES | 283,175 | 300,871 | 310,000 |
| | Town costs for contracting with Pinellas Park for annual Fire Control Services. 3% annual increase, per contract. | | | |
| BUILDING / PERMITTING SERVICES | | | | |
| Dept. 524 | EXPENDITURES | 84,556 | 96,159 | 94,490 |
| 934.000 | CONTRACTUAL SERVICES | 84,004 | 93,409 | 91,740 |
| | Contract cost with Pinellas Park for annual Bldg. Permitting, and Trades Review/Inspection services. 4% annual increase, per contract. | | | |
| 946.500 | COMPUTER MAINTENANCE | - | 500 | 500 |
| | Departmental costs for computer and related equipment used by staff. | | | |
| 947.100 | PRINTING | 240 | 250 | 250 |
| | Departmental costs for printing of placards, permit forms, etc. | | | |
| 999.000 | MISCELLANEOUS | 312 | 2,000 | 2,000 |
| | Cost of new or replacement of existing furniture, file cabinets, or related equip. | | | |
| EMERGENCY AND DISASTER RELIEF | | | | |
| Dept. 525 | EXPENDITURES | 8,722 | 12,500 | 7,500 |
| 983.000 | DISASTER PREPAREDNESS AIDS | 8,722 | 12,500 | 7,500 |
| | Annualized Town costs intended to offset common pre/post disaster-related expenses. | | | |
| GARBAGE / SOLID WASTE SERVICES | | | | |
| Dept. 534 | EXPENDITURES | - | 3,750 | 3,750 |
| 900.210 | RECYCLING EXPENDITURES | - | 3,750 | 3,750 |
| | Costs related to expenditure of Town's share of annual County recycling grant funding; used to purchase goods with notable recycled content. | | | |
| SOCIAL SERVICE ASSISTANCE | | | | |
| Dept. 569 | EXPENDITURES | 8,040 | 11,400 | 9,900 |
| 982.200 | OTHER AGENCY SUPPORT | 4,240 | 4,000 | 4,000 |
| | Annual Town contribution to Council-designated charity. May include, but not be limited to SPCA, Dixie Hollins, Mayors Council-designated seasonal charity, Fire/Police Explorers, Neighborly Care Network, etc. | | | |
| 982.400 | STATION 16 TOYS FOR TOTS | - | 400 | 400 |
| | Annual Town contribution to the Pinellas Park Fire Department fundraiser staffed by Kenneth City Fire Department personnel. | | | |
| 901.000 | LIBRARY FEES (DEPT. 000.571) | 3,800 | 5,500 | 5,000 |
| | Annual reimbursement the Town provides \$100 to citizens seeking a library card. | | | |
| 949.001 | RECREATION FEE REIMBURSEMENT | - | 1,500 | 500 |
| | Reimbursement to residents utilizing memberships for Recreation Departments outside of Kenneth City. The Town reimburses the difference between the resident vs. non-resident rate of obtaining a membership for another municipalities Recreation Department. | | | |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 MISCELLANEOUS DEPARTMENETS
 GENERAL FUND - 001
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|-----------------------|--|--------------------|--------------------|--------------------|
| SPECIAL EVENTS | | | | |
| Dept. 574 | EXPENDITURES | 6,618 | 11,000 | 9,500 |
| 900.200 | SPECIAL EVENTS | 4,263 | 5,000 | 4,000 |
| | City sponsored events | | | |
| 900.400 | HOLIDAY DECORATIONS | 2,003 | 4,000 | 4,000 |
| | Annual costs for contract to lease holiday lighting decorations for Town buildings and Gazebo. | | | |
| 900.500 | VOLUNTEER APPRECIATION | 178 | 500 | 500 |
| | Funding intended to offset the costs of volunteer appreciation function held in early December. | | | |
| 900.800 | OTHER | 174 | 1,500 | 1,000 |

BUDGET DRAFT FOR COUNCIL REVIEW

CAPITAL IMPROVEMENT FUND



BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
CAPITAL PROJECTS FUND (CIP) - 300
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| Beginning Capital Project Fund Reserves | | 1,963,615 | 1,963,615 | 1,958,714 |
|--|--|----------------------------|----------------------------|-------------------------------|
| ACCOUNT | REVENUES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 PROJECTED |
| | | 521,049 | 1,439,478 | 593,500 |
| 300-312.600 | Local Option Sales Tax (Penny for Pinellas) | 521,049 | 538,359 | 581,000 |
| 300-331.350 | SWFWMD (Stormwater Improvements Grant) | - | 62,500 | 12,500 |
| 300-338.000 | Pinellas County Joint Project Agreement (JPA): 46th Avenue | - | 570,000 | - |
| | 46th Ave. Greenway LWCF Grant Reimbursement | - | 190,425 | - |
| | 47th Ave. Improvements (State DEP Parking Grant) | - | 55,694 | - |
| | County and BP Grant Reimbursements | - | 22,500 | - |
| TOTAL REVENUES | | 521,049 | 1,439,478 | 593,500 |

| ACCOUNT | CAPITAL IMPROVEMENT PROJECTS | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 PROJECTED |
|-----------------|---|----------------------------|----------------------------|-------------------------------|
| | | 427,411 | 1,997,500 | 1,097,130 |
| 300-519-962.000 | Other Projects | 166,718 | - | 15,000 |
| 300-541-963.310 | Town Parking Lot Resurfacing / Reconstruction | 1,943 | - | 350,000 |
| 300-541-963.310 | Street Improvements | 33,283 | - | 250,000 |
| 300-541-963.410 | Town Stormwater Master Plan (SWFWMD) | - | 50,000 | 92,130 |
| 300-541-963.410 | Stormwater Improvements | 2,366 | 75,000 | 75,000 |
| 300-541-963.410 | Stormwater Rate Study | - | - | 50,000 |
| 300-541-964.300 | Street Signage | 6,071 | 270,000 | 150,000 |
| 300-572-963.000 | 46th Ave Roadway Improvements (County JPA Grant) | - | 570,000 | 100,000 |
| 300-572-963.020 | VFW Memorial Relocation / Refurbishment | - | - | 15,000 |
| | 46th Ave Greenway / Pathway Improvements (LWCF) | - | 575,000 | - |
| | 47th Ave. Parallel Parking (DEP Grant) | - | 200,000 | - |
| | Ernst Park "Oasis" & Upgrades | 59,015 | 100,000 | - |
| | Community Hall / Police Dept. Generator Replacement | 1,000 | 60,000 | - |
| | Fire Department Roof & Facade | - | 40,000 | - |
| | Lake Aeration / Water Quality Treatments | 5,308 | 22,500 | - |
| | Town Hall Security / ADA / Entry Renovations | 136,483 | 20,000 | - |
| | Town Hall / Police Dept. Server Replacement | 15,224 | 15,000 | - |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
CAPITAL PROJECTS FUND (CIP) - 300
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| | | FY 19/20 | FY 20/21 | FY 21/22 |
|---|--|----------------|------------------|------------------|
| | | ACTUAL | BUDGET | PROJECTED |
| CAPITAL EQUIPMENT | | 100,877 | 134,500 | 144,000 |
| 300-519-964.000 | Technology Upgrades | 15,505 | 4,500 | 50,000 |
| 300-521-964.100 | Police Department Capital Equipment - Vehicles | 38,268 | 45,000 | 66,000 |
| 300-541-964.000 | Public Works Capital Equipment | 4,251 | 70,000 | 28,000 |
| | Asset Protection / Loss Prevention Cameras for Park Facilities | - | 15,000 | - |
| | Other Furniture and Equipment - Town Hall | 16,129 | - | - |
| | Other Expenditures | 26,724 | - | - |
| TOTAL CAPITAL PROJECTS FUND EXPENDITURES | | 528,288 | 2,132,000 | 1,241,130 |

| CAPITAL PROJECTS FUND RESERVE ANALYSIS | | FY 19/20 | FY 20/21 | FY 21/22 |
|--|--|------------------|------------------|------------------|
| | | ACTUAL | BUDGET | PROJECTED |
| TOTAL REVENUES | | 521,049 | 1,439,478 | 593,500 |
| USE OF RESERVE FUNDS | | 7,239 | 692,522 | 647,630 |
| TOTAL EXPENDITURES | | 528,288 | 2,132,000 | 1,241,130 |
| REMAINING CAPITAL PROJECTS FUND BALANCE | | 1,958,714 | 1,271,093 | 1,311,084 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 CAPITAL IMPROVEMENT PLAN (CIP) - 300
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| DESCRIPTION | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|--|--------------------|--------------------|--------------------|
| TOTAL CAPITAL IMPROVEMENT PROJECT EXPENDITURES | 427,411 | 1,997,500 | 1,097,130 |
| JOES CREEK LINEAR TRAIL CONNECTOR (COUNTY CO-OP) Future connection to Joe's Creek Linear Trail from 43rd Ave. N. This trail connection will enable trail users from the county to access Town facilities, and for residents to more easily access the Pinellas Trail. Pinellas County is planning a route study and design. | - | - | 100,000 |
| LAKE AERATION / WATER QUALITY TREATMENTS Funding allocated for engineering, acquisition and installation of water quality improvements (fountains and aerators) to Lakes Paul and Lori. Source of funding is from a County grant/BP DeepWater Horizon oil spill proceeds. Grant requires budgeting for full project cost, then will result in 50% reimbursement upon completion | 5,308 | 22,500 | - |
| VFW MEMORIAL REFURBISHMENT Rather than relocate the VFW Memorial, add a second bench and landscaping to the existing site. | - | - | 15,000 |
| STREET IMPROVEMENTS Funding for targeted milling and resurfacing of Town streets in accordance with the master street condition inventory. Plan for improvements currently on hold, pending the outcome of stormwater master plan conducted by the Town's contracted general engineer with an estimated completion in late 2021. | 33,283 | - | 250,000 |
| STREET SIGNAGE Funding allocated for replacement or updating of non-compliant street signage along roadways being resurfaced. Also includes \$15,000 for golf cart ordinance signage. | 6,071 | 270,000 | 150,000 |
| 46TH AVE. GREENWAY / PATHWAY IMPROVEMENTS (LWCF) Funding allocated for 46th Avenue Greenway improvements to include sidewalk widening and related hardscape treatments; 50% of project funding sources from Town award of a State Land & Water Conservation Fund grant in FY17/18. Budgeted cost \$575,000. Project spans multiple budget years. Grant requires funding allocation each budget year where activity occurs. Estimated completion mid 2021; to be completed in part with County JPA with street resurfacing and curb/ADA improvements. | - | 575,000 | - |
| 46TH AVE. ROADWAY IMPROVEMENTS (COUNTY JPA GRANT) Estimated cost for milling and resurfacing of 46th Ave. N from 55th St. to 62nd St. curb gutter and ADA improvements associated with street resurfacing. Includes realignment so 46th Ave N. Greenway/Pathway improvements, as one large project. Both projects will be bid together. Contractor selection in late 2020. Construction is estimated to take 12-18 months. | - | 570,000 | - |
| STORMWATER IMPROVEMENTS Miscellaneous replacement of stormwater lines. Additional costs are included in out-years to satisfy street milling and resurfacing on those roads once they are improved. | 2,366 | 75,000 | 75,000 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 CAPITAL IMPROVEMENT PLAN (CIP) - 300
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| DESCRIPTION | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|---|--------------------|--------------------|--------------------|
| TOWN STORMWATER MASTER PLAN | - | 50,000 | 92,130 |
| Initiated in 2019 with an estimated completion in late 2021, the Town's Stormwater Master Plan will enable the Town to strategically undertake future stormwater improvements and milling and resurfacing projects. This master plan will serve as the foundation for the future (below) Stormwater Rate Study and eligible for a 50/50 grant match with SWFWMD. | | | |
| STORMWATER RATE STUDY | - | - | 50,000 |
| Master plan necessary to undertake future stormwater lining of secondary and tertiary stormwater lines existing throughout Town; plan is mandated by the water management district (SWFWMD) prior to consideration of future stormwater impact fees. | | | |
| COMMUNITY HALL / POLICE DEPARTMENT GENERATOR REPLACEMENT | 1,000 | 60,000 | - |
| Funding necessary to upgrade existing generator to size/capacity that matches existing use of represented facilities. Original generator not properly sized to support both the PD and the Community Hall/Emergency Operations Center. | | | |
| TOWN HALL / POLICE DEPARTMENT SERVER REPLACEMENT | 15,224 | 15,000 | - |
| TOWN HALL SECURITY / ADA / ENTRY RENOVATIONS | 136,483 | 20,000 | - |
| Started in late FY 19/20. Funding to update Town Hall lobby with security and productivity improvements. Additional updates include installation of ADA level countertops, lobby and copy room space re-allocation, and Town records storage expansion. Similar to the Public Works building renovations, the project spans two budget years; thus the need to allocate funding in both years. Total budgeted cost \$111,000. | | | |
| TOWN PARKING LOT RESURFACING / RECONSTRUCTION | 1,943 | - | 350,000 |
| Funding to resurface Town and Community Hall/PD/Fire parkinglots and driveways; includes funding to re-grade Fire Department apron along 58th Street to correct driveway settling | | | |
| FIRE DEPARTMENT ROOF & FAÇADE | - | 40,000 | - |
| Funding to repair/replace damaged wood on the exterior of the Fire Station. The Town owns/maintains the building, but contracts with Pinellas Park for Fire service. | | | |
| 47TH AVE. PARALLEL PARKING (DEP GRANT) | - | 200,000 | - |
| Funding for the addition of parallel parking on 47th Ave. N at James P. Ernst Park to provide more parking options for the park. Funding also includes an ADA accessible sidewalk that provides access to the park from 47th Ave N. | | | |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 CAPITAL IMPROVEMENT PLAN (CIP) - 300
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| DESCRIPTION | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|--|--------------------|--------------------|--------------------|
| ERNST PARK "OASIS" & UPGRADES | 59,015 | 100,000 | - |
| Estimated cost of adding a covered patio to the northside of the new Public Works building for additional sun shelter and seating options for park users. The "Oasis" has been planned to include a rental equipment vending machine/unit and another vending machine to provide refreshments for park guests. FY 20 cost includes Ernst Bark Park & canopy. | | | |
| MISCELLANEOUS BEAUTIFICATION PROJECTS | 166,718 | - | 15,000 |
| Funding for miscellaneous beautification projects that may occur throughout the year to include landscaping, holiday light pole decorations, free libraries, artistic bike racks, etc. | | | |
| CAPITAL EQUIPMENT | 100,877 | 134,500 | 144,000 |
| TECHNOLOGY UPGRADES | 15,505 | 4,500 | 50,000 |
| Computer purchases, additional equipment for virtual meetings. Potential funding for IT system upgrades. | | | |
| ASSET PROTECTION / LOSS PREVENTION CAMERAS FOR PARK FACILITIES | - | 15,000 | - |
| Estimated cost to add closed circuit cameras to park facilities to assist with asset protection and loss prevention. Cameras would not be monitored 24/7, but would be installed with video storage capacity to allow staff the ability to review footage after an incident of vandalism. | | | |
| PUBLIC WORKS CAPITAL EQUIPMENT | 4,251 | 70,000 | 28,000 |
| Funding for a second mezzanine in the Public Works building and a telehandler. | | | |
| POLICE DEPARTMENT CAPITAL EQUIPMENT | 38,268 | 45,000 | 66,000 |
| Purchase 2 unmarked police cruisers | | | |
| OTHER CAPITAL EQUIPMENT - TOWN HALL | 16,129 | - | - |
| OTHER EXPENDITURES | 26,724 | - | - |
| TOTAL CAPITAL IMPROVEMENT FUND EXPENDITURES | 528,288 | 2,132,000 | 1,241,130 |

BUDGET DRAFT FOR COUNCIL REVIEW

BEAUTIFICATION FUND



BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
BEAUTIFICATION FUND (RED LIGHT CAMERA PROCEEDS) - 100
FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| Beginning Red Light Camera Reserves | | 392,812 | 392,812 | 396,452 |
|--|--|----------------------------|----------------------------|-------------------------------|
| ACCOUNT | REVENUES | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 PROJECTED |
| 100-351.900 | Fines & Forfeitures | 6,032 | - | 2,000 |
| TOTAL REVENUES | | 6,032 | - | 2,000 |
| ACCOUNT | BEAUTIFICATION PROJECTS | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 PROJECTED |
| 100-570-962.00 | Façade / Economic Development Incentives | - | 30,000 | 30,000 |
| 100-570-964.00 | Public Services Complex Identification and Directory Signage | - | 25,000 | 25,000 |
| 100-570-964.10 | Lake Signage | - | 25,000 | 2,000 |
| 100-570-964.20 | Miscellaneous Beautification Projects | 2,392 | 5,000 | 5,000 |
| | 46th Ave. Decorative Streetlights | - | 45,000 | - |
| | Community Garden | - | 75,000 | - |
| TOTAL EXPENDITURES | | 2,392 | 205,000 | 62,000 |
| BEAUTIFICATION FUND RESERVE ANALYSIS | | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 PROJECTED |
| TOTAL REVENUES | | 6,032 | - | 2,000 |
| USE OF RESERVE FUNDS | | - | 187,812 | 60,000 |
| TOTAL EXPENDITURES | | 2,392 | 205,000 | 62,000 |
| REMAINING BEAUTIFICATION FUND BALANCE | | 396,452 | 375,624 | 336,452 |

BUDGET DRAFT FOR COUNCIL REVIEW

**TOWN OF KENNETH CITY
 DETAIL OF EXPENSES
 BEAUTIFICATION FUND (RED LIGHT CAMERA PROCEEDS) - 100
 FY 2021-2022 | OCTOBER 1, 2021 - SEPTEMBER 30, 2022**

| DESCRIPTION | FY 19/20 ACTUAL | FY 20/21 BUDGET | FY 21/22 BUDGET |
|--|--------------------|--------------------|--------------------|
| REVITALIZATION | 38,649 | 205,000 | 62,000 |
| FAÇADE GRANTS / ECONOMIC DEVELOPMENT INCENTIVES | 3,431 | 30,000 | 30,000 |
| Funding allocated for the expansion of the Town's existing commercial façade grant program. Includes reimbursement for up to 50% of the costs of qualifying improvements, and not to exceed \$5,000 per street frontage. Eligible reimbursable costs may include building demolition, real estate commission fees, signage or related improvements, ADA improvements, or updating utilities. Funding availability on a first-come-first-serve basis. | | | |
| LAKE SIGNAGE | 1,439 | 25,000 | 2,000 |
| Proposed Town branded lake identification signage, similar to Town median signage that also orients visitors on rules, hours, and prohibitions. Signage proposed for all lakes with public access, including Lake Thomas, Paul, Lori, and Dixie. | | | |
| PUBLIC SERVICES COMPLEX IDENTIFICATION AND DIRECTORY SIGNAGE | - | 25,000 | 25,000 |
| The addition of directory and building signage to orient visitors to Town Public Services Annex. Signage to include orientation for Police, Fire, Community Hall, Public Works, and James P. Ernst Park. | | | |
| 46TH AVE. DECORATIVE STREETLIGHTS | - | 45,000 | - |
| Funding for the acquisition and installation of decorative streetlights to compliment the 46th Avenue greenway improvements, similar to those intalled on 54th Avenue. LED streetlights will be supplied by Duke Energy. | | | |
| MISCELLANEOUS BEAUTIFICATION PROJECTS | 33,779 | 5,000 | 5,000 |
| Funding for miscellaneous beautificaion projects that may occur throughout the year to include landscaping, holiday light pole decorations, free libraries, artistic bike racks, etc. | | | |
| COMMUNITY GARDEN | - | 75,000 | - |
| Funding for the planning and construction of an ADA friendly, community garden on the shores of Lake Lori. Garden to include wheelchair accessible planter boxes, regular boxes, potable water supply, grading, landscaping, hardscaping, fencing, and signage. | | | |

BUDGET DRAFT FOR COUNCIL REVIEW

**Town of Kenneth City Memorandum:
Coronavirus State and Local Fiscal Recovery Funds /
American Rescue Plan Act**

Date: September 1, 2021 *PC*
To: Mayor and Town Council
From: Peter Cavalli, Town Manager
Subject: Coronavirus State and Local Fiscal Recovery Funds (CSLFR) /
American Rescue Plan Act (ARPA) Funding

Recommendation:

The U.S. Department of the Treasury has established the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021. This legislation requires each jurisdiction's executive to "certify" that the funds will be used for eligible purposes. Former Interim Manager Steve Spina signed the agreement on August 19, 2021 on behalf of the Town of Kenneth City.

Staff respectfully requests that the Council ratify the agreement to formally accept the terms of the funding contract. A close examination of the provisions of the CSLFR / APRA funding is necessary to pursue strategies to utilize this relief funding in the best possible ways. Please consider establishing a steering committee to determine the priorities of the Council and members of the community. Substantial consideration of the Town's intentions needs to be given throughout the process so that we can properly utilize the proceeds of this funding.

Discussion:

The Town of Kenneth City anticipates receiving a total of **\$2,564,872** in CSLFR / ARPA proceeds that will be distributed in two installments. Funding must be spent by the end of calendar year 2024.

There are designated uses that this money can be spent on. The following paragraphs are excerpts from the U.S. Department of the Treasury guidance as it relates to this funding.

- **Invest in water, sewer, and broadband infrastructure**, improving access to clean drinking water, supporting vital wastewater and stormwater infrastructure, and expanding access to broadband internet. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to cover costs incurred for eligible projects planned or started prior to March 3, 2021. A general infrastructure project typically would not be considered a response to the public health emergency and its negative economic impacts unless the project responds to a specific pandemic-related public health need. Recipients may use State and Local Fiscal Recovery Funds for road repairs and upgrades directly related to an eligible water or sewer project.

- **Support public health expenditures**, by – among other uses – funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, mental health and substance misuse treatment and certain public health and safety personnel responding to the crisis. For economic harms experienced or costs incurred by the household prior to March 3, 2021 (e.g., rental arrears from preceding months), provided that the cost of providing assistance to the household was not incurred by the recipient prior to March 3, 2021. Governments may consider and take guidance from the per person amounts provided by the federal government in response to the COVID crisis.
 - A broad range of services are needed to contain COVID-19 and are eligible uses, including vaccination programs; medical care; testing; contact tracing; support for isolation or quarantine; supports for vulnerable populations to access medical or public health services; public health surveillance (e.g., monitoring case trends, genomic sequencing for variants); enforcement of public health orders; public communication efforts; enhancement to health care capacity, including through alternative care facilities; purchases of personal protective equipment; support for prevention, mitigation, or other services in congregate living facilities (e.g., nursing homes, incarceration settings, homeless shelters, group living facilities) and other key settings like schools; ventilation improvements in congregate settings, health care settings, or other key locations; enhancement of public health data systems; and other public health responses.

- **Address negative economic impacts caused by the public health emergency**, including by rehiring public sector workers, providing aid to households facing food, housing or other financial insecurity, offering small business assistance, and extending support for industries hardest hit by the crisis
 - Assistance to households includes but is not limited to: food assistance; rent, mortgage, or utility assistance; counseling and legal aid to prevent eviction or homelessness; cash assistance; emergency assistance for burials, community violence intervention, or other needs; internet access or digital literacy assistance; or job training to address negative economic or public health impacts experienced due to a worker’s occupation or level of training.
 - Assistance to small business and non-profits includes, but is not limited to:
 - Loans or grants to mitigate financial hardship such as declines in revenues or impacts of periods of business closure, for example by supporting payroll and benefits costs, costs to retain employees, mortgage, rent, or utilities costs, and other operating costs;
 - Loans, grants, or in-kind assistance to implement COVID-19 prevention or mitigation tactics, such as physical plant changes to enable social distancing, enhanced cleaning efforts, barriers or partitions, or COVID-19 vaccination, testing, or contact tracing programs; and
 - Technical assistance, counseling, or other services to assist with business planning needs
 - Recipients may use funds for administering the CSLFRF program, including costs of consultants to support effective management and oversight, including consultation for ensuring compliance with legal, regulatory, and other requirements.

- **Aid the communities and populations hardest hit by the crisis**, supporting an equitable recovery by addressing not only the immediate harms of the pandemic, but its exacerbation of longstanding public health, economic and educational disparities. Capital investments in public facilities to meet pandemic operational needs are also eligible, such as physical plant improvements to public hospitals and health clinics or adaptations to public buildings to implement COVID-19 mitigation tactics. For example, investments in parks, public plazas, and other public outdoor recreation spaces may be responsive to the needs of disproportionately impacted communities by promoting healthier living environments and outdoor recreation and socialization to mitigate the spread of COVID-19.
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their COVID-19 response services during the pandemic. Funding may be used for the portion of employees' time that is dedicated to responding to the COVID-19 public health emergency. Recipients may provide premium pay retrospectively for work performed at any time since the start of the COVID-19 public health emergency. Such premium pay must be "in addition to" wages and remuneration already received and the obligation to provide such pay must not have been incurred by the recipient prior to March 3, 2021. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.
- **Recoup reduction in revenue that arose during the COVID-19 pandemic**, The Interim Final Rule gives recipients broad latitude to use funds for the provision of government services to the extent of reduction in revenue. Government services can include, but are not limited to, maintenance of infrastructure or spending for building new infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services.
 - Preliminary analysis of the Town's recent revenue trends do not demonstrate a substantial reduction in revenue that would enable the Town to utilize this provision at this time.

Restrictions on the uses of these funds:

- Funds cannot be used to directly or indirectly to offset tax reductions or delay a tax or tax increase
- Funds cannot be deposited into any pension fund
- Cannot be used to:
 - Service debt
 - Satisfy a judgement or settlement
 - Contribute to a "rainy day" fund
 - Serve as nonfederal matching funds for a federal program

Respectfully Submitted,

Peter Cavalli

Peter Cavalli
Town Manager