



THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

**IN CONSIDERATION OF OTHERS PLEASE CONSIDER WEARING A FACE MASK WHEN  
ATTENDING TOWN COUNCIL MEETINGS.**

6:30 P.M.

May 26, 2021

Community Hall

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Roll Call
- D. Consent Agenda
  - 1. Meeting Minutes: February 10, 2021
  - 2. Police Department Reports – February, March, April 2021
  - 3. Fire Department Reports – March and April 2021
  - 4. Building Department Reports – February, March and April 2021
  - 5. Finance Reports – Rev & Exp YTD 4/30/21, Check Register – 4/30 – 5/21
  - 6. Local Option Fuel Tax – Interlocal Agreement
  - 7. Reaffirm 2021 Budget Calendar
- E. Public Comment – *formerly called Open Forum* (limited to 3 minutes).  
*Please state your name and address for the record. Public participation is encouraged. If you are addressing the Council, step to the podium and state your name and address for the record.*  
  
*Public comments can also be submitted by email to the Town Clerk at [Town57@kennethcityfl.org](mailto:Town57@kennethcityfl.org), written comments must be received by 4pm on the day of the meeting, and will be read aloud during the meeting. Please limit your comments to 400 words as the comments are limited to three minutes.*
- F. Unfinished Business
  - 1. 47th Ave Parking Project
- G. Action Agenda
  - 1. Review and Approve Job Description/Advertisement for Town Clerk and timeline for Clerk Recruitment
  - 2. Review and Approve Revised Job Description/Advertisement for Town Manager and timeline for Manager Recruitment
- H. Mayor/Council/Attorney/Manager Comments
- I. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. [www.kennethcityfl.org](http://www.kennethcityfl.org)



## Council Meeting Minutes

February 10, 2021

A. Call to Order

B. Invocation and Pledge of Allegiance

1. Pastor Remington Anksorus of Crossroads Community Church

C. Roll Call

Councilmember Noble  
Councilmember Zemaitis  
Mayor Dudley  
Councilmember Howell  
Councilmember Hautt  
Manager Campbell  
Attorney Mora

D. Swearing-in Police Chief Elias Vazquez

1. Chief of Police Elias Vazquez's acceptance speech -

I want to thank the City Manager and Council for this opportunity. I am standing before you with a humble heart and thankful for this great opportunity to serve the Citizens of the Town of Kenneth City. I want to assure our Community that you will continue to receive the best police services from our men and women in Blue, who so courageously and professionally serve you. I will be dedicated, committed and available to you at all times.

My priority as your police Chief is to continue building public trust in your police department. This is certainly more important today, where public trust of police is at an all-time low. We at the Police Dept will accomplish this through Transparency, Respect, Engagement and Accountability by all the members of this department, both sworn and civilian. My Golden Rule is that everyone gets treated with Dignity & Respect, no matter whether you're a homeless member of our community or the Mayor, no matter who you love and no matter who you worship.

We cannot have a thriving community without public safety and this is accomplished through Constitutional and Relational policing. I expect all the members of the Kenneth City Police Dept to respect the Constitution and build Relationships on a daily basis and stay fully engaged, to strengthen the bonds in our community.

To the officers, in me you have someone who will support you 100% of the time as long as you do what's right 100% of the time. If you mess up, fess up and always, always tell the truth. I will hold you accountable at all times, for your actions or in-actions. I expect nothing but the best from you, as I know you are “extremely dedicated” to this profession and the citizens of Town of Kenneth City. I’m honored to be your Chief!

In closing, I look forward to continuing, the great work Chief Kevin Riley has done for the past 5 years. He left the Department in a great place! I also look forward to working with all my local, state and federal partners as we are one team and I want to maintain great relationships with you to make the of Town Kenneth City a safer place. Thank you for taking time out of your day to be here for a very special day in my life.

E. Consent Agenda for February

1. Motion: Councilmember Zemitias  
Second: Vice-Mayor Howell

F. Open Forum- (limited to 3 minutes) State your name and address

1. Don Kinney – 6144 46<sup>th</sup> Ave – Had an issue with campaign sign placement.
2. Barbra Roberts – 6412 44<sup>th</sup> Ave – Said this election is not about the Town Manager’s job, its about doing our best to do what’s best for the residents of this town. She also commented on campaign sign placement issues.
3. Paul Asche – 6412 44<sup>th</sup> Ave – Raised issues regarding the campaign, and Town Performance.
4. Chris Vanderkooi – 5896 60<sup>th</sup> Way – Raised issues with campaign sign code.
5. Jeff Phannes – 6494 61<sup>st</sup> Lane - Wants to have more workshops when he becomes Mayor.

G. Mayor/Council/Attorney/Manager/Clerk Comments

- a. Councilmember Zemaitias – Inquired about the newsletter. Councilmember was encouraged to participate in the creation of the Newsletter.
- b. Councilmember Noble – 58<sup>th</sup> Street is no longer a Truck Route. Raised concerns about compliance and communication. Requested a workshop not next Council Meeting.

- c. Manager Campbell – 46<sup>th</sup> Avenue Trail project is underway, the service road north of 46<sup>th</sup> Ave is temporarily a one-way road. 44<sup>th</sup> sewer is a county utility; a county work ticket has been assigned and they will be televising the pipe to see where the repair needs to be made.
- d. Attorney Mora – 2021 legislative session is underway. Mora’s firm will keep the Council updated on any legislation that effects the town.
- e. Clerk Matson – has completed more credits toward her Clerks Certification.

H. Adjournment

- a. Motion: Howell
- b. Second: Hautt

Respectfully Submitted:  
Ian Ryan  
Administrative Assistant

# KCPD Monthly Stats – Detective E. Tucker

## February 2021

Number of cases started with: 18

Number of cases ended with: 19

### New cases assigned for the month

<b>FELONY</b>	<b>7</b>
<b>MISDEMEANOR</b>	<b>0</b>
<b>NON-CRIMINAL</b>	<b>1</b>

### Case dispositions

<b>INACTIVATED</b>	<b>7</b>
<b>CLOSED WITH MISDEMEANOR ARREST</b>	<b>0</b>
<b>CLOSED WITH FELONY ARREST</b>	<b>0</b>
<b>CLOSED OTHER</b>	<b>0</b>
<b>CLOSED SAO REFERRAL</b>	<b>0</b>
<b>CLEARED WITH WAIVER</b>	<b>0</b>

### Other Activity

<b>SURVEILLANCES</b>	<b>0</b>
<b>PHOTOPACKS</b>	<b>0</b>
<b>EVIDENCE STATUS REQUESTS</b>	<b>3</b>
<b>INITIAL REPORTS</b>	<b>1</b>
<b>SUPPLEMENTS</b>	<b>21</b>
<b>WARRANTS</b>	<b>0</b>
<b>TOUCH DNA PROCESSING / BUCCALS</b>	<b>0</b>
<b>SUSPECTS RESULTING FROM TOUCH DNA</b>	<b>0</b>
<b>OTHER: CCTV FOOTAGE, CELL TRACKING, D/L</b>	<b>3</b>
<b>SUBPOENAS</b>	<b>0</b>
<b>JAIL RECORDINGS</b>	<b>0</b>
<b>REPORTS REVIEWED</b>	<b>39</b>
<b>CONTACT ATTEMPTS</b>	<b>0</b>
<b>INTERVIEWS</b>	<b>4</b>
<b>BOLO'S</b>	<b>0</b>

# Kenneth City Police Department Stats

Month/ 2021	Service Summary		Arrests				Traffic			Crime Prevention & Outreach						
	Calls for service	Reports + Supplements	AOA	Alarm	SAO Referrals	APAD Arrests	Arrests	Crash Investigations	Traffic Warnings	Traffic Citations	ORD Citation	ORD Notice	Business & Residential Area Checks	Theft / Watch Programs	Community Contact/Assist Citizen	Directed Patrol
<i>January</i>	81	110	4	11	0	0	18	15	114	29	0	7	3329	400	139	218
<i>February</i>	101	145	10	5	5	0	20	14	102	29	5	4	2720	504	153	306
<i>March</i>																
<i>April</i>																
<i>May</i>																
<i>June</i>																
<i>July</i>																
<i>August</i>																
<i>September</i>																
<i>October</i>																
<i>November</i>																
<i>December</i>																
<b>Yearly Totals</b>	<b>182</b>	<b>255</b>	<b>14</b>	<b>16</b>	<b>5</b>	<b>0</b>	<b>38</b>	<b>29</b>	<b>216</b>	<b>58</b>	<b>5</b>	<b>11</b>	<b>6049</b>	<b>904</b>	<b>292</b>	<b>524</b>

Reports and Supplements include FIR, Incident, and Offense Reports. Stats consist of those who are full time, assigned to light duty, and Reserve. Those who have additional assignments in patrol within the agency are reported in additional documents: Detective Tucker (CIS), Ofc Diaz Leon (Accreditation), Ofc. Baltzan (Community Policing/Code Compliance.)

This report does NOT reflect all the work or activity completed by the members of this Agency. It provides a snapshot of activity in selected areas identified by month, per calendar year. The areas chosen are those which are often asked about or requested. Data Sources: Tritech CAD, Visnet, ACISS Web, PCSOINET Custom Query, TRACS, and daily reports. Tabulated by EP

**Volunteer hours running total for the year are: 103.5 hours. These hours are donated to the Town of Kenneth City by 7 volunteers and 3 Reserve Officers.**

# **KCPD Community Policing & Code Compliance Stats February 2021**

**CPO Beltran Hernandez**

**I assisted in covering patrol and taking multiple calls for services this month.**

**In response to the areas within the Town that have been targeted for vehicle burglaries within the last couple of months, I have begun a "Light Up the Night" initiative. This initiative coordinates with our midnight shift and involves us identifying residences with little to no porch lighting, making contact with the residents of the home, and installing lights. This initiative has also been used to educate the public on the importance of sufficient lighting and how it can be used to prevent crime.**

**Chief Vazquez, Ofc Diaz Leon and I went to IDiscover Pre-school for the Nationwide Tornado Watch Drill on 02/03/2021. We made contact with 4 classes and spoke with children about the importance of safety during a tornado watch and the importance of listening and following directions from the teachers at the school. We then practiced a full drill with each class and handed out police stickers to all children. Photos were taken and the Event was posted on social media.**

**I made contact with Girl Scouts Troop 565, posted near Winn-Dixie, and officers arrived to show support from the police department. Pictures were taken and posted on social media.**

**Chief Vazquez nominated me for a lifesaving award regarding my actions when responding to an overdose call at an apartment complex this month. When I arrived at the scene, I located the overdose subject in the bathroom and needed to force the door open and drag him into the hallway. The caller stated that the subject was a heroin addict and saw a needle in his arm. The overdose subject was non-responsive and I administered Narcan before Fire & Rescue arrived on scene. The overdose subject survived and I will be receiving the lifesaving award at the next Council meeting.**

**I targeted 54<sup>th</sup> Ave N, 46<sup>th</sup> Ave N and 66<sup>th</sup> St N for prohibited/non-permitted signage along the right of way this month. All snipe/lollipop and non-permitted signage has been removed. I also focused on common ordinance violations such as improper/prohibited storage (30-57), no permit pulled (18-1) and prohibited signage (snipe signs in right of way 66-194) for the majority of ordinance violations for this month.**

**I have handed out more of the Kenneth City Police Department LOCK IT OR LOSE IT brochures this month. This brochure was created in response to the growing number of vehicle burglaries within the Town. The vehicle burglaries could have been avoided if the owners of the vehicles had locked their car doors and secured their belongings. These safety tips and precautions are all covered in the brochure. I have begun handing out these brochures within the neighborhoods of the Town in order to prevent further criminal activity.**

**I have replaced a few blue placard signs on the front of businesses within the city, reference Pinellas County Mask Ordinance mandate 20-14.**

**I have been following up on multiple criminal and ordinance cases and updating Trespass Authorization Letters for the businesses within our Town, which expire annually.**

**I have been utilizing the Polaris, police truck and police bicycle during the duties of my patrol.**

**Due to the high call volume and low staff/man power for the month of February, I was needed to assist day and evening shift on multiple calls for service and have taken multiple criminal and civil calls and cases and made multiple arrests. I have also had multiple criminal case follow ups and invests with the State Attorney regarding these cases. I have also focused on multiple events and community interactions and community policing initiatives for this month. This reflects the low number of code violation calls and out codes.**



## Activity

<b>Area Checks</b>	<b>223</b>	<b>Assist Other Agency</b>	<b>0</b>
<b>Business Checks</b>	<b>12</b>	<b>APAD Referrals</b>	<b>0</b>
<b>Directed Patrols</b>	<b>7</b>	<b>Community Contacts</b>	<b>34 out coded + 40 Lock It or Lose It</b>
<b>Youth Outreach</b>	<b>100</b>	<b>Reports &amp; Supplements</b>	<b>13</b>
<b>Traffic Citations</b>	<b>0</b>	<b>Alarms</b>	<b>1</b>
<b>Victim Contacts</b>	<b>3</b>	<b>SAO Referrals</b>	<b>0</b>
<b>Ordinance Notices</b>	<b>17</b>	<b>Crash Investigations</b>	<b>0</b>
<b>Ordinance Citations</b>	<b>0</b>	<b>Traffic Stops</b>	<b>0</b>
<b>Arrests</b>	<b>0</b>	<b>Operation Medicine Cabinet</b>	<b>2</b>
<b>Events</b>	<b>1</b>	<b>Calls for Service</b>	<b>6</b>
<b>Suspicious Person</b>	<b>1</b>	<b>Assist Citizen</b>	<b>1</b>
<b>Bike Violators</b>	<b>0</b>	<b>Ordinance Supplements/Follow ups</b>	<b>17</b>

### **ORDINANCE VIOLATION STATS FOR FEBRUARY 2021:**

**LOT MAINTENANCE 30-156: 2**

**IMPROPER STORAGE 30-57: 1**

**SNIPE SIGNS 66-194: 13**

**NO PERMIT 18-1: 1**

**TOTAL ORDINANCE VIOLATIONS: 17**

# Kenneth City Police Department Stats

Month/ 2021	Service Summary				Arrests			Traffic			Crime Prevention & Outreach					
	Calls for service	Reports + Supplements	AOA	Alarm	SAO Referrals	APAD Arrests	Arrests	Crash Investigations	Traffic Warnings	Traffic Citations	ORD Citation	ORD Notice	Business & Residential Area Checks	Thief / Watch Programs	Community Contact/Assist Citizen	Directed Patrol
January	81	110	4	11	0	0	18	15	114	29	0	7	3329	400	139	218
February	101	145	10	5	5	0	20	14	102	29	5	4	2720	504	153	306
March	78	132	8	11	3	0	3	8	97	26	0	15	3400	632	327	339
April																
May																
June																
July																
August																
September																
October																
November																
December																
<b>Yearly Totals</b>	<b>260</b>	<b>387</b>	<b>22</b>	<b>27</b>	<b>8</b>	<b>0</b>	<b>41</b>	<b>37</b>	<b>313</b>	<b>84</b>	<b>5</b>	<b>26</b>	<b>9449</b>	<b>1536</b>	<b>619</b>	<b>863</b>

Reports and Supplements include FIR, Incident, and Offense Reports. Stats consist of those who are full time, assigned to light duty, and Reserve. Those who have additional assignments in patrol within the agency are reported in additional documents: Detective Tucker (CIS), Ofc Diaz Leon (Accreditation), Ofc. Beltran (Community Policing/Code Compliance.)

This report does NOT reflect all the work or activity completed by the members of this Agency. It provides a snapshot of activity in selected areas identified by month, per calendar year. The areas chosen are those which are often asked about or requested. Data Sources: TruTech CAD, Visinet, AClSS Web, PCSO NET Custom Query, TRACS, and daily reports. Tabulated by EP

**Volunteer hours running total for the year are: 134 hours. These hours are donated to the Town of Kenneth City by 7 volunteers and 2 Reserve Officers.**

# KCPD Monthly Stats – Detective E. Tucker

## March 2021

Number of cases started with: 19

Number of cases ended with: 19

### New cases assigned for the month

<b>FELONY</b>	<b>2</b>
<b>MISDEMEANOR</b>	<b>0</b>
<b>NON-CRIMINAL</b>	<b>0</b>

### Case dispositions

<b>INACTIVATED</b>	<b>2</b>
<b>CLOSED WITH MISDEMEANOR ARREST</b>	<b>0</b>
<b>CLOSED WITH FELONY ARREST</b>	<b>0</b>
<b>CLOSED OTHER</b>	<b>0</b>
<b>CLOSED SAO REFERRAL</b>	<b>0</b>
<b>CLEARED WITH WAIVER</b>	<b>0</b>

### Other Activity

<b>SURVEILLANCES</b>	<b>0</b>
<b>PHOTOPACKS</b>	<b>0</b>
<b>EVIDENCE STATUS REQUESTS</b>	<b>12</b>
<b>INITIAL REPORTS</b>	<b>1</b>
<b>SUPPLEMENTS</b>	<b>25</b>
<b>WARRANTS</b>	<b>0</b>
<b>TOUCH DNA PROCESSING / BUCCALS</b>	<b>0</b>
<b>SUSPECTS RESULTING FROM TOUCH DNA</b>	<b>0</b>
<b>OTHER: CCTV FOOTAGE, CELL TRACKING, D/L</b>	<b>1</b>
<b>SUBPOENAS</b>	<b>0</b>
<b>JAIL RECORDINGS</b>	<b>0</b>
<b>REPORTS REVIEWED</b>	<b>41</b>
<b>CONTACT ATTEMPTS</b>	<b>0</b>
<b>INTERVIEWS</b>	<b>4</b>
<b>BOLO'S</b>	<b>0</b>

# **KCPD Community Policing & Code Compliance Stats March 2021**

## **CPO Beltran Hernandez**

**I assisted in covering patrol and taking multiple calls for services this month.**

**During the first two weeks of March, I was Field Training our newest recruit, Officer Gibson. As an FTO, my priority is to train our newest officers on policies, procedures and Florida State Statutes and to evaluate, document and prepare the recruit for becoming a Law Enforcement Officer with the Kenneth City Police Department.**

**One of the community policing events/initiatives for this month was our National Bike Month/Traffic Enforcement Detail on 03/26/2021. The objective of this event was to make contact with children and parents who were traveling without helmets or bike lights and provide them with helmets and bike lights, along with educating them about the importance of wearing a helmet and the visibility that lights provide at night when riding a bicycle. Officer Luis Diaz also assisted by coordinating members of day shift to park along the school zone and stop speeders and other traffic violators near the school. Overall, we had a great presence within the school zone and had multiple positive interactions with children and parents who appreciated our initiative. Pictures were provided to post on social media.**

**I have made multiple contacts for the "Light Up the Night" initiative. This CP initiative coordinated with our midnight shift and involved us identifying residences with little to no porch lighting, making contact with residents of each home and installing light bulbs. This initiative has also been used to educate the public on the importance of sufficient lighting and how it can be used to prevent crime.**

I targeted 54<sup>th</sup> Ave N, 46<sup>th</sup> Ave N and 66<sup>th</sup> St N for prohibited/non-permitted signage along the right of way this month. All snipe/lollipop and non-permitted signage has been removed. I also focused on common ordinance violations such as improper/prohibited storage (30-57), no permit pulled (18-1) and prohibited signage (snipe signs in right of way 66-194) for the majority of ordinance violations for this month.

I continue to make contacts with residents and hand out more of our Kenneth City Police Department LOCK IT OR LOSE IT brochures this month. This brochure was created in response to the growing number of unlocked vehicle burglaries within the Town. The vehicle burglaries could have been avoided if the owners of the vehicles had locked their car doors and secured their belongings. Safety tips and precautions are covered in the brochure. I have begun handing out these brochures within the neighborhoods of the Town, in hopes of preventing further criminal activity.

I have been following up on multiple criminal and ordinance cases and updating Trespass Authorization Letters for the businesses within our Town, which expire annually.

I have been utilizing the Polaris, police truck and police bicycle during the duties of my patrol.

Due to the high call volume and low staff/man power for the month March, as well as focusing on my FTO responsibilities, I was needed to assist day and evening shift on multiple calls for service and have taken multiple criminal and civil calls and cases. I have also focused on multiple events and community interactions and community policing initiatives for this month.

## Activity

<b>Area Checks</b>	<b>134</b>	<b>Assist Other Agency</b>	<b>0</b>
<b>Business Checks</b>	<b>4</b>	<b>APAD Referrals</b>	<b>0</b>
<b>Directed Patrols</b>	<b>0</b>	<b>Community Contacts</b>	<b>25 (Out coded)</b>
<b>Youth Outreach</b>	<b>30</b>	<b>Reports &amp; Supplements</b>	<b>8</b>
<b>Traffic Citations</b>	<b>0</b>	<b>Alarms</b>	<b>2</b>
<b>Victim Contacts</b>	<b>2</b>	<b>SAO Referrals</b>	<b>0</b>
<b>Ordinance Notices</b>	<b>21</b>	<b>Crash Investigations</b>	<b>1</b>
<b>Ordinance Citations</b>	<b>0</b>	<b>Traffic Stops</b>	<b>2</b>
<b>Arrests</b>	<b>0</b>	<b>Operation Medicine Cabinet</b>	<b>1 (FTO)</b>
<b>Events</b>	<b>2</b>	<b>Calls for Service</b>	<b>20</b>
<b>Suspicious Person</b>	<b>3</b>	<b>Assist Citizen</b>	<b>1</b>
<b>Bike Violators</b>	<b>12 (during bike Event)</b>	<b>Ordinance Supplements/Follow ups</b>	<b>1</b>

### **ORDINANCE VIOLATION STATS FOR MARCH 2021:**

**LOT MAINTENANCE 30-156: 1**

**IMPROPER STORAGE 30-57: 1**

**SNIPE SIGNS 66-194: 19**

**NO PERMIT 18-1: 1**

**TOTAL ORDINANCE VIOLATIONS: 22**

# Kenneth City Police Department Stats

	Service Summary				Arrests			Traffic			Crime Prevention & Outreach					
Month/ 2021	Calls for service	Reports + Supplements	AOA	Alarm	SAO Referrals	APAD Arrests	Arrests	Crash Investigations	Traffic Warnings	Traffic Citations	ORD Citation	ORD Notice	Business & Residential Area Checks	Thief / Watch Programs	Community Contact/Assist Citizen	Directed Patrol
January	81	110	4	11	0	0	18	15	114	29	0	7	3329	400	139	218
February	101	145	10	5	5	0	20	14	102	29	5	4	2720	504	153	306
March	78	132	8	11	3	0	3	8	97	26	0	15	3400	632	327	339
April	93	131	4	5	7	0	7	9	63	14	0	8	2622	522	157	356
May																
June																
July																
August																
September																
October																
November																
December																
<b>Yearly Totals</b>	<b>353</b>	<b>518</b>	<b>26</b>	<b>32</b>	<b>15</b>	<b>0</b>	<b>48</b>	<b>46</b>	<b>376</b>	<b>98</b>	<b>5</b>	<b>34</b>	<b>12071</b>	<b>2058</b>	<b>776</b>	<b>1219</b>

Reports and Supplements include FIR, Incident, and Offense Reports. Stats consist of those who are full time, assigned to light duty, and Reserve. Those who have additional assignments in patrol within the agency are reported in additional documents: Detective Tucker (CIS), Ofc Diaz Leon (Accreditation), Ofc. Beltran (Community Policing/Code Compliance.)

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**Volunteer hours running total for the year are: 152.5 hours. These hours are donated to the Town of Kenneth City by 6 volunteers and 2 Reserve Officers.**

# KCPD Monthly Stats – Detective S. Gibson

## April, 2021

Number of cases started with: 19

Number of cases ended with: 21

### New cases assigned for the month

<b>FELONY</b>	<b>1</b>
<b>MISDEMEANOR</b>	<b>0</b>
<b>NON-CRIMINAL</b>	<b>1</b>

### Case dispositions

<b>INACTIVATED</b>	<b>0</b>
<b>CLOSED WITH MISDEMEANOR ARREST</b>	<b>0</b>
<b>CLOSED WITH FELONY ARREST</b>	<b>0</b>
<b>CLOSED OTHER</b>	<b>0</b>
<b>CLOSED SAO REFERRAL</b>	<b>0</b>
<b>CLEARED WITH WAIVER</b>	<b>0</b>

### Other Activity

<b>SURVEILLANCES</b>	<b>9</b>
<b>PHOTOPACKS</b>	<b>0</b>
<b>EVIDENCE STATUS REQUESTS</b>	<b>0</b>
<b>INITIAL REPORTS</b>	<b>0</b>
<b>SUPPLEMENTS</b>	<b>6</b>
<b>WARRANTS</b>	<b>0</b>
<b>TOUCH DNA PROCESSING / BUCCALS</b>	<b>0</b>
<b>SUSPECTS RESULTING FROM TOUCH DNA</b>	<b>0</b>
<b>OTHER: CCTV FOOTAGE, CELL TRACKING, D/L</b>	<b>0</b>
<b>SUBPOENAS</b>	<b>1</b>
<b>JAIL RECORDINGS</b>	<b>0</b>
<b>REPORTS REVIEWED</b>	<b>6</b>
<b>CONTACT ATTEMPTS</b>	<b>0</b>
<b>INTERVIEWS</b>	<b>6</b>
<b>BOLO'S</b>	<b>1</b>

**Note: Det Gibson was assigned to Criminal Investigations in April and is currently being trained by Sgt Tucker.**



# KCPD Community Policing & Code Compliance Stats

## April 2021

### CPO Beltran Hernandez

I assisted in covering patrol and taking multiple calls for services this month.

I have completed a detailed ordinance violation and code compliance training for the officers at the Police Department. Now, officers have a clear step by step guide of the code compliance notice and citation process.

On 04/27/2021, I emptied Operation Medicine Cabinet and submitted it to Property & Evidence for a weigh-in for the National Drug Take Back Event. Our weigh-in was 20 pounds.

I have been following up on multiple criminal and ordinance cases and updating Trespass Authorization Letters for the businesses within our Town, which expire annually.

I have been utilizing the Polaris, police truck and police bicycle during the duties of my patrol.

### Activity

<b>Area Checks</b>	<b>258</b>	<b>Assist Other Agency</b>	<b>0</b>
<b>Business Checks</b>	<b>11</b>	<b>APAD Referrals</b>	<b>0</b>
<b>Directed Patrols</b>	<b>9</b>	<b>Community Contacts</b>	<b>25 (Out coded)</b>
<b>Youth Outreach</b>	<b>20</b>	<b>Reports &amp; Supplements</b>	<b>9</b>
<b>Traffic Citations</b>	<b>0</b>	<b>Alarms</b>	<b>1</b>
<b>Victim Contacts</b>	<b>2</b>	<b>SAO Referrals</b>	<b>1</b>
<b>Ordinance Notices</b>	<b>15</b>	<b>Crash Investigations</b>	<b>0</b>
<b>Ordinance Citations</b>	<b>0</b>	<b>Traffic Stops</b>	<b>4</b>
<b>Arrests</b>	<b>0</b>	<b>Operation Medicine Cabinet</b>	<b>3</b>
<b>Events</b>	<b>1</b>	<b>Calls for Service</b>	<b>20</b>
<b>Suspicious Person</b>	<b>2</b>	<b>Assist Citizen</b>	<b>0</b>
<b>Bike Violators</b>	<b>0</b>	<b>Ordinance Supplements/Follow ups</b>	<b>0</b>

**ORDINANCE VIOLATION STATS FOR APRIL 2021:**

**LOT MAINTENANCE 30-156: 2**

**SNIPE SIGNS 66-194: 7**

**NO PERMIT 18-1: 2**

**PROHIBITED PARKING: 2**

**MISC CODE CALLS: 2**

**TOTAL ORDINANCE VIOLATIONS: 15**



City of  
**PINELLAS PARK, FLORIDA**

**PINELLAS PARK FIRE DEPARTMENT**  
11350 43<sup>RD</sup> STREET NORTH, CLEARWATER, FL 33762  
TEL 727-369-5803, FAX 727-369-5785

**FIRE DEPARTMENT REPORT**  
**KENNETH CITY COUNCIL MEETING**  
March 17, 2021

For the month of February 2021, the Fire, EMS and Life Safety activities break down as follows:

**RESPONSES IN KENNETH CITY**

TYPE OF RESPONSE	MONTH	YEAR TO DATE	
	February	2021	2020
MEDICAL	106	231	147
VEHICLE ACCIDENTS	6	8	8
FIRE RELATED CALLS	7	16	15
<b>TOTAL RESPONSES</b>	<b>119</b>	<b>255</b>	<b>170</b>

**ENGINE 16 RESPONSES**

TYPE OF RESPONSE	IN KENNETH CITY			OUTSIDE KENNETH CITY			TOTAL RESPONSES		
	MONTH	YEAR TO DATE		MONTH	YEAR TO DATE		MONTH	YEAR TO DATE	
	February	2021	2020	February	2021	2020	February	2021	2020
MEDICAL	27	71	49	34	68	105	61	139	154
VEHICLE ACCIDENTS	1	2	5	16	32	32	17	34	37
FIRE RELATED CALLS	6	12	13	22	51	60	28	63	73
<b>TOTAL RESPONSES</b>	<b>34</b>	<b>85</b>	<b>67</b>	<b>72</b>	<b>151</b>	<b>197</b>	<b>106</b>	<b>236</b>	<b>264</b>

**LIFE SAFETY MANAGEMENT SERVICES**

TYPE OF SERVICE PERFORMED	MONTH	YEAR TO DATE	
	February	2021	2020
INSPECTIONS	116	153	19
FALSE ALARMS	5	9	10
PLANS REVIEW	1	1	4
SMOKE ALARMS INSTALLED	0	0	5
PUBLIC EDUCATION PROGRAMS	0	0	0
PROGRAM ATTENDANCE	0	0	0

Respectfully submitted,

Brett Schlatterer, Fire Chief



City of  
**PINELLAS PARK, FLORIDA**

**PINELLAS PARK FIRE DEPARTMENT**  
11350 43<sup>RD</sup> STREET NORTH, CLEARWATER, FL 33762  
TEL 727-369-5803, FAX 727-369-5785

**FIRE DEPARTMENT REPORT**  
**KENNETH CITY COUNCIL MEETING**  
April 14, 2021

For the month of March 2021, the Fire, EMS and Life Safety activities break down as follows:

**RESPONSES IN KENNETH CITY**

TYPE OF RESPONSE	MONTH	YEAR TO DATE	
	March	2021	2020
MEDICAL	124	355	252
VEHICLE COLLISION	5	13	12
FIRE RELATED CALLS	2	18	26
<b>TOTAL RESPONSES</b>	<b>131</b>	<b>386</b>	<b>290</b>

**ENGINE 16 RESPONSES**

TYPE OF RESPONSE	IN KENNETH CITY			OUTSIDE KENNETH CITY			TOTAL RESPONSES		
	MONTH	YEAR TO DATE		MONTH	YEAR TO DATE		MONTH	YEAR TO DATE	
	March	2021	2020	March	2021	2020	March	2021	2020
MEDICAL	44	115	76	31	99	180	75	214	256
VEHICLE COLLISION	3	5	8	18	50	51	21	55	59
FIRE RELATED CALLS	2	14	22	35	86	84	37	100	106
<b>TOTAL RESPONSES</b>	<b>49</b>	<b>134</b>	<b>106</b>	<b>84</b>	<b>235</b>	<b>315</b>	<b>133</b>	<b>369</b>	<b>421</b>

**LIFE SAFETY MANAGEMENT SERVICES**

TYPE OF SERVICE PERFORMED	MONTH	YEAR TO DATE	
	March	2021	2020
INSPECTIONS	42	195	35
FALSE ALARMS	1	10	14
PLANS REVIEW	0	1	5
SMOKE ALARMS INSTALLED	0	0	5
PUBLIC EDUCATION PROGRAMS	0	0	0
PROGRAM ATTENDENCE	0	0	0

Respectfully submitted,

Brett Schlatterer, Fire Chief



# TOWN OF KENNETH CITY

A SAFE, FRIENDLY SMALL TOWN

6000 54th Avenue North - Kenneth City, Florida 33709

Phone : (727) 498-8948 | Fax : (727) 498 - 8841

town57@kennethcityfl.org | www.kennethcityfl.org

TO: TOWN CLERK

From: Gary Strait, Plans Examiner

Subject: Permits & Fees For: **February 2021**

Number of Permits Issued: **39**

Total Fees Collected: \$ **4597.81**

The Following Permits Were Issued:

Building 16

Electric 10

Mechanical 4

Plumbing 4


Engineering 5

Landscaping 0

Gas 0

Fire 0

Sign 0

 3/1/21

DATE	ADDRESS	APPLICANT	OWNER	PERMIT #	TYPE	DESCRIPTION	ISSUE DA	VALUATION	PLAN REV	TIF	DCA/DBPF	T & E FEE	PERMIT F.	TOTAL
02/01/21	4311 63RD WAY	ATLANTIC KEY ENERGY	WYSER	12337	BLDG	9 KW SOLAR PV	02/01/21	\$36,900.00	\$130.00	\$0.00	\$9.75	\$10.00	\$220.00	\$369.75
02/01/21	4311 63RD WAY	ATLANTIC KEY ENERGY	WYSER	12337	ELEC	9 KW SOLAR PV	02/01/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/02/21	6400 46TH AVE #209	LIVE WIRE ELECTRICAL	MURPHY	12338	ELEC	PANEL REPLACEMENT	02/03/21	\$1,800.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
02/03/21	5892 50TH AVE	ARMORVUE WINDOW & DOOR	FORD	12339	BLDG	WINDOW REPLACEMENT	02/03/21	\$14,256.00	\$55.00	\$0.00	\$4.00	\$10.00	\$110.00	\$179.00
02/04/21	5950 49TH AVE	HOMEOWNER	CANETE	12340	BLDG	ADDITION	02/04/21	\$44,892.00	\$190.00	\$0.00	\$14.25	\$10.00	\$260.00	\$474.25
02/04/21	5950 49TH AVE	HOMEOWNER	CANETE	12340	ELEC	ADDITION	02/04/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/04/21	5950 49TH AVE	HOMEOWNER	CANETE	12340	MECH	ADDITION	02/04/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/04/21	5950 49TH AVE	HOMEOWNER	CANETE	12340	PLBG	ADDITION	02/04/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/04/21	5281 57TH ST	DEAN CO	CLAYTON	12341	BLDG	ROOF REPLACEMENT	02/04/21	\$7,182.00	\$0.00	\$0.00	\$4.00	\$5.00	\$75.00	\$84.00
02/04/21	5193 LAKE CHARLES DR	HOMEOWNER	CUMMINGS	12342	ELEC	RELOCATE SERVICE	02/04/21	\$2,000.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
02/05/21	6528 44TH AVE	HOMEOWNER	SINGH	12343	ENG	DRIVEWAY REPLACEMENT	02/05/21	\$1,200.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00	\$54.00
02/05/21	6445 44TH AVE	ATLANTIC KEY ENERGY	JULIEN	12344	BLDG	SOLAR PV SYSTEM	02/09/21	\$47,830.00	\$157.50	\$0.00	\$11.81	\$10.00	\$275.00	\$454.31
02/05/21	6445 44TH AVE	ATLANTIC KEY ENERGY	JULIEN	12344	ELEC	SOLAR PV SYSTEM	02/09/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/05/21	5720 47TH AVE	WEST COAST FENCE	TREHY	12345	ENG	FENCE REPLACEMENT	02/05/21	\$1,555.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00	\$54.00
02/05/21	4071 55TH WAY #1047	MISTER SPARKY	FERGUSON	12346	ELEC	PANEL REPLACEMENT	02/05/21	\$6,014.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
02/08/21	5080 57TH ST	A OLD TIME ROOFING	ROBINSON	12347	BLDG	ROOF REPLACEMENT	02/08/21	\$7,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$70.00	\$79.00
02/09/21	4437 61ST LN	DEGEORGE PAVING	CUMMINGS	12348	ENG	DRIVEWAY REPLACEMENT	02/09/21	\$2,200.00	\$0.00	\$0.00	\$4.00	\$5.00	\$50.00	\$59.00
02/11/21	5960 49TH AVE	RIDGE TOP EXTERIORS	HAUSER	12349	BLDG	ROOF REPLACEMENT	02/11/21	\$22,293.00	\$0.00	\$0.00	\$4.00	\$10.00	\$150.00	\$164.00
02/11/21	5960 49TH AVE	RIDGE TOP EXTERIORS	HAUSER	12350	BLDG	DOOR REPLACEMENT	02/11/21	\$3,900.00	\$27.50	\$0.00	\$4.00	\$5.00	\$55.00	\$91.50
02/12/21	6483 43RD AVE	HOMEOWNER	JERANEK	12351	ENG	FENCE REPLACEMENT	02/12/21	\$900.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
02/12/21	5000 55TH ST	HARRINGTON A/C	DROUIN	12352	MECH	MECH REPLACEMENT	02/12/21	\$6,892.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
02/18/21	4001 58TH ST 11C	LIPTON WINDOW & DOOR	AMBLER	12353	BLDG	DOOR REPLACEMENT	02/18/21	\$1,943.00	\$22.50	\$0.00	\$4.00	\$5.00	\$45.00	\$76.50
02/18/21	4325 58TH WAY #1527	AFFORDABLE PROPERTY RENOVATIONS	WILSON	12354	BLDG	WINDOW REPLACEMENT	02/18/21	\$1,000.00	\$20.00	\$0.00	\$4.00	\$2.00	\$40.00	\$66.00
02/18/21	5951 49TH AVE	RED DAWG CONSTRUCTION	GRAY	12355	BLDG	BATHROOM REMODEL	02/18/21	\$12,500.00	\$70.00	\$0.00	\$5.25	\$10.00	\$100.00	\$185.25
02/18/21	5951 49TH AVE	td	GRAY	12355	PLBG	BATHROOM REMODEL	02/18/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/19/21	5056 58TH ST	HOMEOWNER	ORTEGA	12356	BLDG	ADDITION	02/19/21	\$44,024.00	\$190.00	\$0.00	\$14.25	\$10.00	\$260.00	\$474.25
02/19/21	5056 58TH ST	HOMEOWNER	ORTEGA	12356	MECH	ADDITION	02/19/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/19/21	5056 58TH ST	HOMEOWNER	ORTEGA	12356	ELEC	ADDITION	02/19/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/19/21	5056 58TH ST	HOMEOWNER	ORTEGA	12356	PLBG	ADDITION	02/19/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
02/22/21	6047 50TH AVE	DUNN CONTRACTING	WHEAT	12357	BLDG	ROOF REPLACEMENT	02/22/21	\$8,900.00	\$0.00	\$0.00	\$4.00	\$5.00	\$80.00	\$89.00
02/22/21	6072 51ST TERR	WEST COAST CONTRACTORS	FULLER	12358	BLDG	ROOF REPLACEMENT	02/22/21	\$12,625.00	\$0.00	\$0.00	\$4.00	\$5.00	\$100.00	\$109.00
02/22/21	6459 43RD AVE	RED ROYAL ELECTRIC	RYNERSON	12359	ELEC	SERVICE REPLACEMENT	02/23/21	\$4,441.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
02/23/21	46TH AVE TRAIL	ALL PINELLAS ELECTRIC	TOKC	12360	ELEC	LIGHTING FOR TRAIL	02/23/21	\$15,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
02/26/21	6024 52ND AVE	HOMEOWNER	WILSON	12361	BLDG	ADDITION	02/26/21	\$12,270.00	\$220.00	\$0.00	\$11.00	\$10.00	\$200.00	\$441.00
02/26/21	6024 52ND AVE	HOMEOWNER	WILSON	12361	ELEC	ADDITION	02/26/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
02/26/21	6024 52ND AVE	HOMEOWNER	WILSON	12361	MECH	ADDITION	02/26/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
02/26/21	6024 52ND AVE	HOMEOWNER	WILSON	12361	PLBG	ADDITION	02/26/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$80.00
02/26/21	6048 51ST AVE	W F SEXTON	SCHUSTER	12362	ENG	DRIVEWAY REPLACEMENT	02/26/21	\$0.00	\$0.00	\$0.00	\$4.00	\$5.00	\$65.00	\$74.00
02/26/21	5193 LAKE CHARLES DR	WEST SHORE HOME	CUMMINGS	12363	BLDG	REPLACE DOORS	02/26/21	\$10,258.00	\$45.00	\$0.00	\$4.00	\$5.00	\$90.00	\$144.00
								\$1,127.50	\$0.00	\$0.00	\$146.31	\$149.00	\$3,175.00	4,597.81



# TOWN OF KENNETH CITY

A SAFE, FRIENDLY SMALL TOWN

6000 54th Avenue North - Kenneth City, Florida 33709

Phone : (727) 498-8948 | Fax : (727) 498 - 8841

town57@kennethcityfl.org | www.kennethcityfl.org

TO: TOWN CLERK

From: Gary Strait, Plans Examiner


Subject: Permits & Fees For: **March 2021**

Number of Permits Issued: **52**

Total Fees Collected: **\$ 4839.57**

The Following Permits Were Issued:

Building	26
Electric	8
Mechanical	6
Plumbing	3
Engineering	8
Landscaping	1
Gas	0
Fire	0
Sign	0

 2/1/21

DATE	ADDRESS	APPLICANT	OWNER	PERMIT #	TYPE	DESCRIPTION	ISSUE DA	VALUATION	PLAN RE TIF	DCA/DBP	T & E FEE	PERMIT FI	TOTAL
03/01/21	4395 63RD WAY	AFFORDABLE ALUMINUM	WALKER	12384	BLDG	SCREEN ROOM	03/01/21	\$5,072.00	\$32.50	\$0.00	\$4.00	\$5.00	\$65.00 \$106.50
03/01/21	5100 55TH ST	FLEET CONCRETE	PERERA	12385	ENG	DRIVEWAY	03/01/21	\$13,800.00	\$0.00	\$0.00	\$4.00	\$10.00	\$105.00 \$119.00
03/02/21	5163 60TH WAY	TUFF SHED	BAIRD	12386	BLDG	SHED	03/02/21	\$5,328.00	\$32.50	\$0.00	\$4.00	\$5.00	\$65.00 \$106.50
03/02/21	6259 45TH AVE	PLUMBING TODAY	FUGATE	12387	PLBG	REPIPE HOME	03/02/21	\$4,800.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/03/21	4300 58TH ST #1921	NEWSOUTH WINDOW	POVENMIRE	12388	BLDG	WINDOW REPLACEMENT	03/04/21	\$15,610.00	\$57.50	\$0.00	\$4.31	\$10.00	\$115.00 \$186.81
03/03/21	5669 45TH AVE	STORMSHIELD ROOFING	JOHNSON	12389	BLDG	ROOF REPLACEMENT	03/04/21	\$5,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$60.00 \$69.00
03/03/21	6400 46TH AVE #41	HOME PERFORMANCE ALLIANCE	GOMEZ	12370	BLDG	WINDOW REPLACEMENT	03/03/21	\$19,976.00	\$67.50	\$0.00	\$5.06	\$10.00	\$135.00 \$217.56
03/03/21	4143 56TH ST # 900	MCGUIRES HEATING AND AIR	MCCAGUE	12371	MECH	AC CHANGE OUT	03/03/21	\$5,300.00	\$0.00	\$0.00	\$4.00	\$5.00	\$60.00 \$69.00
03/04/21	6391 44TH AVE	A-1 FENCE INC	DANIELS	12372	ENG	FENCE REPLACEMENT	03/04/21	\$1,715.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00 \$54.00
03/04/21	6405 44TH AVE	A-1 FENCE INC	NIZZIA	12373	ENG	FENCE REPLACEMENT	03/04/21	\$1,716.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00 \$54.00
03/04/21	5752 55TH TERR	60 HZ ELECTRIC LLC	CHANDLER	12374	ELEC	PANEL UPGRADE	03/04/21	\$1,800.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/04/21	5100 57TH ST	MOMENTUM SOLAR	HANSMAN	12375	BLDG	SOLAR PV SYSTEM	03/04/21	\$37,468.00	\$132.50	\$0.00	\$9.94	\$10.00	\$225.00 \$377.44
03/04/21	5100 57TH ST	MOMENTUM SOLAR	HANSMAN	12375	ELEC	SOLAR PV SYSTEM	03/04/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00 \$40.00
03/05/21	5255 59TH WAY	MITCHELL ROOFING	LAMBERT	12376	BLDG	ROOF REPLACEMENT	03/05/21	\$8,398.00	\$0.00	\$0.00	\$4.00	\$5.00	\$80.00 \$89.00
03/05/21	5632 49TH AVE	OVERHEAD DOOR OF CL	SURRETT	12377	BLDG	GARAGE DOOR REPLACEMENT	03/05/21	\$1,320.00	\$22.50	\$0.00	\$4.00	\$5.00	\$45.00 \$76.50
03/08/21	6013 5TH AVE	SMART CHOICE ROOFING	ROURKE	12378	BLDG	ROOF REPLACEMENT	03/08/21	\$7,500.00	\$0.00	\$0.00	\$4.00	\$5.00	\$75.00 \$84.00
03/08/21	4150 55TH ST #1118	AVERSA CONSTRUCTION	TIPPEN	12379	BLDG	DOOR REPLACEMENT	03/08/21	\$680.00	\$20.00	\$0.00	\$4.00	\$2.00	\$40.00 \$66.00
03/09/21	6400 46TH AVE #61	WEATHER TITE WINDOW	DUMONT	12380	BLDG	WINDOW REPLACEMENT	03/09/21	\$10,000.00	\$42.50	\$0.00	\$4.00	\$5.00	\$85.00 \$136.50
03/09/21	4743 LAKE CHARLES DR	FAMILY FENCE CO	RODRIGUEZ	12381	ENG	FENCE REPLACEMENT	03/09/21	\$2,400.00	\$0.00	\$0.00	\$4.00	\$5.00	\$50.00 \$59.00
03/10/21	4893 LAKE CHARLES DR	BAYSIDE HEAT & AIR	TAKIKITA	12382	MECH	MECH REPLACEMENT	03/10/21	\$3,884.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/10/21	5891 49TH AVE	AIR RESCUE	WILSON	12383	ELEC	PANEL REPLACEMENT	03/10/21	\$2,000.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/10/21	5891 49TH AVE	AIR RESCUE	WILSON	12384	MECH	MECH REPLACEMENT	03/10/21	\$3,500.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/11/21	4791 60TH WAY	S TILE & MARBLE	ZADNIK	12385	BLDG	BATHROOM REMODEL	03/11/21	\$6,000.00	\$32.50	\$0.00	\$4.00	\$5.00	\$65.00 \$106.50
03/12/21	6161 50TH AVE	STORM SHIELD ROOFING	ALAIN HOME	12386	BLDG	ROOF REPLACEMENT	03/12/21	\$5,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$60.00 \$69.00
03/12/21	4766 60TH WAY	BAYONET PLUMBING	MILNE	12387	MECH	MECH REPLACEMENT	03/12/21	\$6,174.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/15/21	4600 58TH ST	COMMERCIAL ELECTRICAL	TOKC	12388	ELEC	GENERATOR REPLACEMENT	03/15/21	\$3,785.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$0.00
03/15/21	5727 55TH TERR	HARRINGTON A/C	HOOKS	12389	MECH	MECH REPLACEMENT	03/15/21	\$12,163.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/16/21	5902 48TH AVE	TRI-COUNTY ROOFING	LESHER	12390	BLDG	ROOF REPLACEMENT	03/16/21	\$6,800.00	\$0.00	\$0.00	\$4.00	\$5.00	\$70.00 \$79.00
03/17/21	6222 43RD AVE	HOLLYWOOD POOLS	LEE	12391	BLDG	IN GROUND POOL	03/17/21	\$46,206.00	\$175.00	\$0.00	\$13.13	\$10.00	\$270.00 \$468.13
03/17/21	6222 43RD AVE	HOLLYWOOD POOLS	LEE	12391	PLBG	IN GROUND POOL	03/17/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00 \$40.00
03/17/21	6222 43RD AVE	ACTION ELECTRICAL	LEE	12391	ELEC	IN GROUND POOL	03/17/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00 \$40.00
03/17/21	6490 44TH AVE	HENDRICK ROOFING	BARKSTROM	12392	BLDG	ROOF REPLACEMENT	03/17/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00 \$40.00
03/17/21	6562 43RD AVE	AQUA-MAN POOLS	BARKER	12393	BLDG	DRIVEWAY	03/17/21	\$9,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$80.00 \$89.00
03/19/21	6181 43RD AVE	ROOFS BY CHRIS	WILSON	12394	BLDG	ROOF REPLACEMENT	03/19/21	\$9,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$80.00 \$89.00
03/19/21	4390 55TH WAY	WEST COAST FENCE	THOMAS	12395	ENG	FENCE REPLACEMENT	03/19/21	\$3,384.00	\$0.00	\$0.00	\$4.00	\$5.00	\$55.00 \$64.00
03/19/21	6333 43RD AVE	ENSOLAR USA	REXHA	12396	BLDG	SOLAR PV SYSTEM	03/22/21	\$23,000.00	\$95.00	\$0.00	\$7.13	\$10.00	\$150.00 \$262.13
03/19/21	6333 43RD AVE	ENSOLAR USA	REXHA	12396	ELEC	SOLAR PV SYSTEM	03/22/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00 \$40.00
03/22/21	4401 58TH ST	SAL ELECTRIC SERV	VICTORY CHURCH	12397	ELEC	ELECTRICAL UPGRADES	03/22/21	\$10,000.00	\$100.00	\$0.00	\$7.50	\$10.00	\$200.00 \$317.50
03/23/21	4300 58TH ST #1916	AFFORDABLE PROPERTY REN	DILLON	12398	BLDG	WINDOW REPLACEMENT	03/23/21	\$1,000.00	\$20.00	\$0.00	\$4.00	\$2.00	\$40.00 \$66.00
03/23/21	4833 60TH WAY	ECO SAFE LIVING	BALASH TWO	12399	ENG	DRIVEWAY	03/23/21	\$2,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00 \$54.00
03/23/21	4867 61ST LN	ECO SAFE LIVING	BALASH TWO	12400	ENG	DRIVEWAY	03/23/21	\$2,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00 \$54.00
03/24/21	6081 49TH AVE	KENNEDY CONSTRUCTION GROU	NGUYEN	12401	BLDG	ROOF REPLACEMENT	03/24/21	\$10,700.00	\$0.00	\$0.00	\$4.00	\$5.00	\$90.00 \$99.00
03/25/21	5755 49TH AVE	PRECISION DOOR SERVICE	FRANCISCO	12402	BLDG	GARAGE DOOR REPLACEMENT	03/25/21	\$1,315.00	\$22.50	\$0.00	\$4.00	\$5.00	\$45.00 \$76.50
03/25/21	6391 44TH AVE	PRECISION DOOR SERVICE	DANIELS	12403	BLDG	GARAGE DOOR REPLACEMENT	03/25/21	\$2,195.00	\$25.00	\$0.00	\$4.00	\$5.00	\$50.00 \$84.00
03/25/21	6405 44TH AVE	PRECISION DOOR SERVICE	NIZZIA	12404	BLDG	GARAGE DOOR REPLACEMENT	03/25/21	\$2,265.00	\$25.00	\$0.00	\$4.00	\$5.00	\$50.00 \$84.00
03/25/21	5951 49TH AVE	HOMEOWNER	GRAY	12405	LAND	TREE REMOVAL	03/25/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$0.00
03/26/21	4826 58TH ST	SUPERIOR FENCE	FASER	12406	ENG	FENCE REPLACEMENT	03/26/21	\$1,838.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00 \$54.00
03/26/21	4154 56TH ST #818	PINELLAS COMFORT SYSTEMS	VALENOTE	12407	MECH	MECH REPLACEMENT	03/26/21	\$8,861.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/30/21	6142 47TH AVE	BURTON ELECTRIC	WITZMAN	12410	ELEC	PANEL REPLACEMENT	03/30/21	\$2,490.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
03/30/21	4941 56TH WAY	DAN MCCULLERS INC	VENNE	12411	BLDG	ROOF REPLACEMENT	03/30/21	\$9,400.00	\$0.00	\$0.00	\$4.00	\$5.00	\$85.00 \$94.00
03/31/21	4986 58TH ST	ARRYS ROOFING SERVICE	KEELEONG	12412	BLDG	ROOF REPLACEMENT	03/31/21	\$10,816.00	\$0.00	\$0.00	\$4.00	\$5.00	\$90.00 \$99.00
03/31/21	5742 54TH AVE	BILLY THE SUNSHINE PLUMBER	MARDTAM HOLDING	12413	PLBG	WATER HEATER REPLACEMENT	03/31/21	\$900.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00 \$46.00
								\$902.50		\$0.00	\$203.07	\$224.00	\$3,510.00 \$4,839.57





# TOWN OF KENNETH CITY

A SAFE, FRIENDLY SMALL TOWN

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6000 54th Avenue North - Kenneth City, Florida 33709

Phone : (727) 498-8948 | Fax : (727) 498-8841

town57@kennethcityfl.org | www.kennethcityfl.org

TO: TOWN CLERK

From: Gary Strait, Plans Examiner

Subject: Permits & Fees For: **April 2021**

Number of Permits Issued: **65**

Total Fees Collected: **\$ 6631.56**

The Following Permits Were Issued:

Building 26

Electric 17

Mechanical 8

Plumbing 4

Engineering 7

Landscaping 1

Gas 1

Fire 1

Sign 0

55-621

DATE	ADDRESS	APPLICANT	OWNER	PERMIT #	TYPE	DESCRIPTION	ISSUE DA	VALUATION	PLAN REV	TIF	DCA/DBPI	T & E FEE	PERMIT F	TOTAL
04/01/21	5745 40TH AVE	BMCI CONTRACTING	CLEARVIEW OAKS	12414	BLDG	STAR REPLACEMENT	04/01/21	\$34,280.00	\$105.00	\$0.00	\$7.88	\$10.00	\$210.00	\$332.88
04/01/21	5274 59TH WAY	DJ CONTRACTOR	SANCHEZ	12415	BLDG	ROOF REPLACEMENT	04/01/21	\$5,900.00	\$0.00	\$0.00	\$4.00	\$5.00	\$65.00	\$74.00
04/05/21	6436 44TH AVE	CHAPPELLE ROOFING	RIOS-SOTO	12416	BLDG	ROOF REPLACEMENT	04/05/21	\$6,505.00	\$0.00	\$0.00	\$4.00	\$5.00	\$70.00	\$79.00
04/05/21	5650 45TH AVE	NATIONS ROOFING	RICKLES	12417	BLDG	ROOF REPLACEMENT	04/05/21	\$10,800.00	\$0.00	\$0.00	\$4.00	\$5.00	\$90.00	\$99.00
04/05/21	4631 60TH ST	TITAN SOLAR POWER	PICKETT	12418	BLDG	SOLAR PV SYSTEM	04/05/21	\$39,000.00	\$135.00	\$0.00	\$10.13	\$10.00	\$230.00	\$385.13
04/05/21	4631 60TH ST	TITAN SOLAR POWER	PICKETT	12418	ELEC	SOLAR PV SYSTEM	04/05/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/06/21	5955 46TH AVE	ALBRIGHT ROOFING	ELLERMAN	12419	BLDG	ROOF REPLACEMENT	04/06/21	\$16,050.00	\$0.00	\$0.00	\$4.00	\$5.00	\$120.00	\$129.00
04/06/21	4665 66TH ST	MC MECHANICAL	IN-REL MANAGEMENT	12420	MECH	MECHANICAL REPLACEMENT	04/06/21	\$4,900.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/07/21	4299 66TH ST	JHE CONSTRUCTION	OH	12421	BLDG	REPAIRS	04/07/21	\$15,900.00	\$57.50	\$0.00	\$4.31	\$10.00	\$115.00	\$186.81
04/07/21	4300 56TH ST	DOLBY DESIGN	HAUSS	12422	BLDG	WINDOW REPLACEMENT	04/07/21	\$9,974.00	\$42.50	\$0.00	\$4.00	\$10.00	\$85.00	\$141.50
04/07/21	6114 43RD AVE	ANGELOS	CUNNINGHAM	12423	LAND	TREE REMOVAL	04/07/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/08/21	5120 55TH ST	ARK ROOFING	BROWN	12424	BLDG	ROOF REPLACEMENT	04/08/21	\$9,987.00	\$0.00	\$0.00	\$4.00	\$5.00	\$85.00	\$94.00
04/08/21	6411 46TH AVE	PIPER FIRE PROTECTION	MORNINGDEW	12425	FIRE	ANSUL UPGRADE	04/09/21	\$2,870.00	\$40.00	\$0.00	\$4.00	\$5.00	\$40.00	\$89.00
04/09/21	4461 55TH WAY	SANDER AND SONS	CURTIS	12426	BLDG	ROOF REPLACEMENT	04/09/21	\$5,950.00	\$0.00	\$0.00	\$4.00	\$5.00	\$65.00	\$74.00
04/09/21	4310 56TH ST	MAGYAR ROOFING	PETERSON	12427	BLDG	ROOF REPLACEMENT	04/09/21	\$12,870.00	\$0.00	\$0.00	\$4.00	\$5.00	\$100.00	\$109.00
04/09/21	5883 48TH AVE	FRESCO A/C	OROZCO	12428	MECH	MECHANICAL REPLACEMENT	04/09/21	\$2,500.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
03/30/21	5539 56TH WAY	DISCOUNT FENCES	KRYSTON	12429	ENG	FENCE REPLACEMENT	04/12/21	\$3,040.00	\$0.00	\$0.00	\$4.00	\$5.00	\$55.00	\$64.00
03/17/21	4843 58TH ST	GENERX GENERATORS	CANTERBURY	12450	ELEC	INSTALLATION OF GENERATOR	04/13/21	\$10,395.00	\$40.00	\$0.00	\$4.00	\$5.00	\$40.00	\$89.00
03/17/21	4843 58TH ST	GENERX GENERATORS	CANTERBURY	12450	GAS	INSTALLATION OF GENERATOR	04/13/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
03/17/21	5083 LAKE CHARLES DR	ATLANTIC KEY ENERGY	SULLIVAN	12451	BLDG	SOLAR PV SYSTEM	04/13/21	\$15,480.00	\$77.50	\$0.00	\$5.81	\$10.00	\$115.00	\$208.31
03/17/21	5083 LAKE CHARLES DR	ATLANTIC KEY ENERGY	SULLIVAN	12451	ELEC	SOLAR PV SYSTEM	04/13/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/15/21	4320 65TH WAY	IZZO ELECTRIC	E B LUK INC	12452	ELEC	SAFETY INSPECTION	04/16/21	\$350.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/16/21	6400 46TH AVE #23	JOE COOL A/C	EBERHARDT	12453	MECH	MECHANICAL REPLACEMENT	04/16/21	\$6,288.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/16/21	ROW 52ND AVE, 59TH CIR.	LAMBERT'S CABLE SPLICING	RIGHT OF WAY	12454	ELEC	FIBER OPTIC CABLE INSTALLATIC	04/16/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/16/21	ROW 58TH ST, 55TH TERR	LAMBERT'S CABLE SPLICING	RIGHT OF WAY	12455	ELEC	FIBER OPTIC CABLE INSTALLATIC	04/16/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/16/21	ROW 62ND ST	LAMBERT'S CABLE SPLICING	RIGHT OF WAY	12456	ELEC	FIBER OPTIC CABLE INSTALLATIC	04/16/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/16/21	ROW 52ND AVE, 61ST LN,	LAMBERT'S CABLE SPLICING	RIGHT OF WAY	12457	ELEC	FIBER OPTIC CABLE INSTALLATIC	04/16/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/16/21	6252 43RD AVE	HOMEOWNER	ARMSTRONG	12458	ELEC	ELECTRIC FOR SPA	04/16/21	\$200.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/19/21	4601 58TH ST	HOMEOWNER	FERRER	12459	ENG	POSTS	04/19/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/20/21	5880 44TH AVE	MITCHELL SOLAR SOLUTIONS	TRUE-SMITH	12460	BLDG	SOLAR PV SYSTEM	04/20/21	\$34,650.00	\$125.00	\$0.00	\$9.38	\$10.00	\$210.00	\$354.38
04/20/21	5880 44TH AVE	MITCHELL SOLAR SOLUTIONS	TRUE-SMITH	12460	ELEC	SOLAR PV SYSTEM	04/20/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/20/21	6145 50TH AVE	PLATINUM POOLS	RASMUSSEN	12461	BLDG	POOL	04/20/21	\$43,829.00	\$167.50	\$0.00	\$12.56	\$10.00	\$255.00	\$445.06
04/20/21	6145 50TH AVE	PLATINUM POOLS	RASMUSSEN	12461	PLBG	POOL	04/20/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/20/21	6145 50TH AVE	tbd	RASMUSSEN	12461	ELEC	POOL	04/20/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/21/21	5675 44TH AVE	ARROW ASPHALT	ZEMAITIS	12462	ENG	DRIVEWAY	04/21/21	\$4,460.00	\$0.00	\$0.00	\$4.00	\$5.00	\$60.00	\$69.00
04/21/21	5198 61ST LN	REGGIE REED ROOFING	N/A	12463	BLDG	ROOF REPLACEMENT	04/21/21	\$8,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$75.00	\$84.00
04/21/21	4921 56TH WAY	HOMEOWNER	FRANCIS	12464	ENG	FENCE REPLACEMENT	04/21/21	\$400.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/21/21	5264 61ST WAY	SPANGLER ROOFING	BURKS	12465	BLDG	ROOF REPLACEMENT	04/21/21	\$8,250.00	\$0.00	\$0.00	\$4.00	\$5.00	\$80.00	\$89.00
04/22/21	4993 LAKE CHARLES DR	ACREE AIR	WHEELER	12466	MECH	MECHANICAL REPLACEMENT	04/22/21	\$7,400.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/22/21	5281 57TH ST	ACREE AIR	CLAYTON	12467	MECH	MECHANICAL REPLACEMENT	04/22/21	\$7,405.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/23/21	6048 52ND AVE	BATHFITTERS	MONJE	12468	PLBG	TUB TO SHOWER CONVERSION	04/23/21	\$7,900.00	\$20.00	\$0.00	\$4.00	\$2.00	\$40.00	\$66.00
04/23/21	5873 44TH AVE	HOMEOWNER	LOPEZ	12469	BLDG	ROOF REPLACEMENT	04/23/21	\$3,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$50.00	\$59.00
04/23/21	6086 44TH AVE	HOMEOWNER	MARRO	12470	ENG	DRIVEWAY	04/23/21	\$1,000.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/23/21	5870 56TH AVE	SAL ELECTRIC SERVICES	BAYSIDE	12471	ELEC	ELECTRICAL SERVICE REPAIR	04/23/21	\$2,250.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/26/21	4992 LAKE CHARLES DR	ROOF DOCTORS	WARNER	12472	BLDG	ROOF REPLACEMENT	04/26/21	\$5,400.00	\$0.00	\$0.00	\$4.00	\$5.00	\$65.00	\$74.00
04/26/21	6400 46TH AVE #209	TOTAL PROFESSIONAL INSTALL	MURPHY	12473	BLDG	KITCHEN REMODEL	04/26/21	\$20,088.00	\$90.00	\$0.00	\$6.75	\$10.00	\$140.00	\$246.75
04/26/21	6400 46TH AVE #209	tbd	MURPHY	12473	ELEC	KITCHEN REMODEL	04/26/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/26/21	5515 45TH AVE	PRECISION GARAGE DOOR	HAMMON	12474	BLDG	GARAGE DOOR REPLACEMENT	04/26/21	\$1,150.00	\$22.50	\$0.00	\$4.00	\$5.00	\$45.00	\$76.50
04/26/21	5882 48TH AVE	PRECISION GARAGE DOOR	DEMMY	12475	BLDG	GARAGE DOOR REPLACEMENT	04/26/21	\$1,548.00	\$22.50	\$0.00	\$4.00	\$5.00	\$45.00	\$76.50
04/26/21	5571 47TH AVE	PLATINUM POOLS	ELSNER	12476	BLDG	IN GROUND POOL	04/26/21	\$37,031.00	\$152.50	\$0.00	\$11.44	\$10.00	\$225.00	\$398.94
04/26/21	5571 47TH AVE	PLATINUM POOLS	ELSNER	12476	ELEC	IN GROUND POOL	04/26/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/26/21	5571 47TH AVE	PLATINUM POOLS	ELSNER	12476	PLBG	IN GROUND POOL	04/26/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/01/21	5127 62ND ST	BUILDWELL CONSTRUCTION	COPE	12477	BLDG	151 SF ADDITION	04/27/21	\$33,150.00	\$142.50	\$0.00	\$10.69	\$10.00	\$205.00	\$368.19
04/01/21	5127 62ND ST	MK ELECTRICAL	COPE	12477	ELEC	ADDITION	04/27/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/01/21	5127 62ND ST	FOREST A/C	COPE	12477	MECH	ADDITION	04/27/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/28/21	4310 63RD ST	THIRD GENERATION PLUMBING	BUSH	12478	MECH	MECHANICAL REPLACEMENT	04/28/21	\$5,284.00	\$0.00	\$0.00	\$4.00	\$2.00	\$40.00	\$46.00
04/28/21	4742 58TH WAY	HOMEOWNER	GRAHAM	12479	ENG	FENCE REPLACEMENT	04/28/21	\$2,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00	\$54.00
04/29/21	4893 LAKE CHARLES DR	MITCHELL ROOFING	TAKIKITA	12480	BLDG	ROOF REPLACEMENT	04/29/21	\$20,400.00	\$0.00	\$0.00	\$4.00	\$10.00	\$140.00	\$154.00
04/29/21	5291 59TH WAY	MITCHELL ROOFING	WAISTELL	12481	BLDG	ROOF REPLACEMENT	04/29/21	\$12,104.00	\$0.00	\$0.00	\$4.00	\$5.00	\$100.00	\$109.00
04/30/21	58TH ST, 59TH AVE	LAMBERT'S CABLE SPLICING	RIGHT OF WAY	12482	ELEC	FIBER OPTIC CABLE INSTALLATIC	04/30/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
04/30/21	6142 47TH AVE	HOMEOWNER	VALDES	12483	ENG	FENCE REPLACEMENT	04/30/21	\$2,000.00	\$0.00	\$0.00	\$4.00	\$5.00	\$45.00	\$54.00
04/30/21	4437 61ST LN	PALM BUILDERS	CUMMINGS	12484	BLDG	ADDITION	04/30/21	\$66,864.00	\$241.50	\$0.00	\$18.11	\$10.00	\$363.00	\$632.61
04/30/21	4437 61ST LN	tbd	CUMMINGS	12484	ELEC	ADDITION	04/30/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/30/21	4437 61ST LN	tbd	CUMMINGS	12484	MECH	ADDITION	04/30/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
04/30/21	4437 61ST LN	tbd	CUMMINGS	12484	PLBG	ADDITION	04/30/21	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00	\$40.00
								\$1,481.50	\$0.00	\$233.06	\$244.00	\$4,673.00	\$6,631.56	

For the Period: 10/1/2020 to 4/30/2021	Original Budget	YTD Actual	Current Month (April 2021)	Balance Remaining in Budget	% of Budget
<b>Fund: 001 - GENERAL FUND</b>					
Revenues					
Dept: 000.000					
311.000 ADVALOREM TAX	1,047,206.00	1,014,036.07	60,556.78	33,169.93	96.8
311.200 ADVALOREM TAX (DELINQUENT)	350.00	219.34	-	130.66	62.7
313.100 ELECTRICITY FRANCHISE	270,000.00	147,153.24	24,512.53	122,846.76	54.5
313.400 GAS FRANCHISE	4,700.00	1,440.49	-	3,259.51	30.6
313.600 COMMUNICATIONS SERVICE TAX	85,000.00	51,777.07	6,665.44	33,222.93	60.9
314.100 ELECTRICITY UTILITY TAX	306,000.00	196,768.95	18,007.73	109,231.05	64.3
314.300 WATER UTILITY TAX	78,000.00	69,138.90	4,138.08	8,861.10	88.6
316.000 BUSINESS TAX RECEIPTS	72,929.00	33,928.28	2,421.37	39,000.72	46.5
322.000 BUILDING PERMITS	70,000.00	27,842.94	5,219.34	42,157.06	39.8
322.001 TECH & ENH	1,500.00	1,193.00	246.00	307.00	79.5
322.002 TRANS IMPACT FEE TRUST FUND	5,000.00	-	-	5,000.00	0.0
322.003 DEPT BUS PROFESSIONAL REG	150.00	670.67	222.95	(520.67)	447.1
329.000 OTHER LICENSE & PERMITS	250.00	685.00	20.00	(435.00)	274.0
331.203 POLICE DEPT GRANTS	2,000.00	-	-	2,000.00	0.0
331.350 STORMWATER GRANT	6,000.00	-	-	6,000.00	0.0
331.500 FEMA Fed Reimbursement	7,914.00	-	-	7,914.00	0.0
334.390 RECYCLING GRANT	3,750.00	3,677.00	-	73.00	98.1
334.500 FEMA State Reimbursement	1,319.00	-	-	1,319.00	0.0
335.120 STATE REVENUE SHARING	121,100.00	99,536.40	17,615.20	21,563.60	82.2
335.121 STATE REVENUE SHARING 22.49	41,000.00	23,769.95	-	17,230.05	58.0
335.150 ALCOHOLIC BEVERAGE LICENSE	2,500.00	2,379.03	97.89	120.97	95.2
335.180 HALF CENT SALES TAX	325,000.00	193,262.25	28,220.42	131,737.75	59.5
337.300 Local Govt Grant - Physical En	-	29,334.37	-	(29,334.37)	0.0
338.300 GAS TAX COUNTY COMMISSIONERS	60,000.00	41,210.75	9,844.91	18,789.25	68.7
341.900 OFF DUTY DETAIL (PD)	5,000.00	5,568.00	-	(568.00)	111.4
347.200 PARKS & RECS FEES	-	91.61	-	(91.61)	0.0
351.100 COURT& CITATION FINES	5,500.00	5,832.45	60.00	(332.45)	106.0
351.900 RED LIGHT CAMERA'S	-	995.09	995.09	(995.09)	0.0
361.100 INTEREST INCOME	20,000.00	1,259.00	131.69	18,741.00	6.3
362.000 HALL RENTALS	4,000.00	450.33	158.10	3,549.67	11.3
369.100 FDOT Traffic Light Maintenance	8,340.00	-	-	8,340.00	0.0
369.900 MISCELLANEOUS INCOME	5,000.00	4,381.95	751.75	618.05	87.6
369.910 TRASH COLLECTION	750.00	270.00	-	480.00	36.0
369.920 PD Donations	1,000.00	3,549.36	(33.08)	(2,549.36)	354.9
381.000 INTER-FUND GROUP TRANSFERS IN	-	416.67	-	(416.67)	0.0
389.000 BORROWED FROM RESERVE	386,266.00	-	-	386,266.00	0.0
Dept: 000.000	2,947,524.00	1,960,838.16	179,852.19	986,685.84	66.5
<b>General Fund Revenues</b>	2,947,524.00	1,960,838.16	179,852.19	986,685.84	66.5

For the Period: 10/1/2020 to 4/30/2021	Original Budget	YTD Actual	Current Month (April 2021)	Balance Remaining in Budget	% of Budget
<b>Expenditures</b>					
Dept: 000.511 LEGISLATIVE SALARY	14,400.00	8,400.00	1,200.00	6,000.00	58.3
911.000 LEGISLATIVE SALARY					
921.000 FICA TAXES	1,150.00	642.60	91.80	507.40	55.9
LEGISLATIVE SALARY	15,550.00	9,042.60	1,291.80	6,507.40	58.2
Dept: 000.512 EXECUTIVE SALARY	6,000.00	3,500.00	500.00	2,500.00	58.3
911.001 EXECUTIVE SALARY					
921.000 FICA TAXES	515.00	267.75	38.25	247.25	52.0
EXECUTIVE SALARY	6,515.00	3,767.75	538.25	2,747.25	57.8
Dept: 000.513 FINANCIAL & ADMINISTRATIVE	96,100.00	118,304.71	8,872.32	(22,204.71)	123.1
912.100 TOWN MANAGER	53,055.00	35,242.18	8,693.55	17,812.82	66.4
912.101 TOWN CLERK'S SALARY	73,954.00	43,290.48	9,085.00	30,663.52	58.5
912.200 ADMINISTRATIVE EMPLOYEES	20,000.00	22,600.00	6,400.00	(2,600.00)	113.0
912.300 PT ACCOUNTANT	17,068.00	14,821.96	2,020.63	2,246.04	86.8
921.000 FICA TAXES	26,773.00	14,927.08	1,168.23	11,845.92	55.8
922.000 EMPLOYEES PENSION FUND	44,173.00	24,644.77	3,701.18	19,528.23	55.8
923.000 EMPLOYEES HEALTH INSURANCE	2,511.00	1,705.12	-	805.88	67.9
923.001 EMPLOYEES DISABILITY INSURANCE					
Dept: 000.513 FINANCIAL & ADMINISTRATIVE	10,800.00	6,322.02	879.38	4,477.98	58.5
923.050 DEPENDANT HEALTH CARE	12,500.00	8,000.00	-	4,500.00	64.0
932.100 AUDITOR'S FEE	8,000.00	105.00	-	7,895.00	1.3
932.200 ENGINEER'S FEE	364,934.00	289,963.32	40,820.29	74,970.68	79.5
FINANCIAL & ADMINISTRATIVE					
Dept: 000.514 LEGAL COUNSEL	43,500.00	33,749.50	18,202.50	9,750.50	77.6
931.100 ATTORNEY RETAINER	12,000.00	12,401.00	-	(401.00)	103.3
931.200 EXTRAORDINARY LEGAL FEES	55,500.00	46,150.50	18,202.50	9,349.50	83.2
LEGAL COUNSEL					
Dept: 000.515 COMPREHENSIVE PLANNING	7,000.00	2,358.00	315.00	4,642.00	33.7
913.000 PLANNING & ZONING CONSULTING	1,500.00	-	-	1,500.00	0.0
913.001 PLANNING & ZONING UPDATES	9,000.00	5,704.65	-	3,295.35	63.4
931.400 NPDES	17,500.00	8,062.65	315.00	9,437.35	46.1
COMPREHENSIVE PLANNING					
Dept: 000.519 OTHER GENERAL GOVERNMENT	56,650.00	46,314.00	15,438.00	10,336.00	81.8
924.000 WORKMEN'S COMPENSATION	2,500.00	1,714.98	500.00	785.02	68.6
931.000 STAFF TRAINING	6,500.00	3,159.79	786.80	3,340.21	48.6
934.000 CONTRACTURAL SERVICES	3,500.00	814.56	132.53	2,685.44	23.3
940.000 TRAVEL & MEETING EXPENSE	5,700.00	4,029.21	556.94	1,670.79	70.7
941.000 COMMUNICATIONS - TELEPHONE	1,200.00	-	-	1,200.00	0.0
941.100 COMMUNICATIONS - CELL/LAPTOPS	300.00	420.47	5.20	(120.47)	140.2
942.000 POSTAGE, FREIGHT ETC	7,000.00	4,892.27	468.53	2,107.73	69.9
943.100 ELECTRICITY	2,000.00	851.40	194.88	1,148.60	42.6
943.200 WATER & SEWER	71,000.00	63,090.00	21,030.00	7,910.00	88.9
945.000 INSURANCE (FIRE,CASUALTY,LIAB)	1,500.00	80.00	80.00	1,420.00	5.3
946.000 REPAIRS & MAINT - BLDG	325.00	-	-	325.00	0.0
946.100 REPAIRS VEHICLES	100.00	-	-	100.00	0.0
946.200 REPAIRS & MAINTENANCE - EQUIP	12,000.00	4,772.70	540.79	7,227.30	39.8
946.500 COMPUTER MAINTENANCE	11,000.00	5,600.00	-	5,400.00	50.9
946.501 WEBSITE	2,500.00	2,876.22	485.03	(376.22)	115.0
947.000 PRINTING	500.00	264.50	180.20	235.50	52.9
947.100 OTHER PRINTING	150.00	1,127.31	-	(977.31)	751.5
948.000 ADVERTISING (JOB POSTINGS)	-	60.00	20.00	(60.00)	0.0
948.100 PROMOTIONAL ACTIVITIES	3,000.00	1,723.60	-	1,276.40	57.5
949.110 ADVERTISING - LEGAL	6,000.00	6,436.08	-	(436.08)	107.3
949.210 ELECTION EXPENSE	2,500.00	2,408.10	907.65	91.90	96.3
951.000 OFFICE SUPPLIES	250.00	32.56	-	217.44	13.0
952.100 GASOLINE	200.00	57.95	39.99	142.05	29.0
952.300 UNIFORMS & GEAR	3,500.00	3,552.53	562.82	(52.53)	101.5
954.000 DUES & SUBSCRIPTIONS	1,000.00	-	-	1,000.00	0.0
964.000 OFFICE & BLDG EQUIP (NEW)	1,000.00	-	-	1,000.00	0.0
964.010 BLDG FURNITURE	1,000.00	1,102.71	-	(102.71)	110.3
999.000 MISCELLANEOUS	2,000.00	4,270.00	-	(2,270.00)	213.5
999.100 OFF DUTY DETAIL (PD)	204,875.00	159,650.94	41,929.36	45,224.06	77.9
OTHER GENERAL GOVERNMENT					

For the Period: 10/1/2020 to 4/30/2021	Original Budget	YTD Actual	Current Month (April 2021)	Balance Remaining in Budget	% of Budget
Dept: 000.521 PUBLIC SAFETY - LAW ENFORCEMEN					
911.003 CHIEF'S SALARY	88,400.00	62,903.47	9,461.55	25,496.53	71.2
912.000 SALARIES	66.00	-	-	66.00	0.0
912.102 OFFICERS SALARY	438,362.00	262,866.13	55,205.69	175,495.87	60.0
912.201 CLERK'S SALARY	40,526.00	23,496.05	4,521.68	17,029.95	58.0
912.301 SEASONAL PART-TIME SALARIES	13,926.00	7,122.06	1,359.60	6,803.94	51.1
912.401 LIEUTENANT SALARY	66,271.00	44,048.80	8,658.56	22,222.20	66.5
912.501 SERGEANTS SALARY	158,137.00	95,464.58	11,686.80	62,672.42	60.4
914.000 OVERTIME	20,000.00	10,752.39	2,879.08	9,247.61	53.8
914.200 COURT TIME PAY	2,000.00	-	-	2,000.00	0.0
914.300 HOLIDAY PAY	21,500.00	35,668.52	2,873.40	(14,168.52)	165.9
914.500 NIGHT DIFFERENTIAL PAY	11,500.00	7,580.22	1,371.47	3,919.78	65.9
915.000 SALARY INCENTIVE PAY (AA-BA)	9,500.00	3,390.00	680.00	6,110.00	35.7
921.000 FICA TAXES	67,315.00	42,180.62	7,487.59	25,134.38	62.7
922.000 EMPLOYEES PENSION FUND	182,822.00	121,628.56	20,986.91	61,193.44	66.5
923.000 EMPLOYEES HEALTH INSURANCE	160,006.00	89,964.76	13,080.25	70,041.24	56.2
923.001 EMPLOYEES DISABILITY INSURANCE	2,500.00	2,367.00	(15.49)	133.00	94.7
923.050 DEPENDANT HEALTH CARE	24,000.00	12,331.18	1,519.07	11,668.82	51.4
931.000 STAFF TRAINING	2,000.00	250.00	-	1,750.00	12.5
934.000 CONTRACTURAL SERVICES	41,600.00	37,376.65	-	4,223.35	89.8
940.000 TRAVEL & MEETING EXPENSE	6,000.00	4,068.98	278.98	1,931.02	67.8
941.000 COMMUNICATIONS - TELEPHONE	4,500.00	4,064.44	266.18	435.56	90.3
941.100 COMMUNICATIONS - CELL/LAPTOPS	9,400.00	4,929.17	541.29	4,470.83	52.4
942.000 POSTAGE, FREIGHT ETC	700.00	149.85	-	550.15	21.4
943.200 WATER & SEWER	2,000.00	754.48	121.87	1,245.52	37.7
946.100 REPAIRS VEHICLES	19,100.00	23,235.42	5,256.01	(4,135.42)	121.7
946.200 REPAIRS & MAINTENANCE - EQUIP	1,800.00	596.18	-	1,203.82	33.1
946.201 REPAIRS & MAINTENANCE - RADAR	900.00	465.67	-	434.33	51.7
946.300 REPAIRS RADIO	1,600.00	287.25	45.00	1,312.75	18.0
946.400 VEHICLE EQUIP CERT & CHECKS	700.00	400.00	-	300.00	57.1
946.500 COMPUTER MAINTENANCE	6,000.00	3,970.94	260.80	2,029.06	66.2
947.000 PRINTING	2,500.00	1,691.72	122.01	808.28	67.7
948.001 PUBLIC RELATIONS MATERIAL	1,300.00	1,000.54	-	299.46	77.0
949.500 APPLICANT SCREENING	3,000.00	2,514.00	-	486.00	83.8
949.600 PRISONER EXPENSE	2,000.00	971.00	-	1,029.00	48.6
951.000 OFFICE SUPPLIES	1,450.00	728.95	45.70	721.05	50.3
952.100 GASOLINE	23,000.00	353.24	-	22,646.76	1.5
952.300 UNIFORMS & GEAR	6,000.00	6,447.85	1,342.94	(447.85)	107.5
952.411 CAMERA, FILM, EQUIP, ETC	150.00	25.98	-	124.02	17.3
952.500 AMMUNITION	3,000.00	3,647.32	359.40	(647.32)	121.6
952.600 UNIFORM CLEANING	500.00	-	-	500.00	0.0
952.700 CRIME INVESTIGATION SUPPLIES	1,200.00	498.48	-	701.52	41.5
952.800 PERSONAL PROPERTY REPLACEMENT	100.00	-	-	100.00	0.0
954.000 DUES & SUBSCRIPTIONS	2,400.00	3,020.25	600.00	(620.25)	125.8
964.000 OFFICE & BLDG EQUIP (NEW)	300.00	-	-	300.00	0.0
964.300 OTHER NEW EQUIPMENT	700.00	779.93	-	(79.93)	111.4
980.500 Electricity	7,200.00	2,775.71	648.46	4,424.29	38.6
999.000 MISCELLANEOUS	3,700.00	3,259.45	43.80	440.55	88.1
<b>PUBLIC SAFETY - LAW ENFORCEMEN</b>	<b>1,461,631.00</b>	<b>930,027.79</b>	<b>151,688.60</b>	<b>531,603.21</b>	<b>63.6</b>
Dept: 000.522 PUBLIC SAFETY - FIRE CONTROL					
934.000 CONTRACTURAL SERVICES	266,557.00	121,632.98	-	144,924.02	45.6
<b>PUBLIC SAFETY - FIRE CONTROL</b>	<b>266,557.00</b>	<b>121,632.98</b>	<b>-</b>	<b>144,924.02</b>	<b>45.6</b>
Dept: 000.524 PROTECTIVE INSPECTION					
934.000 CONTRACTURAL SERVICES	93,409.00	50,608.75	7,351.00	42,800.25	54.2
946.500 COMPUTER MAINTENANCE	500.00	-	-	500.00	0.0
947.000 PRINTING	250.00	-	-	250.00	0.0
999.000 MISCELLANEOUS	2,000.00	555.00	-	1,445.00	27.8
<b>PROTECTIVE INSPECTION</b>	<b>96,159.00</b>	<b>51,163.75</b>	<b>7,351.00</b>	<b>44,995.25</b>	<b>53.2</b>

For the Period: 10/1/2020 to 4/30/2021	Original Budget	YTD Actual	Current Month (April 2021)	Balance Remaining in Budget	% of Budget
Dept: 000.525 EMERGENCY & DISASTER RELIEF					
983.000 DISASTER PREPAREDNESS AIDS	12,500.00	157.79	2.30	12,342.21	1.3
EMERGENCY & DISASTER RELIEF	12,500.00	157.79	2.30	12,342.21	1.3
Dept: 000.534 GARBAGE/SOLID WASTE SERVICE					
900.210 RECYCLING GRANT	3,750.00	-	-	3,750.00	0.0
GARBAGE/SOLID WASTE SERVICE	3,750.00	-	-	3,750.00	0.0
Dept: 000.541 TRANSPORTATION-DEPT.PUBLIC WKS					
912.104 DPW FOREMAN	53,575.00	32,961.57	6,182.40	20,613.43	61.5
912.202 DPW SALARIES	85,490.00	49,078.68	11,735.68	36,411.32	57.4
914.000 OVERTIME	5,220.00	571.08	-	4,648.92	10.9
921.000 FICA TAXES	11,038.00	6,307.01	1,361.52	4,730.99	57.1
922.000 EMPLOYEES PENSION FUND	14,868.00	9,257.46	1,881.39	5,610.54	62.3
923.000 EMPLOYEES HEALTH INSURANCE	34,000.00	16,277.68	1,899.81	17,722.32	47.9
923.001 EMPLOYEES DISABILITY INSURANCE	2,500.00	948.20	-	1,551.80	37.9
923.050 DEPENDANT HEALTH CARE	5,400.00	-	-	5,400.00	0.0
931.000 STAFF TRAINING	1,000.00	349.27	-	650.73	34.9
934.100 STREET SWEEPING	3,800.00	1,437.76	-	2,362.24	37.8
934.200 GROUNDS/LAKE MAINTENANCE	11,000.00	5,493.21	-	5,506.79	49.9
940.000 TRAVEL & MEETING EXPENSE	500.00	80.40	-	419.60	16.1
941.100 COMMUNICATIONS - CELL/LAPTOPS	1,500.00	1,000.91	121.47	499.09	66.7
943.000 Gas Utility	700.00	516.95	-	183.05	73.9
943.100 ELECTRICITY	11,400.00	2,997.04	442.56	8,402.96	26.3
943.110 STREET LIGHTING	50,200.00	27,874.09	4,632.23	22,325.91	55.5
943.200 WATER & SEWER	3,000.00	2,925.06	474.47	74.94	97.5
943.210 TRAFFIC LIGHTS & MAINTENANCE	20,400.00	13,601.06	10,841.94	6,798.94	66.7
946.000 REPAIRS & MAINT - BLDG	7,500.00	3,412.67	367.95	4,087.33	45.5
946.100 REPAIRS VEHICLES	3,500.00	2,656.41	50.53	843.59	75.9
946.200 REPAIRS & MAINTENANCE - EQUIP	7,000.00	3,638.19	487.15	3,361.81	52.0
946.320 Parks Maintenance	5,750.00	923.85	-	4,826.15	16.1
946.500 COMPUTER MAINTENANCE	500.00	15.00	-	485.00	3.0
947.000 PRINTING	250.00	-	-	250.00	0.0
952.100 GASOLINE	3,500.00	204.02	-	3,295.98	5.8
952.300 UNIFORMS & GEAR	1,500.00	604.57	-	895.43	40.3
952.400 SMALL TOOLS	2,000.00	183.44	17.99	1,816.56	9.2
952.410 CLEANING SUPPLIES	1,500.00	673.52	-	826.48	44.9
952.510 CHEMICALS	1,000.00	490.72	-	509.28	49.1
953.000 ROAD MAT & SUPP MAINT & REPAIR	1,500.00	896.00	-	604.00	59.7
954.000 DUES & SUBSCRIPTIONS	250.00	438.00	219.00	(188.00)	175.2
964.200 NEW MACHINERY (OTHER)	1,500.00	463.99	-	1,036.01	30.9
964.300 OTHER NEW EQUIPMENT	3,500.00	1,158.33	819.81	2,341.67	33.1
999.000 MISCELLANEOUS	3,500.00	1,209.25	258.00	2,290.75	34.6
TRANSPORTATION-DEPT.PUBLIC WKS	359,841.00	188,645.39	41,793.90	171,195.61	52.4
Dept: 000.569 OTHER HUMAN SERVICES					
982.300 OTHER AGENCY SUPPORT	4,000.00	100.00	-	3,900.00	2.5
982.400 STATION 16 TOYS FOR TOTS	400.00	-	-	400.00	0.0
OTHER HUMAN SERVICES	4,400.00	100.00	-	4,300.00	2.3
Dept: 000.571 CULTURE/RECREATION -LIBRARIES					
901.000 LIBRARY FEES	5,500.00	2,300.00	300.00	3,200.00	41.8
CULTURE/RECREATION -LIBRARIES	5,500.00	2,300.00	300.00	3,200.00	41.8
Dept: 000.574 SPECIAL EVENTS					
900.200 SPECIAL EVENTS	5,000.00	260.66	-	4,739.34	5.2
900.400 HOLIDAY DECORATIONS	4,000.00	3,177.00	-	823.00	79.4
900.500 VOLUNTEER APPRECIATION	500.00	-	-	500.00	0.0
900.800 OTHER	1,500.00	-	-	1,500.00	0.0
SPECIAL EVENTS	11,000.00	3,437.66	-	7,562.34	31.3
Dept: 000.589 UNALLOCATED FUNDS					
999.999 Interfund transfer Out	4,389.00	-	-	4,389.00	0.0
UNALLOCATED FUNDS	4,389.00	-	-	4,389.00	0.0
Expenditures	2,890,601.00	1,814,103.12	304,233.00	1,076,497.88	62.8
Net Effect for GENERAL FUND	56,923.00	146,735.04	(124,380.81)	(89,812.04)	257.8
Change in Fund Balance:		146,735.04			

For the Period: 10/1/2020 to 4/30/2021	Original Budget	YTD Actual	Current Month (April 2021)	Balance Remaining in Budget	% of Budget
<b>Fund: 100 - RED LIGHT CAMERA FUND</b>					
Revenues					
Dept: 000.000					
351.900 RED LIGHT CAMERA'S	-	2,443.00	375.00	(2,443.00)	0.0
Dept: 000.000	-	2,443.00	375.00	(2,443.00)	0.0
<b>Red Light Camera Fund Revenues</b>	-	2,443.00	375.00	(2,443.00)	0.0
<b>Expenditures</b>					
Dept: 000.000					
949.204 REVITALIZATION	205,000.00	3,511.75	-	201,488.25	1.7
Dept: 000.000	205,000.00	3,511.75	-	201,488.25	1.7
<b>Expenditures</b>	205,000.00	3,511.75	-	201,488.25	1.7
Net Effect for RED LIGHT CAMERA FUND	(205,000.00)	(1,068.75)	375.00	(203,931.25)	0.5
Change in Fund Balance:		(1,068.75)			
<b>Fund: 300 - CAPITAL PROJECTS FUND</b>					
Revenues					
Dept: 000.000					
312.600 INFRASTRUCTURE TAX	538,359.00	364,585.02	82,474.42	173,773.98	67.7
331.350 STORMWATER GRANT	62,500.00	-	-	62,500.00	0.0
338.000 FROM OTHER LOCAL UNIT	838,619.00	-	-	838,619.00	0.0
381.000 INTER-FUND GROUP TRANSFERS IN	-	(416.67)	-	416.67	0.0
Dept: 000.000	1,439,478.00	364,168.35	82,474.42	1,075,309.65	25.3
<b>Capital Project Fund Revenues</b>	1,439,478.00	364,168.35	82,474.42	1,075,309.65	25.3
<b>Expenditures</b>					
Dept: 000.519 OTHER GENERAL GOVERNMENT					
962.010 BLDG ADD & EXPANSION(INFRAS)	22,500.00	28,149.70	-	(5,649.70)	125.1
OTHER GENERAL GOVERNMENT	22,500.00	28,149.70	-	(5,649.70)	125.1
Dept: 000.521 PUBLIC SAFETY - LAW ENFORCEMEN					
964.000 OFFICE & BLDG EQUIP (NEW)	45,000.00	42,254.57	-	2,745.43	93.9
964.300 OTHER NEW EQUIPMENT	-	2,166.00	-	(2,166.00)	0.0
PUBLIC SAFETY - LAW ENFORCEMEN	45,000.00	44,420.57	-	579.43	98.7
Dept: 000.541 TRANSPORTATION-DEPT.PUBLIC WKS					
963.310 STREETS-INFRASTRUCTURE	135,000.00	8,557.51	-	126,442.49	6.3
963.410 DRAINS - INFRASTRUCTURE	304,500.00	41,462.21	2,458.50	263,037.79	13.6
964.300 OTHER NEW EQUIPMENT	85,000.00	1,965.04	1,359.80	83,034.96	2.3
TRANSPORTATION-DEPT.PUBLIC WKS	524,500.00	51,984.76	3,818.30	472,515.24	9.9
Dept: 000.572 PARKS/ RECREATION/BUILDINGS					
962.010 BLDG ADD & EXPANSION(INFRAS)	22,500.00	15,380.00	-	7,120.00	68.4
963.000 INFRASTRUCTURE- P&R	1,540,000.00	321,043.69	135,775.12	1,218,956.31	20.8
PARKS/ RECREATION/BUILDINGS	1,562,500.00	336,423.69	135,775.12	1,226,076.31	21.5
<b>Expenditures</b>	2,154,500.00	460,978.72	139,593.42	1,693,521.28	21.4
Net Effect for CAPITAL PROJECTS FUND	(715,022.00)	(96,810.37)	(57,119.00)	(618,211.63)	13.5
Change in Fund Balance:		(96,810.37)			
Grand Total Net Effect:	(863,099.00)	48,855.92	(181,124.81)	(911,954.92)	

REVENUE/EXPENDITURE REPORT

Kenneth City

For the Period: 10/1/2019 to 4/30/2020	Original Bud.	Amended Bud.	YTD Actual	CURR MTH	Encumb. YTD	UnencBal	% Bud
<b>Fund: 001 - GENERAL FUND</b>							
Expenditures							
SPECIAL EVENTS	11,000.00	11,000.00	6,443.71	-29.62	0.00	4,556.29	58.6
Dept: 000.589 UNALLOCATED FUNDS							
999.999 Interfund transfer Out	0.00	0.00	2,580.34	276.46	0.00	-2,580.34	0.0
UNALLOCATED FUNDS	0.00	0.00	2,580.34	276.46	0.00	-2,580.34	0.0
Expenditures	2,823,561.00	2,823,561.00	1,666,462.12	255,229.44	0.00	1,157,098.88	59.0
Net Effect for GENERAL FUND	0.00	0.00	188,428.63	-122,878.24	0.00	-188,428.63	0.0
Change in Fund Balance:			188,428.63				
<b>Fund: 100 - RED LIGHT CAMERA FUND</b>							
Revenues							
Dept: 000.000							
351.900 RED LIGHT CAMERA'S	0.00	0.00	1,350.00	525.00	0.00	-1,350.00	0.0
389.000 BORROWED FROM RESERVE	124,500.00	124,500.00	0.00	0.00	0.00	124,500.00	0.0
Dept: 000.000	124,500.00	124,500.00	1,350.00	525.00	0.00	123,150.00	1.1
Revenues	124,500.00	124,500.00	1,350.00	525.00	0.00	123,150.00	1.1
Expenditures							
Dept: 000.000							
949.204 REVITALIZATION	124,500.00	124,500.00	0.00	0.00	0.00	124,500.00	0.0
Dept: 000.000	124,500.00	124,500.00	0.00	0.00	0.00	124,500.00	0.0
Expenditures	124,500.00	124,500.00	0.00	0.00	0.00	124,500.00	0.0
Net Effect for RED LIGHT CAMERA FUND	0.00	0.00	1,350.00	525.00	0.00	-1,350.00	0.0
Change in Fund Balance:			1,350.00				
<b>Fund: 300 - CAPITAL PROJECTS FUND</b>							
Revenues							
Dept: 000.000							
312.600 INFRASTRUCTURE TAX	438,359.00	438,359.00	292,457.65	0.00	0.00	145,901.35	66.7
338.000 FROM OTHER LOCAL UNIT	196,500.00	196,500.00	0.00	0.00	0.00	196,500.00	0.0
381.000 INTER-FUND GROUP TRANSFERS IN	0.00	0.00	2,580.34	276.46	0.00	-2,580.34	0.0
389.000 BORROWED FROM RESERVE	1,131,891.00	1,131,891.00	0.00	0.00	0.00	1,131,891.00	0.0
Dept: 000.000	1,766,750.00	1,766,750.00	295,037.99	276.46	0.00	1,471,712.01	16.7
Revenues	1,766,750.00	1,766,750.00	295,037.99	276.46	0.00	1,471,712.01	16.7
Expenditures							
Dept: 000.519 OTHER GENERAL GOVERNMENT							
962.010 BLDG ADD & EXPANSION(INFRAS)	435,000.00	435,000.00	42,980.02	1,776.55	0.00	392,019.98	9.9
OTHER GENERAL GOVERNMENT	435,000.00	435,000.00	42,980.02	1,776.55	0.00	392,019.98	9.9
Dept: 000.521 PUBLIC SAFETY - LAW ENFORCEMEN							
964.100 NEW VEHICLES	32,000.00	32,000.00	29,881.62	0.00	0.00	2,118.38	93.4
964.300 OTHER NEW EQUIPMENT	18,750.00	18,750.00	18,680.32	2,608.64	0.00	69.68	99.6
PUBLIC SAFETY - LAW ENFORCEMEN	50,750.00	50,750.00	48,561.94	2,608.64	0.00	2,188.06	95.7
Dept: 000.541 TRANSPORTATION-DEPT.PUBLIC WKS							
943.120 STREET LIGHTING-INFRASTRUCTURE	0.00	0.00	508.64	0.00	0.00	-508.64	0.0
963.310 STREETS-INFRASTRUCTURE	350,000.00	350,000.00	41,547.08	0.00	0.00	308,452.92	11.9
963.410 DRAINS - INFRASTRUCTURE	177,500.00	177,500.00	1,125.00	0.00	0.00	176,375.00	0.6
964.300 OTHER NEW EQUIPMENT	56,000.00	56,000.00	4,665.42	276.46	0.00	51,334.58	8.3



# Check Register Report

Date: 05/20/2021

Time: 10:58 am

Page: 1

Kenneth City

BANK: FIFTH THIRD BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIFTH THIRD BANK Checks</b>								
30530	04/05/21	Reconciled		04/30/21	5060	ADVANCED AQUATIC SERVICES, INC	INV. 10538952 Lake Lori Shoreline Areas	450.00
30531	04/05/21	Reconciled		04/30/21	1780	ADVANCED ENG & DESIGN INC	INV: 11 - 46th Ave. Rec. Trail AED Project KC-20 - 3/31/21	4,942.25
30532	04/05/21	Reconciled		04/30/21	3114	BCR, INC	INV. 21136 March 2021 professional svcs.	121.60
30533	04/05/21	Reconciled		04/30/21	1518	BILLY THE SUNSHINE PLUMBER	INV. 192517 4600 58th St - line stopped up	165.00
30535	04/05/21	Reconciled		04/30/21	3359	CHOO CHOO LAWN EQUIP INC	INV: 285776 Trim line, hearing protection	74.97
30536	04/05/21	Reconciled		04/30/21	1160	CITY OF PINELLAS PARK	Interlocal Agreement 3/12/21 to 4/11/21	7,351.00
30537	04/05/21	Reconciled		04/30/21	5085	PAMELA CODY	Library Reimbursement 21-01 St. Pete Main Library	100.00
30538	04/05/21	Reconciled		04/30/21	3928	GOINS GARAGE	INV: 3159 - Key Fob Battery Fleet Key	83.04
30539	04/05/21	Reconciled		04/30/21	1630	LOWES	Acct. 99002206516 - 3/25/21	142.46
30540	04/05/21	Reconciled		04/30/21	5078	MONRO	INV. 135333	921.16
30541	04/05/21	Reconciled		04/30/21	5080	OWENS ACCREDITATION SERVICES	INV: 2021-002 - Qtrly Fee Police Accred. 1/1 - 3/31/21	600.00
30542	04/05/21	Reconciled		04/30/21	0565	PRINTING SYSTEMS INC	INV. PC-218576	164.54
30543	04/05/21	Reconciled		04/30/21	5086	RAZ ELECTRIC INCORPORATE	INV. 6540 ATS GAS PUMP CIRCUIT	2,150.00
30544	04/05/21	Reconciled		04/30/21	0863	SECURITY LOCK & SAFE	TICKET 44909 20 AA BATTERIES	185.00
30545	04/05/21	Reconciled		04/30/21	3543	SOUTHERN IMAGE	INV. 3120 TKC LOGO T SHIRTS	318.00
30546	04/05/21	Reconciled		04/30/21	1883	SOUTHERN SPEEDOMETER	INV. 23259 - speedometer tests Req. 66	200.00
30547	04/05/21	Reconciled		05/31/21	3970	ST. PETERSBURG COLLEGE WORKFOR	5/10 - 5/12/21 Izrailov AR 15 Armorer Course	300.00
30548	04/05/21	Reconciled		04/30/21	3514	STANDARD INSURANCE CO	4/1 to 4/31/21 Policy 00 160765 0001	715.04
30549	04/05/21	Reconciled		04/30/21	3248	TRASK DAIGNEAULT LLP	INV. 5367 - General Billing General Billing - March 2021	18,517.50
30550	04/15/21	Reconciled		04/30/21	3211	ACE TIRE & AUTO	INV: 1189 Ticket 2032 & 2084	53.00
30551	04/15/21	Reconciled		04/30/21	5021	APEX	INV: 2184355-0 - Acct. 2858 Folders	827.00
30552	04/15/21	Reconciled		04/30/21	3114	BCR, INC	INV: 21140 Western Digital 2TB extrnl HD	1,102.31
30553	04/15/21	Reconciled		04/30/21	1767	BRIGHT HOUSE NETWORKS	Acct. 0050525582-02 3/24 to 4/23 - 4600 58th St.	436.86
30554	04/15/21	Reconciled		04/30/21	1885	CITY OF PINELLAS PK	1/26/21 to 2/26/21 Fire Protection	48,920.30
30555	04/15/21	Printed			5089	DEPARTMENT OF MILITARY AFFAIRS	Req. #75 - Farrington Lodging 5/9 to 5/21/21 Traf. Homicide	277.20
30556	04/15/21	Reconciled		04/30/21	0154	DUKE ENERGY	12530 85425 - 3/9 to 4/8/21 0 Street Lighting	4,632.23
30557	04/15/21	Reconciled		04/30/21	5088	FARRINGTON CODY	Req. #74 Per diem dinner - 5/9/21	19.00
30558	04/15/21	Reconciled		05/31/21	5090	FOOD SERVICE LOGISTICS, LLC	Req. #76 - Farrington meals 5/10 to 5/21/21	232.78
30559	04/15/21	Reconciled		04/30/21	0177	GALLS LLC	INV: 018028153 Tactical gun mounted light	105.84
30560	04/15/21	Reconciled		04/30/21	3928	GOINS GARAGE	EST: 004717 - Car 12 Fuel pump, harness, PCM	1,530.66
30561	04/15/21	Reconciled		04/30/21	4086	KONICA MINOLTA BUSINESS	INV: 272178791 March BIZHUB C3601	222.97
30562	04/15/21	Reconciled		04/30/21	3981	MINUTEMAN PRESS PINELLAS PARK	INV: 3419 1,000 letterhead - job 13195	180.20
30563	04/15/21	Reconciled		04/30/21	4088	MOTOROLA SOLUTIONS, INC.	Cust. 1012461919 Beltran - portable radio KC-18	45.00
30564	04/15/21	Reconciled		04/30/21	5058	MSL, P.A.	INV: 134140 - Billing #4 PD salary / compensation study	1,000.00
30566	04/15/21	Reconciled		04/30/21	3113	PETTY CASH KCPD	January - March 2021 Petty Cash Replenishment	52.09
30567	04/15/21	Reconciled		04/30/21	0391	PINELLAS COUNTY UTILITIES	100106623141 - 4600 58th St. 2/9/21 to 4/9/21	723.90
30568	04/15/21	Reconciled		04/30/21	0863	SECURITY LOCK & SAFE	INV: 24389 - supply & replace batteries in multiple doors	1,544.80
30569	04/15/21	Reconciled		04/30/21	3402	SIGNAL 15 INC	INV: 09974 - TQ cases for CAT badge / ID with cutout chain	156.65

# Check Register Report

Date: 05/20/2021

Time: 10:58 am

Page: 2

Kenneth City

BANK: FIFTH THIRD BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIFTH THIRD BANK Checks</b>								
30570	04/15/21	Reconciled		05/31/21	3970	ST. PETERSBURG COLLEGE	Req #69 - Tucker AR15 Armorer Course 5/10 to 5/12/21	300.00
30571	04/15/21	Reconciled		04/30/21	3713	STEPP'S TOWING SERVICE	INV: TW373596 - Car 12 Towing on 3/28/21	58.00
30572	04/15/21	Reconciled		04/30/21	1122	WEBB SPRAYING SERVICE IN	Acct: 103641 / INV: 229130 4/6/21 service @ PW	195.00
30573	04/15/21	Reconciled		04/30/21	1958	MTM CONTRACTORS INC	App. #2 - 46th Ave Rec Trail work done through 2/28/21	123,588.26
30574	04/22/21	Reconciled		04/30/21	0010	ADAMS TANK & LIFT INC.	INV: 2813623 - underground tank inspection	247.50
30575	04/22/21	Reconciled		04/30/21	0154	DUKE ENERGY	12526 53394 - 3/12 to 4/13/21 4600 58th St. TFLT	1,274.16
30576	04/22/21	Reconciled		05/31/21	3928	GOINS GARAGE	INV: 3212 - Car 25 (Cody) oil change	1,093.68
30577	04/22/21	Reconciled		05/31/21	5091	HARMON FRED	Refund deposit - 4/4/21 event	25.00
30578	04/22/21	Reconciled		04/30/21	5093	HOWAT MWERDE	Refund deposit - 4/10/21 event	130.00
30579	04/22/21	Reconciled		04/30/21	3489	ICMA RETIREMENT CORP PLA	INV: 107999 - annual plan fee 4/1 to 6/30/21 Riley, Campbell	250.00
30580	04/22/21	Reconciled		04/30/21	5083	JERRY LUKAS PHOTOGRAPH	INV: 582964 - photography @ Community Ctr - 7 people	500.00
30581	04/22/21	Reconciled		04/30/21	3164	DENNIS MCDONALD	21-02 - library reimb West St. Pete Library	100.00
30582	04/22/21	Reconciled		05/31/21	0539	OFFICE DEPOT CREDIT PLAN	Acct: 601116000023934 4/13/21 - 2 invoices	72.43
30583	04/22/21	Reconciled		04/30/21	0380	PETTY CASH	Replenish petty cash period ending 4/16/21	23.19
30584	04/22/21	Reconciled		05/31/21	3323	PHIL DEAN'S AUTO DETAILING	INV: 17186 - 50 automatic car washes	125.00
30585	04/22/21	Reconciled		04/30/21	1662	PINELLAS CO. SHERIFFS	INV: 962672 - firing range 12/3/20 - 8 hours	200.00
30586	04/22/21	Reconciled		04/30/21	3170	OFFICE PORT CONSOLIDATED	Order 2756632 - 2966 gallons delivered 4/2/21	7,586.72
30587	04/22/21	Reconciled		05/31/21	3402	SIGNAL 15 INC	INV: 10076 - Chief Badge	247.50
30588	04/22/21	Reconciled		04/30/21	1491	SUNKOOL	INV: 3291 - Car 1 window tint Req. #81	195.00
30589	04/22/21	Reconciled		04/30/21	1503	TECO - PEOPLES GAS	Acct: 221000915217 3/9 to 4/8/21 - 4600 58th St.	93.94
30590	04/22/21	Reconciled		04/30/21	1852	TRANSAMERICA RETIREMENT	INV: 399929 - Contract 986766 Q2 - plan SVCS year 4/30/21	335.00
30591	04/22/21	Reconciled		05/31/21	1799	VERIZON WIRELESS	INV: 9876907280 - 3/5 - 4/4/21 Acct. 219825452-00001	541.29
30592	04/22/21	Printed			3513	RICHARD WALKER	21-03 - library card reimb. PPLC Library Card	100.00
30593	04/29/21	Reconciled		05/31/21	3114	BCR, INC	INV: 21145 - May IT support - TH	400.00
30594	04/29/21	Reconciled		05/31/21	0154	DUKE ENERGY	96795 85533 - 3/17 to 4/16/21 4930 56th Way - Fountain	386.50
30595	04/29/21	Reconciled		05/31/21	1799	VERIZON WIRELESS	INV: 9877813686 - 3/17-4/16/21 Acct. 723374528-00001	508.57
<b>Total Checks: 64</b>							<b>Checks Total (excluding void checks):</b>	<b>238,141.09</b>
<b>Total Payments: 64</b>							<b>Bank Total (excluding void checks):</b>	<b>238,141.09</b>
<b>Total Payments: 64</b>							<b>Grand Total (excluding void checks):</b>	<b>238,141.09</b>

# Check Register Report

Date: 05/20/2021

Time: 10:59 am

Page: 1

Kenneth City

BANK: FIFTH THIRD BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIFTH THIRD BANK Checks</b>								
30596	05/03/21	Reconciled		05/31/21	5094	DONNELLY DAVID	Town Manager Housing Stipend May 2021 - 13011 Boca Ciega Av	1,800.00
30597	05/06/21	Reconciled		05/31/21	1780	ADVANCED ENG & DESIGN IN	INV: 7 - Watershed Maint. Plan AED Project 19.KC-28 - 4/30/21	3,418.75
30598	05/06/21	Reconciled		05/31/21	5095	AUDREY CAMPBELL	21-04 - library card reimb.	100.00
30599	05/06/21	Reconciled		05/31/21	3114	BCR, INC	INV: 21169 - IT support - additional time incurred April	178.00
30600	05/06/21	Reconciled		05/31/21	1767	BRIGHT HOUSE NETWORKS	Acct. 0050525582-02 4/24 to 5/23 - 4600 58th St.	437.77
30601	05/06/21	Printed			1160	CITY OF PINELLAS PARK	Interlocal Agreement 4/12/21 to 5/11/21	7,351.00
30602	05/06/21	Reconciled		05/31/21	5083	JERRY LUKAS PHOTOGRAPH	INV: 582965 - photography @ Community Center - 2 people	200.00
30603	05/06/21	Reconciled		05/31/21	4086	KONICA MINOLTA BUSINESS	INV: 272806986 April BIZHUB C3601	537.15
30604	05/06/21	Reconciled		05/31/21	1630	LOWES	Acct. 99002206516 - 4/25/21	39.99
30605	05/06/21	Reconciled		05/31/21	5078	MONRO	INV: 135908 & 136069 4/24/21 statement	371.50
30606	05/06/21	Reconciled		05/31/21	1958	MTM CONTRACTORS INC	App. #3 - 46th Ave Rec Trail work done through 4/30/21	133,291.37
30607	05/06/21	Reconciled		05/31/21	0391	PINELLAS COUNTY UTILITIES	100106552312 - 5647 46th Ave 2/9/21 to 4/9/21	10,417.32
30608	05/06/21	Reconciled		05/31/21	5092	PROFORCE LAW ENFORCEMENT	INV: 446660 - 12 Bolawrap 100 cart blk	359.40
30609	05/06/21	Reconciled		05/31/21	5096	RENEE ALMENDARIZ	Refund deposit - 5/2/21 event date	50.00
30610	05/06/21	Reconciled		05/31/21	3402	SIGNAL 15 INC	INV. 10114 - Mayor Badge	100.15
30611	05/06/21	Reconciled		05/31/21	3713	STEPP'S TOWING SERVICE	INV: TW377914 - Car 14 Towing on 4/17/21	55.00
30612	05/06/21	Reconciled		05/31/21	3421	SUNCOAST PBA	PBA Contributions - Withheld 3/1 to 3/31/21	891.75
30613	05/06/21	Reconciled		05/31/21	3248	TRASK DAIGNEAULT LLP	INV. 5596 - Code Enforcement April 2021	11,395.00
30614	05/06/21	Reconciled		05/31/21	1643	PAULA VIEIRA	21-05 - library card reimb.	100.00
30615	05/13/21	Printed			3322	ARROWHEAD FORENSICS	INV: 137044 - COVID supplies - gloves	352.90
30616	05/13/21	Printed			1885	CITY OF PINELLAS PK	3/26/21 to 4/26/21 Fire Protection Services	24,098.67
30617	05/13/21	Printed			5097	COMMERCIAL ELECTRICAL CONTRACT	INV: DR1014500 - PD generator replacement & installation	3,785.00
30618	05/13/21	Printed			3599	DANA SAFETY SUPPLY, INC	INV: 720293 - bullet proof vest for Chief	742.44
30619	05/13/21	Printed			0154	DUKE ENERGY	96400 93262 - 3/17 to 4/16/21 4384 59th St. - Fountain	4,929.12
30621	05/13/21	Printed			3268	IEH AUTO PARTS	INV: 670029988 - 3/10/21 tire gloss, wiper blades	122.15
30622	05/13/21	Printed			0248	INTERSTATE BATTERY SYSTEM	INV: 2072214 - vehicle 16	126.95
30623	05/13/21	Printed			5098	LYNETTE FRAZIER	21-06: Library Reimbursement	100.00
30624	05/13/21	Printed			3981	MINUTEMAN PRESS PINELLAS PARK	INV: 3526 - 150 victims rights brochures	193.14
30625	05/13/21	Printed			5046	OVERHEAD DOOR COMPANY OF CLEAR	INV: 276219 - repair service @ 4600 58th St.	140.00
30626	05/13/21	Printed			3323	PHIL DEAN'S AUTO DETAILING	INV: 17221 - 50 washes	125.00
30627	05/13/21	Printed			3447	QFC SUPPLY CO	INV: 15-12812 - dog waste bags	258.00
30628	05/13/21	Printed			3402	SIGNAL 15 INC	INV: 10203 - shirt embroidery	222.00
30629	05/13/21	Printed			1799	VERIZON WIRELESS	INV: 9879043871 - 4/5 - 5/4/21 Acct. 219825452-00001	541.37
30630	05/13/21	Printed			3928	GOINS GARAGE	INV: 3230 - Car 21 (Juan) brakes, roter, intake gasket	2,003.32
30631	05/13/21	Reconciled		05/31/21	0380	PETTY CASH	Replenish petty cash period ending 5/7/21	32.50
30632	05/20/21	Printed			1864	WANDA DUDLEY	Refund deposit - 5/15/21 event	50.00
30633	05/20/21	Printed			0154	DUKE ENERGY	12529 41415 - 4/13 to 5/12/21 6206 54th Ave. TFLT	1,400.59
30634	05/20/21	Printed			5099	LAURA KELLER	Refund deposit - 5/15/21 event	50.00

# Check Register Report

Date: 05/20/2021  
 Time: 10:59 am  
 Page: 2

Kenneth City

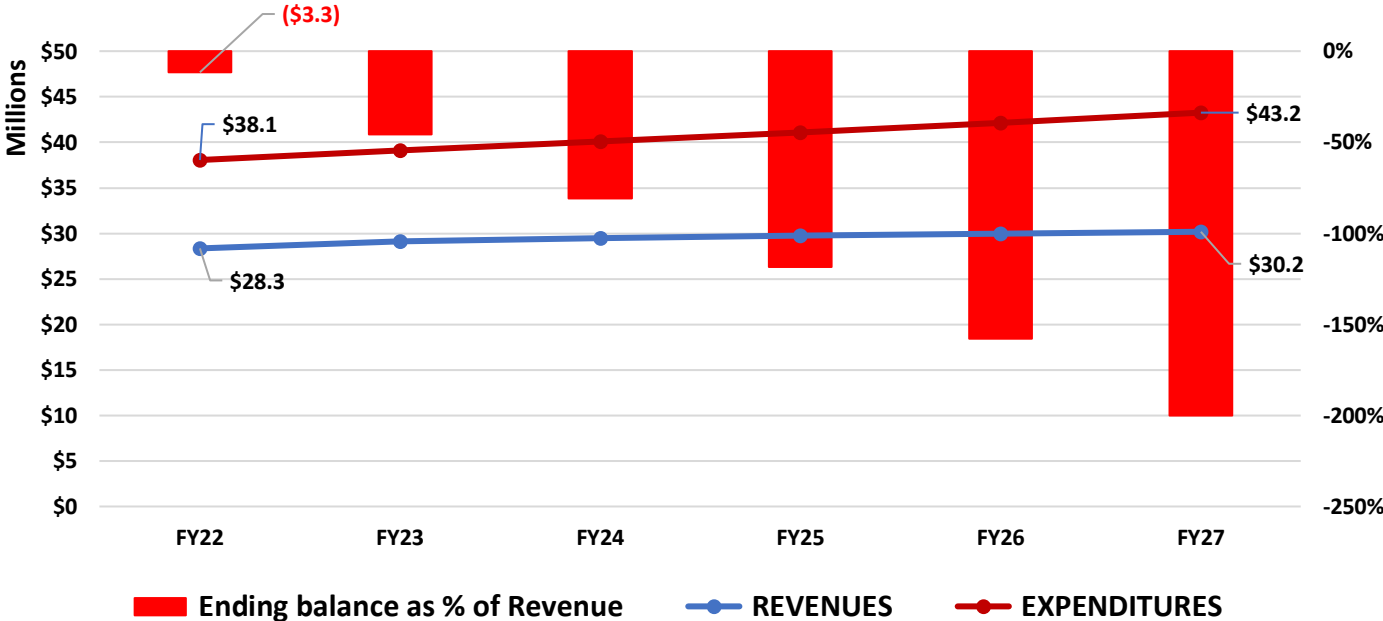
BANK: FIFTH THIRD BANK

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
<b>FIFTH THIRD BANK Checks</b>								
30635	05/20/21	Printed			1365	LAWMENS & SHOOTERS SUPPLY	INV: 159946 - ammunition	960.68
30636	05/20/21	Printed			3402	SIGNAL 15 INC	INV: 10271 - sew rockers on shirts - Gibson	27.00
30637	05/20/21	Printed			1503	TECO - PEOPLES GAS COMPANY	Acct. 221008217939: 5/3 to 5/6/21 - 4600 58th St PW	309.39
					<b>Total Checks: 41</b>	<b>Checks Total (excluding void checks):</b>		<b>211,664.37</b>
					<b>Total Payments: 41</b>	<b>Bank Total (excluding void checks):</b>		<b>211,664.37</b>
					<b>Total Payments: 41</b>	<b>Grand Total (excluding void checks):</b>		<b>211,664.37</b>



**Transportation Trust Fund:  
Additional 5-Cent Local Option Fuel Tax**

# Current Transportation Trust Fund Forecast



\*Assumes the extension of the Ninth Cent Fuel Tax (set to expire in December 2026).

# Examples of Current Service Levels

- **Sidewalk Repairs and Maintenance**
  - **LOS D with significant repair backlog**
  - **Replacement rate:**
    - Demand: 8 miles per year
    - Current: 3.5 miles per year
  - **Annual backlog growth 10%**
- **Right-of-Way Mowing**
  - **LOS C with 11 in-house and 14 contractual cycles per year**
    - Hillsborough County – 27 contractual
    - Pasco County – 26 contractual



# Why Additional Funding Needed



- **Estimated \$10M annual funding gap for County**
  - **Fund balance exhausted during FY22**
- **Expenditure inflation outpacing revenue growth**
  - **Gas tax not indexed to prices**
  - **Increased fuel efficiency and conversion to electric vehicles**
- **Service levels not meeting expectations**
- **Reduced gas tax revenue due to COVID-19**
- **Cities experiencing funding gaps**



# Options to Address Funding Gap



## **Scenario 1: Decrease Expenditures to Match Revenues**

- Requires ongoing large-scale impacts to level of service (Maintenance and Operations)

## **Scenario 2: General Fund Subsidy**

## **Scenario 3: Expand Local Option Fuel Tax by 5 cents**

- Requires ongoing reductions and impacts to level of service (Maintenance and Operations)
- Revenue for capital related initiatives (Sidewalks/ATMS)

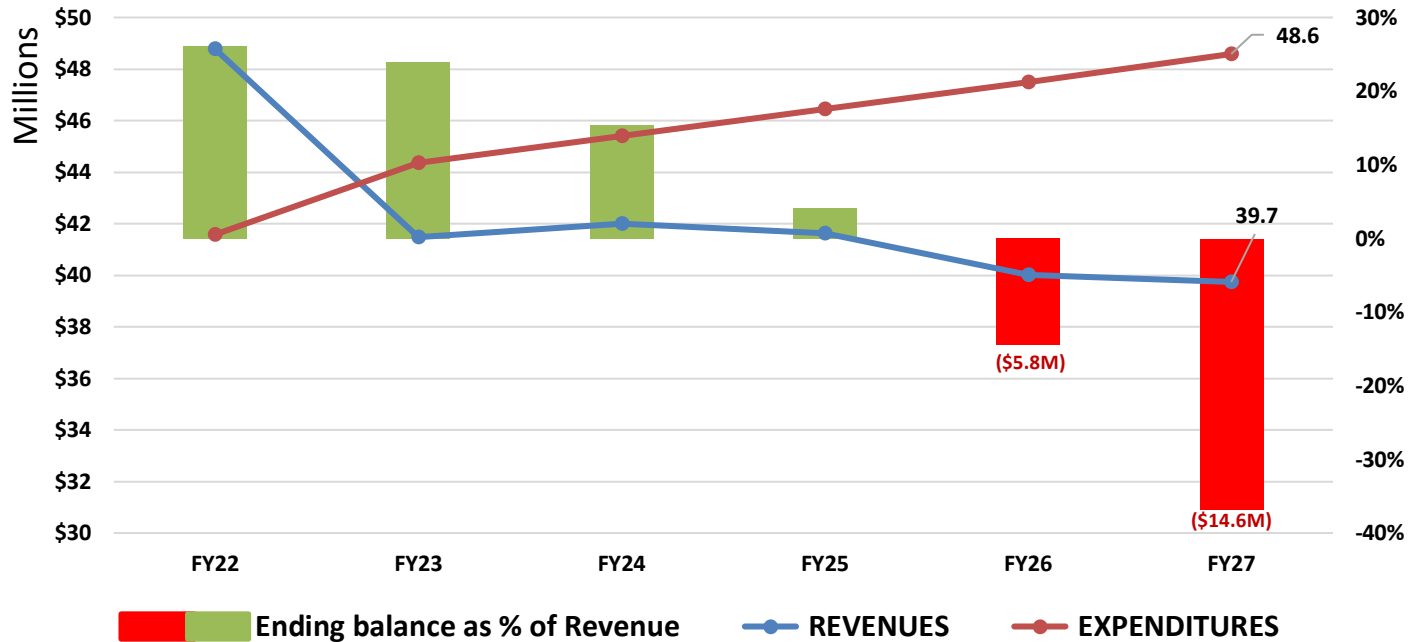
- **Peer Gas Taxes**
  - **36 counties including Pasco, Manatee, and Sarasota impose 12 cents**
  - **Hillsborough imposes 7 cents (same as Pinellas currently)**
- **User Fee vs Property Tax**
  - **Gas taxes are imposed on users including non-residents**
    - Over 1/3 Penny funds paid for by non-residents
  - **Property taxes (General Fund subsidy) are imposed on property owners only**

# Recommendation



- **FY22 LOFT Expansion of 5 Cents**
  - **60%/40% split with municipalities**
  - **Additional Projected Revenue \$54M between FY22 – FY27**
- **Non-Recurring Funding**
  - **General Fund Subsidy to Address Sidewalk Backlog**
  - **Lost Revenue Restoration using American Rescue Plan Act funds**
  - **Repayment of Transfer to Capital Projects Fund in FY19**
- **Renew Ninth Cent in FY 27 (Set to Expire Dec. 2026)**

# Revised Transportation Trust Fund Forecast



\*Assumes the extension of the Ninth Cent Fuel Tax (set to expire in December 2026)

# Next Steps



- **Send Interlocal to Cities**
- **Budget Workshop with Public Works on May 19**
- **BCC Considers Interlocal on May 25**
- **BCC Considers Ordinance to Levy Additional LOFT in June/July**
- **Notify Florida Department of Revenue by October 1**
- **5 Cent Levy Imposition Commences January 1, 2022**

## **INTERLOCAL AGREEMENT**

**THIS INTERLOCAL AGREEMENT** made and entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2021, by and between Pinellas County, a political subdivision of the State of Florida (the “County”) and the municipalities that are parties hereto within Pinellas County representing a majority of the population of the incorporated area of Pinellas County, as listed on the signature pages hereto (the “Municipalities”).

### **W I T N E S S E T H:**

**WHEREAS**, this Interlocal Agreement (“Interlocal Agreement”) is authorized by § 336.025, Florida Statutes, and other applicable law; and

**WHEREAS**, § 336.025(1)(b), Florida Statutes, authorizes the imposition of a local option fuel tax of up to five cents (\$0.05) upon every gallon of motor fuel and diesel fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes; and

**WHEREAS**, that section also provides that this tax may be extended or the distribution changed in the manner set forth herein; and

**WHEREAS**, there continues to be a need within Pinellas County for the County and the Municipalities to have access to additional funds to be used for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted comprehensive plan or for expenditures needed to meet immediate local transportation problems and for other transportation-related expenditures that are critical for building comprehensive roadway networks by local governments as authorized by § 336.025(1)(b), Florida Statutes; and

**WHEREAS**, the Board of County Commissioners will consider levying the local option fuel tax as authorized by § 336.025(1)(b), Florida Statutes, (“5¢ Local Option Fuel Tax”) on or before September 30, 2021; and

**WHEREAS**, the purpose and intent of this Interlocal Agreement is to establish a plan for the administration and expenditure of the proceeds of the 5¢ Local Option Fuel Tax, and as required by § 336.025(1)(b)2., Florida Statutes, to establish a distribution formula by determining the division of the proceeds from the 5¢ Local Option Fuel Tax.

**NOW, THEREFORE**, in consideration of the premises and of the mutual benefit, and in consideration of the covenants and agreements set forth herein, the County and the Municipalities agree as follows:

1. **DISTRIBUTION.** The 5¢ Local Option Fuel Tax imposed by the County upon every gallon of motor fuel and diesel fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes, shall be distributed by the State Department of Revenue directly to the County, for subsequent allocation and disbursement to the Municipalities and the County in accordance with the distribution formula attached hereto as Appendix "A" and incorporated by reference herein.

2. **UTILIZATION OF FUEL TAXES.** The County and the Municipalities agree that the moneys received from the 5¢ Local Option Fuel Tax, or the proceeds of any revenue bonds secured thereby, shall only be utilized as authorized by § 336.025(1)(b), Florida Statutes.

3. **NEW INTERLOCAL AGREEMENT.** This Interlocal Agreement, and any distribution hereunder, has no effect on any distribution under the terms of the interlocal agreement dated December 21, 2005 (as it has been amended from time to time) relating to the local option fuel tax authorized by § 336.025(1)(a), Florida Statutes.

4. **ABILITY TO PLEDGE.** The parties' respective portions of the 5¢ Local Option Fuel Tax may be pledged by the County or the Municipalities to secure revenue bonds or other obligations for the purposes set forth in Section 336.025, Florida Statutes, and as set forth in this

Agreement. The County and the Municipalities may also develop, implement and administer any other program or financial arrangement in accordance with applicable law and this Interlocal Agreement which provides for payment with their respective share of the 5¢ Local Option Fuel Tax.

5. NEW MUNICIPALITIES. Any municipality which may become newly incorporated in the County after the effective date hereof and which is eligible for participation in the distribution of the proceeds of the 5¢ Local Option Fuel Tax under Parts II and VI of Chapter 218 may become a party hereto, but only in accordance with § 336.025(4)(b), Florida Statutes.

6. AMENDMENT. This Agreement may be amended in writing upon the express formal consent of the governing bodies of all the parties.

7. EFFECTIVE DATE. This Interlocal will be effective for the purposes stated herein on January 1, 2022 and will expire on December 31, 2032.

8. TERMINATION IF NO LEVY. This Interlocal will automatically terminate in the event that the County does not adopt an ordinance levying 5¢ Local Option Fuel Tax (in whole or in part) on or before September 30, 2021.

9. PERIODIC REVIEW. The County and Municipalities shall review the distribution formula for the 5¢ Local Option Fuel Tax at least every ten (10) years during the term hereof, including any extensions of this Interlocal Agreement.

10. FILING INTERLOCAL AGREEMENT. Upon the execution hereof by the duly authorized representatives of the parties, this Interlocal Agreement shall be filed with the Clerk of the Circuit Court for recording in the public records of Pinellas County, Florida, as required by § 163.01(11), Florida Statutes.



**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:  
KEN BURKE, CLERK

PINELLAS COUNTY, FLORIDA, by and  
Through its Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Chair

[SEAL]

< *ADDITIONAL SIGNATURE PAGES TO FOLLOW* >

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF BELLEAIR

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF BELLEAIR BEACH

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF BELLEAIR BLUFFS

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF BELLEAIR SHORE

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF CLEARWATER

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
City Manager

COUNTERSIGNED:

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM

By: \_\_\_\_\_  
City Attorney

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF DUNEDIN

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF GULFPORT

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor



**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF INDIAN ROCKS BEACH

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF INDIAN SHORES

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF KENNETH CITY

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**N WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF LARGO

By: \_\_\_\_\_  
City Manager

By: \_\_\_\_\_  
Mayor

[SEAL]

Reviewed and approved:

By: \_\_\_\_\_  
City Attorney

ATTEST:

By: \_\_\_\_\_  
City Clerk

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF MADEIRA BEACH

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF NORTH REDINGTON BEACH

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF OLDSMAR

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM

By: \_\_\_\_\_  
City Attorney

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF PINELLAS PARK

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM AND CONTENT

By: \_\_\_\_\_  
City Attorney



**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF REDINGTON BEACH

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

TOWN OF REDINGTON SHORES

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SAFETY HARBOR

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM

By: \_\_\_\_\_  
City Attorney

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF ST. PETE BEACH

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF ST. PETERSBURG

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SEMINOLE

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF SOUTH PASADENA

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor

**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF TARPON SPRINGS

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
Mayor



**IN WITNESS WHEREOF**, the parties hereto have caused this Interlocal Agreement to be executed as of the day and year first written above.

ATTEST:

CITY OF TREASURE ISLAND

By: \_\_\_\_\_  
City Manager

By: \_\_\_\_\_  
Mayor

**EXHIBIT A**

<b>Pinellas County Local Government</b>	<b>5¢ LOFT Allocation</b>
Pinellas County	60.00%
Belleair	0.23%
Belleair Beach	0.09%
Belleair Bluffs	0.12%
Belleair Shore	0.01%
Clearwater	6.69%
Dunedin	2.14%
Gulfport	0.71%
Indian Rocks Beach	0.24%
Indian Shores	0.08%
Kenneth City	0.29%
Largo	4.79%
Madeira Beach	0.25%
North Redington Beach	0.09%
Oldsmar	0.85%
Pinellas Park	3.07%
Redington Beach	0.09%
Redington Shores	0.12%
Safety Harbor	1.00%
St. Pete Beach	0.54%
St. Petersburg	15.33%
Seminole	1.12%
South Pasadena	0.29%
Tarpon Springs	1.47%
Treasure Island	0.39%
<b>GRAND TOTAL</b>	<b>100.00%</b>

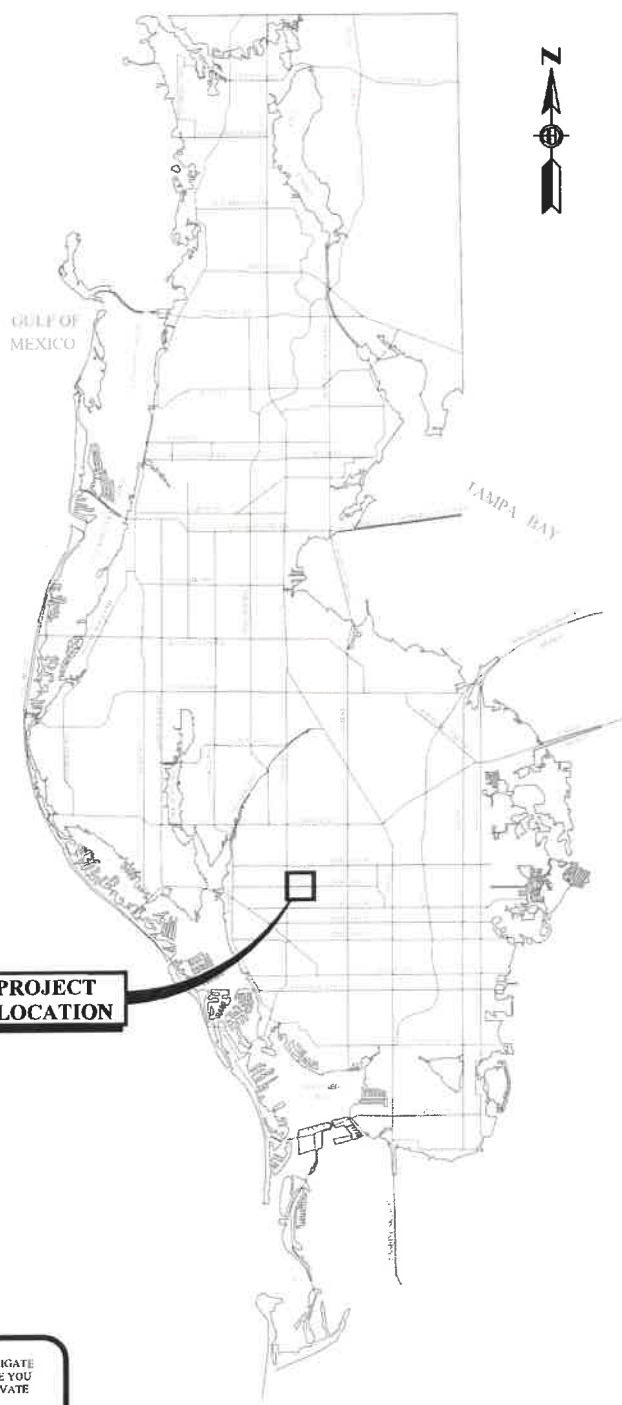
**TOWN OF KENNETH CITY  
BUDGET CALENDAR**

**2021**

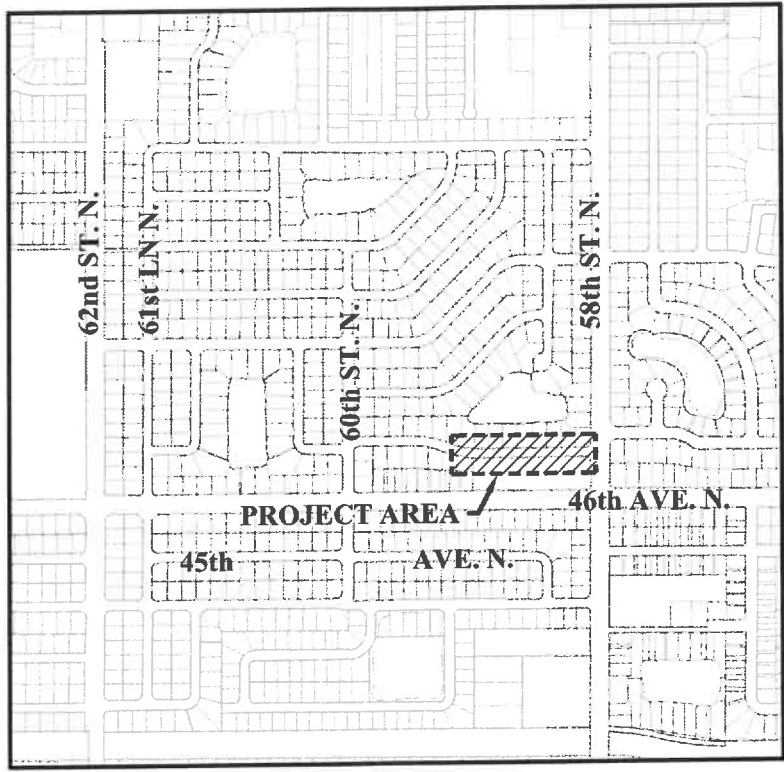
Monday, April 19, 2021	Departmental budgets distributed
Tuesday, June 1, 2021	Pinellas County Property Appraiser delivers estimate of taxable value to taxing authorities
Thursday, July 1, 2021	Pinellas County Property Appraiser delivers certification of taxable value (DR-420) to taxing authorities
Friday, July 23, 2021	Draft of budget delivered to Town Council
July 28-31, 2021	Town Manager to hold budget review meetings with individual Council Members
Tuesday, August 3, 2021	Last day for Town Clerk to notify Property Appraiser of proposed millage rate and date, time and place of first public budget hearing
Wednesday, August 11, 2021	Workshop – Budget Discussion 6:30 PM Community Hall
Monday, August 23, 2021	TRIM notices mailed by Pinellas County
Wednesday, August 25, 2021	Workshop – Budget Discussion (if needed) 6:30 PM Community Hall
Wednesday, September 8, 2021	1st Public Hearing on Proposed Budget & Millage Rate - 6:30 PM Community Hall
Wednesday, September 22, 2021	Final Public Hearing on Proposed Budget & Millage Rate (adopt final millage rate and budget) - 6:30 PM Community Hall
Friday, September 24, 2021	Town Clerk to provide final millage rate to Property Appraiser and Tax Collector (within 3 days of adoption)
Friday, October 1, 2021	Effective date of Fiscal Year 2021 - 2022 Budget
Monday, October 4, 2021	Property Appraiser delivers DR-422, Final Taxable Value Certification, to taxing authorities
Thursday, October 7, 2021	Town Clerk to return completed DR-422 to Pinellas County Property Appraiser and a copy to the State of Florida
Monday, October 11, 2021	Submit completed TRIM Compliance Package to the State of Florida (within 30 days of final public hearing)
Friday, October 15, 2021	Adopted budget posted to City website

# CONSTRUCTION PLANS FOR: ERNST PARK LID PARKING IMPROVEMENTS

SECTION 4 & 5, TOWNSHIP 31 SOUTH, RANGE 16 EAST  
PINELLAS COUNTY, FLORIDA



**VICINITY MAP**  
N.T.S.



**LOCATION MAP**  
N.T.S.

DRAWING INDEX	
DWG. NO.	SHEET TITLE
C1	COVER SHEET
C2	GENERAL NOTES & LEGEND
C3	EROSION & SEDIMENT CONTROL/DEMOLITION PLAN
C4	PARKING IMPROVEMENT PLAN
C5-C7	GENERAL DETAILS

**60% CONSTRUCTION PLANS**

PREPARED FOR:



**TOWN OF KENNETH CITY**  
6000 54TH AVENUE NORTH  
KENNETH CITY, FLORIDA 33709

Prepared By:

**ADVANCED**  
ENGINEERING & DESIGN, INC.  
CIVIL • MUNICIPAL • SITE DESIGN • PERMITTING • PLANNING  
3931 68TH AVENUE NORTH • PINELLAS PARK, FL 33781 • Phone: 727.535.9158 • Fax: 727.527.9083 • www.aed-fl.com

INVESTIGATE BEFORE YOU EXCAVATE

TOLL FREE  
1-800-432-4770  
MIN. 48 HOURS BEFORE YOU EXCAVATE

USER: [elevenbarred] Date: [Mar 01, 2021] Time: [3:59pm] File Location: [M:\Municipal\Kenneth City\2010-KC-30 (Ernst Lid Parking)\Cadd\Current\KC-30-C1.dwg]

**GENERAL NOTES:**

1. ANY PROPERTY MONUMENTS WITHIN THE LIMITS OF CONSTRUCTION ARE TO BE PROTECTED. IF ANY ARE DISTURBED, CONTRACTOR SHALL BE RESPONSIBLE FOR RESETTING.
2. LOCATIONS, ELEVATIONS, AND DIMENSIONS OF EXISTING UTILITIES, STRUCTURES, AND OTHER FEATURES ARE SHOWN TO THE BEST INFORMATION AVAILABLE AT THE TIME OF PREPARATION OF THESE PLANS BUT DO NOT PURPORT TO BE ABSOLUTELY CORRECT. THERE MAY BE OTHER IMPROVEMENTS, UTILITIES, ETC. WHICH ARE WITHIN THE PROJECT AREA AND WHICH HAVE BEEN INSTALLED AND CONSTRUCTED SINCE THE PREPARATION OF THESE PLANS. THE CONTRACTOR SHALL VERIFY, PRIOR TO CONSTRUCTION, THE LOCATIONS, ELEVATIONS, AND DIMENSIONS OF ALL EXISTING UTILITIES, STRUCTURES, AND OTHER FEATURES AFFECTING HIS WORK (WHETHER OR NOT SHOWN ON THE PLANS).
3. ALL CONTRACTORS ARE DIRECTED, PRIOR TO BIDDING, TO CONDUCT WHATEVER NONDESTRUCTIVE INVESTIGATIONS THEY MAY DEEM NECESSARY TO ARRIVE AT THEIR OWN CONCLUSIONS REGARDING THE ACTUAL CONDITIONS THAT WILL BE ENCOUNTERED.
4. THE CONTRACTOR'S ATTENTION IS CALLED TO THE FACT THAT THERE MAY BE SOME UTILITY CONFLICTS. IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO LOCATE AND PROTECT (INCLUDING TEMPORARY SUPPORT) ANY AND ALL EXISTING UTILITIES ON THIS PROJECT AS REQUIRED.
5. FIELD CONDITIONS MAY NECESSITATE SLIGHT ALIGNMENT AND/OR GRADE DEVIATIONS FROM THOSE WHICH ARE INDICATED ON THE PLANS. ANY DEVIATIONS OR ADJUSTMENTS SHALL FIRST BE APPROVED BY THE ENGINEER BEFORE BEING PERFORMED.
6. THE CONTRACTOR SHALL PROVIDE AT LEAST 48 HOURS NOTICE TO THE VARIOUS UTILITY COMPANIES IN ORDER TO PERMIT THE LOCATION OF EXISTING UNDERGROUND UTILITIES IN ADVANCE OF CONSTRUCTION. CONTACT UTILITIES NOTIFICATION CENTER AT 1-800-432-4770.
7. CONTRACTOR SHALL MAINTAIN A CLEAR PATH FOR ALL SURFACE WATER DRAINAGE STRUCTURES AND DITCHES DURING ALL PHASES OF CONSTRUCTION.
8. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY WHEN CONFLICTS BETWEEN DRAWINGS AND ACTUAL CONDITIONS ARE DISCOVERED.
9. ALL WORK PERFORMED SHALL COMPLY WITH THE REGULATIONS AND ORDINANCES OF THE VARIOUS GOVERNMENTAL AGENCIES HAVING JURISDICTION OVER THE WORK.
10. CONTRACTOR SHALL BE RESPONSIBLE FOR ALL NECESSARY SURVEY WORK INCLUDING, BUT NOT LIMITED TO, CONSTRUCTION STAKEOUT & RECORD DRAWING PREPARATION.
11. ALL ROADWAYS AND OPEN RIGHT-OF-WAY AREAS MUST BE CLEANED OF DIRT, DEBRIS AND CONSTRUCTION MATERIALS BY THE END OF EACH WORK SHIFT. ALL CONSTRUCTION AREAS MUST BE SAFELY DELINEATED TO AVOID ACCIDENTS WHILE THE CONTRACTOR IS NOT PRESENT. OVERALL CLEAN UP SHALL BE ACCOMPLISHED BY THE CONTRACTOR IN ACCORDANCE WITH TOWN STANDARDS AND THE SPECIFICATIONS OR AS DIRECTED BY THE TOWN. ANY AND ALL EXPENSES INCURRED FOR THIS WORK SHALL BE INCLUDED IN THE UNIT PRICE BID FOR OTHER ITEMS.
12. THE CONTRACTOR SHALL ENDEAVOR TO PROTECT PRIVATE PROPERTY. ANY DAMAGE CAUSED BY THE CONTRACTOR IN THE PERFORMANCE OF HIS WORK SHALL BE CORRECTED TO A CONDITION EQUAL TO OR BETTER THAN EXISTING. NO PAYMENT SHALL BE MADE FOR THIS WORK.
13. THE CONTRACTOR SHALL SUBMIT A PROPOSED WORK PLAN SHOWING THE EXPECTED STARTING POINT AND DIRECTION OF CONSTRUCTION. THIS PLAN SHOULD SHOW ALL TEMPORARY FENCING AND BARRICADES NEEDED TO DETOUR THE GENERAL PUBLIC FROM AREAS CLOSED DURING EACH PHASE OF CONSTRUCTION. STAGING AREAS SHALL BE NOTED ON THIS PLAN. THIS PLAN SHALL BE APPROVED BY THE TOWN AT LEAST 48 HOURS PRIOR TO MOBILIZING ONSITE.
14. THE CONTRACTOR SHALL SOO ALL GRASSED AREAS THAT ARE DISTURBED DURING CONSTRUCTION. EXISTING SODDING SHALL BE REPLACED IN KIND, OR AS NOTED ON PLANS.
15. ANY AND ALL CONSTRUCTION MATERIALS, METHODS AND INSTALLATION SHALL BE IN FULL COMPLIANCE WITH THE SPECIFICATIONS.
16. PAYMENT FOR INCIDENTAL ITEMS AND WORK NOT SPECIFICALLY LISTED OR INDICATED ON THE PLANS SHALL BE INCLUDED IN THE CONTRACT UNIT PRICES FOR OTHER ITEMS.
17. THE CONTRACTOR SHALL FULLY RESTORE ALL AREAS DISTURBED BY CONSTRUCTION ACTIVITIES.

18. EXISTING CONCRETE CURB WHICH IS DISTURBED SHALL BE REPLACED IN-KIND.
19. ALL SUBSURFACE CONSTRUCTION SHALL COMPLY WITH THE "FLORIDA TRENCH SAFETY ACT". THE CONTRACTOR SHALL ENSURE THAT THE METHOD OF TRENCH PROTECTION AND CONSTRUCTION IS IN COMPLIANCE WITH ALL OSHA REGULATIONS.
20. ALL VALVE BOXES, MANHOLE FRAMES, CLEAN-OUTS, IRRIGATION BOXES, ETC. SHALL BE ADJUSTED TO MATCH FINISHED GRADES. FOR MANHOLE FRAME ADJUSTMENTS, UTILIZE CONCRETE ADJUSTMENT RINGS AS REQUIRED.
21. ALL PUBLIC AND PRIVATE IRRIGATION SYSTEMS DISTURBED DURING CONSTRUCTION SHALL BE COMPLETELY RESTORED. CONTRACTOR SHALL FURNISH ALL LABOR AND MATERIALS NECESSARY TO COMPLETE THE WORK. ANY MODIFICATION TO TOWN IRRIGATION SYSTEM MUST BE COORDINATED AND APPROVED BY TOWN PARKS AND RECREATION REPRESENTATIVES PRIOR TO DISTURBANCE AND/OR SAID MODIFICATION.
22. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORATION OF ANY AND ALL LANDSCAPE PLANTINGS DISTURBED BY THIS PROJECT, INCLUDING SHRUBS, TREES, PALMS, GROUND COVERS, GRASSES AND MULCH.
23. WRITTEN PERMISSION SHALL BE REQUIRED FOR ANY AND ALL AREAS TO BE UTILIZED FOR STAGING AND / OR STORING OF MATERIALS. STAGING AREAS SHALL ALSO BE SHOWN ON THE CONTRACTORS WORK PLAN.
24. THE CONTRACTOR SHALL BE REQUIRED TO PROVIDE A HURRICANE PREPARATION PLAN TO THE TOWN FOR REVIEW AND APPROVAL PRIOR TO COMMENCING CONSTRUCTION.
25. CONTRACTOR SHALL DISPOSE OF ALL UNSUITABLE MATERIALS, CONSTRUCTION DEBRIS AND OTHER WASTE MATERIALS OFFSITE IN ACCORDANCE WITH APPLICABLE REGULATORY AGENCY REQUIREMENTS (AT THE CONTRACTORS EXPENSE). ALL BACKFILL SHALL BE FREE OF UNSUITABLE MATERIALS.
26. DURING RESTORATION ACTIVITIES, EXISTING GRADES SHALL BE REPLICATED UNLESS STATED OTHERWISE.
27. THE CONTRACTOR SHALL ADHERE TO ALL PERMIT CONDITIONS.

**EROSION & SEDIMENT CONTROL/DEWATERING NOTES:**

1. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO USE WHATEVER MEANS NECESSARY TO CONTROL AND PREVENT EROSION AND TRANSPORT OF SEDIMENT TO SURFACE DRAINS DURING CONSTRUCTION.
2. THE CONTRACTOR SHALL PROVIDE EROSION CONTROL/ SEDIMENTATION BARRIERS AS NEEDED TO PREVENT SILT EROSION DUE TO CONSTRUCTION ACTIVITIES. THESE DEVICES SHALL BE INSPECTED AND MAINTAINED ON A DAILY BASIS.
3. IF WIND EROSION BECOMES SIGNIFICANT DURING CONSTRUCTION THE CONTRACTOR SHALL STABILIZE THE AFFECTED AREA USING SPRINKLING, IRRIGATION OR OTHER ACCEPTED METHOD.
4. IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO PRODUCE A "STORMWATER POLLUTION PREVENTION PLAN" (SWPPP) AND OBTAIN COVERAGE UNDER A "NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM" (NPDES) PERMIT BEFORE CONSTRUCTION PROCEEDS. A "NOTICE OF INTENT" (NOI) FORM SHALL BE COMPLETED AND SUBMITTED TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP). A COPY OF THE SUBMITTED SWPPP AND NOI SHALL BE PROVIDED TO THE TOWN PRIOR TO THE NOTICE OF COMMENCEMENT. FOR MORE INFORMATION, CONTACT 850-245-7520 OR VISIT THE FOLLOWING WEB SITE: [www.dep.fl.us/water/stormwater/npdes/index.htm](http://www.dep.fl.us/water/stormwater/npdes/index.htm).
5. PRIOR TO THE NOTICE TO PROCEED, THE CONTRACTOR SHALL COMPLETE ILLICIT DISCHARGE, SPILL PREVENTION & SEDIMENT CONTROL TRAINING. AT LEAST ONE PERSON WHO HAS RECEIVED THE TRAINING MUCH BE PRESENT AT THE CONSTRUCTION SITE. THE CONTRACTOR SHALL VIEW A SERIES OF VIDEOS PROVIDED BY THE TOWN.

**TEMPORARY TRAFFIC NOTES:**

1. CONTRACTOR SHALL MAINTAIN ACCESS FOR ALL EMERGENCY VEHICLES TO RESIDENTIAL AND COMMERCIAL PROPERTIES AT ALL TIMES.
2. THE CONTRACTOR SHALL FURNISH, ERECT AND MAINTAIN ALL NECESSARY TRAFFIC CONTROL AND SAFETY DEVICES, IN ACCORDANCE WITH THE US DOT'S "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" AND THE FLORIDA



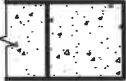

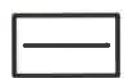
DEPARTMENT OF TRANSPORTATION'S "STANDARD PLANS FOR ROAD CONSTRUCTION".

3. THE TOWN WILL REQUIRE THAT A TEMPORARY TRAFFIC CONTROL (TTC) PLAN, PREPARED BY A FLORIDA-REGISTERED PROFESSIONAL ENGINEER OR ADVANCED TTC/MOT TECHNICIAN, BE SUBMITTED FOR APPROVAL TO THE TOWN TWO (2) WEEKS PRIOR TO IMPLEMENTATION. THIS TTC PLAN SHALL DEPICT ALL ELEMENTS NECESSARY TO CONSTRUCT THE PROPOSED IMPROVEMENTS AND MANAGE PEDESTRIAN AND VEHICULAR TRAFFIC WITHIN THE CONSTRUCTION FOOTPRINT. FDOT INDEX NOS. 102-600, 102-601, 102-602, 102-603 AND 102-660 ARE BELIEVED TO BE APPLICABLE FOR THE WORK AND WILL BE CONSIDERED AS THE BASIS OF REVIEW.

**SURVEY NOTES:**

1. TYPE OF SURVEY: (CHAPTER 5J-17 OF THE FLORIDA ADMINISTRATIVE CODE) TOPOGRAPHIC SURVEY
2. SURVEY DATE: FIELD WORK COMMENCED ON JUNE 14, 2018 AND WAS COMPLETED ON AUGUST 16, 2018.
3. BEARINGS AND COORDINATE VALUES SHOWN ARE BASED ON THE STATE PLANE COORDINATE SYSTEM FOR THE WEST ZONE OF FLORIDA, NORTH AMERICAN DATUM, 1983/90, (NAD83/90). ACTUAL BEARING HELD WAS NORTH 89° 55' 17" EAST BETWEEN THE CENTER OF SECTION 5, TOWNSHIP 31 SOUTH, RANGE 16 EAST AND THE EAST QUARTER CORNER OF SECTION 5, TOWNSHIP 31 SOUTH, RANGE 16 EAST. CONTROL BASED ON CERTIFIED CORNER RECORD NUMBERS: 098952, 098950 AND 100740.
4. THIS TOPOGRAPHIC SURVEY CONFORMS TO THE STANDARDS OF PRACTICE AS SET FORTH IN CHAPTER 5J-17 OF THE FLORIDA ADMINISTRATIVE CODE.
5. ELEVATIONS ARE BASED ON THE U. S. SURVEY FOOT AND ON THE NORTH AMERICAN VERTICAL DATUM OF 1988, (NAVD88).
6. CONTOUR INTERVAL IS ONE FOOT.
7. ACCURACY STATEMENT: ALL MEASUREMENTS, DISTANCES, ELEVATIONS AND FEATURES SHOWN WERE PERFORMED IN STRICT ACCORDANCE WITH THE STANDARDS OF PRACTICE AS SET FORTH IN CHAPTER 5J-17 OF THE FLORIDA ADMINISTRATIVE CODE.
8. SURVEY METHODS: HORIZONTAL CONTROL DERIVED FROM RTK OBSERVATIONS AND CONVENTIONAL TRAVERSING METHODS BETWEEN CONTROL MONUMENTS. VERTICAL CONTROL DERIVED FROM DIFFERENTIAL LEVELING PROCEDURES.
9. PARENT BENCHMARKS ARE PINELLAS COUNTY ENGINEERING DEPARTMENT MONUMENTS: 'LEALMAN H' HAVING AN ELEVATION OF 47.24 FEET, NORTH AMERICAN VERTICAL DATUM, 1988, AND 'SEVEN W', HAVING AN ELEVATION OF 18.52 FEET, NORTH AMERICAN VERTICAL DATUM, 1988, (NAVD88).
10. SURVEY TECHNICIAN: PETER VAN HOREBEEK, CREW CHIEF
11. RESPONSIBILITY: THE UNDERSIGNED, GARY W. LUTES, P.S.M., IS THE RESPONSIBLE SURVEYOR AND MAPPER FOR ALL DATA CONTAINED ON THIS SURVEY AND MAP.
12. NOT VALID WITHOUT THE SIGNATURE AND THE ORIGINAL RAISED SEAL OF A FLORIDA LICENSED SURVEYOR AND MAPPED.
13. ADDITIONS OR DELETIONS TO SURVEY MAPS BY OTHER THAN THE SIGNING PARTY OR PARTIES ARE PROHIBITED WITHOUT WRITTEN CONSENT OF THE SIGNING PARTY OR PARTIES.
14. THE UTILITIES SHOWN HEREON HAVE BEEN LOCATED FROM FIELD SURVEY INFORMATION. THE UTILITIES WERE LOCATED AS ACCURATELY AS POSSIBLE, HOWEVER NO GUARANTEE IS MADE THAT THE UTILITIES COMPRISE ALL UTILITIES IN THE AREA, EITHER IN SERVICE OR ABANDONED.
15. AN ASSUMED ALIGNMENT WAS ESTABLISHED BETWEEN THE CENTER OF SECTION 5, EAST ¼ OF SECTION 5, CENTER OF SECTION 4 AND THE EAST ¼ OF SECTION 4, ALL BEING IN TOWNSHIP 31 SOUTH, RANGE 16 EAST, PINELLAS COUNTY, FLORIDA. STATIONING BEGINS AT THE CENTER OF SECTION 5 AS STATION 0+00.00 AND INCREASES IN AN EASTERLY DIRECTION.

**PROPOSED LEGEND**

-  DETECTABLE WARNING SURFACE (BLACK)
-  PERVIOUS CONCRETE PARKING SURFACE
-  CONCRETE SIDEWALK
-  CURB REPLACEMENT
-  BICYCLE PARKING

USER: [ataventzrnm] Date: [Mar 01, 2021] Time: [3:59pm] File Location: [U:\Municipal\Kenneth City\20.KC-30 (Ernst Lid Parking)\Cadd\Current\KC-30\_C2.dwg]

NO.	REVISIONS	BY	DATE

SCALE: AS SHOWN  
 DRAWN: S.A.T.  
 DESIGNED: R.S.K.  
 APPROVED: W.G.R.



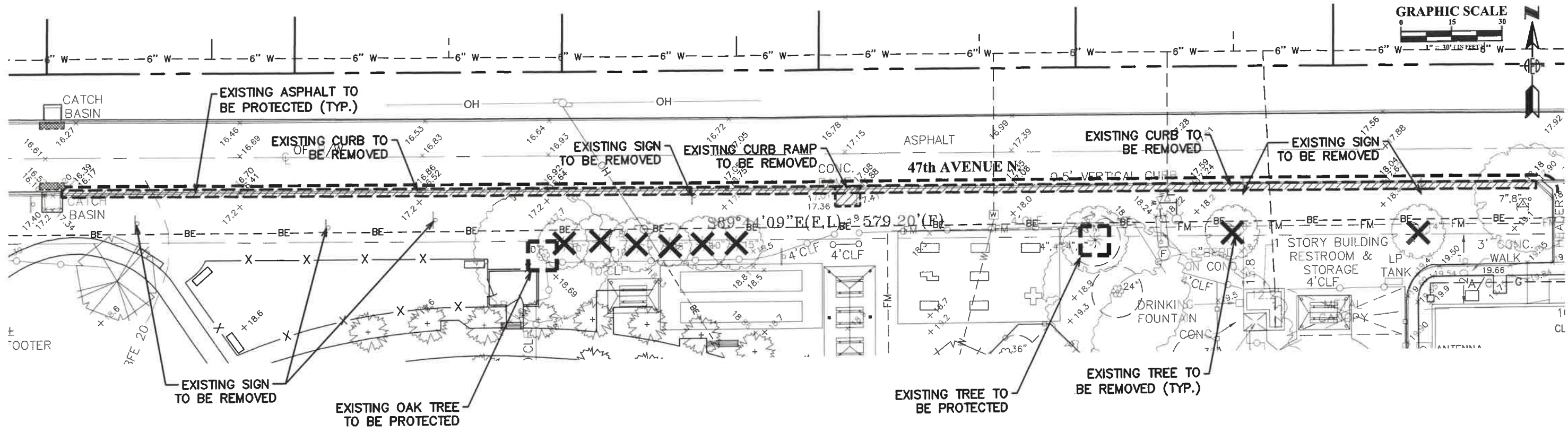
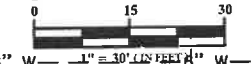
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**TOWN OF KENNETH CITY**  
 ERNST PARK LID PARKING IMPROVEMENTS






**GENERAL NOTES & LEGEND**

DATE:	3/1/2021
PROJECT NO:	20.KC-30
SHEET NO:	<b>C2</b>

GRAPHIC SCALE



**PROPOSED LEGEND**

-  TREE BARRICADE
-  TREE REMOVAL
-  INLET BARRIER
-  DEMOLITION LIMITS
-  SILT FENCE LIMITS

USER: [staven.torres] Date: [Mar 01, 2021] Time: [3:59pm] File Location: [M:\Municipal\Kenneth City\20.KC-30 (Ernst LD Parking)\Code\Current\KC-30\_C3.dwg]

NO.	REVISIONS	BY	DATE

SCALE:	AS SHOWN
DRAWN:	S.A.T.
DESIGNED:	R.S.K.
APPROVED:	W.G.R.

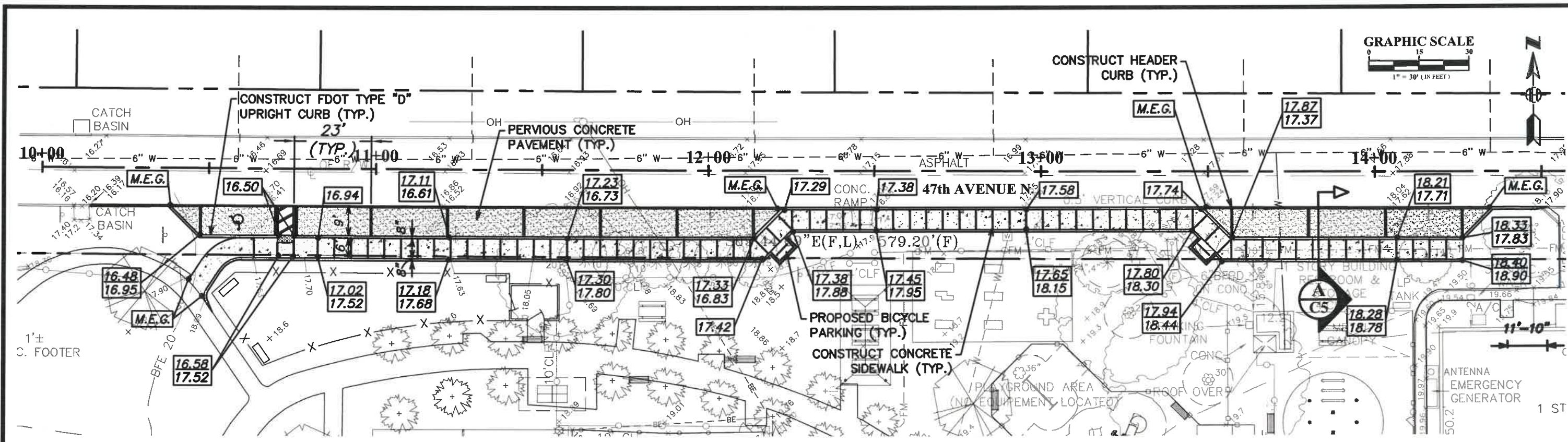


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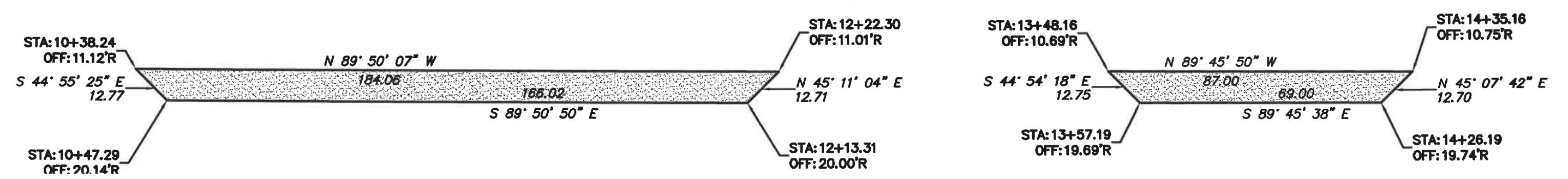
**TOWN OF KENNETH CITY**  
ERNST PARK LID PARKING IMPROVEMENTS

**EROSION & SEDIMENT CONTROL / DEMOLITION PLAN**

DATE:	3/1/2021
PROJECT NO:	20.KC-30
SHEET NO:	<b>C3</b>



**SITE PLAN**  
SCALE: 1"=30'



**PARKING LOT LAYOUT PLAN**  
SCALE: 1"=30'

USER: [Steven.Torres] Date: [Mar 01, 2021] Time: [3:59pm] File Location: [K:\Municipal\Kenneth City\20.KC-30 [Ernst Lid Parking]\Cadd\Comment\KC-30\_C4.dwg]

NO.	REVISIONS	BY	DATE

SCALE:	AS SHOWN
DRAWN:	S.A.T.
DESIGNED:	R.S.K.
APPROVED:	W.G.R.



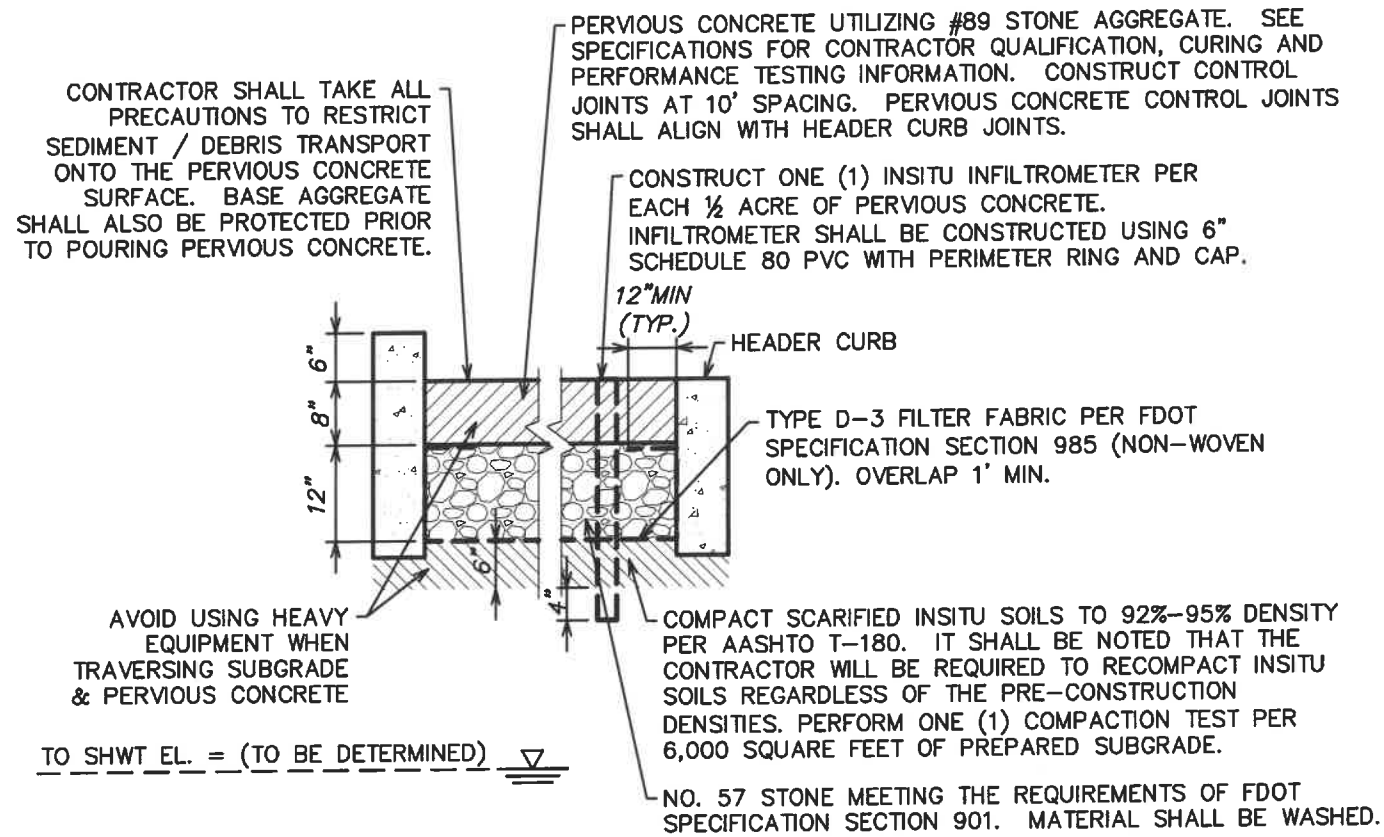
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**TOWN OF KENNETH CITY**  
**ERNST PARK LID PARKING IMPROVEMENTS**

**PARKING IMPROVEMENT PLAN**

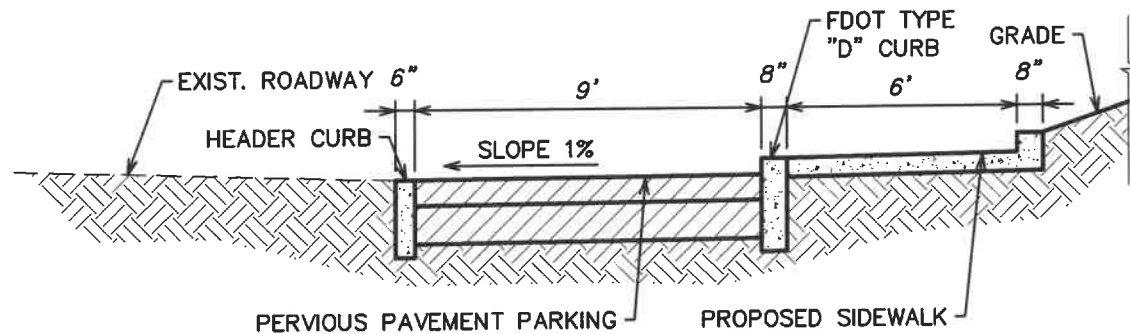
DATE:	3/1/2021
PROJECT NO:	20.KC-30
SHEET NO:	<b>C4</b>

USER: [eleven.lorrea] Date: [Mar 01, 2021] Time: [4:00pm] File Location: [M:\Municipal\Yermeth City\20KC-30 (Ernst LD Parking)\Code\Current\WC-30\_C5-C7.dwg]



**PERVIOUS CONCRETE PAVEMENT TYPICAL SECTION**

SCALE: 1"=2'



**SECTION A: PERVIOUS CONCRETE PAVEMENT**

SCALE: 1"=5'

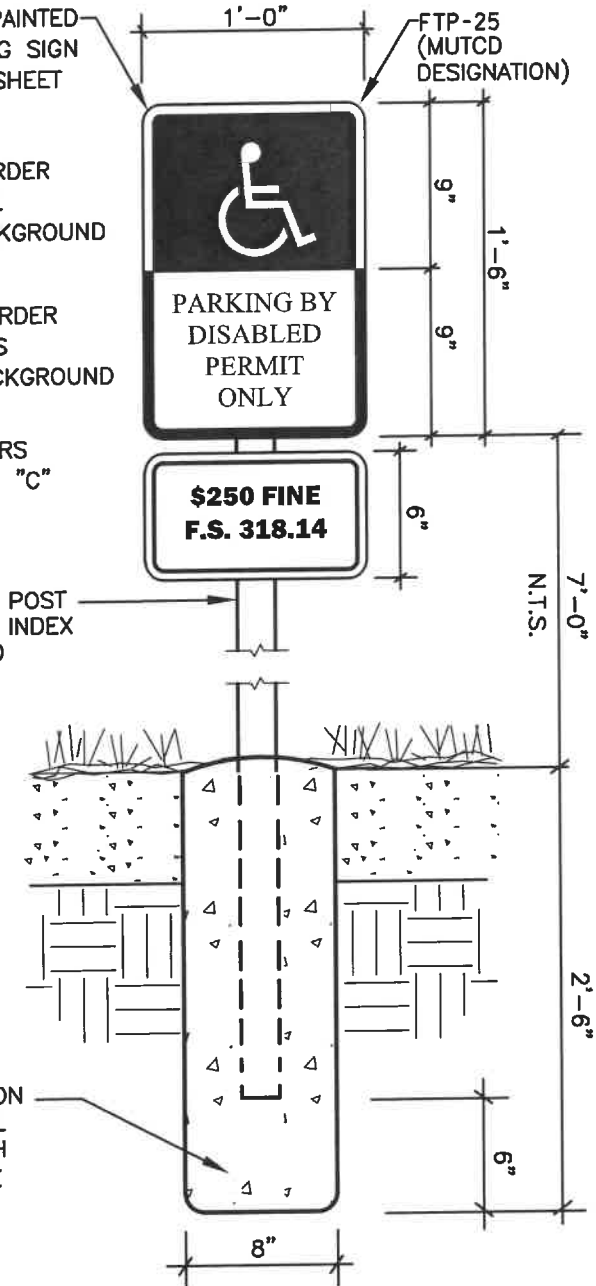
STANDARD PRE-PAINTED DISABLED PARKING SIGN ON 1/8" THICK SHEET ALUMINUM

WHITE BORDER & SYMBOL  
BLUE BACKGROUND

BLACK BORDER & LETTERS  
WHITE BACKGROUND

ALL LETTERS  
1" SERIES "C"

ALUMINUM POST  
PER FDOT INDEX  
NO. 11860



**NOTES:**

- SEE FDOT ROADWAY AND TRAFFIC DESIGN STANDARDS INDEX NO. 11860 AND THE FEDERAL HIGHWAY ADMINISTRATIONS "MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES" FOR ADDITIONAL DETAILS.
- SIGN AND POST MATERIALS AND CONSTRUCTION SHALL BE PER FDOT "STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION".

**SIGN DETAILS**

NOT TO SCALE

NO.	REVISIONS	BY	DATE

SCALE:	AS SHOWN
DRAWN:	S.A.T.
DESIGNED:	R.S.K.
APPROVED:	W.G.R.

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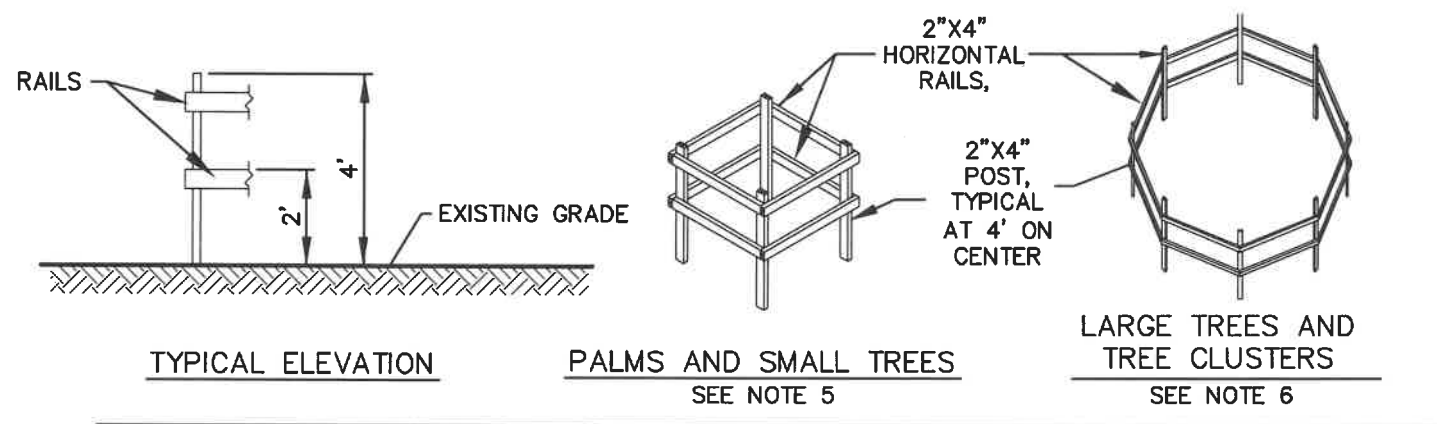
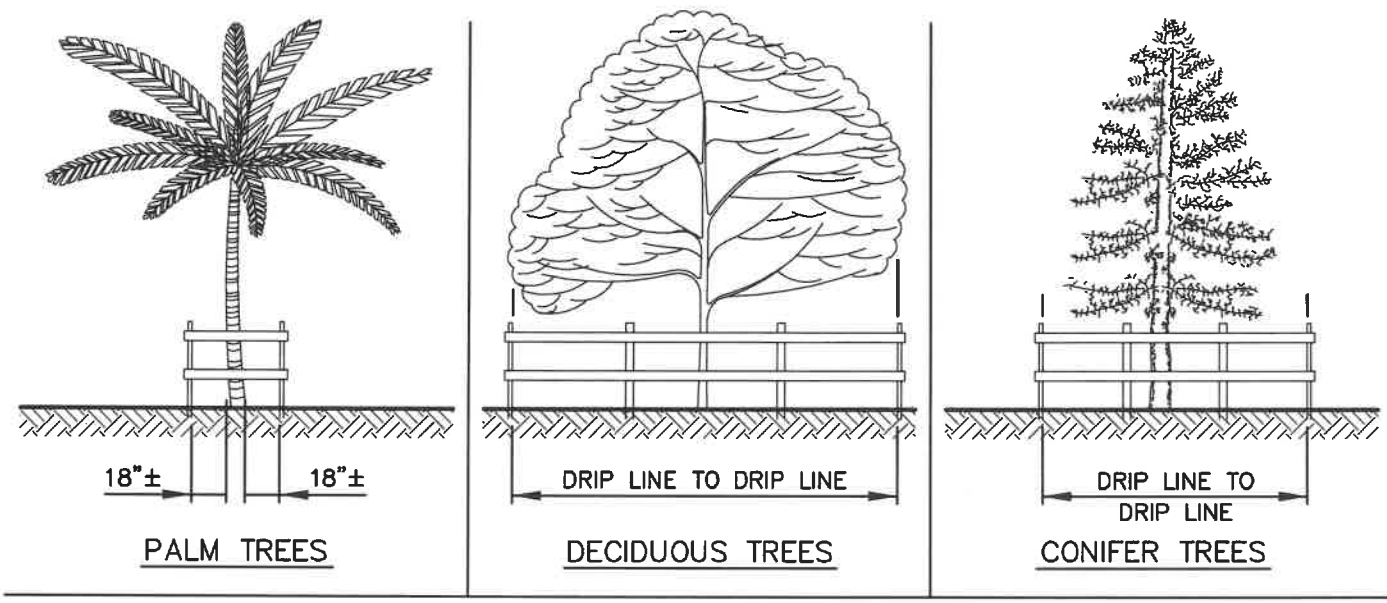
**TOWN OF KENNETH CITY**  
ERNST PARK LID PARKING IMPROVEMENTS

**GENERAL DETAILS**

DATE:	3/1/2021
PROJECT NO.:	20.KC-30
SHEET NO.:	<b>C5</b>

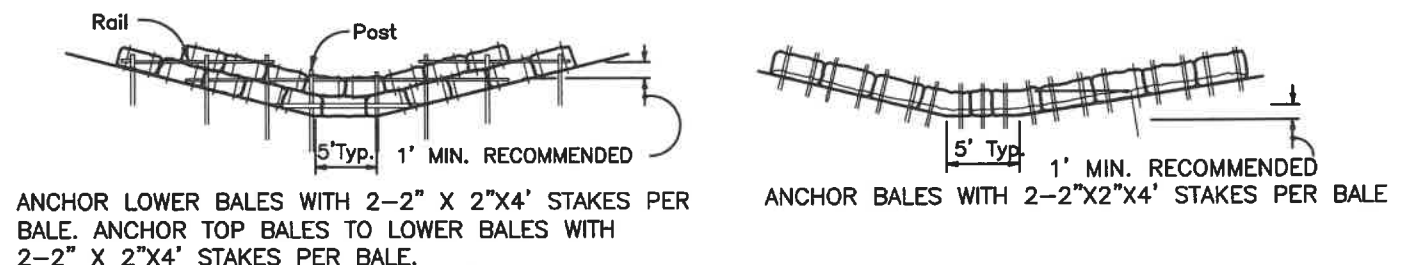


User: [stevan.lorrea] Date: [Mar 01, 2021] Time: [4:00pm] File Location: [N:\Municipal\Kenneth City\20.KC-30 (Ernst LID Parking)\Cadd\Corment\KC-30\_05-C7.dwg]



- NOTES:**
1. NO TRUCKS OR HEAVY EQUIPMENT ALLOWED WITHIN BARRIERS, ONLY HAND LABOR ALLOWED.
  2. NO CONSTRUCTION MATERIALS, SOIL DEPOSITS, OR SOLVENTS SHALL BE ALLOWED INSIDE BARRIERS.
  3. BARRIERS ARE TO BE IN PLACE PRIOR TO ANY CONSTRUCTION ACTIVITIES NEAR TREES.
  4. BARRIERS ARE TO REMAIN IN PLACE UNTIL ALL PAVING, CONSTRUCTION, AND HEAVY EQUIPMENT ARE REMOVED FROM THE AREA.
  5. FOR SINGULAR PALM TREES AND TREES FROM 1" TO 8" DBH.
  6. FOR LARGER TREES LARGER THAN 8" DBH AND TREE CLUSTERS THAT NEED BARRIERS.

**TREE PROTECTION FENCE BARRIERS DETAIL**  
NOT TO SCALE



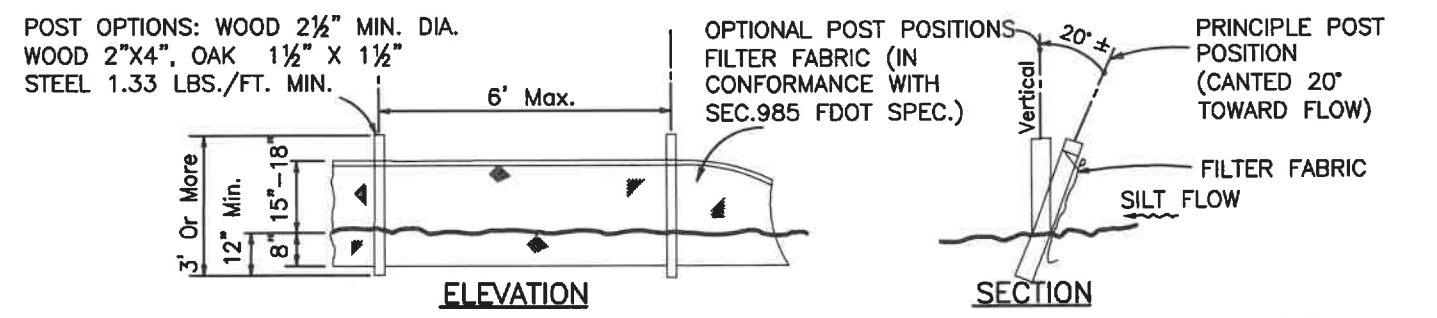
**ELEVATION TYPE II**      **ELEVATION TYPE I**

ANCHOR LOWER BALES WITH 2-2" X 2"X4' STAKES PER BALE. ANCHOR TOP BALES TO LOWER BALES WITH 2-2" X 2"X4' STAKES PER BALE.

ANCHOR BALES WITH 2-2"X2"X4' STAKES PER BALE

APPLICATION AND SPACING: THE USE OF TYPES I & II BALE BARRIERS SHOULD BE LIMITED TO THE CONDITIONS OUTLINED IN CHART I, SHEET 1 OF 3, INDEX NO. 102

**BARRIER FOR UNPAVED DITCHES**

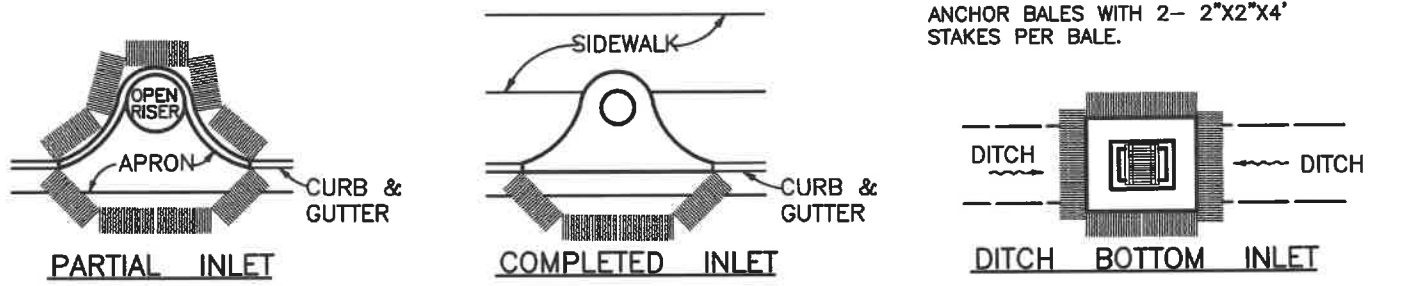


POST OPTIONS: WOOD 2½" MIN. DIA. WOOD 2"X4", OAK 1½" X 1½" STEEL 1.33 LBS./FT. MIN.

OPTIONAL POST POSITIONS FILTER FABRIC (IN CONFORMANCE WITH SEC.985 FDOT SPEC.)

NOTE: SILT FENCE TO BE PAID FOR UNDER THE CONTRACT UNIT PRICE FOR STAKED SILT FENCE (LF).

**TYPE III SILT FENCE**



**PROTECTION AROUND INLETS OR SIMILAR STRUCTURES**

- NOTES:**
1. EROSION CONTROL DEVICES SHALL BE PROPERLY MAINTAINED THROUGHOUT CONSTRUCTION TO PREVENT THE INFILTRATION OF PROJECT SITE SOILS INTO A PUBLIC DRAINAGE SYSTEM.
  2. FOR ADDITIONAL DETAIL, REFER TO F.D.O.T. INDEX #102, 103, AND 104. (2010 DESIGN STANDARDS).

**EROSION CONTROL DEVICES**  
NOT TO SCALE

NO.	REVISIONS	BY	DATE

SCALE: AS SHOWN  
 DRAWN: S.A.T.  
 DESIGNED: R.S.K.  
 APPROVED: W.G.R.

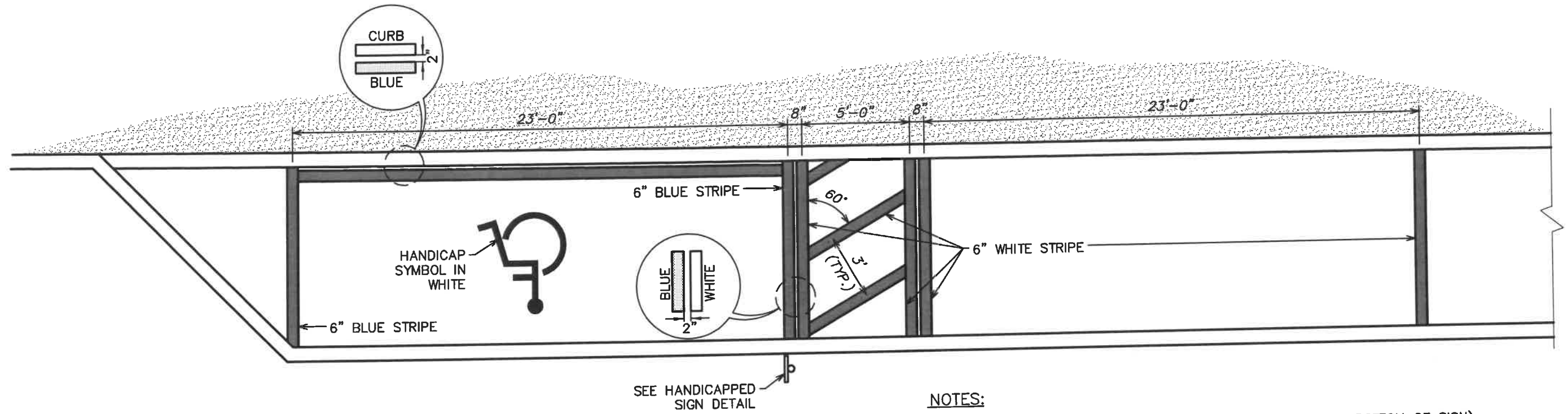
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**TOWN OF KENNETH CITY**  
 ERNST PARK LID PARKING IMPROVEMENTS

**GENERAL DETAILS**

DATE: 3/1/2021  
 PROJECT NO: 20.KC-30  
 SHEET NO: **C6**

USER: [eleven,torres] Date: [Mar. 01, 2021] Time: [4:00pm] File Location: [M:\Municipal\Kenneth city\20.KC-30 (Ernst Lid Parking)\Good\Current\KC-30\_C5-C7.dwg]



**NOTES:**

- HANDICAP SIGNS SHALL BE MOUNTED AT 7' (PAVEMENT TO BOTTOM OF SIGN).
- FOR PERVIOUS CONCRETE SURFACES ALL STRIPING SHALL BE PAINTED PER FDOT SPECIFICATION SECTION 710.

**TYPICAL PARKING STALL STRIPING DETAILS**

SCALE: 1"=5'

NO.	REVISIONS	BY	DATE

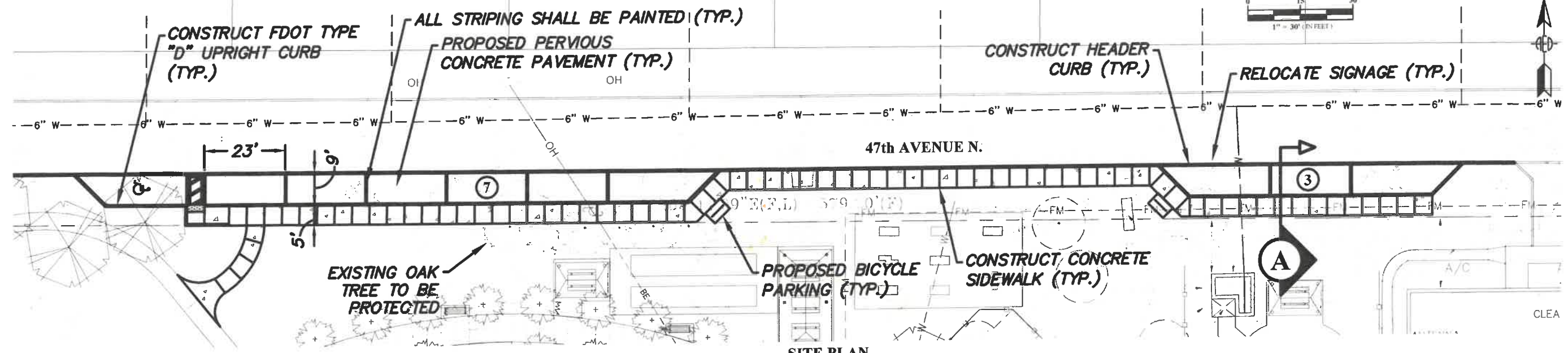
SCALE: AS SHOWN  
 DRAWN: S.A.T.  
 DESIGNED: R.S.K.  
 APPROVED: W.G.R.

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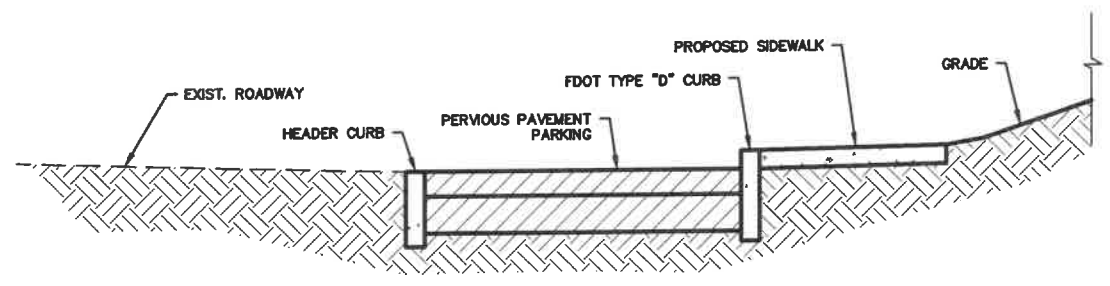
**TOWN OF KENNETH CITY**  
 ERNST PARK LID PARKING IMPROVEMENTS

**GENERAL DETAILS**

DATE: 3/1/2021  
 PROJECT NO: 20.KC-30  
 SHEET NO: **C7**



**SITE PLAN**  
SCALE: 1"=30'



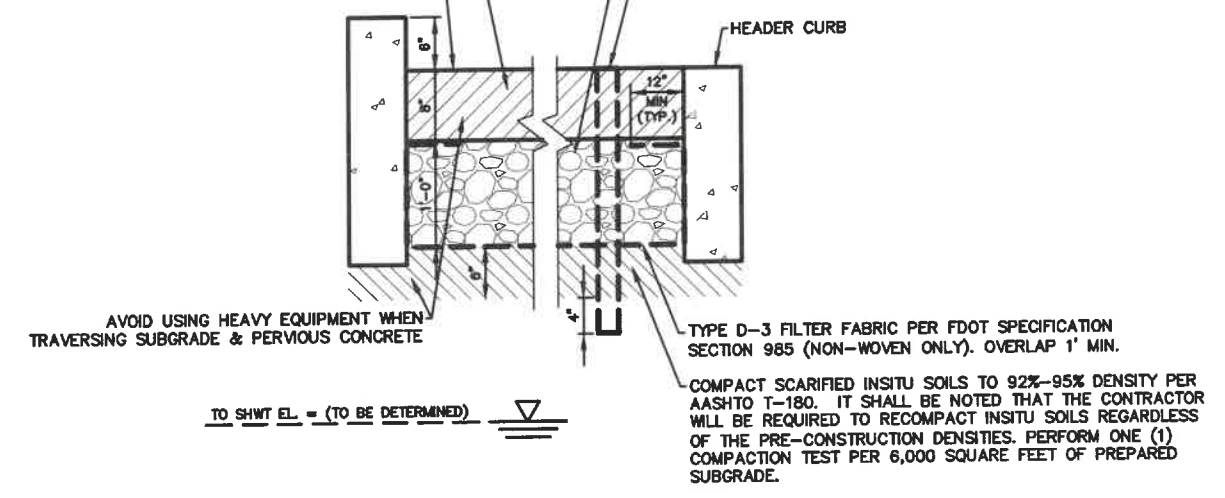
**SECTION A: PERVIOUS CONCRETE PAVEMENT**  
SCALE: 1"=5'

PERVIOUS CONCRETE UTILIZING #89 STONE AGGREGATE. SEE SPECIFICATIONS FOR CONTRACTOR QUALIFICATION, CURING AND PERFORMANCE TESTING INFORMATION. CONSTRUCT CONTROL JOINTS AT 10' SPACING. PERVIOUS CONCRETE CONTROL JOINTS SHALL ALIGN WITH HEADER CURB JOINTS.

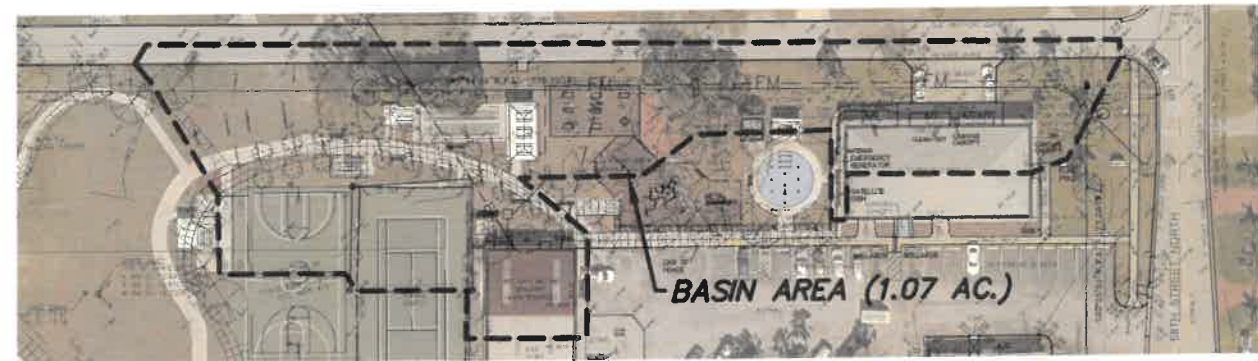
CONTRACTOR SHALL TAKE ALL PRECAUTIONS TO RESTRICT SEDIMENT / DEBRIS TRANSPORT ONTO THE PERVIOUS CONCRETE SURFACE. BASE AGGREGATE SHALL ALSO BE PROTECTED PRIOR TO POURING PERVIOUS CONCRETE.

NO. 57 STONE MEETING THE REQUIREMENTS OF FDOT SPECIFICATION SECTION 901. MATERIAL SHALL BE WASHED.

CONSTRUCT ONE (1) INSITU INFILTROMETER PER EACH 1/4 ACRE OF PERVIOUS CONCRETE. INFILTROMETER SHALL BE CONSTRUCTED USING 6" SCHEDULE 80 PVC WITH PERIMETER RING AND CAP.



**PERVIOUS CONCRETE PAVEMENT TYPICAL SECTION**  
SCALE: 1"=1'-0"



**BASIN MAP**  
SCALE: 1"=100'

USER: [Steven.torres] Date: [Apr. 30, 2019] Time: [2:59pm] File Location: [C:\Users\Steven.torres\AppData\Local\Temp\AecPublication\_7028\KC-21\_Ernst\_LID\_Parking.dwg]

NO.	REVISIONS	BY	DATE

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DESIGNED: R.S.K.  
APPROVED: W.G.R.

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**TOWN OF KENNETH CITY**  
**ERNST PARK LID PARKING IMPROVEMENTS**

**PROPOSED IMPROVEMENTS**

DATE: 4/26/19  
PROJECT NO.: 15.KC-21  
SHEET NO.: **FIG. 1**

**Town of Kenneth City**

**Ernst Park LID Parking Improvements**

**Opinion of Probable Cost (60% Plans)**

<b>Item No.</b>	<b>Description</b>	<b>Unit</b>	<b>Quantity</b>	<b>Unit Cost</b>	<b>Total Cost</b>
<b>G</b>	<b>GENERAL</b>				
G-1	Mobilization	LS	1	\$ 15,000.00	\$ 15,000.00
G-2	Maintenance of Traffic	LS	1	\$ 7,500.00	\$ 7,500.00
G-3	Erosion and Sediment Control (Parking Only)	LS	1	\$ 2,000.00	\$ 2,000.00
G-4	Demolition / Clearing & Grubbing / Tree Removal (Parking Only)	LS	1	\$ 15,000.00	\$ 15,000.00
G-5	Tree Barricades / Tree Protection / Root & Limb Pruning	LS	1	\$ 2,500.00	\$ 2,500.00
G-6	Excavation	CY	180	\$ 12.50	\$ 2,250.00
<b>P</b>	<b>PARKING IMPROVEMENTS</b>				
P-1	Header Curb	LF	275	\$ 30.00	\$ 8,250.00
P-2	FDOT Type "D" Curbing (Modified)	LF	475	\$ 35.00	\$ 16,625.00
P-3	Subgrade Preparation	SF	2,130	\$ 2.50	\$ 5,325.00
P-4	FDOT No. 57 Stone Base	CY	80	\$ 120.00	\$ 9,600.00
P-5	Pervious Concrete	SF	2,130	\$ 12.50	\$ 26,625.00
P-6	Concrete Sidewalk w/ Curb (4")	SF	2,500	\$ 10.00	\$ 25,000.00
P-7	Fine Grading	SY	500	\$ 20.00	\$ 10,000.00
P-8	Bike Parking	EA	2	\$ 2,500.00	\$ 5,000.00
P-9	Sod Restoration	SF	1,500	\$ 0.75	\$ 1,125.00
<b>M</b>	<b>MISCELLANEOUS</b>				
M-1	Unsuitable Material Removal & Replacement	CY	20	\$ 100.00	\$ 2,000.00
M-2	Support / Protect Existing Utilities	LS	1	\$ 5,000.00	\$ 5,000.00
M-3	Roadway Restoration	SY	100	\$ 50.00	\$ 5,000.00
	<b>SUBTOTAL</b>				<b>\$ 163,800.00</b>
	<b>Additional AlternativeTasks</b>				
A-1	Duke Energy Pole Relocation w/ Transfer of Power Underground	LS	1	\$ 12,000.00	\$ 175,800.00



8. The following information applies to Federal Grants only and is identified in accordance with 2 CFR 200.331(a)(1):

Federal Award Identification Number(s) (FAIN):	
Federal Award Date to Department:	
Total Federal Funds Obligated by this Agreement:	
Federal Awarding Agency:	
Award R&D?	<input type="checkbox"/> Yes <input type="checkbox"/> N/A

**IN WITNESS WHEREOF, this Agreement shall be effective on the date indicated by the Agreement Begin Date above or the last date signed below, whichever is later.**

**GRANTEE**

Grantee Name

By \_\_\_\_\_  
(Authorized Signature) Date Signed

Print Name and Title of Person Signing

**State of Florida Department of Environmental Protection**

**DEPARTMENT**

By \_\_\_\_\_  
Secretary or Designee Date Signed

Print Name and Title of Person Signing

Additional signatures attached on separate page.

---

DWRA Additional Signatures

---

---

Name, DEP Grant Manager

---

Name, DEP QC Reviewer

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
STANDARD TERMS AND CONDITIONS  
APPLICABLE TO GRANT AGREEMENTS**

**ATTACHMENT 1**

**1. Entire Agreement.**

This Grant Agreement, including any Attachments and Exhibits referred to herein and/or attached hereto (Agreement), constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral, with respect to such subject matter. Any terms and conditions included on Grantee's forms or invoices shall be null and void.

**2. Grant Administration.**

- a. Order of Precedence. If there are conflicting provisions among the documents that make up the Agreement, the order of precedence for interpretation of the Agreement is as follows:
  - i. Standard Grant Agreement
  - ii. Attachments other than Attachment 1, in numerical order as designated in the Standard Grant Agreement
  - iii. Attachment 1, Standard Terms and Conditions
  - iv. The Exhibits in the order designated in the Standard Grant Agreement
- b. All approvals, written or verbal, and other written communication among the parties, including all notices, shall be obtained by or sent to the parties' Grant Managers. All written communication shall be by electronic mail, U.S. Mail, a courier delivery service, or delivered in person. Notices shall be considered delivered when reflected by an electronic mail read receipt, a courier service delivery receipt, other mail service delivery receipt, or when receipt is acknowledged by recipient. If the notice is delivered in multiple ways, the notice will be considered delivered at the earliest delivery time.
- c. If a different Grant Manager is designated by either party after execution of this Agreement, notice of the name and contact information of the new Grant Manager will be submitted in writing to the other party and maintained in the respective parties' records. A change of Grant Manager does not require a formal amendment or change order to the Agreement.
- d. This Agreement may be amended, through a formal amendment or a change order, only by a written agreement between both parties. A formal amendment to this Agreement is required for changes which cause any of the following: (1) an increase or decrease in the Agreement funding amount; (2) a change in Grantee's match requirements; (3) a change in the expiration date of the Agreement; and/or (4) changes to the cumulative amount of funding transfers between approved budget categories, as defined in Attachment 3, Grant Work Plan, that exceeds or is expected to exceed twenty percent (20%) of the total budget as last approved by Department. A change order to this Agreement may be used when: (1) task timelines within the current authorized Agreement period change; (2) the cumulative transfer of funds between approved budget categories, as defined in Attachment 3, Grant Work Plan, are less than twenty percent (20%) of the total budget as last approved by Department; (3) changing the current funding source as stated in the Standard Grant Agreement; and/or (4) fund transfers between budget categories for the purposes of meeting match requirements. This Agreement may be amended to provide for additional services if additional funding is made available by the Legislature.
- e. All days in this Agreement are calendar days unless otherwise specified.

**3. Agreement Duration.**

The term of the Agreement shall begin and end on the dates indicated in the Standard Grant Agreement, unless extended or terminated earlier in accordance with the applicable terms and conditions. The Grantee shall be eligible for reimbursement for work performed on or after the date of execution through the expiration date of this Agreement, unless otherwise specified in Attachment 2, Special Terms and Conditions. However, work performed prior to the execution of this Agreement may be reimbursable or used for match purposes if permitted by the Special Terms and Conditions.

**4. Deliverables.**

The Grantee agrees to render the services or other units of deliverables as set forth in Attachment 3, Grant Work Plan. The services or other units of deliverables shall be delivered in accordance with the schedule and at the pricing outlined in the Grant Work Plan. Deliverables may be comprised of activities that must be completed prior to Department making payment on that deliverable. The Grantee agrees to perform in accordance with the terms and conditions set forth in this Agreement and all attachments and exhibits incorporated by the Standard Grant Agreement.



## **5. Performance Measures.**

The Grantee warrants that: (1) the services will be performed by qualified personnel; (2) the services will be of the kind and quality described in the Grant Work Plan; (3) the services will be performed in a professional and workmanlike manner in accordance with industry standards and practices; (4) the services shall not and do not knowingly infringe upon the intellectual property rights, or any other proprietary rights, of any third party; and (5) its employees, subcontractors, and/or subgrantees shall comply with any security and safety requirements and processes, if provided by Department, for work done at the Project Location(s). The Department reserves the right to investigate or inspect at any time to determine whether the services or qualifications offered by Grantee meet the Agreement requirements. Notwithstanding any provisions herein to the contrary, written acceptance of a particular deliverable does not foreclose Department's remedies in the event deficiencies in the deliverable cannot be readily measured at the time of delivery.

## **6. Acceptance of Deliverables.**

- a. Acceptance Process. All deliverables must be received and accepted in writing by Department's Grant Manager before payment. The Grantee shall work diligently to correct all deficiencies in the deliverable that remain outstanding, within a reasonable time at Grantee's expense. If Department's Grant Manager does not accept the deliverables within 30 days of receipt, they will be deemed rejected.
- b. Rejection of Deliverables. The Department reserves the right to reject deliverables, as outlined in the Grant Work Plan, as incomplete, inadequate, or unacceptable due, in whole or in part, to Grantee's lack of satisfactory performance under the terms of this Agreement. The Grantee's efforts to correct the rejected deliverables will be at Grantee's sole expense. Failure to fulfill the applicable technical requirements or complete all tasks or activities in accordance with the Grant Work Plan will result in rejection of the deliverable and the associated invoice. Payment for the rejected deliverable will not be issued unless the rejected deliverable is made acceptable to Department in accordance with the Agreement requirements. The Department, at its option, may allow additional time within which Grantee may remedy the objections noted by Department. The Grantee's failure to make adequate or acceptable deliverables after a reasonable opportunity to do so shall constitute an event of default.

## **7. Financial Consequences for Nonperformance.**

- a. Withholding Payment. In addition to the specific consequences explained in the Grant Work Plan and/or Special Terms and Conditions, the State of Florida (State) reserves the right to withhold payment when the Grantee has failed to perform/comply with provisions of this Agreement. None of the financial consequences for nonperformance in this Agreement as more fully described in the Grant Work Plan shall be considered penalties.
- b. Corrective Action Plan. If Grantee fails to correct all the deficiencies in a rejected deliverable within the specified timeframe, Department may, in its sole discretion, request that a proposed Corrective Action Plan (CAP) be submitted by Grantee to Department. The Department requests that Grantee specify the outstanding deficiencies in the CAP. All CAPs must be able to be implemented and performed in no more than sixty (60) calendar days.
  - i. The Grantee shall submit a CAP within ten (10) days of the date of the written request from Department. The CAP shall be sent to the Department's Grant Manager for review and approval. Within ten (10) days of receipt of a CAP, Department shall notify Grantee in writing whether the CAP proposed has been accepted. If the CAP is not accepted, Grantee shall have ten (10) days from receipt of Department letter rejecting the proposal to submit a revised proposed CAP. Failure to obtain Department approval of a CAP as specified above may result in Department's termination of this Agreement for cause as authorized in this Agreement.
  - ii. Upon Department's notice of acceptance of a proposed CAP, Grantee shall have ten (10) days to commence implementation of the accepted plan. Acceptance of the proposed CAP by Department does not relieve Grantee of any of its obligations under the Agreement. In the event the CAP fails to correct or eliminate performance deficiencies by Grantee, Department shall retain the right to require additional or further remedial steps, or to terminate this Agreement for failure to perform. No actions approved by Department or steps taken by Grantee shall preclude Department from subsequently asserting any deficiencies in performance. The Grantee shall continue to implement the CAP until all deficiencies are corrected. Reports on the progress of the CAP will be made to Department as requested by Department's Grant Manager.
  - iii. Failure to respond to a Department request for a CAP or failure to correct a deficiency in the performance of the Agreement as specified by Department may result in termination of the Agreement.

## **8. Payment.**

- a. Payment Process. Subject to the terms and conditions established by the Agreement, the pricing per deliverable established by the Grant Work Plan, and the billing procedures established by Department, Department agrees to pay Grantee for services rendered in accordance with Section 215.422, Florida Statutes (F.S.).
- b. Taxes. The Department is exempted from payment of State sales, use taxes and Federal excise taxes. The Grantee, however, shall not be exempted from paying any taxes that it is subject to, including State sales and use taxes, or for payment by Grantee to suppliers for taxes on materials used to fulfill its contractual obligations with Department. The Grantee shall not use Department's exemption number in securing such materials. The Grantee shall be responsible and liable for the payment of all its FICA/Social Security and other taxes resulting from this Agreement.
- c. Maximum Amount of Agreement. The maximum amount of compensation under this Agreement, without an amendment, is described in the Standard Grant Agreement. Any additional funds necessary for the completion of this Project are the responsibility of Grantee.
- d. Reimbursement for Costs. The Grantee shall be paid on a cost reimbursement basis for all eligible Project costs upon the completion, submittal, and approval of each deliverable identified in the Grant Work Plan. Reimbursement shall be requested on Exhibit C, Payment Request Summary Form. To be eligible for reimbursement, costs must be in compliance with laws, rules, and regulations applicable to expenditures of State funds, including, but not limited to, the Reference Guide for State Expenditures, which can be accessed at the following web address:  
<https://www.myfloridacfo.com/Division/AA/Manuals/documents/ReferenceGuideforStateExpenditures.pdf>.
- e. Invoice Detail. All charges for services rendered or for reimbursement of expenses authorized by Department pursuant to the Grant Work Plan shall be submitted to Department in sufficient detail for a proper pre-audit and post-audit to be performed. The Grantee shall only invoice Department for deliverables that are completed in accordance with the Grant Work Plan.
- f. Interim Payments. Interim payments may be made by Department, at its discretion, if the completion of deliverables to date have first been accepted in writing by Department's Grant Manager.
- g. Final Payment Request. A final payment request should be submitted to Department no later than sixty (60) days following the expiration date of the Agreement to ensure the availability of funds for payment. However, all work performed pursuant to the Grant Work Plan must be performed on or before the expiration date of the Agreement.
- h. Annual Appropriation Contingency. The State's performance and obligation to pay under this Agreement is contingent upon an annual appropriation by the Legislature. This Agreement is not a commitment of future appropriations. Authorization for continuation and completion of work and any associated payments may be rescinded, with proper notice, at the discretion of Department if the Legislature reduces or eliminates appropriations.
- i. Interest Rates. All interest rates charged under the Agreement shall be calculated on the prevailing rate used by the State Board of Administration. To obtain the applicable interest rate, please refer to: [www.myfloridacfo.com/Division/AA/Vendors/default.htm](http://www.myfloridacfo.com/Division/AA/Vendors/default.htm).
- j. Refund of Payments to the Department. Any balance of unobligated funds that have been advanced or paid must be refunded to Department. Any funds paid in excess of the amount to which Grantee or subgrantee is entitled under the terms of the Agreement must be refunded to Department. If this Agreement is funded with federal funds and the Department is required to refund the federal government, the Grantee shall refund the Department its share of those funds.

## **9. Documentation Required for Cost Reimbursement Grant Agreements and Match.**

If Cost Reimbursement or Match is authorized in Attachment 2, Special Terms and Conditions, the following conditions apply. Supporting documentation must be provided to substantiate cost reimbursement or match requirements for the following budget categories:

- a. Salary/Wages. Grantee shall list personnel involved, position classification, direct salary rates, and hours spent on the Project in accordance with Attachment 3, Grant Work Plan in their documentation for reimbursement or match requirements.
- b. Overhead/Indirect/General and Administrative Costs. If Grantee is being reimbursed for or claiming match for multipliers, all multipliers used (i.e., fringe benefits, overhead, indirect, and/or general and administrative rates) shall be supported by audit. If Department determines that multipliers charged by Grantee exceeded the rates supported by audit, Grantee shall be required to reimburse such funds to Department within thirty (30) days of written notification. Interest shall be charged on the excessive rate.

- c. Contractual Costs (Subcontractors). Match or reimbursement requests for payments to subcontractors must be substantiated by copies of invoices with backup documentation identical to that required from Grantee. Subcontracts which involve payments for direct salaries shall clearly identify the personnel involved, salary rate per hour, and hours spent on the Project. All eligible multipliers used (i.e., fringe benefits, overhead, indirect, and/or general and administrative rates) shall be supported by audit. If Department determines that multipliers charged by any subcontractor exceeded the rates supported by audit, Grantee shall be required to reimburse such funds to Department within thirty (30) days of written notification. Interest shall be charged on the excessive rate. Nonconsumable and/or nonexpendable personal property or equipment costing \$1,000 or more purchased for the Project under a subcontract is subject to the requirements set forth in Chapters 273 and/or 274, F.S., and Chapter 69I-72, Florida Administrative Code (F.A.C.) and/or Chapter 69I-73, F.A.C., as applicable. The Grantee shall be responsible for maintaining appropriate property records for any subcontracts that include the purchase of equipment as part of the delivery of services. The Grantee shall comply with this requirement and ensure its subcontracts issued under this Agreement, if any, impose this requirement, in writing, on its subcontractors.
- i. For fixed-price (vendor) subcontracts, the following provisions shall apply: The Grantee may award, on a competitive basis, fixed-price subcontracts to consultants/contractors in performing the work described in Attachment 3, Grant Work Plan. Invoices submitted to Department for fixed-price subcontracted activities shall be supported with a copy of the subcontractor's invoice and a copy of the tabulation form for the competitive procurement process (e.g., Invitation to Bid, Request for Proposals, or other similar competitive procurement document) resulting in the fixed-price subcontract. The Grantee may request approval from Department to award a fixed-price subcontract resulting from procurement methods other than those identified above. In this instance, Grantee shall request the advance written approval from Department's Grant Manager of the fixed price negotiated by Grantee. The letter of request shall be supported by a detailed budget and Scope of Services to be performed by the subcontractor. Upon receipt of Department Grant Manager's approval of the fixed-price amount, Grantee may proceed in finalizing the fixed-price subcontract.
  - ii. If the procurement is subject to the Consultant's Competitive Negotiation Act under section 287.055, F.S. or the Brooks Act, Grantee must provide documentation clearly evidencing it has complied with the statutory or federal requirements.
- d. Travel. All requests for match or reimbursement of travel expenses shall be in accordance with Section 112.061, F.S.
- e. Direct Purchase Equipment. For the purposes of this Agreement, Equipment is defined as capital outlay costing \$1,000 or more. Match or reimbursement for Grantee's direct purchase of equipment is subject to specific approval of Department, and does not include any equipment purchased under the delivery of services to be completed by a subcontractor. Include copies of invoices or receipts to document purchases, and a properly completed Exhibit B, Property Reporting Form.
- f. Rental/Lease of Equipment. Match or reimbursement requests for rental/lease of equipment must include copies of invoices or receipts to document charges.
- g. Miscellaneous/Other Expenses. If miscellaneous or other expenses, such as materials, supplies, non-excluded phone expenses, reproduction, or mailing, are reimbursable or available for match or reimbursement under the terms of this Agreement, the documentation supporting these expenses must be itemized and include copies of receipts or invoices. Additionally, independent of Grantee's contract obligations to its subcontractor, Department shall not reimburse any of the following types of charges: cell phone usage; attorney's fees or court costs; civil or administrative penalties; or handling fees, such as set percent overages associated with purchasing supplies or equipment.
- h. Land Acquisition. Reimbursement for the costs associated with acquiring interest and/or rights to real property (including access rights through ingress/egress easements, leases, license agreements, or other site access agreements; and/or obtaining record title ownership of real property through purchase) must be supported by the following, as applicable: Copies of Property Appraisals, Environmental Site Assessments, Surveys and Legal Descriptions, Boundary Maps, Acreage Certification, Title Search Reports, Title Insurance, Closing Statements/Documents, Deeds, Leases, Easements, License Agreements, or other legal instrument documenting acquired property interest and/or rights. If land acquisition costs are used to meet match requirements, Grantee agrees that those funds shall not be used as match for any other Agreement supported by State or Federal funds.

#### **10. Status Reports.**

The Grantee shall submit status reports quarterly, unless otherwise specified in the Attachments, on Exhibit A, Progress Report Form, to Department's Grant Manager describing the work performed during the reporting period, problems encountered, problem resolutions, scheduled updates, and proposed work for the next reporting

period. Quarterly status reports are due no later than twenty (20) days following the completion of the quarterly reporting period. For the purposes of this reporting requirement, the quarterly reporting periods end on March 31, June 30, September 30 and December 31. The Department will review the required reports submitted by Grantee within thirty (30) days.

#### **11. Retainage.**

The following provisions apply if Department withholds retainage under this Agreement:

- a. The Department reserves the right to establish the amount and application of retainage on the work performed under this Agreement up to the maximum percentage described in Attachment 2, Special Terms and Conditions. Retainage may be withheld from each payment to Grantee pending satisfactory completion of work and approval of all deliverables.
- b. If Grantee fails to perform the requested work, or fails to perform the work in a satisfactory manner, Grantee shall forfeit its right to payment of the retainage associated with the work. Failure to perform includes, but is not limited to, failure to submit the required deliverables or failure to provide adequate documentation that the work was actually performed. The Department shall provide written notification to Grantee of the failure to perform that shall result in retainage forfeiture. If the Grantee does not correct the failure to perform within the timeframe stated in Department's notice, the retainage will be forfeited to Department.
- c. No retainage shall be released or paid for incomplete work while this Agreement is suspended.
- d. Except as otherwise provided above, Grantee shall be paid the retainage associated with the work, provided Grantee has completed the work and submits an invoice for retainage held in accordance with the invoicing procedures under this Agreement.

#### **12. Insurance.**

- a. Insurance Requirements for Sub-Grantees and/or Subcontractors. The Grantee shall require its sub-grantees and/or subcontractors, if any, to maintain insurance coverage of such types and with such terms and limits as described in this Agreement. The Grantee shall require all its sub-grantees and/or subcontractors, if any, to make compliance with the insurance requirements of this Agreement a condition of all contracts that are related to this Agreement. Sub-grantees and/or subcontractors must provide proof of insurance upon request.
- b. Deductibles. The Department shall be exempt from, and in no way liable for, any sums of money representing a deductible in any insurance policy. The payment of such deductible shall be the sole responsibility of the Grantee providing such insurance.
- c. Proof of Insurance. Upon execution of this Agreement, Grantee shall provide Department documentation demonstrating the existence and amount for each type of applicable insurance coverage *prior to* performance of any work under this Agreement. Upon receipt of written request from Department, Grantee shall furnish Department with proof of applicable insurance coverage by standard form certificates of insurance, a self-insured authorization, or other certification of self-insurance.
- d. Duty to Maintain Coverage. In the event that any applicable coverage is cancelled by the insurer for any reason, or if Grantee cannot get adequate coverage, Grantee shall immediately notify Department of such cancellation and shall obtain adequate replacement coverage conforming to the requirements herein and provide proof of such replacement coverage within ten (10) days after the cancellation of coverage.
- e. Insurance Trust. If the Grantee's insurance is provided through an insurance trust, the Grantee shall instead add the Department of Environmental Protection, its employees, and officers as an additional covered party everywhere the Agreement requires them to be added as an additional insured.

#### **13. Termination.**

- a. Termination for Convenience. When it is in the State's best interest, Department may, at its sole discretion, terminate the Agreement in whole or in part by giving 30 days' written notice to Grantee. The Department shall notify Grantee of the termination for convenience with instructions as to the effective date of termination or the specific stage of work at which the Agreement is to be terminated. The Grantee must submit all invoices for work to be paid under this Agreement within thirty (30) days of the effective date of termination. The Department shall not pay any invoices received after thirty (30) days of the effective date of termination.
- b. Termination for Cause. The Department may terminate this Agreement if any of the events of default described in the Events of Default provisions below occur or in the event that Grantee fails to fulfill any of its other obligations under this Agreement. If, after termination, it is determined that Grantee was not in default, or that the default was excusable, the rights and obligations of the parties shall be the same as if the termination had been issued for the convenience of Department. The rights and remedies of Department in this clause are in addition to any other rights and remedies provided by law or under this Agreement.
- c. Grantee Obligations upon Notice of Termination. After receipt of a notice of termination or partial termination unless as otherwise directed by Department, Grantee shall not furnish any service or deliverable on the date, and

to the extent specified, in the notice. However, Grantee shall continue work on any portion of the Agreement not terminated. If the Agreement is terminated before performance is completed, Grantee shall be paid only for that work satisfactorily performed for which costs can be substantiated. The Grantee shall not be entitled to recover any cancellation charges or lost profits.

- d. Continuation of Prepaid Services. If Department has paid for any services prior to the expiration, cancellation, or termination of the Agreement, Grantee shall continue to provide Department with those services for which it has already been paid or, at Department's discretion, Grantee shall provide a refund for services that have been paid for but not rendered.
- e. Transition of Services Upon Termination, Expiration, or Cancellation of the Agreement. If services provided under the Agreement are being transitioned to another provider(s), Grantee shall assist in the smooth transition of Agreement services to the subsequent provider(s). This requirement is at a minimum an affirmative obligation to cooperate with the new provider(s), however additional requirements may be outlined in the Grant Work Plan. The Grantee shall not perform any services after Agreement expiration or termination, except as necessary to complete the transition or continued portion of the Agreement, if any.

#### **14. Notice of Default.**

If Grantee defaults in the performance of any covenant or obligation contained in the Agreement, including, any of the events of default, Department shall provide notice to Grantee and an opportunity to cure that is reasonable under the circumstances. This notice shall state the nature of the failure to perform and provide a time certain for correcting the failure. The notice will also provide that, should the Grantee fail to perform within the time provided, Grantee will be found in default, and Department may terminate the Agreement effective as of the date of receipt of the default notice.

#### **15. Events of Default.**

Provided such failure is not the fault of Department or outside the reasonable control of Grantee, the following non-exclusive list of events, acts, or omissions, shall constitute events of default:

- a. The commitment of any material breach of this Agreement by Grantee, including failure to timely deliver a material deliverable, failure to perform the minimal level of services required for a deliverable, discontinuance of the performance of the work, failure to resume work that has been discontinued within a reasonable time after notice to do so, or abandonment of the Agreement;
- b. The commitment of any material misrepresentation or omission in any materials, or discovery by the Department of such, made by the Grantee in this Agreement or in its application for funding;
- c. Failure to submit any of the reports required by this Agreement or having submitted any report with incorrect, incomplete, or insufficient information;
- d. Failure to honor any term of the Agreement;
- e. Failure to abide by any statutory, regulatory, or licensing requirement, including an entry of an order revoking the certificate of authority granted to the Grantee by a state or other licensing authority;
- f. Failure to pay any and all entities, individuals, and furnishing labor or materials, or failure to make payment to any other entities as required by this Agreement;
- g. Employment of an unauthorized alien in the performance of the work, in violation of Section 274 (A) of the Immigration and Nationality Act;
- h. Failure to maintain the insurance required by this Agreement;
- i. One or more of the following circumstances, uncorrected for more than thirty (30) days unless, within the specified 30-day period, Grantee (including its receiver or trustee in bankruptcy) provides to Department adequate assurances, reasonably acceptable to Department, of its continuing ability and willingness to fulfill its obligations under the Agreement:
  - i. Entry of an order for relief under Title 11 of the United States Code;
  - ii. The making by Grantee of a general assignment for the benefit of creditors;
  - iii. The appointment of a general receiver or trustee in bankruptcy of Grantee's business or property; and/or
  - iv. An action by Grantee under any state insolvency or similar law for the purpose of its bankruptcy, reorganization, or liquidation.

#### **16. Suspension of Work.**

The Department may, in its sole discretion, suspend any or all activities under the Agreement, at any time, when it is in the best interest of the State to do so. The Department shall provide Grantee written notice outlining the particulars of suspension. Examples of reasons for suspension include, but are not limited to, budgetary constraints, declaration of emergency, or other such circumstances. After receiving a suspension notice, Grantee shall comply with the notice. Within 90 days, or any longer period agreed to by the parties, Department shall either: (1) issue a notice authorizing

resumption of work, at which time activity shall resume; or (2) terminate the Agreement. If the Agreement is terminated after 30 days of suspension, the notice of suspension shall be deemed to satisfy the thirty (30) days' notice required for a notice of termination for convenience. Suspension of work shall not entitle Grantee to any additional compensation.

#### **17. Force Majeure.**

The Grantee shall not be responsible for delay resulting from its failure to perform if neither the fault nor the negligence of Grantee or its employees or agents contributed to the delay and the delay is due directly to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond Grantee's control, or for any of the foregoing that affect subcontractors or suppliers if no alternate source of supply is available to Grantee. In case of any delay Grantee believes is excusable, Grantee shall notify Department in writing of the delay or potential delay and describe the cause of the delay either (1) within ten days after the cause that creates or will create the delay first arose, if Grantee could reasonably foresee that a delay could occur as a result; or (2) if delay is not reasonably foreseeable, within five days after the date Grantee first had reason to believe that a delay could result. **THE FOREGOING SHALL CONSTITUTE THE GRANTEE'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY.** Providing notice in strict accordance with this paragraph is a condition precedent to such remedy. No claim for damages, other than for an extension of time, shall be asserted against Department. The Grantee shall not be entitled to an increase in the Agreement price or payment of any kind from Department for direct, indirect, consequential, impact or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency, arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this paragraph, after the causes have ceased to exist Grantee shall perform at no increased cost, unless Department determines, in its sole discretion, that the delay will significantly impair the value of the Agreement to Department, in which case Department may: (1) accept allocated performance or deliveries from Grantee, provided that Grantee grants preferential treatment to Department with respect to products subjected to allocation; (2) contract with other sources (without recourse to and by Grantee for the related costs and expenses) to replace all or part of the products or services that are the subject of the delay, which purchases may be deducted from the Agreement quantity; or (3) terminate Agreement in whole or in part.

#### **18. Indemnification.**

- a. The Grantee shall be fully liable for the actions of its agents, employees, partners, or subcontractors and shall fully indemnify, defend, and hold harmless Department and its officers, agents, and employees, from suits, actions, damages, and costs of every name and description arising from or relating to:
  - i. personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by Grantee, its agents, employees, partners, or subcontractors; provided, however, that Grantee shall not indemnify for that portion of any loss or damages proximately caused by the negligent act or omission of Department;
  - ii. the Grantee's breach of this Agreement or the negligent acts or omissions of Grantee.
- b. The Grantee's obligations under the preceding paragraph with respect to any legal action are contingent upon Department giving Grantee: (1) written notice of any action or threatened action; (2) the opportunity to take over and settle or defend any such action at Grantee's sole expense; and (3) assistance in defending the action at Grantee's sole expense. The Grantee shall not be liable for any cost, expense, or compromise incurred or made by Department in any legal action without Grantee's prior written consent, which shall not be unreasonably withheld.
- c. Notwithstanding sections a. and b. above, the following is the sole indemnification provision that applies to Grantees that are governmental entities: Each party hereto agrees that it shall be solely responsible for the negligent or wrongful acts of its employees and agents. However, nothing contained herein shall constitute a waiver by either party of its sovereign immunity or the provisions of Section 768.28, F.S. Further, nothing herein shall be construed as consent by a state agency or subdivision of the State to be sued by third parties in any matter arising out of any contract or this Agreement.
- d. No provision in this Agreement shall require Department to hold harmless or indemnify Grantee, insure or assume liability for Grantee's negligence, waive Department's sovereign immunity under the laws of Florida, or otherwise impose liability on Department for which it would not otherwise be responsible. Any provision, implication or suggestion to the contrary is null and void.

#### **19. Limitation of Liability.**

The Department's liability for any claim arising from this Agreement is limited to compensatory damages in an amount no greater than the sum of the unpaid balance of compensation due for goods or services rendered pursuant to and in compliance with the terms of the Agreement. Such liability is further limited to a cap of \$100,000.

## **20. Remedies.**

Nothing in this Agreement shall be construed to make Grantee liable for force majeure events. Nothing in this Agreement, including financial consequences for nonperformance, shall limit Department's right to pursue its remedies for other types of damages under the Agreement, at law or in equity. The Department may, in addition to other remedies available to it, at law or in equity and upon notice to Grantee, retain such monies from amounts due Grantee as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against it.

## **21. Waiver.**

The delay or failure by Department to exercise or enforce any of its rights under this Agreement shall not constitute or be deemed a waiver of Department's right thereafter to enforce those rights, nor shall any single or partial exercise of any such right preclude any other or further exercise thereof or the exercise of any other right.

## **22. Statutory Notices Relating to Unauthorized Employment and Subcontracts.**

- a. The Department shall consider the employment by any Grantee of unauthorized aliens a violation of Section 274A(e) of the Immigration and Nationality Act. If Grantee/subcontractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of this Agreement. The Grantee shall be responsible for including this provision in all subcontracts with private organizations issued as a result of this Agreement.
- b. Pursuant to Sections 287.133 and 287.134, F.S., the following restrictions apply to persons placed on the convicted vendor list or the discriminatory vendor list:
  - i. Public Entity Crime. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a Grantee, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, F.S., for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.
  - ii. Discriminatory Vendors. An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.
  - iii. Notification. The Grantee shall notify Department if it or any of its suppliers, subcontractors, or consultants have been placed on the convicted vendor list or the discriminatory vendor list during the life of the Agreement. The Florida Department of Management Services is responsible for maintaining the discriminatory vendor list and posts the list on its website. Questions regarding the discriminatory vendor list may be directed to the Florida Department of Management Services, Office of Supplier Diversity, at (850) 487-0915.

## **23. Compliance with Federal, State and Local Laws.**

- a. The Grantee and all its agents shall comply with all federal, state and local regulations, including, but not limited to, nondiscrimination, wages, social security, workers' compensation, licenses, and registration requirements. The Grantee shall include this provision in all subcontracts issued as a result of this Agreement.
- b. No person, on the grounds of race, creed, color, religion, national origin, age, gender, or disability, shall be excluded from participation in; be denied the proceeds or benefits of; or be otherwise subjected to discrimination in performance of this Agreement.
- c. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida.
- d. Any dispute concerning performance of the Agreement shall be processed as described herein. Jurisdiction for any damages arising under the terms of the Agreement will be in the courts of the State, and venue will be in the Second Judicial Circuit, in and for Leon County. Except as otherwise provided by law, the parties agree to be responsible for their own attorney fees incurred in connection with disputes arising under the terms of this Agreement.

## **24. Scrutinized Companies.**

- a. Grantee certifies that it is not on the Scrutinized Companies that Boycott Israel List or engaged in a boycott of Israel. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement at its sole

option if the Grantee is found to have submitted a false certification; or if the Grantee is placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

- b. If this Agreement is for more than one million dollars, the Grantee certifies that it is also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the Department may immediately terminate this Agreement at its sole option if the Grantee is found to have submitted a false certification; or if the Grantee is placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- c. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize these contracting prohibitions then they shall become inoperative.

#### **25. Lobbying and Integrity.**

The Grantee agrees that no funds received by it under this Agreement will be expended for the purpose of lobbying the Legislature or a State agency pursuant to Section 216.347, F.S., except that pursuant to the requirements of Section 287.058(6), F.S., during the term of any executed agreement between Grantee and the State, Grantee may lobby the executive or legislative branch concerning the scope of services, performance, term, or compensation regarding that agreement. The Grantee shall comply with Sections 11.062 and 216.347, F.S.

#### **26. Record Keeping.**

The Grantee shall maintain books, records and documents directly pertinent to performance under this Agreement in accordance with United States generally accepted accounting principles (US GAAP) consistently applied. The Department, the State, or their authorized representatives shall have access to such records for audit purposes during the term of this Agreement and for five (5) years following the completion date or termination of the Agreement. In the event that any work is subcontracted, Grantee shall similarly require each subcontractor to maintain and allow access to such records for audit purposes. Upon request of Department's Inspector General, or other authorized State official, Grantee shall provide any type of information the Inspector General deems relevant to Grantee's integrity or responsibility. Such information may include, but shall not be limited to, Grantee's business or financial records, documents, or files of any type or form that refer to or relate to Agreement. The Grantee shall retain such records for the longer of: (1) three years after the expiration of the Agreement; or (2) the period required by the General Records Schedules maintained by the Florida Department of State (available at: <http://dos.myflorida.com/library-archives/records-management/general-records-schedules/>).

#### **27. Audits.**

- a. Inspector General. The Grantee understands its duty, pursuant to Section 20.055(5), F.S., to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing. The Grantee will comply with this duty and ensure that its sub-grantees and/or subcontractors issued under this Agreement, if any, impose this requirement, in writing, on its sub-grantees and/or subcontractors, respectively.
- b. Physical Access and Inspection. Department personnel shall be given access to and may observe and inspect work being performed under this Agreement, with reasonable notice and during normal business hours, including by any of the following methods:
  - i. Grantee shall provide access to any location or facility on which Grantee is performing work, or storing or staging equipment, materials or documents;
  - ii. Grantee shall permit inspection of any facility, equipment, practices, or operations required in performance of any work pursuant to this Agreement; and,
  - iii. Grantee shall allow and facilitate sampling and monitoring of any substances, soils, materials or parameters at any location reasonable or necessary to assure compliance with any work or legal requirements pursuant to this Agreement.
- c. Special Audit Requirements. The Grantee shall comply with the applicable provisions contained in Attachment 5, Special Audit Requirements. Each amendment that authorizes a funding increase or decrease shall include an updated copy of Exhibit 1, to Attachment 5. If Department fails to provide an updated copy of Exhibit 1 to include in each amendment that authorizes a funding increase or decrease, Grantee shall request one from the Department's Grants Manager. The Grantee shall consider the type of financial assistance (federal and/or state) identified in Attachment 5, Exhibit 1 and determine whether the terms of Federal and/or Florida Single Audit Act Requirements may further apply to lower tier transactions that may be a result of this Agreement. For federal financial assistance, Grantee shall utilize the guidance provided under 2 CFR §200.330 for determining whether the relationship represents that of a subrecipient or vendor. For State financial assistance, Grantee shall utilize the form entitled "Checklist for Nonstate Organizations Recipient/Subrecipient vs Vendor Determination" (form



number DFS-A2-NS) that can be found under the “Links/Forms” section appearing at the following website: <https://apps.fldfs.com/fsaa>.

- d. **Proof of Transactions.** In addition to documentation provided to support cost reimbursement as described herein, Department may periodically request additional proof of a transaction to evaluate the appropriateness of costs to the Agreement pursuant to State guidelines (including cost allocation guidelines) and federal, if applicable. Allowable costs and uniform administrative requirements for federal programs can be found under 2 CFR 200. The Department may also request a cost allocation plan in support of its multipliers (overhead, indirect, general administrative costs, and fringe benefits). The Grantee must provide the additional proof within thirty (30) days of such request.
- e. **No Commingling of Funds.** The accounting systems for all Grantees must ensure that these funds are not commingled with funds from other agencies. Funds from each agency must be accounted for separately. Grantees are prohibited from commingling funds on either a program-by-program or a project-by-project basis. Funds specifically budgeted and/or received for one project may not be used to support another project. Where a Grantee's, or subrecipient's, accounting system cannot comply with this requirement, Grantee, or subrecipient, shall establish a system to provide adequate fund accountability for each project it has been awarded.
  - i. If Department finds that these funds have been commingled, Department shall have the right to demand a refund, either in whole or in part, of the funds provided to Grantee under this Agreement for non-compliance with the material terms of this Agreement. The Grantee, upon such written notification from Department shall refund, and shall forthwith pay to Department, the amount of money demanded by Department. Interest on any refund shall be calculated based on the prevailing rate used by the State Board of Administration. Interest shall be calculated from the date(s) the original payment(s) are received from Department by Grantee to the date repayment is made by Grantee to Department.
  - ii. In the event that the Grantee recovers costs, incurred under this Agreement and reimbursed by Department, from another source(s), Grantee shall reimburse Department for all recovered funds originally provided under this Agreement and interest shall be charged for those recovered costs as calculated on from the date(s) the payment(s) are recovered by Grantee to the date repayment is made to Department.
  - iii. Notwithstanding the requirements of this section, the above restrictions on commingling funds do not apply to agreements where payments are made purely on a cost reimbursement basis.

## **28. Conflict of Interest.**

The Grantee covenants that it presently has no interest and shall not acquire any interest which would conflict in any manner or degree with the performance of services required.

## **29. Independent Contractor.**

The Grantee is an independent contractor and is not an employee or agent of Department.

## **30. Subcontracting.**

- a. Unless otherwise specified in the Special Terms and Conditions, all services contracted for are to be performed solely by Grantee.
- b. The Department may, for cause, require the replacement of any Grantee employee, subcontractor, or agent. For cause, includes, but is not limited to, technical or training qualifications, quality of work, change in security status, or non-compliance with an applicable Department policy or other requirement.
- c. The Department may, for cause, deny access to Department's secure information or any facility by any Grantee employee, subcontractor, or agent.
- d. The Department's actions under paragraphs b. or c. shall not relieve Grantee of its obligation to perform all work in compliance with the Agreement. The Grantee shall be responsible for the payment of all monies due under any subcontract. The Department shall not be liable to any subcontractor for any expenses or liabilities incurred under any subcontract and Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under any subcontract.
- e. The Department will not deny Grantee's employees, subcontractors, or agents access to meetings within the Department's facilities, unless the basis of Department's denial is safety or security considerations.
- f. The Department supports diversity in its procurement program and requests that all subcontracting opportunities afforded by this Agreement embrace diversity enthusiastically. The award of subcontracts should reflect the full diversity of the citizens of the State. A list of minority-owned firms that could be offered subcontracting opportunities may be obtained by contacting the Office of Supplier Diversity at (850) 487-0915.
- g. The Grantee shall not be liable for any excess costs for a failure to perform, if the failure to perform is caused by the default of a subcontractor at any tier, and if the cause of the default is completely beyond the control of both

Grantee and the subcontractor(s), and without the fault or negligence of either, unless the subcontracted products or services were obtainable from other sources in sufficient time for Grantee to meet the required delivery schedule.

**31. Guarantee of Parent Company.**

If Grantee is a subsidiary of another corporation or other business entity, Grantee asserts that its parent company will guarantee all of the obligations of Grantee for purposes of fulfilling the obligations of Agreement. In the event Grantee is sold during the period the Agreement is in effect, Grantee agrees that it will be a requirement of sale that the new parent company guarantee all of the obligations of Grantee.

**32. Survival.**

The respective obligations of the parties, which by their nature would continue beyond the termination or expiration of this Agreement, including without limitation, the obligations regarding confidentiality, proprietary interests, and public records, shall survive termination, cancellation, or expiration of this Agreement.

**33. Third Parties.**

The Department shall not be deemed to assume any liability for the acts, failures to act or negligence of Grantee, its agents, servants, and employees, nor shall Grantee disclaim its own negligence to Department or any third party. This Agreement does not and is not intended to confer any rights or remedies upon any person other than the parties. If Department consents to a subcontract, Grantee will specifically disclose that this Agreement does not create any third-party rights. Further, no third parties shall rely upon any of the rights and obligations created under this Agreement.

**34. Severability.**

If a court of competent jurisdiction deems any term or condition herein void or unenforceable, the other provisions are severable to that void provision, and shall remain in full force and effect.

**35. Grantee's Employees, Subcontractors and Agents.**

All Grantee employees, subcontractors, or agents performing work under the Agreement shall be properly trained technicians who meet or exceed any specified training qualifications. Upon request, Grantee shall furnish a copy of technical certification or other proof of qualification. All employees, subcontractors, or agents performing work under Agreement must comply with all security and administrative requirements of Department and shall comply with all controlling laws and regulations relevant to the services they are providing under the Agreement.

**36. Assignment.**

The Grantee shall not sell, assign, or transfer any of its rights, duties, or obligations under the Agreement, or under any purchase order issued pursuant to the Agreement, without the prior written consent of Department. In the event of any assignment, Grantee remains secondarily liable for performance of the Agreement, unless Department expressly waives such secondary liability. The Department may assign the Agreement with prior written notice to Grantee of its intent to do so.

**37. Execution in Counterparts and Authority to Sign.**

This Agreement, any amendments, and/or change orders related to the Agreement, may be executed in counterparts, each of which shall be an original and all of which shall constitute the same instrument. In accordance with the Electronic Signature Act of 1996, electronic signatures, including facsimile transmissions, may be used and shall have the same force and effect as a written signature. Each person signing this Agreement warrants that he or she is duly authorized to do so and to bind the respective party to the Agreement.

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Special Terms and Conditions  
AGREEMENT NO. NS060**

**ATTACHMENT 2**

These Special Terms and Conditions shall be read together with general terms outlined in the Standard Terms and Conditions, Attachment 1. Where in conflict, these more specific terms shall apply.

**1. Scope of Work.**

The Project funded under this Agreement is the Ernst Park LID Parking Improvements. The Project is defined in more detail in Attachment 3, Grant Work Plan.

**2. Duration.**

- a. Reimbursement Period. The reimbursement period for this Agreement is the same as the term of the Agreement.
- b. Extensions. There are extensions available for this Project.
- c. Service Periods. Additional service periods are not authorized under this Agreement.

**3. Payment Provisions.**

- a. Compensation. This is a cost reimbursement Agreement. The Grantee shall be compensated under this Agreement as described in Attachment 3.
- b. Invoicing. Invoicing will occur as indicated in Attachment 3.
- c. Advance Pay. Advance Pay is not authorized under this Agreement.

**4. Cost Eligible for Reimbursement or Matching Requirements.**

Reimbursement for costs or availability for costs to meet matching requirements shall be limited to the following budget categories, as defined in the Reference Guide for State Expenditures, as indicated:

<u>Reimbursement</u>	<u>Match</u>	<u>Category</u>
<input type="checkbox"/>	<input type="checkbox"/>	Salaries/Wages
		Overhead/Indirect/General and Administrative Costs:
<input type="checkbox"/>	<input type="checkbox"/>	a. Fringe Benefits, N/A.
<input type="checkbox"/>	<input type="checkbox"/>	b. Indirect Costs, N/A.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Contractual (Subcontractors)
<input type="checkbox"/>	<input type="checkbox"/>	Travel, in accordance with Section 112, F.S.
<input type="checkbox"/>	<input type="checkbox"/>	Equipment
<input type="checkbox"/>	<input type="checkbox"/>	Rental/Lease of Equipment
<input type="checkbox"/>	<input type="checkbox"/>	Miscellaneous/Other Expenses
<input type="checkbox"/>	<input type="checkbox"/>	Land Acquisition

**5. Equipment Purchase.**

No Equipment purchases shall be funded under this Agreement.

**6. Land Acquisition.**

There will be no Land Acquisitions funded under this Agreement.

**7. Match Requirements**

There is no match required on the part of the Grantee under this Agreement.

**8. Insurance Requirements**

Required Coverage. At all times during the Agreement the Grantee, at its sole expense, shall maintain insurance coverage of such types and with such terms and limits described below. The limits of coverage under each policy maintained by the Grantee shall not be interpreted as limiting the Grantee's liability and obligations under the

Agreement. All insurance policies shall be through insurers licensed and authorized to issue policies in Florida, or alternatively, Grantee may provide coverage through a self-insurance program established and operating under the laws of Florida. Additional insurance requirements for this Agreement may be required elsewhere in this Agreement, however the minimum insurance requirements applicable to this Agreement are:

- a. Commercial General Liability Insurance.  
The Grantee shall provide adequate commercial general liability insurance coverage and hold such liability insurance at all times during the Agreement. The Department, its employees, and officers shall be named as an additional insured on any general liability policies. The minimum limits shall be \$250,000 for each occurrence and \$500,000 policy aggregate.
- b. Commercial Automobile Insurance.  
If the Grantee's duties include the use of a commercial vehicle, the Grantee shall maintain automobile liability, bodily injury, and property damage coverage. Insuring clauses for both bodily injury and property damage shall provide coverage on an occurrence basis. The Department, its employees, and officers shall be named as an additional insured on any automobile insurance policy. The minimum limits shall be as follows:

\$200,000/300,000	Automobile Liability for Company-Owned Vehicles, if applicable
\$200,000/300,000	Hired and Non-owned Automobile Liability Coverage
- c. Workers' Compensation and Employer's Liability Coverage.  
The Grantee shall provide workers' compensation, in accordance with Chapter 440, F.S. and employer liability coverage with minimum limits of \$100,000 per accident, \$100,000 per person, and \$500,000 policy aggregate. Such policies shall cover all employees engaged in any work under the Grant.
- d. Other Insurance. None.

**9. Quality Assurance Requirements.**

There are no special Quality Assurance requirements under this Agreement.

**10. Retainage.**

No retainage is required under this Agreement.

**11. Subcontracting.**

The Grantee may subcontract work under this Agreement without the prior written consent of the Department's Grant Manager except for certain fixed-price subcontracts pursuant to this Agreement, which require prior approval. The Grantee shall submit a copy of the executed subcontract to the Department prior to submitting any invoices for subcontracted work. Regardless of any subcontract, the Grantee is ultimately responsible for all work to be performed under this Agreement.

**12. State-owned Land.**

The work will not be performed on State-owned land.

**13. Office of Policy and Budget Reporting.**

There are no special Office of Policy and Budget reporting requirements for this Agreement.

**14. Additional Terms.**

## **ATTACHMENT 3 GRANT WORK PLAN**

**PROJECT TITLE:** Ernst Park LID Parking Improvements

**PROJECT LOCATION:** The Project will be located within the Town of Kenneth City in Pinellas County; Lat/Long (27.814443, -82.713367).

**PROJECT BACKGROUND:** The Town of Kenneth City (Grantee) identified a plan to reduce stormwater runoff and maximize nutrient load reductions for Ernst Park while fulfilling the need for additional parking along 47<sup>th</sup> Avenue. Runoff from surrounding areas will be routed to locations where pervious concrete pavement will be installed as a Low Impact Development practice. The Town is also promoting alternate, and more green, modes of transportation by the installation of bicycle parking within the project footprint.

**PROJECT DESCRIPTION:** The Grantee will construct pervious concrete parallel parking along 47<sup>th</sup> Avenue north.

The DEP Grant Funds associated with this Agreement were awarded based on local contributions pledged towards the total project costs: \$95,331.00 from the Town of Kenneth City. A summary of these local contributions will be required in the Final Report. Financial supporting documentation of locally pledged contributions shall be provided upon request.

**TASKS:** All documentation should be submitted electronically unless otherwise indicated.

### **Task #1: Construction**

**Deliverables:** The Grantee will construct Ernst Park LID Parking Improvements in accordance with the construction contract documents.

**Documentation:** The Grantee will submit a signed acceptance of the completed work to date by the Grantee and the Engineer's Certification of Payment Request.

**Performance Standard:** The Department's Grant Manager will review the documentation to verify that the deliverables are completed as described above. Upon review and written acceptance by the Department's Grant Manager, the Grantee may proceed with payment request submittal.

**Payment Request Schedule:** The Grantee may submit a payment request for cost reimbursement no more frequently than monthly.

### **Task #2: Final Report**

**Deliverables:** The Grantee will prepare a Final Report summarizing the results of the project, including all tasks in the Grant Work Plan. The Final Report must include at a minimum:

- Project location and background, project description and timeline, grant award amount and anticipated benefits.
- Financial summary of actual costs versus the budget, along with any changes required to the budget. Include any match or locally pledged contributions provided, along with other related project work performed outside of this Agreement to identify the overall project cost.

- Discussion of project schedule versus actual completion, including changes required to the schedule, unexpected site conditions and adjustments, significant unexpected delays and corrections, and/or other significant deviations from the original project plan.
- Summary of activities completed as well as those not completed and why, as well as a brief summary of any additional phases yet to be completed.
- Dated color photographs of work performed (representative of the entire project), appropriate figures (site location, site plan(s), etc.), appropriate tables summarizing data/information relevant to Grant Work Plan tasks, and appropriate attachments relevant to the project.
- Projects associated with and listed in a Water Quality Restoration Plan are expected to be maintained for the life of the project to retain reduction credits under the Plan(s) unless noted otherwise. If possible, identify the expected lifetime of the Best Management Practices (BMPs) and if there is a detailed plan to operate and maintain the system through this period. If possible, describe the amount of time, cost, and work will be required to operate and maintain the system.

**PROJECT TIMELINE & BUDGET DETAIL:** The tasks must be completed by, and all documentation received by, the corresponding task end date. Cost reimbursable grant funding must not exceed the budget amounts as indicated below.

<b>Task No.</b>	<b>Task Title</b>	<b>Budget Category</b>	<b>Budget Amount</b>	<b>Task Start Date</b>	<b>Task End Date</b>
1	Construction	Contractual Services	\$55,693.75	Upon Execution	05/31/2021
2	Final Report	No Cost Deliverable	\$0	Upon Execution	7/31/2021
Total:			\$55,693.75		

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION  
Public Records Requirements**

**Attachment 4**

**1. Public Records.**

- a. If the Agreement exceeds \$35,000.00, and if Grantee is acting on behalf of Department in its performance of services under the Agreement, Grantee must allow public access to all documents, papers, letters, or other material, regardless of the physical form, characteristics, or means of transmission, made or received by Grantee in conjunction with the Agreement (Public Records), unless the Public Records are exempt from section 24(a) of Article I of the Florida Constitution or section 119.07(1), F.S.
- b. The Department may unilaterally terminate the Agreement if Grantee refuses to allow public access to Public Records as required by law.

**2. Additional Public Records Duties of Section 119.0701, F.S., If Applicable.**

For the purposes of this paragraph, the term “contract” means the “Agreement.” If Grantee is a “contractor” as defined in section 119.0701(1)(a), F.S., the following provisions apply and the contractor shall:

- a. Keep and maintain Public Records required by Department to perform the service.
- b. Upon request, provide Department with a copy of requested Public Records or allow the Public Records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, F.S., or as otherwise provided by law.
- c. A contractor who fails to provide the Public Records to Department within a reasonable time may be subject to penalties under section 119.10, F.S.
- d. Ensure that Public Records that are exempt or confidential and exempt from Public Records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the Public Records to Department.
- e. Upon completion of the contract, transfer, at no cost, to Department all Public Records in possession of the contractor or keep and maintain Public Records required by Department to perform the service. If the contractor transfers all Public Records to Department upon completion of the contract, the contractor shall destroy any duplicate Public Records that are exempt or confidential and exempt from Public Records disclosure requirements. If the contractor keeps and maintains Public Records upon completion of the contract, the contractor shall meet all applicable requirements for retaining Public Records. All Public Records stored electronically must be provided to Department, upon request from Department’s custodian of Public Records, in a format specified by Department as compatible with the information technology systems of Department. These formatting requirements are satisfied by using the data formats as authorized in the contract or Microsoft Word, Outlook, Adobe, or Excel, and any software formats the contractor is authorized to access.

**f. IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, F.S., TO THE CONTRACTOR’S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE DEPARTMENT’S CUSTODIAN OF PUBLIC RECORDS AT:**

**Telephone:** (850) 245-2118  
**Email:** [public.services@floridadep.gov](mailto:public.services@floridadep.gov)  
**Mailing Address:** Department of Environmental Protection  
**ATTN: Office of Ombudsman and Public Services**  
**Public Records Request**  
**3900 Commonwealth Boulevard, MS 49**  
**Tallahassee, Florida 32399**

**STATE OF FLORIDA**  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
**Special Audit Requirements**  
**(State and Federal Financial Assistance)**

**Attachment 5**

The administration of resources awarded by the Department of Environmental Protection (*which may be referred to as the "Department", "DEP", "FDEP" or "Grantor", or other name in the agreement*) to the recipient (*which may be referred to as the "Recipient", "Grantee" or other name in the agreement*) may be subject to audits and/or monitoring by the Department of Environmental Protection, as described in this attachment.

**MONITORING**

In addition to reviews of audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and Section 215.97, F.S., as revised (see "AUDITS" below), monitoring procedures may include, but not be limited to, on-site visits by DEP Department staff, limited scope audits as defined by 2 CFR 200.425, or other procedures. By entering into this Agreement, the recipient agrees to comply and cooperate with any monitoring procedures/processes deemed appropriate by the Department of Environmental Protection. In the event the Department of Environmental Protection determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by the Department to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

**AUDITS**

**PART I: FEDERALLY FUNDED**

This part is applicable if the recipient is a State or local government or a non-profit organization as defined in 2 CFR §200.330

1. A recipient that expends \$750,000 or more in Federal awards in its fiscal year, must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F. EXHIBIT 1 to this Attachment indicates Federal funds awarded through the Department of Environmental Protection by this Agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from the Department of Environmental Protection. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR 200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR Part 200.514 will meet the requirements of this part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR 200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR Part 200, Subpart F-Audit Requirements. If the recipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F-Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other federal entities).
4. The recipient may access information regarding the Catalog of Federal Domestic Assistance (CFDA) via the internet at [www.cfda.gov](http://www.cfda.gov)

**Attachment 5**



## **PART II: STATE FUNDED**

This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017, and thereafter), the recipient must have a State single or project-specific audit for such fiscal year in accordance with Section 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through the Department of Environmental Protection by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state financial assistance received from the Department of Environmental Protection, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for Federal program matching requirements.
2. In connection with the audit requirements addressed in Part II, paragraph 1; the recipient shall ensure that the audit complies with the requirements of Section 215.97(8), Florida Statutes. This includes submission of a financial reporting package as defined by Section 215.97(2), Florida Statutes, and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal year ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, is not required. In the event that the recipient expends less than \$750,000 in state financial assistance in its fiscal year, and elects to have an audit conducted in accordance with the provisions of Section 215.97, Florida Statutes, the cost of the audit must be paid from the non-state entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than State entities).
4. For information regarding the Florida Catalog of State Financial Assistance (CSFA), a recipient should access the Florida Single Audit Act website located at <https://apps.fldfs.com/fsaa> for assistance. In addition to the above websites, the following websites may be accessed for information: Legislature's Website at <http://www.leg.state.fl.us/Welcome/index.cfm>, State of Florida's website at <http://www.myflorida.com/>, Department of Financial Services' Website at <http://www.fldfs.com/> and the Auditor General's Website at <http://www.myflorida.com/audgen/>.

## **PART III: OTHER AUDIT REQUIREMENTS**

*(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of State financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)*

## **PART IV: REPORT SUBMISSION**

1. Copies of reporting packages for audits conducted in accordance with 2 CFR Part 200, Subpart F-Audit Requirements, and required by PART I of this form shall be submitted, when required by 2 CFR 200.512, by or on behalf of the recipient directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR 200.36 and 200.512
  - A. The Federal Audit Clearinghouse designated in 2 CFR §200.501(a) (the number of copies required by 2 CFR §200.501(a) should be submitted to the Federal Audit Clearinghouse), at the following address:

By Mail:

Federal Audit Clearinghouse  
Bureau of the Census  
1201 East 10th Street  
Jeffersonville, IN 47132

Submissions of the Single Audit reporting package for fiscal periods ending on or after January 1, 2008, must be submitted using the Federal Clearinghouse's Internet Data Entry System which can be found at <http://harvester.census.gov/facweb/>

2. Copies of financial reporting packages required by PART II of this Attachment shall be submitted by or on behalf of the recipient directly to each of the following:

A. The Department of Environmental Protection at one of the following addresses:

By Mail:

**Audit Director**

Florida Department of Environmental Protection  
Office of Inspector General, MS 40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Electronically:

[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

B. The Auditor General's Office at the following address:

Auditor General  
Local Government Audits/342  
Claude Pepper Building, Room 401  
111 West Madison Street  
Tallahassee, Florida 32399-1450

The Auditor General's website (<http://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or management letters required by PART III of this Attachment shall be submitted by or on behalf of the recipient directly to the Department of Environmental Protection at one of the following addresses:

By Mail:

**Audit Director**

Florida Department of Environmental Protection  
Office of Inspector General, MS 40  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

Electronically:

[FDEPSingleAudit@dep.state.fl.us](mailto:FDEPSingleAudit@dep.state.fl.us)

4. Any reports, management letters, or other information required to be submitted to the Department of Environmental Protection pursuant to this Agreement shall be submitted timely in accordance with 2 CFR 200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) or 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.

**Attachment 5**

3 of 6

5. Recipients, when submitting financial reporting packages to the Department of Environmental Protection for audits done in accordance with 2 CFR 200, Subpart F-Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (non and for-profit organizations), Rules of the Auditor General, should indicate the date and the reporting package was delivered to the recipient correspondence accompanying the reporting package.

#### **PART V: RECORD RETENTION**

The recipient shall retain sufficient records demonstrating its compliance with the terms of the award and this Agreement for a period of **five (5)** years from the date the audit report is issued, and shall allow the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to the Department of Environmental Protection, or its designee, Chief Financial Officer, or Auditor General upon request for a period of **three (3)** years from the date the audit report is issued, unless extended in writing by the Department of Environmental Protection.

**EXHIBIT – 1**

FUNDS AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

*Note: If the resources awarded to the recipient represent more than one federal program, provide the same information shown below for each federal program and show total federal resources awarded*

<b>Federal Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following:</b>					
<b>Federal Program A</b>	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	
<b>Federal Program B</b>	Federal Agency	CFDA Number	CFDA Title	Funding Amount	State Appropriation Category
				\$	

*Note: Of the resources awarded to the recipient represent more than one federal program, list applicable compliance requirements for each federal program in the same manner as shown below:*

<b>Federal Program A</b>	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	
<b>Federal Program B</b>	First Compliance requirement: i.e.: (what services of purposes resources must be used for)	
	Second Compliance requirement: i.e.: (eligibility requirement for recipients of the resources)	
	Etc.	
	Etc.	

Note: If the resources awarded to the recipient for matching represent more than one federal program, provide the same information shown below for each federal program and show total state resources awarded for matching.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Matching Resources for Federal Programs:					
Federal Program A	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category
Federal Program B	Federal Agency	CFDA	CFDA Title	Funding Amount	State Appropriation Category

Note: If the resources awarded to the recipient represent more than one state project, provide the same information shown below for each state project and show total state financial assistance awarded that is subject to section 215.97, F.S.

State Resources Awarded to the Recipient Pursuant to this Agreement Consist of the Following Resources Subject to Section 215.97, F.S.:						
State Program A	State Awarding Agency	State Fiscal Year <sup>1</sup>	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Original Agreement	Department of Environmental Protection	2018-2019	37.039	Statewide Surface Water Restoration and Wastewater Projects	\$55,693.75	140076
State Program B	State Awarding Agency	State Fiscal Year <sup>2</sup>	CSFA Number	CSFA Title or Funding Source Description	Funding Amount	State Appropriation Category
Total Award					\$55,693.75	

Note: List applicable compliance requirement in the same manner as illustrated above for federal resources. For matching resources provided by the Department for DEP for federal programs, the requirements might be similar to the requirements for the applicable federal programs. Also, to the extent that different requirements pertain to different amount for the non-federal resources, there may be more than one grouping (i.e. 1, 2, 3, etc.) listed under this category.

For each program identified above, the recipient shall comply with the program requirements described in the Catalog of Federal Domestic Assistance (CFDA) [[www.cfda.gov](http://www.cfda.gov)] and/or the Florida Catalog of State Financial Assistance (CSFA) [<https://apps.fldfs.com/fsaa/searchCatalog.aspx>], and State Projects Compliance Supplement (Part Four: State Projects Compliance Supplement [[https://apps.fldfs.com/fsaa/state\\_project\\_compliance.aspx](https://apps.fldfs.com/fsaa/state_project_compliance.aspx)]). The services/purposes for which the funds are to be used are included in the Agreement’s Grant Work Plan. Any match required by the Recipient is clearly indicated in the Agreement.

<sup>1</sup> Subject to change by Change Order.

<sup>2</sup> Subject to change by Change Order.

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**Exhibit A  
Progress Report Form**

<b>DEP Agreement No.:</b>	NS060
<b>Project Title:</b>	
<b>Grantee Name:</b>	
<b>Grantee's Grant Manager:</b>	
<b>Reporting Period:</b>	

**Provide the following information for all tasks identified in the Grant Work Plan:**

Summarize the work completed within each task for the reporting period. Provide an update on the estimated completion date for each task and an explanation for any anticipated delays or problems encountered. Add or remove task sections and use as many pages as necessary to cover all tasks. Use the format provided below.

**Task #: Task Title**

- **Progress for this reporting period:** Add Text
- **Identify any delays or problems encountered:** Add Text

**Task #: Task Title**

- **Progress for this reporting period:** Add Text
- **Identify any delays or problems encountered:** Add Text

**Indicate the completion status for the following tasks (if included in the Grant Work Plan):**

- Design (Plans/Submittal): 30% , 60% , 90% , 100%
- Permitting (Completed): Yes , No
- Construction (Estimated): \_\_\_\_\_ %

This report is submitted in accordance with the reporting requirements of the above DEP Agreement number and accurately reflects the activities associated with the project.

\_\_\_\_\_  
Signature of Grantee's Grant Manager

\_\_\_\_\_  
Date

**STATE OF FLORIDA  
DEPARTMENT OF ENVIRONMENTAL PROTECTION**

**Exhibit C  
Payment Request Summary Form**

The **Payment Request Summary Form** for this grant can be found on our website at this link:

<https://floridadep.gov/wra/wra/documents/payment-request-summary-form>

Please use the most current form found on the website, linked above, for each payment request.



**THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE  
BUDGET WORKSHOP**

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

**FACE MASKS REQUIRED FOR ENTRY AND MUST BE WORN AT ALL TIMES IN THE BUILDING. INDOOR SEATING LIMITED TO 25 DUE TO CDC GUIDELINES.**

**Immediately following Council Meeting**

**August 12, 2020**

**Community Hall**

- A. Call to Order
- B. Roll Call
- C. Discussion of Proposed FY 2020/21 Budget
- D. Mayor/Council/Attorney/Manager/Clerk Comments
- E. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. [www.kennethcityfl.org](http://www.kennethcityfl.org)

**Posted August 7, 2020  
Next meeting- August 26, 2020**





**THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE  
BUDGET WORKSHOP**

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

**FACE MASKS REQUIRED FOR ENTRY AND MUST BE WORN AT ALL TIMES IN THE BUILDING. INDOOR SEATING LIMITED TO 25 DUE TO CDC GUIDELINES.**

**6:30 P.M.**

**August 26, 2020**

**Community Hall**

- A. Call to Order
- B. Roll Call
- C. Discussion of Proposed FY 2020/21 Budget
- D. Mayor/Council/Attorney/Manager/Clerk Comments
- E. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. [www.kennethcityfl.org](http://www.kennethcityfl.org)

**Posted August 17, 2020  
Next meeting- September 9, 2020**



**THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE  
FIRST PUBLIC BUDGET HEARING**

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

6:30 P.M.

September 9, 2020

Community Hall

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Roll Call
- D. Fiscal Year 2020-21 Budget Public Hearings
  - 1. Resolution 20-06 - Adopting the Proposed Millage Rate for FY 2020-21 - reading in full
  - 2. Resolution 20-07 - Tentatively Adopting the Budget for FY 2020-21 - reading in full
- E. Mayor/Council/Attorney/Manager/Clerk Comments
- F. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. [www.kennethcityfl.org](http://www.kennethcityfl.org)



**RESOLUTION 20-06**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF KENNETH CITY, PINELLAS COUNTY, FLORIDA PROPOSING THE MILLAGE RATE FOR FISCAL YEAR 2020-21; PROVIDING FOR ADMINISTRATIVE COMPLIANCE; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Section 200.065, Florida Statutes, sets out the method of fixing the millage rate by the governing body of a taxing authority;

**WHEREAS**, the Town Council of the Town of Kenneth City, Pinellas County Florida, held a public hearing on September 9, 2020 at 6:30 p.m. to adopt a proposed millage rate as required by Florida Statute 200.065;

**WHEREAS**, the Town Council of the Town of Kenneth City must set the proposed millage rate for fiscal year 2020/2021 to be used in computing the amount of ad valorem taxes to be raised to fund the tentative budget; and

**WHEREAS**, the Town Council deems approval of this Resolution to be in the best interest of the health, safety, and welfare of the residents and citizens of the Town of Kenneth City, and the public at large.

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Kenneth City of Pinellas County, Florida that:

**Section 1.** Pursuant to Section 200.065, Florida Statute, the fiscal year 2020-2021 ad valorem millage rate for the Town of Kenneth City is hereby tentatively established as 5.4374 mills, which is more than the roll back rate of 4.9034 mills by 10.89%. The proposed millage rate of 5.4374 mills remains unchanged from the prior fiscal year.

**Section 2.** The Town Clerk is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**Section 3.** This Resolution shall become effective immediately upon approval by the Town Council of the Town of Kenneth City.

**PASSED AND TENTATIVELY ADOPTED this 9<sup>th</sup> day of September 2020.**

\_\_\_\_\_  
Wanda L. Dudley, Mayor

\_\_\_\_\_  
Robert Howell, Vice-Mayor



\_\_\_\_\_  
Lawrence Hauff, Councilmember

\_\_\_\_\_  
Bonnie Noble, Councilmember

\_\_\_\_\_  
Megan Zemaitis, Councilmember

ATTEST:

\_\_\_\_\_  
Cindy Matson, Town Clerk



**RESOLUTION 20-07**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF KENNETH CITY, PINELLAS COUNTY, FLORIDA, TENTATIVELY ADOPTING THE BUDGET FOR FISCAL YEAR 2020-2021; PROVIDING FOR ADMINISTRATIVE COMPLIANCE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 200.065, Florida Statutes, sets out the method of adopting the budget by the governing body of a taxing authority;

**WHEREAS**, the Town Council of the Town of Kenneth City, Pinellas County Florida, held a public hearing on September 9, 2020 at 6:30 p.m. to tentatively adopt its budget for the 2020-2021 fiscal year, as required by Florida Statute 200.065;

**WHEREAS**, the Town Council of the Town of Kenneth City must annually adopt a budget setting forth anticipated revenues and expenditures; and

**WHEREAS**, the Town Council deems approval of this Resolution to be in the best interest of the health, safety, and welfare of the residents and citizens of the Town of Kenneth City, and the public at large.

**NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Kenneth City, Pinellas County, Florida that:**

**Section 1.** The Town of Kenneth City's \$5,266,362 tentative budget for the fiscal year 2020/2021 is hereby incorporated as part of this Resolution, and is hereby tentatively approved as the budget of the Town of Kenneth City for the fiscal year ending September 30, 2021.

**Section 2.** The Town Clerk is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**Section 3** This Resolution shall become effective immediately upon approval by the Town Council of the Town of Kenneth City.

**PASSED AND TENTATIVELY ADOPTED this 9<sup>th</sup> day of September, 2020.**

\_\_\_\_\_  
Wanda L. Dudley, Mayor

\_\_\_\_\_  
Robert Howell, Vice-Mayor





Lawrence Hautt, Councilmember

Bonnie Noble, Councilmember

Megan Zemaitis, Councilmember

ATTEST:

Cindy Matson, Town Clerk



## MEMORANDUM

**TO:** Mayor & Town Council

**FROM:** Matthew Campbell, Town Manager

**DATE:** September 4, 2020

**SUBJECT:** Follow-up from Budget Workshop/Distribution of Updated Documents

The following information is being provided in response to Council consensus to update the draft budget at the August budget workshops. Updated pages containing adjustments or edits are attached to this memorandum, and are intended to be inserted into your existing budget document in the manner outlined below. For ease of understanding, an updated Table of Contents and Town Manager letter are provided that reflect updated budget estimates. Secondly, everything from Tab 6 to the end of the budget document is being replaced, except for the budget glossary. The page numbers are changing due to the addition of several pages behind Tab 6.

1. Behind Tab 6, add 1) State of Florida Maximum Millage Levy Calculation form, and 2) Fiscal Year 2020-2021 Proposed Millage Rate spreadsheet. The Town is proposing to maintain the same millage rate of 5.4374 as used in the prior year. A 2/3 vote of Council (4 out of 5) will be needed in order to maintain the current millage rate, or increase it to a maximum of 5.6470, which would net the Town an additional \$40,381 in ad valorem revenue.
2. Behind Tab 7, remove Budget Summary pages and replace with updated pages. The increases represented include reduced general fund revenues expenditures for employee healthcare and recreation fees, 46<sup>th</sup> Avenue lighting and lake signage in Beautification (100), and the moving of street sign expenditures from a later budget year to the current fiscal year in Capital (300).
3. Behind Tab 8, remove all pages and replace with updated "General Fund Revenues" pages. Changes reflected include updated August Florida Department of Revenue (DOR) revenue projections, and an increase in Borrowed from Reserves funding to offset increases in general fund expenses sourcing from readjusting health care contributions and adding the recreation reimbursement line items discussed at the workshop.
4. Behind Tab 9, remove all pages and replace with updated "General Fund Expenditures" pages. Edits made since the August workshops are highlighted in "yellow" to assist with your awareness. Significant changes include adjusting employee health and dependent care insurance to not reflect cost savings presented to Council at the workshops, due to the Suncoast Police Benevolent Association (PBA) indicating during the recent Town open enrollment benefits event that any reduction in healthcare benefits for police officers would be considered a grievance issue. The Town Attorney has further clarified that the way the current PBA contract is drafted that other options of position elimination, millage increase, or reserve usage should be considered prior to reducing this benefit outside of a full contract negotiation (versus wages only currently). The additional costs for these expenditures are referenced as immediately sourcing from the Town general fund reserves, but with the recommendation that the funding shortfall be handled with the elimination of one (1) entry-level officer position. My suggestion would be that this occur through attrition over the fiscal year, meaning that when an officer leaves the agency,



the position is not filled. This would prevent the Town from having to eliminate a position effective October 1, 2020. The only other change is in the renaming of "Other Human Services" to Social Services Assistance, and the inclusion of \$1,500 for Recreation Fee reimbursement. Although changes were not made to all pages, a complete packet is being provided to aid in your transition from previously provided materials to updated versions.

5. Behind Tab 10, remove all pages and replace with updated "Detail of General Fund Expenses." Edits made since the August workshops are highlighted in "yellow" to assist with your awareness. Although changes were not made to all pages, a complete packet is being provided to aid in your transition from previously provided materials to updated versions.
6. Behind Tab 11, remove all pages and replace with updated "Beautification Fund" spreadsheet. Representative changes appear in "yellow" and include adding back the original \$45,000 for 46<sup>th</sup> Avenue streetlights, and increasing lake signage to \$25,000 to allow sufficient funding the four signs identified in the detail of expenses (Thomas, Paul, Lori and Dixie). Signage would match other Town directory and entry signage already in use.
7. Behind Tab 12, remove and replace "Beautification Fund Detail of Expenses" spreadsheet.
8. Behind Tab 13, remove and replace "Capital Improvement Plan" spreadsheet. Representative changes appear in "yellow" and include 1) moving \$270,000 from FY21-23 outyears to FY20/21 for town-wide regulator street signage replacement, 2) moving the Stormwater Rate Study from FY22/23 to FY21/22, and 3) earmarking \$15,000 in FY20/21 for Asset Protection/Loss Prevention cameras for park facilities.
9. Behind Tab 14, remove and replace "Detail of CIP Expenses" pages with updated pages.

Please let me know if you have any questions regarding this information, or if you require further assistance.



**TOWN OF KENNETH CITY – SECOND BUDGET DRAFT  
BUDGET TABLE OF CONTENTS  
FY 2020-2021**

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<b>SECTION</b>	<b>PAGES</b>
1. <u>LETTER FROM THE TOWN MANAGER</u>	<u>1-3</u>
2. <u>KENNETH CITY'S MISSION, VISION, AND CORE VALUES</u>	<u>4-6</u>
3. <u>BUDGET GUIDE AND PROCESS</u>	<u>7-9</u>
4. <u>ORGANIZATIONAL CHART</u>	<u>10-11</u>
5. <u>BUDGET CALENDAR</u>	<u>12-13</u>
6. <u>TRIM NOTICE AND MILLAGE INFORMATION</u>	<u>14-23</u>
7. <u>BUDGET SUMMARY</u>	<u>24-25</u>
8. <u>GENERAL FUND REVENUES</u>	<u>26-29</u>
9. <u>GENERAL FUND EXPENDITURES</u>	<u>30-52</u>
10. <u>DETAIL OF GENERAL FUND EXPENSES</u>	<u>53-74</u>
11. <u>BEAUTIFICATION FUND</u>	<u>75-76</u>
12. <u>DETAIL OF BEAUTIFICATION EXPENSES</u>	<u>77-78</u>
13. <u>CAPITAL IMPROVEMENT PLAN (CIP)</u>	<u>79-81</u>
14. <u>DETAIL OF CIP EXPENSES</u>	<u>82-84</u>
15. <u>BUDGET GLOSSARY</u>	<u>85-90</u>





# **TRIM NOTICE AND MILLAGE INFORMATION**

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## **FY 2020 - 2021**



# CERTIFICATION OF TAXABLE VALUE

Reset Form

Print Form

DR-420  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year : 2020	County : PINELLAS
Principal Authority : TOWN OF KENNETH CITY	Taxing Authority : TOWN OF KENNETH CITY

**SECTION I : COMPLETED BY PROPERTY APPRAISER**

1.	Current year taxable value of real property for operating purposes	\$	190,520,210	(1)
2.	Current year taxable value of personal property for operating purposes	\$	8,095,724	(2)
3.	Current year taxable value of centrally assessed property for operating purposes	\$	0	(3)
4.	Current year gross taxable value for operating purposes <i>(Line 1 plus Line 2 plus Line 3)</i>	\$	198,615,934	(4)
5.	Current year net new taxable value (Add new construction, additions, rehabilitative improvements increasing assessed value by at least 100%, annexations, and tangible personal property value over 115% of the previous year's value. Subtract deletions.)	\$	394,318	(5)
6.	Current year adjusted taxable value <i>(Line 4 minus Line 5)</i>	\$	198,221,616	(6)
7.	Prior year FINAL gross taxable value from prior year applicable Form DR-403 series	\$	178,752,826	(7)
8.	Does the taxing authority include tax increment financing areas? If yes, enter number of worksheets (DR-420TIF) attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (8)
9.	Does the taxing authority levy a voted debt service millage or a millage voted for 2 years or less under s. 9(b), Article VII, State Constitution? If yes, enter the number of DR-420DEBT, <i>Certification of Voted Debt Millage</i> forms attached. If none, enter 0	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO	Number 0 (9)

<b>SIGN HERE</b>	<b>Property Appraiser Certification</b>	I certify the taxable values above are correct to the best of my knowledge.		
	Signature of Property Appraiser:	Date :		
	Electronically Certified by Property Appraiser	6/29/2020 10:01 AM		

**SECTION II : COMPLETED BY TAXING AUTHORITY**

If this portion of the form is not completed in FULL your taxing authority will be denied TRIM certification and possibly lose its millage levy privilege for the tax year. If any line is not applicable, enter -0-.

10.	Prior year operating millage levy <i>(If prior year millage was adjusted then use adjusted millage from Form DR-422)</i>		5.4374	per \$1,000 (10)
11.	Prior year ad valorem proceeds <i>(Line 7 multiplied by Line 10, divided by 1,000)</i>	\$	971,951	(11)
12.	Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value <i>(Sum of either Lines 6c or Line 7a for all DR-420TIF forms)</i>	\$	0	(12)
13.	Adjusted prior year ad valorem proceeds <i>(Line 11 minus Line 12)</i>	\$	971,951	(13)
14.	Dedicated increment value, if any <i>(Sum of either Line 6b or Line 7e for all DR-420TIF forms)</i>	\$	0	(14)
15.	Adjusted current year taxable value <i>(Line 6 minus Line 14)</i>	\$	198,221,616	(15)
16.	Current year rolled-back rate <i>(Line 13 divided by Line 15, multiplied by 1,000)</i>		4.9034	per \$1000 (16)
17.	Current year proposed operating millage rate		5.4374	per \$1000 (17)
18.	Total taxes to be levied at proposed millage rate <i>(Line 17 multiplied by Line 4, divided by 1,000)</i>	\$	1,079,954	(18)

19.	TYPE of principal authority (check one)	<input type="checkbox"/> County	<input type="checkbox"/> Independent Special District	(19)
		<input checked="" type="checkbox"/> Municipality	<input type="checkbox"/> Water Management District	
20.	Applicable taxing authority (check one)	<input checked="" type="checkbox"/> Principal Authority	<input type="checkbox"/> Dependent Special District	(20)
		<input type="checkbox"/> MSTU	<input type="checkbox"/> Water Management District Basin	
21.	Is millage levied in more than one county? (check one)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(21)

**DEPENDENT SPECIAL DISTRICTS AND MSTUs**



**STOP HERE - SIGN AND SUBMIT**

22.	Enter the total adjusted prior year ad valorem proceeds of the principal authority, all dependent special districts, and MSTUs levying a millage. <i>(The sum of Line 13 from all DR-420 forms)</i>	\$	971,951	(22)
23.	Current year aggregate rolled-back rate <i>(Line 22 divided by Line 15, multiplied by 1,000)</i>		4.9034 per \$1,000	(23)
24.	Current year aggregate rolled-back taxes <i>(Line 4 multiplied by Line 23, divided by 1,000)</i>	\$	973,893	(24)
25.	Enter total of all operating ad valorem taxes proposed to be levied by the principal taxing authority, all dependent districts, and MSTUs, if any. <i>(The sum of Line 18 from all DR-420 forms)</i>	\$	1,079,954	(25)
26.	Current year proposed aggregate millage rate <i>(Line 25 divided by Line 4, multiplied by 1,000)</i>		5.4374 per \$1,000	(26)
27.	Current year proposed rate as a percent change of rolled-back rate <i>(Line 26 divided by Line 23, minus 1, multiplied by 100)</i>		10.89 %	(27)

<b>First public budget hearing</b>	Date : 9/9/2020	Time : 6:30 PM EST	Place : Community Hall, 4600 58th St. N Kenneth City, FL 33709
------------------------------------	--------------------	-----------------------	---

<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.		
	Signature of Chief Administrative Officer :			Date :
	Title :	Contact Name and Contact Title :		
	MATTHEW CAMPBELL- TOWN MANAGER	CINDY Matson, TOWN CLERK		
	Mailing Address :	Physical Address :		
6000 54TH AVE N	6000 - 54TH AVE N			
City, State, Zip :	Phone Number :	Fax Number :		
KENNETH CITY, FL 33709	7274988948	7274988841		

MIKE TWITTY, PINELLAS COUNTY PROPERTY APPRAISER  
2020 TAXABLE VALUE BY TAXING AUTHORITY AS OF JULY 01, 2020  
2020 PRELIMINARY TAX ROLL

NAME	2019 Just Value Real Property	2020 Just Value Real Property	% Change In Just Value of Real Property	2019 Taxable Value Real Property	2020 Taxable Value Real Property	2020 Net Taxable Value New Construction	2020 Taxable Value Annatation	2019 Taxable Value Tangible Personal Property	2020 Taxable Value Tangible Personal Property	2019 Total Taxable Value	2020 Total Taxable Value	% Change Real Property Tax Val	% Change In Total Taxable Value
BELLEAIR	1,178,124,465	1,252,152,872	6.28%	809,469,577	874,477,082	24,980,224	-	7,023,288	6,881,541	881,492,865	881,358,623	-0.02%	7.94%
BELLEAIR BEACH	745,621,386	765,137,295	2.62%	564,693,910	592,766,229	3,803,804	-	1,948,272	1,927,865	566,642,182	594,694,094	4.97%	4.95%
BELLEAIR BLUFFS	333,875,279	357,931,235	7.21%	230,926,252	247,921,523	465,486	-	8,725,722	8,099,581	239,651,974	256,021,104	7.36%	6.83%
BELLEAIR SHORE	236,793,238	225,401,101	-4.81%	166,125,440	181,218,906	33,800	-	204,485	205,785	166,329,925	181,424,691	9.09%	9.08%
CLEARWATER	16,410,377,906	17,460,117,785	6.40%	11,398,286,312	12,184,578,384	151,069,991	6,817,614	514,266,392	528,057,053	11,912,552,704	12,712,635,437	6.90%	6.72%
DUNEDIN	4,567,832,073	4,919,807,724	7.71%	2,724,779,666	2,955,764,414	34,893,050	-	99,060,085	105,120,733	2,823,839,751	3,060,885,147	8.48%	8.39%
GULFPORT	1,606,278,791	1,765,294,599	9.00%	1,009,442,162	1,095,340,956	5,638,658	-	12,647,367	12,480,247	1,022,089,529	1,107,821,203	8.51%	8.39%
INDIAN ROCKS BEACH	1,606,278,791	1,690,580,440	5.25%	1,246,711,344	1,325,426,629	5,827,337	-	9,050,887	8,857,742	1,255,762,331	1,334,284,367	6.31%	6.25%
INDIAN SHORES	1,163,786,614	1,222,587,924	5.05%	1,018,236,785	1,079,165,355	10,081,977	-	5,537,119	5,602,296	1,023,773,904	1,084,767,651	5.98%	5.96%
KENNETH CITY	306,312,014	344,014,357	12.31%	170,878,253	190,520,210	394,318	-	7,874,573	8,095,724	178,732,826	198,615,934	11.49%	11.11%
LARGO	6,992,334,086	7,517,076,528	7.50%	4,697,883,913	5,117,353,981	49,625,113	154,700	386,683,883	383,395,014	5,084,567,796	5,500,748,995	8.93%	8.19%
MADEIRA BEACH	1,682,819,626	1,787,589,512	6.23%	1,317,009,736	1,405,269,516	9,795,207	-	13,542,821	13,296,618	1,330,552,557	1,418,566,134	6.70%	6.61%
N REDINGTON BEACH	652,351,355	685,007,408	5.01%	540,618,317	574,092,885	573,551	-	2,788,888	3,073,796	543,407,205	577,166,681	6.19%	10.22%
OLDSMAR	1,830,323,325	1,979,092,223	8.13%	1,239,010,040	1,347,196,034	27,940,857	136,656	234,838,704	234,549,472	1,473,848,744	1,581,745,506	8.73%	7.32%
PINELLAS PARK	5,008,658,913	5,452,742,167	8.87%	3,329,434,020	3,647,582,631	48,872,901	1,939,260	473,794,147	460,750,731	3,803,228,167	4,108,333,362	9.56%	8.02%
REDINGTON BEACH	616,192,071	661,315,271	7.32%	482,164,361	514,337,238	4,754,187	-	35,998,225	36,314,255	518,162,586	550,651,493	6.67%	6.27%
REDINGTON SHORES	901,912,862	974,288,397	8.02%	715,913,413	767,502,710	4,224,755	-	10,419,584	10,507,331	726,332,997	778,010,041	7.21%	7.11%
SAFETY HARBOR	2,256,827,949	2,455,867,879	8.82%	1,318,104,927	1,432,520,237	31,515,856	-	46,920,834	47,502,913	1,365,025,761	1,480,023,170	8.68%	8.42%
SEMINOLE	2,338,794,834	2,927,118,376	8.05%	1,513,346,708	1,651,021,923	37,668,554	443,382	67,495,627	70,095,659	1,580,842,335	1,721,117,582	9.10%	8.87%
SOUTH PASADENA	844,528,133	875,266,008	3.64%	626,561,275	658,372,563	311,438	-	29,973,201	32,052,406	656,534,476	690,424,969	5.08%	5.16%
ST PETE BEACH	4,081,603,893	4,328,684,426	6.05%	3,189,241,242	3,370,054,156	8,832,471	-	69,346,066	68,753,238	3,258,387,308	3,438,807,394	5.67%	5.53%
ST PETERSBURG	32,137,127,542	35,213,460,517	9.57%	19,715,937,083	21,636,893,651	384,041,170	-	1,173,750,828	1,224,493,580	20,889,687,911	22,861,387,231	9.74%	9.44%
TARPON SPRINGS	2,936,614,228	3,118,817,265	6.20%	1,837,046,662	1,955,017,692	18,966,434	-	79,606,993	79,707,704	1,916,633,655	2,034,725,396	6.42%	6.16%
TREASURE ISLAND	2,550,568,178	2,653,746,275	4.05%	1,974,597,971	2,097,104,640	13,288,757	-	19,057,594	18,895,406	1,993,655,565	2,116,000,046	6.20%	6.14%

NOTE: This tax roll summary is provided in the same format as the annual June 1 tax roll estimates at the request of the taxing authorities, but is not the official tax roll recap. Some values on this report may not balance against the annual DR-489 or DR-403 Recap forms due to centrally assessed property and lands available for taxes. This report may reflect changes to the tax roll from certification to the report date.

When establishing budgets or analyzing the tax roll, please rely on the official tax roll recap forms (DR-489s/DR-403s), DR-420s/422s, and the certified tax roll database. Roll recaps and reports are available online at [www.pcpap.org/pwr/](http://www.pcpap.org/pwr/)

**Charles W. Thomas, CFC, Pinellas County Tax Collector**

P.O. Box 31149, Tampa, FL 33631-3149  
(727) 464-7777 | www.taxcollect.com

**2019 REAL ESTATE TAX**  
*Notice of Ad Valorem Taxes and Non-Ad Valorem Assessments*

Pay online at [www.taxcollect.com](http://www.taxcollect.com)  
• E-check - no fee • Credit card - 2.95% convenience fee

If Postmarked By	Dec 31, 2019				
Pay this Amount	\$939.76				

ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
		KC

6114 49TH AVE N  
KENNETH CITY, FL 33709-3305

PARCEL NO.: 05/31/16/46098/016/0360  
SITE ADDRESS: 6114 49TH AVE N, KENNETH CITY  
PLAT: 43 PAGE: 59  
LEGAL:  
KENNETH CITY UNIT 6  
BLK 16, LOT 36

**AD VALOREM TAXES**

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION	TAXABLE VALUE	TAXES LEVIED	
GENERAL FUND	5.2755	91,264	50,000	41,264	217.69	
HEALTH DEPARTMENT	0.0835	91,264	50,000	41,264	3.45	
EMS	0.9158	91,264	50,000	41,264	37.79	
SCHOOL-STATE LAW	3.8360	91,264	25,000	66,264	254.19	
SCHOOL-LOCAL BD.	2.7480	91,264	25,000	66,264	182.09	
<b>KENNETH CITY</b>	<b>5.4374</b>	<b>91,264</b>	<b>50,000</b>	<b>41,264</b>	<b>224.37</b>	
SW FLA WTR MGMT.	0.2801	91,264	50,000	41,264	11.56	
PINELLAS COUNTY PLN.CNCL.	0.0150	91,264	50,000	41,264	0.62	
JUVENILE WELFARE BOARD	0.8981	91,264	50,000	41,264	37.06	
<b>TOTAL MILLAGE</b>				<b>19.4894</b>	<b>GROSS AD VALOREM TAXES</b>	<b>\$968.82</b>

**NON-AD VALOREM ASSESSMENTS**

LEVYING AUTHORITY	AMOUNT
<b>GROSS NON-AD VALOREM ASSESSMENTS</b>	
	<b>\$0.00</b>

**TAXES BECOME DELINQUENT APRIL 1ST** **COMBINED GROSS TAXES AND ASSESSMENTS** **\$968.82**

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If Postmarked By	Mar 31, 2020				
Pay this Amount	\$1,199.71				

ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
		KC

4931 56TH WAY N  
KENNETH CITY, FL 33709-3753

PARCEL NO.: 04/31/16/46026/000/0380  
SITE ADDRESS: 4931 56TH WAY N, KENNETH CITY  
PLAT: 44 PAGE: 38  
LEGAL:  
KENNETH CITY UNIT 4 REPLAT  
LOT 38

**AD VALOREM TAXES**

TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION	TAXABLE VALUE	TAXES LEVIED
GENERAL FUND	5.2755	103,611	50,500	53,111	280.19
HEALTH DEPARTMENT	0.0835	103,611	50,500	53,111	4.43
EMS	0.9158	103,611	50,500	53,111	48.64
SCHOOL-STATE LAW	3.8360	103,611	25,500	78,111	299.63
SCHOOL-LOCAL BD.	2.7480	103,611	25,500	78,111	214.65
<b>KENNETH CITY</b>	<b>5.4374</b>	<b>103,611</b>	<b>50,500</b>	<b>53,111</b>	<b>288.79</b>
SW FLA WTR MGMT.	0.2801	103,611	50,500	53,111	14.88
PINELLAS COUNTY PLN.CNCL.	0.0150	103,611	50,500	53,111	0.80
JUVENILE WELFARE BOARD	0.8981	103,611	50,500	53,111	47.70
<b>TOTAL MILLAGE 19.4894</b>					<b>GROSS AD VALOREM TAXES \$1,199.71</b>

**NON-AD VALOREM ASSESSMENTS**

LEVYING AUTHORITY	AMOUNT
<b>GROSS NON-AD VALOREM ASSESSMENTS \$0.00</b>	

**TAXES BECOME DELINQUENT APRIL 1ST** **COMBINED GROSS TAXES AND ASSESSMENTS \$1,199.71**

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If Postmarked By	Mar 31, 2020				
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ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
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4931 56TH WAY N  
KENNETH CITY, FL 33709-3753

PARCEL NO.: 04/31/16/46026/000/0380  
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LOT 38

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If Postmarked By	Nov 30, 2019			
Pay this Amount	\$1,481.06			

ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
		KC

5648 52ND AVE N  
KENNETH CITY, FL 33709-3763

PARCEL NO.: 04/31/16/45990/000/0140  
SITE ADDRESS: 5648 52ND AVE N, KENNETH CITY  
PLAT: 55 PAGE: 68  
LEGAL:  
KENNETH CITY UNIT 4  
1ST ADD  
LOT 14

AD VALOREM TAXES						
TAXING AUTHORITY	MILLAGE RATE	ASSESSED VALUE	EXEMPTION	TAXABLE VALUE	TAXES LEVIED	
GENERAL FUND	5.2755	120,714	50,000	70,714	373.05	
HEALTH DEPARTMENT	0.0835	120,714	50,000	70,714	5.90	
EMS	0.9158	120,714	50,000	70,714	64.76	
SCHOOL-STATE LAW	3.8360	120,714	25,000	95,714	367.16	
SCHOOL-LOCAL BD.	2.7480	120,714	25,000	95,714	263.02	
<b>KENNETH CITY</b>	<b>5.4374</b>	<b>120,714</b>	<b>50,000</b>	<b>70,714</b>	<b>384.50</b>	
SW FLA WTR MGMT.	0.2801	120,714	50,000	70,714	19.81	
PINELLAS COUNTY PLN.CNCL.	0.0150	120,714	50,000	70,714	1.06	
JUVENILE WELFARE BOARD	0.8981	120,714	50,000	70,714	63.51	
<b>TOTAL MILLAGE 19.4894</b>					<b>GROSS AD VALOREM TAXES</b>	<b>\$1,542.77</b>

NON-AD VALOREM ASSESSMENTS	
LEVYING AUTHORITY	AMOUNT
<b>GROSS NON-AD VALOREM ASSESSMENTS \$0.00</b>	

<b>TAXES BECOME DELINQUENT APRIL 1ST</b>	<b>COMBINED GROSS TAXES AND ASSESSMENTS</b>	<b>\$1,542.77</b>
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PLEASE RETAIN TOP PORTION FOR YOUR RECORDS

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If Postmarked By	Nov 30, 2019			
Pay this Amount	\$1,481.06			

ACCOUNT NUMBER	ESCROW CODE	MILLAGE CODE
		KC

5648 52ND AVE N  
KENNETH CITY, FL 33709-3763

PARCEL NO.: 04/31/16/45990/000/0140  
SITE ADDRESS: 5648 52ND AVE N, KENNETH CITY  
PLAT: 55 PAGE: 68  
LEGAL:  
KENNETH CITY UNIT 4  
1ST ADD  
LOT 14





Reset Form


Print Form

## MAXIMUM MILLAGE LEVY CALCULATION PRELIMINARY DISCLOSURE

For municipal governments, counties, and special districts

DR-420MM-P  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

Year: <b>2020</b>	County: PINELLAS
Principal Authority: TOWN OF KENNETH CITY	Taxing Authority: TOWN OF KENNETH CITY
1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    (1)
<b>IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</b>	
2. Current year rolled-back rate from Current Year Form DR-420, Line 16	4.9034 per \$1,000 (2)
3. Prior year maximum millage rate with a majority vote from <b>2019</b> Form DR-420MM, Line 13	5.5152 per \$1,000 (3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	5.4374 per \$1,000 (4)
<i>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</i>	
<b>Adjust rolled-back rate based on prior year majority-vote maximum millage rate</b>	
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$ 178,752,826 (5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$ 985,858 (6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$ 0 (7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$ 985,858 (8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$ 198,221,616 (9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	4.9735 per \$1,000 (10)
<b>Calculate maximum millage levy</b>	
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	4.9735 per \$1,000 (11)
12. Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	<b>1.0322</b> (12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	5.1336 per \$1,000 (13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	5.6470 per \$1,000 (14)
15. Current year proposed millage rate	5.4374 per \$1,000 (15)
16. <b>Minimum vote required to levy proposed millage:</b> (Check one)	(16)
<input type="checkbox"/> a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <i>Enter Line 13 on Line 17.</i>	
<input checked="" type="checkbox"/> b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to proposed rate. <i>Enter Line 15 on Line 17.</i>	
<input type="checkbox"/> c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>	
<input type="checkbox"/> d. Referendum: The maximum millage rate is equal to the proposed rate. <i>Enter Line 15 on Line 17.</i>	
17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16)</i>	5.4374 per \$1,000 (17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$ 198,615,934 (18)

Taxing Authority : TOWN OF KENNETH CITY		DR-420MM-P R. 5/12 Page 2	
19.	Current year proposed taxes <i>(Line 15 multiplied by Line 18, divided by 1,000)</i>	\$	1,079,954 (19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000)</i>	\$	1,079,954 (20)
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>		 <b>STOP HERE. SIGN AND SUBMIT.</b>	
21.	Enter the current year proposed taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM-P)</i>	\$	0 (21)
22.	Total current year proposed taxes <i>(Line 19 plus Line 21)</i>	\$	1,079,954 (22)
<b>Total Maximum Taxes</b>			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM-P)</i>	\$	0 (23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23)</i>	\$	1,079,954 (24)
<b>Total Maximum Versus Total Taxes Levied</b>			
25.	Are total current year proposed taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Electronically Certified by Taxing Authority	8/3/2020 4:45 PM	
	Title : MATTHEW CAMPBELL- TOWN MANAGER	Contact Name and Contact Title : CINDY Matson, TOWN CLERK	
	Mailing Address : 6000 54TH AVE N	Physical Address : 6000 - 54TH AVE N	
City, State, Zip : KENNETH CITY, FL 33709	Phone Number : 7274988948	Fax Number : 7274988841	

**Complete and submit this form DR-420MM-P, Maximum Millage Levy Calculation-Preliminary Disclosure, to your property appraiser with the form DR-420, Certification of Taxable Value.**

Town of Kenneth City, Florida  
 Fiscal Year 2020 - 2021 Proposed Millage Rates  
 Calculations Based on Gross Taxable Value of \$198,615,934

	FY 20/21 Millage Rates	Change from Prior Year Millage Rate	Total Ad Valorem Generated	Budgeted Amount: 97 percent	Change from Prior Year Actual Collections
Roll Back Rate	4.9735	(0.4639)	987,816	958,182	(89,374)
Majority Vote Rate	5.1336	(0.3038)	1,019,615	989,026	(58,530)
<b>Prior Year Rate</b>	<b>5.4374</b>	<b>-</b>	<b>1,079,954</b>	<b>1,047,556</b>	<b>-</b>
2/3 Vote Rate	5.6470	0.2096	1,121,584	1,087,937	40,381
Unanimous Vote Rate	5.7592	0.3218	1,143,869	1,109,553	61,997

Trend Analysis of Taxable Values:

Gross Taxable Values			
Fiscal Year	Fiscal Year	Fiscal Year	* Fiscal Year
2016 - 2017	2017 - 2018	2019 - 2020	2020 - 2021
138,341,928	151,521,641	178,752,826	198,615,934

19,863,108 increased taxable dollar value  
 11.11% increased percentage of taxable values

\* Fiscal Year 2020 - 2021 is based on the preliminary tax roll dated 7/1/20

# **BUDGET SUMMARY**

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**FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**BUDGET SUMMARY**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

REVENUES	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE FROM PRIOR FY
<b>GENERAL FUND (001)</b>	<b>\$2,823,561</b>	<b>\$2,929,362</b>	<b>\$105,801</b>
Ad Valorem (5.3895)	\$1,000,153	\$1,022,042	\$21,889
All Other Revenues	\$1,576,550	\$1,495,540	-\$81,010
Borrowed From Reserves	\$246,858	\$411,780	\$164,922
<b>BEAUTIFICATION FUND (100)</b>	<b>\$124,500</b>	<b>\$205,000</b>	<b>\$80,500</b>
Revenues	\$124,500	\$205,000	\$80,500
<b>CAPITAL IMPROVEMENT FUND (300)</b>	<b>\$1,766,750</b>	<b>\$2,132,000</b>	<b>\$365,250</b>
Revenues	\$634,859	\$769,478	\$134,619
Reserve Use	\$1,131,891	\$1,362,522	\$230,631
<b>TOTAL REVENUES</b>	<b>\$4,714,811</b>	<b>\$5,266,362</b>	<b>\$551,551</b>

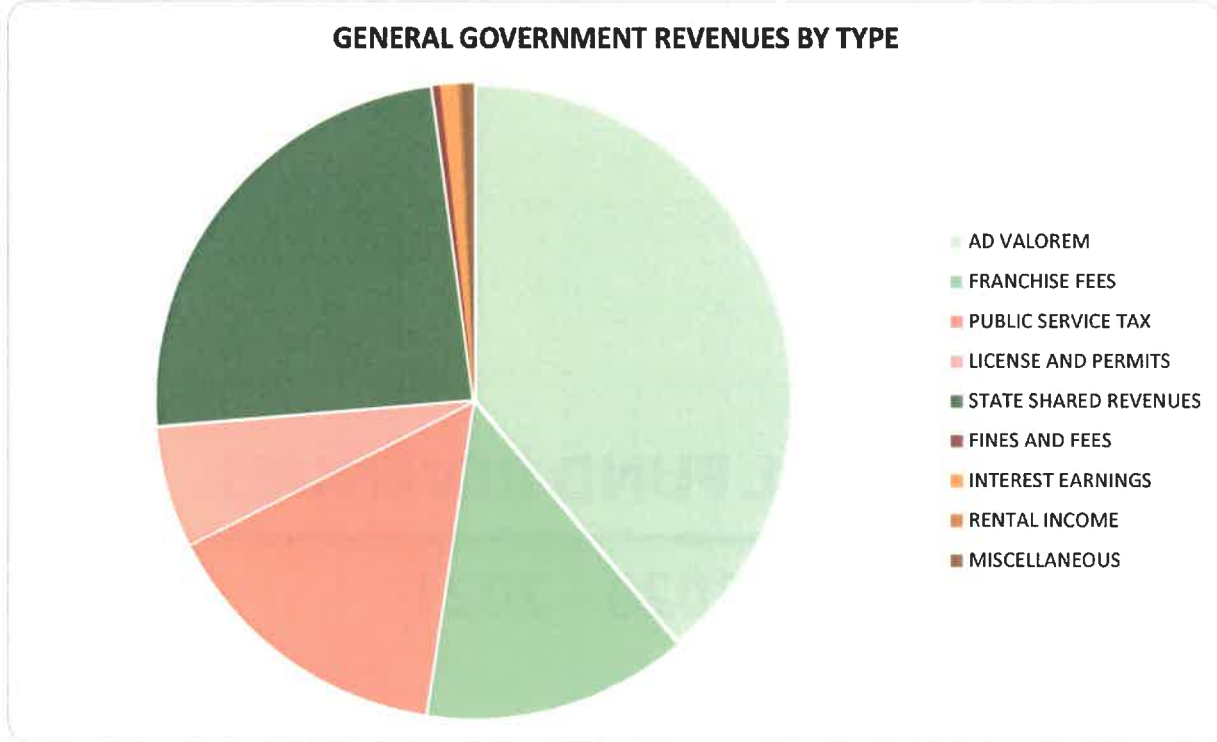
EXPENDITURES	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE FROM PRIOR FY
<b>GENERAL FUND (001)</b>	<b>\$2,823,561</b>	<b>\$2,929,362</b>	<b>\$105,801</b>
Personnel	\$1,874,840	\$1,942,007	\$67,167
Operating	\$941,471	\$979,355	\$37,884
Capital	\$7,250	\$8,000	\$750
<b>BEAUTIFICATION FUND (100)</b>	<b>\$124,500</b>	<b>\$205,000</b>	<b>\$80,500</b>
Expenditures	\$124,500	\$205,000	\$80,500
<b>CAPITAL IMPROVEMENT FUND (300)</b>	<b>\$1,766,750</b>	<b>\$2,132,000</b>	<b>\$365,250</b>
Expenditures	\$1,766,750	\$2,132,000	\$365,250
<b>TOTAL EXPENDITURES</b>	<b>\$4,714,811</b>	<b>\$5,266,362</b>	<b>\$551,551</b>

**GENERAL FUND REVENUES**

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**FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**REVENUE OVERVIEW BY TYPE**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**



**REVENUES BY TYPE**

GENERAL FUND REVENUES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
AD VALOREM	\$636,685	\$701,350	\$928,750	\$1,000,153	\$1,022,042	2.2%
FRANCHISE FEES	\$366,201	\$373,000	\$378,500	\$349,700	\$359,700	2.9%
PUBLIC SERVICE TAX	\$415,320	\$387,500	\$390,000	\$390,000	\$384,000	-1.5%
LICENSE AND PERMITS	\$152,248	\$147,200	\$142,200	\$158,100	\$146,900	-7.1%
STATE SHARED REVENUES	\$623,832	\$597,500	\$608,750	\$624,400	\$555,350	-11.1%
FINES AND FEES	\$14,299	\$15,550	\$10,050	\$9,500	\$10,500	10.5%
INTEREST EARNINGS	\$12,480	\$12,000	\$12,000	\$23,000	\$20,000	-13.0%
RENTAL INCOME	\$393	\$2,000	\$2,500	\$5,500	\$4,000	-27.3%
MISCELLANEOUS	\$4,420	\$14,350	\$10,350	\$16,350	\$15,090	-7.7%
BORROWED FROM RESERVES	\$0	\$282,679	\$244,300	\$246,858	\$411,780	66.8%
<b>TOTAL FUND REVENUES</b>	<b>\$2,225,878</b>	<b>\$2,533,129</b>	<b>\$2,727,400</b>	<b>\$2,823,561</b>	<b>\$2,929,362</b>	<b>3.75%</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**GENERAL FUND REVENUES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>REVENUES BY TYPE</b>							
<b>ACCT.</b>	<b>GENERAL FUND REVENUES</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
	<b>AD VALOREM</b>	<b>\$636,685</b>	<b>\$701,350</b>	<b>\$928,750</b>	<b>\$1,000,153</b>	<b>\$1,022,042</b>	<b>2.2%</b>
001-000.000-311.000	Ad Valorem	\$636,571	\$701,000	\$928,400	\$999,903	\$1,021,692	2.2%
001-000.000-311.200	Ad Valorem (Delinquent)	\$114	\$350	\$350	\$250	\$350	40.0%
	<b>FRANCHISE FEES</b>	<b>\$366,201</b>	<b>\$373,000</b>	<b>\$378,500</b>	<b>\$349,700</b>	<b>\$359,700</b>	<b>2.9%</b>
001-000.000-313.100	Electric	\$262,517	\$260,000	\$260,000	\$260,000	\$270,000	3.8%
001-000.000-313.400	Gas	\$1,659	\$3,000	\$3,500	\$4,700	\$4,700	0.0%
001-000.000-313.600	Communication Service	\$102,025	\$110,000	\$115,000	\$85,000	\$85,000	0.0%
	<b>PUBLIC SERVICE TAX</b>	<b>\$415,320</b>	<b>\$387,500</b>	<b>\$390,000</b>	<b>\$390,000</b>	<b>\$384,000</b>	<b>-1.5%</b>
001-000.000-314.100	Electric Utility Tax	\$329,872	\$310,000	\$310,000	\$310,000	\$306,000	-1.3%
001-000.000-314.300	Water Utility Tax	\$85,448	\$77,500	\$80,000	\$80,000	\$78,000	-2.5%
	<b>LICENSE AND PERMITS</b>	<b>\$152,248</b>	<b>\$147,200</b>	<b>\$142,200</b>	<b>\$158,100</b>	<b>\$146,900</b>	<b>-7.1%</b>
001-000.000-316.000	Local Business	\$101,359	\$85,000	\$100,000	\$110,000	\$70,000	-36.4%
001-000.000-322.000	Permits	\$40,566	\$50,000	\$35,000	\$40,000	\$70,000	75.0%
001-000.000-322.001	Tech and ENH	\$1,588	\$1,500	\$1,500	\$1,600	\$1,500	-6.3%
001-000.000-322.002	Transportation Impact Fees	\$8,066	\$10,000	\$5,000	\$6,000	\$5,000	-16.7%
001-000.000-322.003	DBPR	\$319	\$350	\$350	\$250	\$150	-40.0%
001-000.000-329.000	Other Licenses and Permits	\$350	\$350	\$350	\$250	\$250	0.0%
	<b>STATE SHARED REVENUES</b>	<b>\$623,832</b>	<b>\$597,500</b>	<b>\$608,750</b>	<b>\$624,400</b>	<b>\$555,350</b>	<b>-11.1%</b>
001-000.000-331.203	Police Department Grants	\$3,690	\$2,500	\$2,500	\$2,000	\$2,000	0.0%
001-000.000-334.390	Recycling Grant	\$3,791	\$3,500	\$3,750	\$3,900	\$3,750	-3.8%
001-000.000-335.120	State Revenue Sharing	\$177,555	\$161,000	\$161,000	\$165,000	\$121,100	-26.6%
001-000.000-335.121	State Revenue Sharing 35.15	\$55,436	\$51,000	\$53,000	\$55,000	\$41,000	-25.5%
001-000.000-335.150	Alcoholic Beverage License	\$1,559	\$3,000	\$5,000	\$3,500	\$2,500	-28.6%
001-000.000-335.180	Half Cent Sales Tax	\$318,430	\$313,000	\$313,000	\$325,000	\$325,000	0.0%
001-000.000-335.410	Gasoline Tax Refund	-	\$500	\$500	\$0	\$0	0.0%
001-000.000-338.300	Gas Tax County Commission	\$63,371	\$63,000	\$70,000	\$70,000	\$60,000	-14.3%
	<b>FINES AND FEES</b>	<b>\$14,299</b>	<b>\$15,550</b>	<b>\$10,050</b>	<b>\$9,500</b>	<b>\$10,500</b>	<b>10.5%</b>
001-000.000-341.201	Internal Service Fund Fees	-	\$50	\$50	\$0	\$0	0.0%
001-000.000-341.900	Off-Duty Detail (PD)	\$1,887	\$3,500	\$3,000	\$4,000	\$5,000	25.0%
001-000.000-351.100	Court Fines	\$12,412	\$12,000	\$7,000	\$5,500	\$5,500	0.0%
	<b>INTEREST EARNINGS</b>	<b>\$12,480</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$23,000</b>	<b>\$20,000</b>	<b>-13.0%</b>
001-000.000-361.100	Interest Earnings	\$12,480	\$12,000	\$12,000	\$23,000	\$20,000	-13.0%
	<b>RENTAL INCOME</b>	<b>\$393</b>	<b>\$2,000</b>	<b>\$2,500</b>	<b>\$5,500</b>	<b>\$4,000</b>	<b>-27.3%</b>
001-000.000-362.000	Hall Rental	\$393	\$2,000	\$2,500	\$5,500	\$4,000	-27.3%
	<b>MISCELLANEOUS</b>	<b>\$4,420</b>	<b>\$14,350</b>	<b>\$10,350</b>	<b>\$16,350</b>	<b>\$15,090</b>	<b>-7.7%</b>
001-000.000-369.100	FDOT Traffic Light Signal Maintenance	-	\$4,600	\$4,600	\$4,600	\$8,340	81.3%
001-000.000-369.300	Refund of Prior Year Expenditure	-	\$3,500	-	\$0	\$0	0.0%
001-000.000-369.900	Miscellaneous Income	\$2,400	\$5,000	\$5,000	\$10,000	\$5,000	-50.0%
001-000.000-369.910	Trash Collection	\$955	\$1,000	\$500	\$750	\$750	0.0%
001-000.000-369.920	PD Donations	\$1,065	\$250	\$250	\$1,000	\$1,000	0.0%
	<b>BORROWED FROM RESERVES</b>	<b>\$0</b>	<b>\$282,679</b>	<b>\$244,300</b>	<b>\$246,858</b>	<b>\$411,780</b>	<b>66.8%</b>
001-000.000-389.000	Borrowed From Reserves	-	\$282,679	\$244,300	\$246,858	\$411,780	66.8%
	<b>TOTAL REVENUES</b>	<b>\$2,225,878</b>	<b>\$2,533,129</b>	<b>\$2,727,400</b>	<b>\$2,823,561</b>	<b>\$2,929,362</b>	<b>3.7%</b>



**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**GENERAL FUND REVENUES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

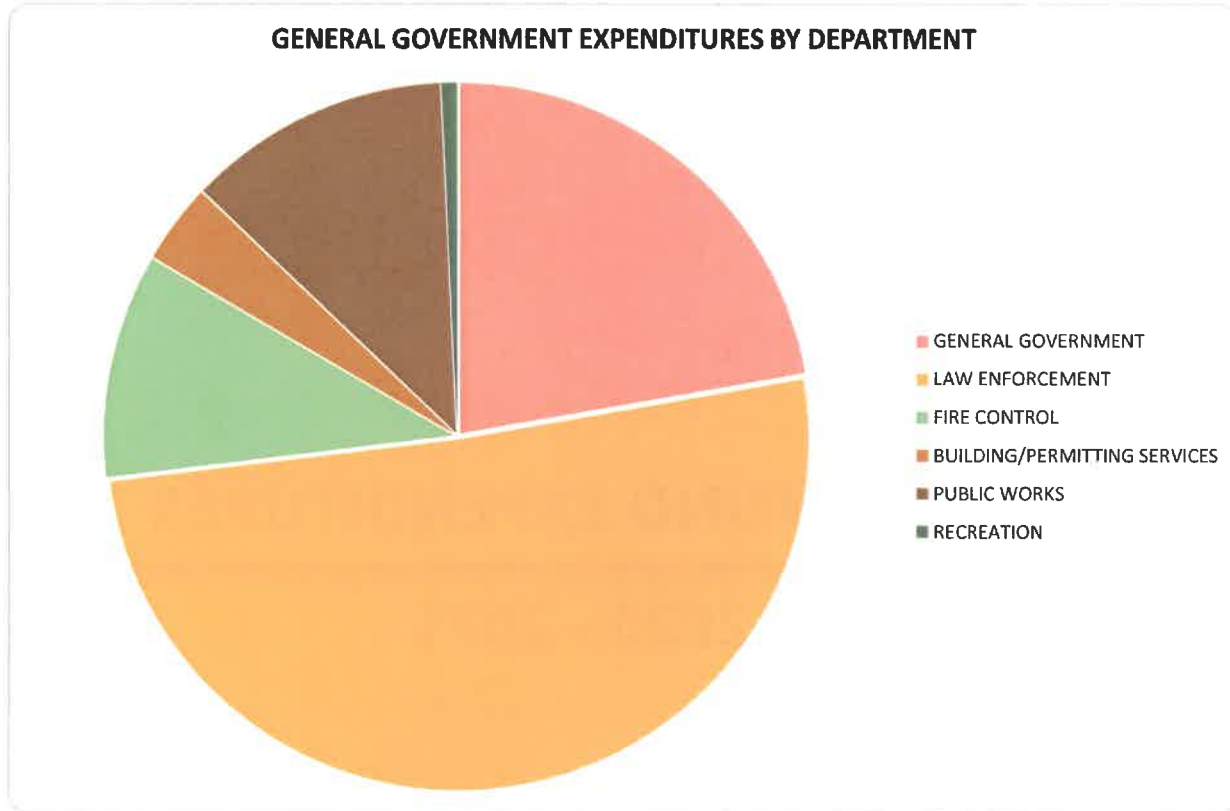
<b>REVENUES BY TYPE (cont.)</b>						
<b>TOTAL REVENUES</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
AD VALOREM	\$636,685	\$701,350	\$928,750	\$1,000,153	\$1,022,042	2.2%
FRANCHISE FEES	\$366,201	\$373,000	\$378,500	\$349,700	\$359,700	2.9%
PUBLIC SERVICE TAX	\$415,320	\$387,500	\$390,000	\$390,000	\$384,000	-1.5%
LICENSE AND PERMITS	\$152,248	\$147,200	\$142,200	\$158,100	\$146,900	-7.1%
STATE SHARED REVENUES	\$623,832	\$597,500	\$608,750	\$624,400	\$555,350	-11.1%
FINES AND FEES	\$14,299	\$15,550	\$10,050	\$9,500	\$10,500	10.5%
INTEREST EARNINGS	\$12,480	\$12,000	\$12,000	\$23,000	\$20,000	-13.0%
RENTAL INCOME	\$393	\$2,000	\$2,500	\$5,500	\$4,000	-27.3%
MISCELLANEOUS	\$4,420	\$14,350	\$10,350	\$16,350	\$15,090	-7.7%
BORROWED FROM RESERVES	\$0	\$282,679	\$244,300	\$246,858	\$411,780	66.8%
<b>TOTAL REVENUES BY PROGRAM</b>	<b>\$2,225,878</b>	<b>\$2,533,129</b>	<b>\$2,727,400</b>	<b>\$2,823,561</b>	<b>\$2,929,362</b>	<b>3.7%</b>

# **GENERAL FUND EXPENDITURES**

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**FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**EXPENDITURE OVERVIEW BY DEPARTMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**



**APPROPRIATIONS BY DEPARTMENT**

GENERAL FUND EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>GENERAL GOVERNMENT</b>	<b>\$508,298</b>	<b>\$597,654</b>	<b>\$617,375</b>	<b>\$627,368</b>	<b>\$666,075</b>	<b>6.2%</b>
<b>PUBLIC SAFETY - LAW ENFORCEMENT</b>	<b>\$1,069,503</b>	<b>\$1,223,291</b>	<b>\$1,360,925</b>	<b>\$1,436,150</b>	<b>\$1,461,566</b>	<b>1.8%</b>
<b>PUBLIC SERVICES - FIRE CONTROL</b>	<b>\$259,002</b>	<b>\$275,257</b>	<b>\$283,600</b>	<b>\$292,108</b>	<b>\$300,871</b>	<b>3.0%</b>
<b>BUILDING/PERMITTING SERVICES</b>	<b>\$83,934</b>	<b>\$99,363</b>	<b>\$99,450</b>	<b>\$104,438</b>	<b>\$108,659</b>	<b>4.0%</b>
BUILDING/PERMITTING SERVICES	\$83,190	\$89,363	\$89,450	\$91,938	\$96,159	4.6%
EMERGENCY AND DISASTER RELIEF	\$744	\$10,000	\$10,000	\$12,500	\$12,500	0.0%
<b>PUBLIC WORKS</b>	<b>\$285,758</b>	<b>\$320,214</b>	<b>\$345,850</b>	<b>\$342,597</b>	<b>\$369,791</b>	<b>7.9%</b>
PUBLIC WORKS	\$285,758	\$316,414	\$342,050	\$338,697	\$366,041	8.1%
GARBAGE/SOLID WASTE SERVICES	-	\$3,800	\$3,800	\$3,900	\$3,750	-3.8%
<b>RECREATION</b>	<b>\$20,121</b>	<b>\$17,350</b>	<b>\$20,200</b>	<b>\$20,900</b>	<b>\$22,400</b>	<b>7.2%</b>
SOCIAL SERVICE ASSISTANCE	\$4,775	\$7,350	\$9,200	\$9,900	\$11,400	15.2%
SPECIAL EVENTS	\$15,346	\$10,000	\$11,000	\$11,000	\$11,000	0.0%
<b>TOTAL FUND EXPENDITURES</b>	<b>\$2,226,616</b>	<b>\$2,533,129</b>	<b>\$2,727,400</b>	<b>\$2,823,561</b>	<b>\$2,929,362</b>	<b>3.5%</b>

# **GENERAL GOVERNMENT**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**GENERAL GOVERNMENT EXPENDITURES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

**APPROPRIATIONS BY FUND AND WITHIN FUND PROGRAMS**

ACCT.	GENERAL GOVERNMENT EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>PERSONNEL SERVICES</b>							
	<b>LEGISLATIVE (COUNCIL)</b>	<b>\$15,502</b>	<b>\$15,502</b>	<b>\$15,550</b>	<b>\$15,550</b>	<b>\$15,550</b>	<b>0.0%</b>
001-000.511.911.000	Council Salaries	\$14,400	\$14,400	\$14,400	\$14,400	\$14,400	0.0%
001-000.511.921.000	FICA Taxes	\$1,102	\$1,102	\$1,150	\$1,150	\$1,150	0.0%
	<b>EXECUTIVE (MAYOR)</b>	<b>\$6,459</b>	<b>\$6,459</b>	<b>\$6,500</b>	<b>\$6,515</b>	<b>\$6,515</b>	<b>0.0%</b>
001-000.512.911.001	Mayor	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	0.0%
001-000.512.921.000	FICA Taxes	\$459	\$459	\$500	\$515	\$515	0.0%
	<b>ADMINISTRATIVE</b>	<b>\$163,059</b>	<b>\$176,184</b>	<b>\$183,200</b>	<b>\$201,664</b>	<b>\$223,110</b>	<b>10.6%</b>
001-000.513-912.100	Town Manager Salary	\$87,395	\$93,274	\$96,100	\$96,100	\$96,100	0.0%
001-000.513-912.101	Town Clerk Salary	\$46,650	\$49,440	\$51,000	\$52,530	\$53,055	1.0%
001-000.513-912.200	Administrative Employees	\$29,014	\$33,470	\$36,100	\$53,034	\$73,954	39.4%
	<b>FINANCIAL</b>	<b>\$68,495</b>	<b>\$92,259</b>	<b>\$104,700</b>	<b>\$114,564</b>	<b>\$121,325</b>	<b>5.9%</b>
001-000.513-912.300	PT Accountant	\$15,575	\$20,000	\$20,000	\$20,000	\$20,000	0.0%
001-000.513-921.000	FICA Taxes	\$13,368	\$16,458	\$14,800	\$16,576	\$17,068	3.0%
001-000.513-922.000	Employee Pension Fund	\$16,104	\$28,351	\$20,000	\$28,766	\$26,773	-6.9%
001-000.513-923.000	Employee Health Insurance	\$23,448	\$27,450	\$33,200	\$37,184	\$44,173	18.8%
001-000.513-923.001	Employee Life and Disability Insurance	-	-	\$2,300	\$2,438	\$2,511	3.0%
001-000.513-923.050	Dependent Health Insurance	-	-	\$14,400	\$9,600	\$10,800	12.5%
	<b>OTHER GENERAL GOVERNMENT</b>	<b>\$47,952</b>	<b>\$55,000</b>	<b>\$53,000</b>	<b>\$55,000</b>	<b>\$56,650</b>	<b>3.0%</b>
001-000.519.924.000	Workman's Compensation	\$47,812	\$55,000	\$53,000	\$55,000	\$56,650	3.0%
001-000.519.925.000	Unemployment Compensation	\$140	-	-	-	-	-
	<b>TOTAL PERSONNEL</b>	<b>\$301,467</b>	<b>\$345,404</b>	<b>\$362,950</b>	<b>\$393,293</b>	<b>\$423,150</b>	<b>8.4%</b>
<b>OPERATING SERVICES</b>							
	<b>LEGAL COUNSEL</b>	<b>\$60,408</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$55,500</b>	<b>11.0%</b>
001-000.514-931.100	Attorney Retainer	\$55,916	\$42,000	\$42,000	\$42,000	\$43,500	3.6%
001-000.514-931.200	Extraordinary Legal Fees	\$4,492	\$8,000	\$8,000	\$8,000	\$12,000	50.0%
	<b>PLANNING AND ZONING</b>	<b>\$8,134</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$30,000</b>	<b>\$17,500</b>	<b>-41.7%</b>
001-000.515-913.000	Planning and Zoning Consulting	-	\$25,000	\$25,000	\$20,000	\$7,000	-65.0%
001-000.515-913.001	Comprehensive Planning	-	\$3,000	\$3,000	\$0	\$1,500	0.0%
001-000.515-931.400	NPDES	\$8,134	\$10,000	\$10,000	\$10,000	\$9,000	-10.0%
	<b>STAFF ENHANCEMENT</b>	<b>\$10,669</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$9,600</b>	<b>\$9,650</b>	<b>0.5%</b>
001-000.519-931.000	Staff Training	\$5,439	\$2,500	\$2,500	\$2,500	\$2,500	0.0%
001-000.519-940.000	Travel and Meetings	\$3,147	\$3,500	\$3,500	\$3,500	\$3,500	0.0%
001-000.519-948.000	Advertising (Job Postings)	-	\$100	\$100	\$100	\$150	50.0%
001-000.519-954.000	Dues and Subscriptions	\$2,083	\$3,500	\$3,500	\$3,500	\$3,500	0.0%
	<b>COMMUNICATIONS</b>	<b>\$7,066</b>	<b>\$11,000</b>	<b>\$10,500</b>	<b>\$12,500</b>	<b>\$19,400</b>	<b>55.2%</b>
001-000.519-941.000	Communications - Telephone	\$4,513	\$5,000	\$5,000	\$4,500	\$5,700	26.7%
001-000.519-941.100	Communications - Cell/Laptops	\$720	\$1,500	\$1,500	\$500	\$1,200	140.0%

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**GENERAL GOVERNMENT EXPENDITURES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

**APPROPRIATIONS BY FUND AND WITHIN FUND PROGRAMS**

ACCT.	GENERAL GOVERNMENT EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>OPERATING SERVICES (cont.)</b>							
001-000.519-942.000	Postage and Freight	\$511	\$500	\$500	\$500	\$300	-40.0%
001-000.519-946.501	Website	\$1,550	\$2,500	\$2,500	\$6,000	\$11,000	83.3%
001-000.519-948.100	Promotional Activities	-\$228	\$1,500	\$1,000	\$1,000	\$1,200	20.0%
	<b>REPAIRS AND MAINTENANCE</b>	<b>\$17,097</b>	<b>\$14,175</b>	<b>\$12,925</b>	<b>\$11,925</b>	<b>\$13,925</b>	<b>16.8%</b>
001-000.519-946.000	Repairs and Maintenance - Buildings	\$1,280	\$3,500	\$2,500	\$2,500	\$1,500	-40.0%
001-000.519-946.100	Repairs and Maintenance - Vehicles	\$45	\$575	\$325	\$325	\$325	0.0%
001-000.519-946.200	Repairs and Maintenance - Equipment	-	\$100	\$100	\$100	\$100	0.0%
001-000.519-946.500	Computer Maintenance	\$15,772	\$10,000	\$10,000	\$9,000	\$12,000	33.3%
	<b>OPERATING EXPENSES</b>	<b>\$101,591</b>	<b>\$126,225</b>	<b>\$130,150</b>	<b>\$116,850</b>	<b>\$124,750</b>	<b>6.8%</b>
001-000.513-932.100	Auditor's Fee	\$16,280	\$12,500	\$12,500	\$12,500	\$12,500	0.0%
001-000.513-932.200	Engineer's Fee	\$2,401	\$6,000	\$8,000	\$8,000	\$8,000	0.0%
001-000.519-934.000	Contractual Services	-	\$5,000	\$5,000	\$5,000	\$6,500	30.0%
001-000.519-943.100	Electricity	\$13,178	\$14,000	\$13,500	\$6,600	\$7,000	6.1%
001-000.519-943.200	Water and Sewer	\$2,052	\$1,750	\$2,500	\$1,200	\$2,000	66.7%
001-000.519-945.000	Insurance (Fire, Casualty, Liability)	\$58,064	\$68,000	\$70,000	\$65,000	\$71,000	9.2%
001-000.519-947.000	Printing	\$1,009	\$2,000	\$2,000	\$2,500	\$2,500	0.0%
001-000.519-947.100	Other Printing	-	\$1,000	\$1,000	\$1,000	\$500	-50.0%
001-000.519-949.110	Advertising (Legal)	\$4,698	\$3,500	\$3,500	\$2,500	\$3,000	20.0%
001-000.519-949.210	Election Expenses	\$5	\$6,000	\$6,000	\$6,000	\$6,000	0.0%
001-000.519-951.000	Office Supplies	\$1,411	\$2,000	\$2,000	\$1,800	\$2,500	38.9%
001-000.519-952.100	Fuel	\$229	\$500	\$250	\$250	\$250	0.0%
001-000.519-999.000	Miscellaneous	\$1,472	\$1,500	\$1,500	\$1,500	\$1,000	-33.3%
001-000.519-999.100	Off Duty Detail (PD)	\$792	\$2,475	\$2,400	\$3,000	\$2,000	-33.3%
	<b>UNIFORMS AND GEAR</b>	<b>\$117</b>	<b>\$250</b>	<b>\$250</b>	<b>\$200</b>	<b>\$200</b>	<b>0.0%</b>
001-000.519-952.300	Uniforms and Gear	\$117	\$250	\$250	\$200	\$200	0.0%
	<b>TOTAL OPERATING</b>	<b>\$205,082</b>	<b>\$249,250</b>	<b>\$251,425</b>	<b>\$231,075</b>	<b>\$240,925</b>	<b>-8.1%</b>
<b>CAPITAL SERVICES</b>							
	<b>OFFICE EQUIPMENT</b>	<b>\$1,749</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>-33.3%</b>
001-000.519-964.000	Office and Building Equipment	\$1,585	\$2,000	\$2,000	\$2,000	\$1,000	-50.0%
001-000.519-964.010	Building and Furniture	\$164	\$1,000	\$1,000	\$1,000	\$1,000	0.0%
	<b>TOTAL CAPITAL</b>	<b>\$1,749</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>0.0%</b>
	<b>TOTAL EXPENDITURES</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
<b>PERSONNEL SERVICES</b>		<b>\$301,467</b>	<b>\$345,404</b>	<b>\$362,950</b>	<b>\$393,293</b>	<b>\$423,150</b>	<b>7.6%</b>
<b>OPERATING SERVICES</b>		<b>\$205,082</b>	<b>\$249,250</b>	<b>\$251,425</b>	<b>\$231,075</b>	<b>\$240,925</b>	<b>4.3%</b>
<b>CAPITAL OUTLAY</b>		<b>\$1,749</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>-33.3%</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$508,298</b>	<b>\$597,654</b>	<b>\$617,375</b>	<b>\$627,368</b>	<b>\$666,075</b>	<b>6.2%</b>

# **PUBLIC SAFETY - LAW ENFORCEMENT**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**PUBLIC SAFETY - LAW ENFORCEMENT EXPENDITURES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

APPROPRIATIONS BY FUND AND WITHIN FUND PROGRAMS							
ACCT.	PUBLIC SAFETY - LAW ENFORCEMENT EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>PERSONNEL SERVICES</b>							
	<b>ADMINISTRATIVE</b>	<b>\$679,204</b>	<b>\$766,791</b>	<b>\$789,675</b>	<b>\$860,506</b>	<b>\$870,123</b>	<b>1.1%</b>
001-000.521-911.003	Chief Salary	\$78,941	\$82,425	\$84,975	\$87,525	\$88,400	1.0%
001-000.521-912.201	Clerk Salary	\$34,609	\$37,000	\$38,200	\$39,346	\$40,526	3.0%
001-000.521-912.401	Lieutenant Salary	\$48,185	\$57,000	\$63,700	\$65,615	\$66,271	1.0%
001-000.521-912.501	Sergeant Salary	\$80,409	\$74,000	\$152,000	\$154,280	\$158,137	2.5%
001-000.521-912.102	Officer Salary	\$372,889	\$428,316	\$378,000	\$427,670	\$438,362	2.5%
001-000.521-912.301	Seasonal Part-Time Salaries	\$2,456	\$24,280	\$8,200	\$21,720	\$13,926	-35.9%
001-000.521-914.000	Overtime	\$19,784	\$20,000	\$20,000	\$20,000	\$20,000	0.0%
001-000.521-914.200	Court Time Pay	\$6,000	\$4,000	\$3,000	\$2,000	\$2,000	0.0%
001-000.521-914.300	Holiday Pay	\$18,284	\$20,250	\$20,200	\$20,450	\$21,500	5.1%
001-000.521-914.500	Night Differential Pay	\$9,729	\$10,920	\$11,000	\$11,500	\$11,500	0.0%
001-000.521-915.000	Salary Incentive Pay	\$7,918	\$8,600	\$10,400	\$10,400	\$9,500	-8.7%
	<b>FINANCIAL</b>	<b>\$265,537</b>	<b>\$318,400</b>	<b>\$425,550</b>	<b>\$424,444</b>	<b>\$436,644</b>	<b>2.9%</b>
001-000.521-921.000	FICA Taxes	\$52,485	\$56,650	\$57,900	\$62,329	\$67,315	8.0%
001-000.521-922.000	Employee Pension Fund	\$134,093	\$162,000	\$173,250	\$190,575	\$182,822	-4.1%
001-000.521-923.000	Employee Health Insurance	\$78,959	\$99,750	\$129,500	\$145,040	\$160,006	10.3%
001-000.521-923.001	Employee Life & Disability Insurance	-	-	\$2,500	\$2,500	\$2,500	0.0%
001-000.521-923.050	Dependent Health Insurance	-	-	\$62,400	\$24,000	\$24,000	0.0%
	<b>OTHER GENERAL GOVERNMENT</b>	<b>\$47</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
001-000.521-925.000	Unemployment Compensation	\$47	-	-	-	-	-
	<b>TOTAL PERSONNEL</b>	<b>\$944,788</b>	<b>\$1,085,191</b>	<b>\$1,215,225</b>	<b>\$1,284,950</b>	<b>\$1,306,766</b>	<b>1.7%</b>
<b>OPERATING SERVICES</b>							
	<b>STAFF ENHANCEMENT</b>	<b>\$8,052</b>	<b>\$11,050</b>	<b>\$12,050</b>	<b>\$12,700</b>	<b>\$13,400</b>	<b>5.5%</b>
001-000.521-931.000	Staff Training	\$351	\$2,100	\$2,100	\$2,000	\$2,000	0.0%
001-000.521-940.000	Travel and Meetings	\$4,630	\$5,000	\$6,000	\$6,500	\$6,000	-7.7%
001-000.521-949.500	Applicant Screening	\$2,300	\$3,000	\$3,000	\$3,000	\$3,000	0.0%
001-000.521-954.000	Dues and Subscriptions	\$771	\$950	\$950	\$1,200	\$2,400	100.0%
	<b>COMMUNICATIONS</b>	<b>\$15,251</b>	<b>\$15,100</b>	<b>\$18,050</b>	<b>\$15,750</b>	<b>\$15,900</b>	<b>1.0%</b>
001-000.521-941.000	Communications - Telephone	\$5,246	\$4,500	\$4,500	\$4,500	\$4,500	0.0%
001-000.521-941.100	Communications - Cell/Laptops	\$8,589	\$9,000	\$11,550	\$9,450	\$9,400	-0.5%
001-000.521-942.000	Postage and Freight	\$506	\$500	\$500	\$500	\$700	40.0%
001-000.521-948.001	Public Relations	\$910	\$1,100	\$1,500	\$1,300	\$1,300	0.0%
	<b>REPAIRS AND MAINTENANCE</b>	<b>\$19,397</b>	<b>\$24,000</b>	<b>\$25,900</b>	<b>\$27,950</b>	<b>\$30,100</b>	<b>7.7%</b>
001-000.521-946.100	Repairs and Maintenance - Vehicles	\$8,038	\$14,000	\$15,400	\$16,950	\$19,100	12.7%
001-000.521-946.200	Repairs and Maintenance - Equipment	\$1,279	\$1,500	\$2,000	\$1,800	\$1,800	0.0%
001-000.521-946.201	Repairs and Maintenance - Radar	\$939	\$1,000	\$1,000	\$900	\$900	0.0%
001-000.521-946.300	Repairs and Maintenance - Radio	\$2,058	\$2,000	\$2,000	\$1,600	\$1,600	0.0%
001-000.521-946.400	Vehicle Equipment Certifications	\$392	\$1,000	\$1,000	\$700	\$700	0.0%
001-000.521-946.500	Computer Maintenance	\$6,691	\$4,500	\$4,500	\$6,000	\$6,000	0.0%



**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**PUBLIC SAFETY - LAW ENFORCEMENT EXPENDITURES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

APPROPRIATIONS BY FUND AND WITHIN FUND PROGRAMS							
ACCT.	PUBLIC SAFETY - LAW ENFORCEMENT EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>OPERATING SERVICES (cont.)</b>							
	<b>OPERATING EXPENSES</b>	<b>\$64,454</b>	<b>\$73,300</b>	<b>\$78,800</b>	<b>\$85,500</b>	<b>\$84,750</b>	<b>-0.9%</b>
001-000.521-934.000	Contractual Services	\$30,496	\$33,000	\$35,800	\$35,800	\$41,600	16.2%
001-000.521-947.000	Printing	\$932	\$1,200	\$1,200	\$2,500	\$2,500	0.0%
001-000.521-949.600	Prisoner Expense	\$4,924	\$5,500	\$2,500	\$2,000	\$2,000	0.0%
001-000.521-951.000	Office Supplies	\$1,440	\$1,500	\$1,500	\$1,300	\$1,450	11.5%
001-000.521-952.100	Fuel	\$20,960	\$27,500	\$27,000	\$27,000	\$23,000	-14.8%
001-000.521-952.700	Crime Investigation Supplies	\$723	\$1,000	\$1,200	\$1,200	\$1,200	0.0%
001-000.521-952.800	Personal Property Replacement	-	\$100	\$100	\$100	\$100	0.0%
001-000.521-980.300	Police Department Grants	\$1,199	-	-	-	\$0	0.0%
001-000.521-980.500	Electricity	-	-	\$6,000	\$9,600	\$7,200	-25.0%
001-000.521-999.000	Miscellaneous	\$3,780	\$3,500	\$3,500	\$3,700	\$3,700	0.0%
001-000.521-943.200	Water and Sewer	-	-	-	\$2,300	\$2,000	-13.0%
	<b>UNIFORMS AND GEAR</b>	<b>\$7,106</b>	<b>\$9,150</b>	<b>\$9,100</b>	<b>\$8,050</b>	<b>\$9,650</b>	<b>19.9%</b>
001-000.521-952.300	Uniforms and Gear	\$6,047	\$6,000	\$6,000	\$6,000	\$6,000	0.0%
001-000.521-952.411	Cameras, Film and Equipment	\$246	\$250	\$200	\$150	\$150	0.0%
001-000.521-952.500	Ammunition	\$748	\$2,000	\$2,400	\$1,400	\$3,000	114.3%
001-000.521-952.600	Uniform Cleaning	\$65	\$900	\$500	\$500	\$500	0.0%
	<b>TOTAL OPERATING</b>	<b>\$114,260</b>	<b>\$132,600</b>	<b>\$143,900</b>	<b>\$149,950</b>	<b>\$153,800</b>	<b>2.6%</b>
<b>CAPITAL SERVICES</b>							
	<b>OFFICE EQUIPMENT</b>	<b>\$3,154</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$250</b>	<b>\$300</b>	<b>20.0%</b>
001-000.521-964.000	Office and Building Equipment	\$1,754	-	\$1,500	\$250	\$300	20.0%
001-000.521-964.010	Building and Furniture	\$1,400	\$1,500	-	-	-	0.0%
	<b>OTHER NEW EQUIPMENT</b>	<b>\$7,301</b>	<b>\$4,000</b>	<b>\$300</b>	<b>\$1,000</b>	<b>\$700</b>	<b>-30.0%</b>
001-000.521-964.300	Other New Equipment	\$7,301	\$4,000	\$300	\$1,000	\$700	-30.0%
	<b>TOTAL CAPITAL</b>	<b>\$10,455</b>	<b>\$5,500</b>	<b>\$1,800</b>	<b>\$1,250</b>	<b>\$1,000</b>	<b>-20.0%</b>
	<b>TOTAL EXPENDITURES</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
	<b>PERSONNEL SERVICES</b>	<b>\$944,788</b>	<b>\$1,085,191</b>	<b>\$1,215,225</b>	<b>\$1,284,950</b>	<b>\$1,306,766</b>	<b>1.7%</b>
	<b>OPERATING SERVICES</b>	<b>\$114,260</b>	<b>\$132,600</b>	<b>\$143,900</b>	<b>\$149,950</b>	<b>\$153,800</b>	<b>2.6%</b>
	<b>CAPITAL OUTLAY</b>	<b>\$10,455</b>	<b>\$5,500</b>	<b>\$1,800</b>	<b>\$1,250</b>	<b>\$1,000</b>	<b>-20.0%</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$1,069,503</b>	<b>\$1,223,291</b>	<b>\$1,360,925</b>	<b>\$1,436,150</b>	<b>\$1,461,566</b>	<b>1.8%</b>

# **PUBLIC WORKS**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**PUBLIC WORKS EXPENDITURES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

**APPROPRIATIONS BY FUND AND WITHIN FUND PROGRAMS**

ACCT.	PUBLIC WORKS EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>PERSONNEL SERVICES</b>							
	<b>ADMINISTRATIVE</b>	<b>\$107,484</b>	<b>\$114,816</b>	<b>\$143,300</b>	<b>\$140,533</b>	<b>\$144,285</b>	<b>2.7%</b>
001-000.541-912.104	DPW Foreman Supervisor	\$48,640	\$49,973	\$51,500	\$53,045	\$53,575	1.0%
001-000.541-912.202	DPW Salaries	\$58,318	\$60,523	\$87,400	\$83,000	\$85,490	3.0%
001-000.541-914.000	Overtime	\$526	\$4,320	\$4,400	\$4,488	\$5,220	16.3%
	<b>FINANCIAL</b>	<b>\$41,442</b>	<b>\$49,698</b>	<b>\$65,950</b>	<b>\$56,064</b>	<b>\$67,806</b>	<b>20.9%</b>
001-000.541-921.000	FICA Taxes	\$8,607	\$8,858	\$8,900	\$10,329	\$11,038	6.9%
001-000.541-922.000	Employee Pension Fund	\$9,041	\$13,390	\$9,800	\$14,435	\$14,868	3.0%
001-000.541-923.000	Employee Health Insurance	\$23,794	\$27,450	\$33,150	\$24,000	\$34,000	41.7%
001-000.541-923.001	Employee Life & Disability Insurance	-	-	\$2,100	\$2,500	\$2,500	0.0%
001-000.541-923.050	Dependant Health Insurance	-	-	\$12,000	\$4,800	\$5,400	12.5%
	<b>TOTAL PERSONNEL</b>	<b>\$148,926</b>	<b>\$164,514</b>	<b>\$209,250</b>	<b>\$196,597</b>	<b>\$212,091</b>	<b>7.9%</b>
<b>OPERATING SERVICES</b>							
	<b>STAFF ENHANCEMENT</b>	<b>\$260</b>	<b>\$2,250</b>	<b>\$2,250</b>	<b>\$1,750</b>	<b>\$1,750</b>	<b>0.0%</b>
001-000.541-931.000	Staff Training	\$45	\$1,500	\$1,500	\$1,000	\$1,000	0.0%
001-000.541-940.000	Travel and Meetings	\$180	\$500	\$500	\$500	\$500	0.0%
001-000.541-948.000	Advertising (Job Postings)	\$35	-	-	\$0	\$0	0.0%
001-000.541-954.000	Dues/Memberships/Publications	-	\$250	\$250	\$250	\$250	0.0%
	<b>COMMUNICATIONS</b>	<b>\$866</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>0.0%</b>
001-000.541-941.100	Communications - Cell/Laptops	\$866	\$1,500	\$1,500	\$1,500	\$1,500	0.0%
	<b>REPAIRS AND MAINTENANCE</b>	<b>\$54,342</b>	<b>\$52,800</b>	<b>\$50,800</b>	<b>\$63,800</b>	<b>\$56,650</b>	<b>-11.2%</b>
001-000.541-934.200	Grounds/Lakes Maintenance	\$8,927	\$10,000	\$8,000	\$11,000	\$11,000	0.0%
001-000.541-943.210	Traffic Lights and Maintenance	\$24,246	\$22,500	\$22,500	\$18,500	\$20,400	10.3%
001-000.541-943.300	Contract Mowing	-	-	-	\$10,000	\$0	-100.0%
001-000.541-943.400	Beautification	\$652	\$1,000	\$1,000	\$1,000	\$1,000	0.0%
001-000.541-946.000	Repairs and Maintenance - Building	\$9,883	\$7,500	\$7,500	\$7,500	\$7,500	0.0%
001-000.541-946.100	Repairs and Maintenance - Vehicles	\$2,431	\$4,300	\$4,300	\$4,300	\$3,500	-18.6%
001-000.541-946.200	Repairs and Maintenance - Equipment	\$5,080	\$5,000	\$5,000	\$7,000	\$7,000	0.0%
001-000.541-946.300	Parks Maintenance	\$3,123	\$2,000	\$2,000	\$4,000	\$5,750	43.8%
001-000.541-946.500	Computer Maintenance	-	\$500	\$500	\$500	\$500	0.0%
	<b>OPERATING EXPENSES</b>	<b>\$70,556</b>	<b>\$84,350</b>	<b>\$67,250</b>	<b>\$66,050</b>	<b>\$81,550</b>	<b>23.5%</b>
001-000.541-934.000	Contractual Services	-	\$20,000	-	\$0	\$0	0.0%
001-000.541-934.100	Street Sweeping	\$3,394	\$4,800	\$4,800	\$3,800	\$3,800	0.0%
001-000.541-943.100	Electricity	\$1,374	\$800	\$1,700	\$6,500	\$11,400	75.4%
001-000.541-943.110	Street Lighting	\$54,284	\$50,000	\$50,000	\$44,000	\$50,200	14.1%
001-000.541-943.200	Water and Sewer	\$70	\$500	\$3,000	\$2,300	\$3,000	30.4%
001-000.541-947.000	Printing	-	\$250	\$250	\$250	\$250	0.0%
001-000.541-952.100	Fuel	\$3,712	\$4,000	\$3,500	\$3,500	\$3,500	0.0%

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**PUBLIC WORKS EXPENDITURES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

APPROPRIATIONS BY FUND AND WITHIN FUND PROGRAMS							
ACCT.	PUBLIC WORKS EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
<b>OPERATING SERVICES (cont.)</b>							
001-000.541-999.000	Miscellaneous	\$7,722	\$4,000	\$4,000	\$5,000	\$3,500	-30.0%
001-000.541-943.000	Gas Utility	-	-	-	\$700	\$700	0.0%
TBD	Generator Maintenance	-	-	-	-	\$5,200	-
	<b>UNIFORMS AND GEAR</b>	<b>\$5,604</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,000</b>	<b>\$7,500</b>	<b>25.0%</b>
001-000.541-952.300	Uniforms and Gear	\$478	\$1,250	\$1,250	\$1,500	\$1,500	0.0%
001-000.541-952.400	Small Tools	\$1,204	\$1,500	\$1,500	\$1,500	\$2,000	33.3%
001-000.541-952.410	Cleaning Supplies	\$2,000	\$2,000	\$2,000	\$1,500	\$1,500	0.0%
001-000.541-952.411	Minor Materials	\$42	\$0	\$0	\$0	\$0	0.0%
001-000.541-952.510	Chemicals	\$1,237	\$1,250	\$1,250	\$1,000	\$1,000	0.0%
001-000.541-953.000	Road Materials and Supplies	\$643	\$500	\$500	\$500	\$1,500	200.0%
	<b>TOTAL OPERATING</b>	<b>\$131,628</b>	<b>\$147,400</b>	<b>\$128,300</b>	<b>\$139,100</b>	<b>\$148,950</b>	<b>7.1%</b>
<b>CAPITAL SERVICES</b>							
	<b>STORMWATER MAINTENANCE</b>	<b>\$180</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>-</b>	<b>-</b>	<b>-</b>
001-000.541-963.400	Drainage Maintenance and Improvements	\$180	\$1,000	\$1,000	-	-	-
	<b>NEW EQUIPMENT</b>	<b>\$5,024</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,000</b>	<b>\$5,000</b>	<b>66.7%</b>
001-000.541-964.200	New Machinery (Other)	\$2,083	\$2,500	\$2,500	\$1,500	\$1,500	0.0%
001-000.541-964.300	Other New Equipment	\$2,941	\$1,000	\$1,000	\$1,500	\$3,500	133.3%
	<b>TOTAL CAPITAL</b>	<b>\$5,204</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$3,000</b>	<b>\$5,000</b>	<b>-33.3%</b>
	<b>TOTAL EXPENDITURES</b>						
		<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
	<b>PERSONNEL SERVICES</b>	<b>\$148,926</b>	<b>\$164,514</b>	<b>\$209,250</b>	<b>\$196,597</b>	<b>\$212,091</b>	<b>7.9%</b>
	<b>OPERATING SERVICES</b>	<b>\$131,628</b>	<b>\$147,400</b>	<b>\$128,300</b>	<b>\$139,100</b>	<b>\$148,950</b>	<b>7.1%</b>
	<b>CAPITAL OUTLAY</b>	<b>\$5,204</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$3,000</b>	<b>\$5,000</b>	<b>66.7%</b>
	<b>TOTAL EXPENDITURES</b>	<b>\$285,758</b>	<b>\$316,414</b>	<b>\$342,050</b>	<b>\$338,697</b>	<b>\$366,041</b>	<b>8.1%</b>

# **PUBLIC SERVICES - FIRE CONTROL**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**PUBLIC SAFETY - FIRE CONTROL**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

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ACCT.	FIRE CONTROL EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
001-000.522-934.000	Contractual Services	\$259,002	\$275,257	\$283,600	\$292,108	\$300,871	3.0%
	<b>TOTAL EXPENDITURES</b>	<b>\$259,002</b>	<b>\$275,257</b>	<b>\$283,600</b>	<b>\$292,108</b>	<b>\$300,871</b>	<b>3.0%</b>

# **BUILDING/PERMITTING SERVICES**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**BUILDING/PERMITTING SERVICES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

ACCT.	BUILDING/PERMITTING EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
001-000.524-934.000	Contractual Services	\$82,958	\$87,113	\$87,200	\$90,688	\$93,409	3.0%
001-000.524-940.000	Travel and Meetings	-	-	-	\$0	\$0	0.0%
001-000.524-946.500	Computer Maintenance	-	\$1,000	\$1,000	\$500	\$500	0.0%
001-000.524-946.600	Computer Software	-	-	-	\$0	\$0	0.0%
001-000.524-947.000	Printing	\$232	\$250	\$250	\$250	\$250	0.0%
001-000.524-951.000	Office Supplies	-	-	-	\$0	\$0	0.0%
001-000.524-999.000	Miscellaneous	-	\$1,000	\$1,000	\$500	\$2,000	300.0%
<b>TOTAL EXPENDITURES</b>		<b>\$83,190</b>	<b>\$89,363</b>	<b>\$89,450</b>	<b>\$91,938</b>	<b>\$96,159</b>	<b>4.6%</b>



# **EMERGENCY/DISASTER RELIEF**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**EMERGENCY & DISASTER RELIEF**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>ACCT.</b>	<b>EMERGENCY &amp; DISASTER RELIEF EXPENDITURES</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
001-000.525-983.000	Disaster Preparedness Aids	\$744	\$10,000	\$10,000	\$12,500	\$12,500	0.0%
	<b>TOTAL EXPENDITURES</b>	<b>\$744</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$12,500</b>	<b>\$12,500</b>	<b>0.0%</b>

# **GARBAGE/SOLID WASTE SERVICE**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**GARBAGE/SOLID WASTE SERVICE**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>ACCT.</b>	<b>GARBAGE/SOLID WASTE SERVICE EXPENDITURES</b>	<b>FY 16/17</b>	<b>FY 17/18</b>	<b>FY 18/19</b>	<b>FY 19/20 BUDGETED</b>	<b>FY 20/21 PROPOSED</b>	<b>CHANGE (%)</b>
001-000.534-900.210	Recycling Grant Expenditure	-	\$3,800	\$3,800	\$3,900	\$3,750	-3.8%
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>\$3,800</b>	<b>\$3,800</b>	<b>\$3,900</b>	<b>\$3,750</b>	<b>-3.8%</b>

# **SOCIAL SERVICE ASSISTANCE**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**SOCIAL SERVICE ASSISTANCE**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

ACCT.	SOCIAL SERVICE ASSISTANCE EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
001-000.569-982.300	Other Agency Support	\$75	\$2,700	\$4,000	\$4,000	\$4,000	0.0%
001-000.569-982.400	Station 16 Toys for Tots	-	\$400	\$400	\$400	\$400	0.0%
001-000.571-901.000	Library Fees	\$4,700	\$4,000	\$4,800	\$5,500	\$5,500	0.0%
001-000.572.949.001	Recreation Fee Reimbursement	-	\$250	-	-	\$1,500	0.0%
<b>TOTAL EXPENDITURES</b>		<b>\$4,775</b>	<b>\$7,350</b>	<b>\$9,200</b>	<b>\$9,900</b>	<b>\$11,400</b>	<b>15.2%</b>

# **SPECIAL EVENTS**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**SPECIAL EVENTS**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

ACCT.	SPECIAL EVENTS EXPENDITURES	FY 16/17	FY 17/18	FY 18/19	FY 19/20 BUDGETED	FY 20/21 PROPOSED	CHANGE (%)
001-000.574-900.200	Special Events	\$3,441	\$3,500	\$4,500	\$5,000	\$5,000	0.0%
001-000.574-900.400	Holiday Decorations	\$1,169	\$4,000	\$4,000	\$4,000	\$4,000	0.0%
001-000.574-900.500	Volunteer Appreciation	\$200	\$500	\$500	\$500	\$500	0.0%
001-000.574-900.800	Other	\$1,586	\$2,000	\$2,000	\$1,500	\$1,500	0.0%
001-000.589-900.220	Contingency	\$8,950	-	-	\$0	\$0	0.0%
<b>TOTAL EXPENDITURES</b>		<b>\$15,346</b>	<b>\$10,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>0.0%</b>



# **DETAIL OF GENERAL FUND EXPENSES**

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**FY 2020 - 2021**

# **GENERAL GOVERNMENT**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL GOVERNMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>PERSONNEL SERVICES</b>			
<b>DEPT. 000.511</b>	<b>LEGISLATIVE (COUNCIL)</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>911.000</b>	<b>COUNCIL SALARIES</b> Annual salary of Vice Mayor and 3 Town Council members.	<b>\$14,400</b>	<b>\$14,400</b>
<b>921.000</b>	<b>FICA TAXES</b> Town share of Federal wage withholding rate of 6.2% for social security, and 1.45% for Medicare	<b>\$1,150</b>	<b>\$1,150</b>
	<b>TOTAL</b>	<b>\$15,550</b>	<b>\$15,550</b>
<b>DEPT. 000.512</b>	<b>EXECUTIVE (MAYOR)</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>911.001</b>	<b>MAYOR</b> Annual salary of the Mayor.	<b>\$6,000</b>	<b>\$6,000</b>
<b>921.000</b>	<b>FICA TAXES</b> Town share of Federal wage withholding rate of 6.2% for social security, and 1.45% for Medicare, per the Federal Insurance Contribution Act (FICA)	<b>\$515</b>	<b>\$515</b>
	<b>TOTAL</b>	<b>\$6,515</b>	<b>\$6,515</b>
<b>DEPT. 000.513</b>	<b>ADMINISTRATIVE</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>911.100</b>	<b>TOWN MANAGER SALARY</b> Annual salary of Town Manager	<b>\$96,100</b>	<b>\$96,100</b>
<b>912.101</b>	<b>TOWN CLERK SALARY</b> Total salary for one (1) full-time Town Clerk; Inc 1% inc.	<b>\$52,530</b>	<b>\$53,055</b>
<b>912.200</b>	<b>ADMINISTRATIVE EMPLOYEES</b> Total salaries for two Full Time Equivalent (FTE) Town administrative positions consisting of (1) Management Analyst and (1) Administrative Assistant. Combined line item, similar to salary line item allocations for PD and DPW. Inc. 3% inc. In FY 19-20 salaries included (1) Management Analyst and (1) Part-Time Intern	<b>\$53,034</b>	<b>\$73,954</b>
	<b>TOTAL</b>	<b>\$201,664</b>	<b>\$223,110</b>
<b>DEPT. 000.513</b>	<b>FINANCIAL</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>912.300</b>	<b>PART-TIME ACCOUNTANT</b> Funding for one (1) part-time staff Accountant; provides oversight of Town finances; assists with ensuring compliance with State/FGFOA reporting guidelines, cash receipting, and general budget assistance.	<b>\$20,000</b>	<b>\$20,000</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL GOVERNMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

DEPT. 000.513	FINANCIAL (cont.)	FY 19-20 BUDGETED	FY 20-21 PROPOSED
921.000	<b>FICA TAXES</b> Town share of Federal wage withholding rate of 6.2% for Social Security, and 1.45% for Medicare, per the Federal Insurance Contribution Act (FICA).	\$16,576	\$17,068
922.000	<b>EMPLOYEE PENSION FUND</b> Town's defined contribution annual payout for four (4) employees.	\$28,766	\$26,773
923.000	<b>EMPLOYEE HEALTH INSURANCE</b> Town's contribution for employee only (EE) health insurance for 4 administrative employees at \$920.27/month	\$37,184	\$44,173
923.025	<b>EMPLOYEE LIFE AND DISABILITY INSURANCE</b> Town share of costs associated with providing supplemental life, short and long-term disability insurance for four (4) employees.	\$2,438	\$2,511
923.050	<b>DEPENDENT HEALTH INSURANCE</b> 50% of the cost to add a spouse or dependent to the Town's EE insurance for 3 full time employees.	\$9,600	\$10,800
	<b>TOTAL</b>	\$114,564	\$121,325
DEPT. 000.513	FINANCIAL	FY 19-20 BUDGETED	FY 20-21 PROPOSED
924.000	<b>WORKMAN'S COMPENSATION</b>	\$55,000	\$56,650
925.000	<b>UNEMPLOYMENT COMPENSATION</b>	-	-
	<b>TOTAL</b>	\$55,000	\$56,650
	<b>TOTAL PERSONNEL</b>	\$393,293	\$423,150

**OPERATING SERVICES**

DEPT. 000.514	LEGAL COUNSEL	FY 19-20 BUDGETED	FY 20-21 PROPOSED
931.100	<b>ATTORNEY RETAINER</b> Annual base cost of providing the Town with legal representation.	\$42,000	\$43,500
931.200	<b>EXTRAORDINARY LEGAL FEES</b> Town's allocations for legal fees assoc. with legal services apart from typical Town legal expenses. May include fees for quarterly Special Magistrate review/code enforcement hearings.	\$8,000	\$12,000
	<b>TOTAL</b>	\$50,000	\$55,500

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL GOVERNMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>DEPT. 000.515</b>	<b>PLANNING AND ZONING</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>913.000</b>	<b>PLANNING AND ZONING CONSULTING</b> Town's allocations for updating the Code of Ordinances.	<b>\$20,000</b>	<b>\$7,000</b>
<b>913.001</b>	<b>COMPREHENSIVE PLANNING</b> Town's allocations for updating of the Comprehensive Plan to remain current with State Statute requirements.	<b>\$0</b>	<b>\$1,500</b>
<b>931.400</b>	<b>NPDES</b> Town's allocations to ensure compliance with the National Pollutant Discharge Elimination System (NPDES) permitting requirements. This pertains to the Town's efforts to monitor and track stormwater discharges to waters of the State.	<b>\$10,000</b>	<b>\$9,000</b>
	<b>TOTAL</b>	<b>\$30,000</b>	<b>\$17,500</b>
<b>DEPT. 000.519</b>	<b>STAFF ENHANCEMENT</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>931.000</b>	<b>STAFF TRAINING</b> Town's allocations for training and education costs for employees through the Florida League of Cities, Florida City-County Manager's Assn., ICMA, Clerk, or other Finance organizations.	<b>\$2,500</b>	<b>\$2,500</b>
<b>940.000</b>	<b>TRAVEL AND MEETINGS</b> Allocations for Manager and staff participation at local and State meetings, and one national ICMA conference annually; includes Manager luncheons with staff or other agencies, transportation, per diem, meals, and other incidental travel expenses.	<b>\$3,500</b>	<b>\$3,500</b>
<b>948.000</b>	<b>ADVERTISING (JOB POSTINGS)</b>	<b>\$100</b>	<b>\$150</b>
<b>954.000</b>	<b>DUES AND SUBSCRIPTIONS</b> Costs for memberships with the Florida League of Cities, ICMA, FCCMA, Florida League of Mayors, Florida Municipal Clerks Association, etc. for Manager & Admin. Staff	<b>\$3,500</b>	<b>\$3,500</b>
	<b>TOTAL</b>	<b>\$9,600</b>	<b>\$9,650</b>
<b>DEPT. 000.519</b>	<b>COMMUNICATIONS</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>941.000</b>	<b>COMMUNICATIONS - TELEPHONE</b> Town allocations for land line, internet & cable expenditures for Town Hall.	<b>\$4,500</b>	<b>\$5,700</b>
<b>941.100</b>	<b>COMMUNICATIONS - CELL/LAPTOPS</b> Monthly communication expenses for (3) Admin staff devices.	<b>\$500</b>	<b>\$1,200</b>
<b>942.000</b>	<b>POSTAGE AND FREIGHT</b>	<b>\$500</b>	<b>\$300</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL GOVERNMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

DEPT. 000.519	COMMUNICATIONS (cont.)	FY 19-20 BUDGETED	FY 20-21 PROPOSED
946.501	<b>WEBSITE</b> Town expenses for website services and redesign by Civic Plus. Redesign cost spread over next 2 fiscal years, along with an annually recurring website hosting fee of \$2000. 3k included for ADA features.	\$6,000	\$11,000
948.100	<b>PROMOTIONAL ACTIVITIES</b> Costs incurred to promote the Town; may include costs associated with purchase of Town logo or branding materials.	\$1,000	\$1,200
	<b>TOTAL</b>	<b>\$12,500</b>	<b>\$19,400</b>
DEPT. 000.515	REPAIRS AND MAINTENANCE	FY 19-20 BUDGETED	FY 20-21 PROPOSED
946.000	<b>REPAIRS AND MAINTENANCE - BUILDINGS</b> The costs incurred for the repair and maintenance of Town buildings, including service contracts for same.	\$2,500	\$1,500
946.100	<b>REPAIRS AND MAINTENANCE - VEHICLES</b> The costs incurred for the repair and maintenance of the Town Hall staff vehicle. Includes cost of oil/filter changes vehicle.	\$325	\$325
946.200	<b>REPAIRS AND MAINTENANCE - EQUIPMENT</b>	\$100	\$100
946.500	<b>COMPUTER MAINTENANCE</b> Town expenses for contractual maintenance of its existing computer network. Includes annual lease for Town Hall copier.	\$9,000	\$12,000
	<b>TOTAL</b>	<b>\$11,925</b>	<b>\$13,925</b>
DEPT. 000.519	OPERATING EXPENSES	FY 19-20 BUDGETED	FY 20-21 PROPOSED
932.100	<b>AUDITOR'S FEE (DEPT. 000.513)</b> Expense of retaining auditor for annual Town audit.	\$12,500	\$12,500
932.200	<b>ENGINEER'S FEE (DEPT. 000.513)</b> Town's allocations to utilize the services of a Professional Engineer (PE) for misc. infrastructure issues; additional provided from specific capital projects.	\$8,000	\$8,000
934.000	<b>CONTRACTUAL SERVICES</b> Expenses associated with payroll processing contract and 1/2 of cost of credit card processing contract	\$5,000	\$6,500
943.100	<b>ELECTRICITY</b> Town allocations for electrical utility expenses paid to Duke Energy for Town Hall.	\$6,600	\$7,000
943.200	<b>WATER AND SEWER</b> Expenses paid to County for water and sewer use for Town Hall.	\$1,200	\$2,000

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL GOVERNMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>DEPT. 000.519</b>	<b>OPERATING EXPENSES (cont.)</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>945.000</b>	<b>INSURANCE (FIRE, CASUALTY, LIABILITY)</b> Annual insurance premium for all Town property, vehicles, and use of same. Includes Police vehicles and exposure.	<b>\$65,000</b>	<b>\$71,000</b>
<b>947.000</b>	<b>PRINTING</b> Town expenses for printing including receipts, stationary, checks, and other payroll related forms.	<b>\$2,500</b>	<b>\$2,500</b>
<b>947.100</b>	<b>OTHER PRINTING</b> Town expenses related to the codification of ordinances through Municode.	<b>\$1,000</b>	<b>\$500</b>
<b>949.110</b>	<b>ADVERTISING (LEGAL)</b> Town expenses with providing legal notice of Town meetings, ordinances, and other means.	<b>\$2,500</b>	<b>\$3,000</b>
<b>949.201</b>	<b>ELECTION EXPENSES</b> Costs incurred with a March general election for expiring Council seats.	<b>\$6,000</b>	<b>\$6,000</b>
<b>951.000</b>	<b>OFFICE SUPPLIES</b> Costs of materials and supplies including copier paper, stationary, and other general office related items.	<b>\$1,800</b>	<b>\$2,500</b>
<b>952.100</b>	<b>FUEL</b> Annual fuel costs related to the operation of the Town Hall staff vehicle.	<b>\$250</b>	<b>\$250</b>
<b>999.000</b>	<b>MISCELLANEOUS</b> Capital outlay for the acquisition of goods or services that do not directly fall within any of the above categories.	<b>\$1,500</b>	<b>\$1,000</b>
<b>999.100</b>	<b>OFF DUTY DETAIL (PD)</b> Pass-through expense anticipated for off-duty officer compensation of \$40/hr. For 75 hours. Town charges \$44/hr., with additional \$14 covering insurance and processing costs borne by Town.	<b>\$3,000</b>	<b>\$2,000</b>
	<b>TOTAL</b>	<b>\$116,850</b>	<b>\$124,750</b>
<b>DEPT. 000.519</b>	<b>UNIFORMS AND GEAR</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>952.300</b>	<b>UNIFORMS AND GEAR</b> Costs for adding Town logo to Council/staff sportswear	<b>\$200</b>	<b>\$200</b>
	<b>TOTAL</b>	<b>\$200</b>	<b>\$200</b>
<b>TOTAL OPERATING</b>		<b>\$231,075</b>	<b>\$240,925</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL GOVERNMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>CAPITAL SERVICES</b>			
<b>DEPT. 000.519</b>	<b>OFFICE EQUIPMENT</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>964.000</b>	<b>OFFICE AND BUILDING EQUIPMENT</b> Costs for the acquisition of new or replacement computer equipment, and other related items.	<b>\$2,000</b>	<b>\$1,000</b>
<b>964.010</b>	<b>BUILDING AND FURNITURE</b> Capital outlay for the acquisition of replacement or new office furniture.	<b>\$1,000</b>	<b>\$1,000</b>
	<b>TOTAL</b>	<b>\$3,000</b>	<b>\$2,000</b>
<b>TOTAL CAPITAL</b>		<b>\$3,000</b>	<b>\$2,000</b>
<b>TOTAL GENERAL GOVERNMENT EXPENDITURES</b>		<b>\$627,368</b>	<b>\$666,075</b>



# **PUBLIC SAFETY - LAW ENFORCEMENT**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC SAFETY - LAW ENFORCEMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>PERSONNEL SERVICES</b>				
<b>DEPT. 000.521</b>	<b>ADMINISTRATIVE</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>	
<b>911.003</b>	<b>CHIEF SALARY</b> Total salary for (1) one full-time Chief of Police; inc. 1% increase	<b>\$87,525</b>	<b>\$88,400</b>	
<b>912.102</b>	<b>OFFICER SALARY</b> Total salaries for (9) full-time, sworn officers to include FTO pay; incl. 2% contract step increase, plus an additional 0.5% increase.	<b>\$427,670</b>	<b>\$438,362</b>	
<b>912.102</b>	<b>CLERK SALARY</b> Total salaries for (1) full-time, Senior Administrative Assistant; incl. 3% inc.	<b>\$39,346</b>	<b>\$40,526</b>	
<b>912.301</b>	<b>SEASONAL PART-TIME SALARIES</b> Total salary for (1) one part-time records Clerk; incl. 3% inc.	<b>\$21,720</b>	<b>\$13,926</b>	
<b>912.401</b>	<b>LIEUTENANT SALARY</b> Total salary for (1) one full-time Lieutenant; incl. 1% inc.	<b>\$65,615</b>	<b>\$66,271</b>	
<b>912.501</b>	<b>SERGEANT SALARY</b> Total salary for (3) three full-time sworn officers; incl. 2.5% inc.	<b>\$154,280</b>	<b>\$158,137</b>	
<b>914.000</b>	<b>OVERTIME</b> For the coverage of shifts during times of leaves, town events or disasters.	<b>\$20,000</b>	<b>\$20,000</b>	
<b>914.200</b>	<b>COURT TIME PAY</b> For employees subpoenaed to attend court-related functions to provide case testimony.	<b>\$2,000</b>	<b>\$2,000</b>	
<b>914.300</b>	<b>HOLIDAY PAY</b> Funding for 11 holidays.	<b>\$20,450</b>	<b>\$21,500</b>	
<b>914.500</b>	<b>NIGHT DIFFERENTIAL PAY</b> Shift differential pay for sworn officers .75 eves, 1.00 midnights.	<b>\$11,500</b>	<b>\$11,500</b>	
<b>915.000</b>	<b>SALARY INCENTIVE PAY</b> The Florida Revenue Sharing Act requires the Town to pay educational incentives to include salary incentive courses for sworn officers.	<b>\$10,400</b>	<b>\$9,500</b>	
	<b>TOTAL</b>	<b>\$860,506</b>	<b>\$870,123</b>	
<b>DEPT. 000.521</b>	<b>FINANCIAL AND ADMINISTRATIVE</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>	
<b>921.000</b>	<b>FICA TAXES</b> Town's share of Social Security tax payable at the rate of 7.65% of payroll.	<b>\$62,329</b>	<b>\$67,315</b>	
<b>922.000</b>	<b>EMPLOYEE PENSION FUND</b> Town's contribution to the FRS pension plan 25.48 %. Also includes contributions for Chief of Police and Senior Admin. Assistant.	<b>\$190,575</b>	<b>\$182,822</b>	
<b>923.000</b>	<b>EMPLOYEE HEALTH INSURANCE</b> Employee-only (EE) coverage for 14 FTE staff.	<b>\$145,040</b>	<b>\$160,006</b>	
<b>923.001</b>	<b>EMPLOYEE LIFE &amp; DISABILITY INSURANCE</b> Town cost of Disability & Life Insurance for PD employees.	<b>\$2,500</b>	<b>\$2,500</b>	
<b>923.050</b>	<b>DEPENDENT HEALTH INSURANCE</b> Cost to add a spouse or dependent to the Town's EE insurance.	<b>\$24,000</b>	<b>\$24,000</b>	
	<b>TOTAL</b>	<b>\$424,444</b>	<b>\$436,644</b>	
	<b>TOTAL PERSONNEL</b>	<b>\$1,284,950</b>	<b>\$1,306,766</b>	

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC SAFETY - LAW ENFORCEMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>OPERATING SERVICES</b>			
<b>DEPT. 000.521</b>	<b>STAFF ENHANCEMENT</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>931.000</b>	<b>STAFF TRAINING</b> Tuition fees for Basic and advanced training courses for Administrative and Non-Sworn staff.	<b>\$2,000</b>	<b>\$2,000</b>
<b>940.000</b>	<b>TRAVEL AND MEETINGS</b> Tuition fees for sworn personnel. All costs associated with all personnel traveling, lodging, per diem for Training, Conferences, and Meetings.	<b>\$6,500</b>	<b>\$6,000</b>
<b>949.500</b>	<b>APPLICANT SCREENING</b> Costs associated with pre-employment screening to include Polygraph, Psychological, FDLE Drug and Medical screening, P.A.S.S. annual service fee, HEP B vaccinations.	<b>\$3,000</b>	<b>\$3,000</b>
<b>954.000</b>	<b>DUES AND SUBSCRIPTIONS</b> Dues and Subscriptions for various professional Law Enforcement organizations, SPL, Florida Police Chiefs, Suncoast Crime Prevention, Florida Homicide Investigations, Commission Florida Accreditation, Power DMS, Notary renewal.	<b>\$1,200</b>	<b>\$2,400</b>
	<b>TOTAL</b>	<b>\$12,700</b>	<b>\$13,400</b>
<b>DEPT. 000.521</b>	<b>COMMUNICATIONS</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>941.000</b>	<b>COMMUNICATIONS - TELEPHONE</b> Equipment and line charges from Verizon and Spectrum for telephones/fax, internet service and basic cable Television boxes.	<b>\$4,500</b>	<b>\$4,500</b>
<b>941.100</b>	<b>COMMUNICATIONS - CELL/LAPTOPS</b> Equipment and usage charges from Verizon for department-issued cell phones and mobile broadband computer aircards for laptops.	<b>\$9,450</b>	<b>\$9,400</b>
<b>942.000</b>	<b>POSTAGE AND FREIGHT</b> Costs associated with stamps, mailing of boxes, letters, certified letters, equipment to customers and vendors, to include breath testing machine to FDLE yearly.	<b>\$500</b>	<b>\$700</b>
<b>948.001</b>	<b>PUBLIC RELATIONS</b> The purchasing and/or printing of branded items, or other materials or supplies used for public outreach, community events and to educate the public in the areas of community policing, neighborhood crime watch, crime prevention, National Night Out.	<b>\$1,300</b>	<b>\$1,300</b>
	<b>TOTAL</b>	<b>\$15,750</b>	<b>\$15,900</b>
<b>DEPT. 000.521</b>	<b>REPAIRS AND MAINTENANCE</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>946.100</b>	<b>REPAIRS AND MAINTENANCE - VEHICLES</b> Costs associated with the towing, repairing and preventative maintenance of Town vehicles and road equipment used by the Police Department, (13) police cruisers, (1) one radar trailer, (1) pickup truck, (1) one administrative vehicle and (1) side by side ATV, (1) light trailer/generator and (1) one Police Mountain Bike and car wash service for all. Costs for changing oil and filters to vehicles and equipment assigned to this department. Costs associated with the maintenance, repair, and replacement of tires, rims, and vehicle batteries for all vehicles and equipment assigned to this department.	<b>\$16,950</b>	<b>\$19,100</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC SAFETY - LAW ENFORCEMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>DEPT. 000.521</b>	<b>REPAIRS AND MAINTENANCE (cont.)</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>946.200</b>	<b>REPAIRS AND MAINTENANCE - EQUIPMENT</b> Repair, maintenance of tint meters, breath testing machine supplies, lethal and less than lethal weapons, tasers, in car video system, AED units, office machines, computer printers in cars, building video camera system, and current Avaya phone system.	<b>\$1,800</b>	<b>\$1,800</b>
<b>946.201</b>	<b>REPAIRS AND MAINTENANCE - RADAR</b> Repair, maintenance, or re-certification bi annually of speed measuring equipment such as 5 radars and 3 lasers, to include 1 radar trailer.	<b>\$900</b>	<b>\$900</b>
<b>946.300</b>	<b>REPAIRS AND MAINTENANCE - RADIO</b> Cost of repairing , replacing, re-alignments, re-programing and/or maintaining in-car and portable handheld radios to include mics, antennas, batteries.	<b>\$1,600</b>	<b>\$1,600</b>
<b>946.400</b>	<b>VEHICLE EQUIPMENT CERTIFICATIONS</b> Cost of (12) twelve police vehicles speedometer calibration required bi- annually.	<b>\$700</b>	<b>\$700</b>
<b>946.500</b>	<b>COMPUTER MAINTENANCE</b> Contract IT services to repair, replacement, and maintain computer hard and software, operating and security network systems, for server, laptops, desk top stations, monitors, mouse, pads, keyboards, batteries for laptops, cables, router and connectors.	<b>\$6,000</b>	<b>\$6,000</b>
	<b>TOTAL</b>	<b>\$27,950</b>	<b>\$30,100</b>
<b>DEPT. 000.521</b>	<b>OPERATING EXPENSES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>934.000</b>	<b>CONTRACTUAL SERVICES</b> Contractual Police Services to PCSO for CAD/RMS, ACISS, Forsensics, Latent Prints, Property and Evidence 38,200; Contractual Service with Konica Minolta for copier maintenance and supplies. State Accreditation consulting.	<b>\$35,800</b>	<b>\$41,600</b>
<b>947.000</b>	<b>PRINTING</b> Costs for printing internal booklets, flyers, brochures, cards, business cards, documents, forms, warnings and notices; signage used for operations and building, code enforcement; to include Victim Rights booklets.	<b>\$2,500</b>	<b>\$2,500</b>
<b>949.600</b>	<b>PRISONER EXPENSE</b> Booking fees to include juveniles at \$84 ea., ME processing blood/urine fees at 300 ea., Blood alcohol screening at 100 ea., hospital treatment of prisoners prior to booking, service interpreters.	<b>\$2,000</b>	<b>\$2,000</b>
<b>951.000</b>	<b>OFFICE SUPPLIES</b> All office related stationary and related supplies necessary for operating the police department.	<b>\$1,300</b>	<b>\$1,450</b>
<b>952.100</b>	<b>FUEL</b> Costs incurred for fuel to operate Town vehicles and equipment assigned to this department.	<b>\$27,000</b>	<b>\$23,000</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC SAFETY - LAW ENFORCEMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>DEPT. 000.521</b>	<b>OPERATING EXPENSES (cont.)</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>952.700</b>	<b>CRIME INVESTIGATION SUPPLIES</b> Costs associated with conducting Internal Affairs investigations and external crimes to include dictation transcribing, powders, protective gloves, DNA supplies, print kits, tapes, protective gear, narcotics test kits.	<b>\$1,200</b>	<b>\$1,200</b>
<b>952.800</b>	<b>PERSONAL PROPERTY REPLACEMENT</b> Per PBA contract, costs to replace any items broken in the line of duty.	<b>\$100</b>	<b>\$100</b>
<b>980.500</b>	<b>POLICE DEPARTMENT GRANTS</b> Grants for the Police Department.	<b>-</b>	<b>\$0</b>
<b>980.500</b>	<b>ELECTRICITY</b> Electric utility billing for the Police Department portion of the building.	<b>\$9,600</b>	<b>\$7,200</b>
<b>999.000</b>	<b>MISCELLANEOUS</b> Cost of miscellaneous supplies or equipment such as first aid kits and safety mask, NARCAN, fire extinguisher recert, replacement of stop sticks, traffic cones, State Statute books, volunteer supplies, bio-hazard supplies, trauma kits, patrol car printer paper, Officer of the Year award, keys, awards of special merit or special recognition, hosting meetings, training, events, vehicle storage containers and cleaning supplies, Holiday supplies, shredding services for records/documents or other misc items.	<b>\$3,700</b>	<b>\$3,700</b>
<b>999.100</b>	<b>WATER AND SEWER</b> Water and sewer use for the Police Department portion of the building.	<b>\$2,300</b>	<b>\$2,000</b>
	<b>TOTAL</b>	<b>\$85,500</b>	<b>\$84,750</b>
<b>DEPT. 000.521</b>	<b>UNIFORMS AND GEAR</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>952.300</b>	<b>UNIFORMS AND GEAR</b> Uniforms and gear for ALL personnel assigned to the Police Department.	<b>\$6,000</b>	<b>\$6,000</b>
<b>952.411</b>	<b>CAMERAS, FILM AND EQUIPMENT</b> Repair, maintain, purchase, replace materials or accessories associated with ICV units, photos, flash drive, CD, DVD, video or cameras.	<b>\$150</b>	<b>\$150</b>
<b>952.500</b>	<b>AMMUNITION</b> Purchase all ammunitions, cleaning supplies, targets, training aids, replacement parts to support the maintenance of handgun, long guns, less than lethal, Tasers, O/C .	<b>\$1,400</b>	<b>\$3,000</b>
<b>952.600</b>	<b>UNIFORM CLEANING</b> Reimbursement for dry cleaning uniforms as outlined in PBA agreement with max of \$40 per month, per officer.	<b>\$500</b>	<b>\$500</b>
	<b>TOTAL</b>	<b>\$8,050</b>	<b>\$9,650</b>
	<b>TOTAL OPERATING</b>	<b>\$149,950</b>	<b>\$153,800</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC SAFETY - LAW ENFORCEMENT**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>CAPITAL SERVICES</b>			
<b>DEPT. 000.521</b>	<b>OFFICE EQUIPMENT</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>964.000</b>	<b>OFFICE AND BUILDING EQUIPMENT</b> Costs to repair, replace, maintain furniture chairs, desks, or associated equipment.	<b>\$250</b>	<b>\$300</b>
<b>964.300</b>	<b>BUILDING AND FURNITURE</b> Cost for other new equipment throughout the budget year.		
	<b>TOTAL</b>	<b>\$250</b>	<b>\$300</b>
<b>DEPT. 000.521</b>	<b>OTHER EQUIPMENT</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>964.300</b>	<b>OTHER NEW EQUIPMENT</b> Other related equipment to this department.	<b>\$1,000</b>	<b>\$700</b>
	<b>TOTAL</b>	<b>\$1,000</b>	<b>\$700</b>
	<b>TOTAL CAPITAL</b>	<b>\$1,250</b>	<b>\$1,000</b>
<b>TOTAL GENERAL GOVERNMENT EXPENDITURES</b>		<b>\$1,436,150</b>	<b>\$1,461,566</b>

# **PUBLIC WORKS**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC WORKS**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>PERSONNEL SERVICES</b>			
<b>DEPT. 000.541</b>	<b>ADMINISTRATIVE</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>912.104</b>	<b>DPW FOREMAN SUPERVISOR</b> Annual salary for Department of Public Works Supervisor.	<b>\$53,045</b>	<b>\$53,575</b>
<b>912.202</b>	<b>DPW SALARIES</b> Annual salary for 2.5 public works employees, including (1) Worker II, (2) Worker I's and a part-time Custodian.	<b>\$83,000</b>	<b>\$85,490</b>
<b>914.000</b>	<b>OVERTIME</b> Equivalent to 160 hours of staff time @ \$27/hr. to oversee rentals; tied to park/hall rental revenue.	<b>\$4,488</b>	<b>\$5,220</b>
	<b>TOTAL</b>	<b>\$140,533</b>	<b>\$144,285</b>
<b>DEPT. 000.541</b>	<b>FINANCIAL</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>921.000</b>	<b>FICA TAXES</b> Town share of Federal wage withholding rate of 6.2% for social security, and 1.45% for Medicare, per the Federal Insurance Contribution Act (FICA).	<b>\$10,329</b>	<b>\$11,038</b>
<b>922.000</b>	<b>EMPLOYEE PENSION FUND</b> Deferred compensation provided for three (3) full-time Public Works employees at 12%.	<b>\$14,435</b>	<b>\$14,868</b>
<b>923.000</b>	<b>EMPLOYEE HEALTH INSURANCE</b> 100% of Employee-only (EE) coverage @ \$920.27/mo for 3 employees.	<b>\$24,000</b>	<b>\$34,000</b>
<b>923.025</b>	<b>EMPLOYEE LIFE &amp; DISABILITY INSURANCE</b> Funding for Life and Disability Insurance for three(3) full-time Public Works employees.	<b>\$2,500</b>	<b>\$2,500</b>
<b>923.050</b>	<b>DEPENDANT HEALTH INSURANCE</b> 50% of the cost to add a spouse or dependent to the Town's health insurance for 1 full-time Public Works employee.	<b>\$4,800</b>	<b>\$5,400</b>
	<b>TOTAL</b>	<b>\$56,064</b>	<b>\$67,806</b>
	<b>TOTAL PERSONNEL</b>	<b>\$196,597</b>	<b>\$212,091</b>

<b>OPERATING SERVICES</b>			
<b>DEPT. 000.541</b>	<b>STAFF ENHANCEMENT</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>931.000</b>	<b>STAFF TRAINING</b> Costs allocated for MOT (Maintenance of Traffic), stormwater, and other Public Works training.	<b>\$1,000</b>	<b>\$1,000</b>
<b>940.000</b>	<b>TRAVEL AND MEETINGS</b> Travel and meeting expense of staff attending area training, seminars, or meetings with other County staff.	<b>\$500</b>	<b>\$500</b>



**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC WORKS**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>DEPT. 000.541</b>	<b>STAFF ENHANCEMENT (cont.)</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>940.000</b>	<b>ADVERTISING (JOB POSTINGS)</b> Travel and expense of staff attending area.	<b>\$0</b>	<b>\$0</b>
<b>954.000</b>	<b>DUES/MEMBERSHIPS/PUBLICATIONS</b> Costs associated with membership or dues for County/National Public Works Association (APWA).	<b>\$250</b>	<b>\$250</b>
	<b>TOTAL</b>	<b>\$1,750</b>	<b>\$1,750</b>
<b>DEPT. 000.541</b>	<b>COMMUNICATIONS</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>941.100</b>	<b>COMMUNICATIONS - CELL/LAPTOPS</b> Annual service fees for Public Works cell phones.	<b>\$1,500</b>	<b>\$1,500</b>
	<b>TOTAL</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>DEPT. 000.541</b>	<b>REPAIRS AND MAINTENANCE</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>934.200</b>	<b>GROUNDS/LAKES MAINTENANCE</b> Annual funding allocated for maintenance of all lakes/ponds within Town jurisdiction, including spot treatments, as needed; includes funding for Code Enforcement lot mowing.	<b>\$11,000</b>	<b>\$11,000</b>
<b>943.210</b>	<b>TRAFFIC LIGHTS AND MAINTENANCE</b> Annual Town expense for traffic signal maintenance contract with Pinellas County.	<b>\$18,500</b>	<b>\$20,400</b>
<b>946.000</b>	<b>CONTRACT MOWING</b> Cost to acquire an annual contract to mow larger open park and easement areas similar to other contracts used in neighboring municipalities. Cost center in lieu of an additional Public Works employee.	<b>\$10,000</b>	<b>\$0</b>
<b>946.000</b>	<b>BEAUTIFICATION</b> Seasonal flowers and other landscaping for Schleck Park Gazebo, holidays and areas within parks.	<b>\$1,000</b>	<b>\$1,000</b>
<b>946.000</b>	<b>REPAIRS AND MAINTENANCE - BUILDING</b> Annual expense for regular maintenance of Town buildings. Includes AC, plumbing, electrical, and other building maintenance items.	<b>\$7,500</b>	<b>\$7,500</b>
<b>946.100</b>	<b>REPAIRS AND MAINTENANCE - VEHICLES</b> Annual repairs to Public Works vehicles. Annual costs for oil and filter changes to support Public Works vehicles. Annual replacement costs for tires and batteries to support Public Works vehicles.	<b>\$4,300</b>	<b>\$3,500</b>
<b>946.200</b>	<b>REPAIRS AND MAINTENANCE - EQUIPMENT</b> Annual costs to repair Public Works equipment including, but not limited to mowers, power tools, trailers, tractor, etc.	<b>\$7,000</b>	<b>\$7,000</b>
<b>946.500</b>	<b>PARKS MAINTENANCE</b> Annual costs associated with maintenance of park features.	<b>\$4,000</b>	<b>\$5,750</b>
<b>946.500</b>	<b>COMPUTER MAINTENANCE</b> Annual costs to repair Public Works computer equipment.	<b>\$500</b>	<b>\$500</b>
	<b>TOTAL</b>	<b>\$63,800</b>	<b>\$56,650</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC WORKS**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>DEPT. 000.541</b>	<b>OPERATING EXPENSES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
<b>934.000</b>	<b>CONTRACTUAL SERVICES</b> Annual contract cost of one (1) part-time Custodian; cost added to DPW Salaries line item.	<b>\$0</b>	<b>\$0</b>
<b>934.100</b>	<b>STREET SWEEPING</b> Town allocation for annual contract for quarterly sweeping of all Town roadways (NPDES requirement).	<b>\$3,800</b>	<b>\$3,800</b>
<b>943.100</b>	<b>ELECTRICITY</b> Electric utility (Duke Energy) fees for Public Works building, parks, gazebo, and splash pad.	<b>\$6,500</b>	<b>\$11,400</b>
<b>943.110</b>	<b>STREET LIGHTING</b> Electric utility expenses for all LED Town street lights, including decorative light fixtures installed on 54th Ave, per contract with Duke Energy.	<b>\$44,000</b>	<b>\$50,200</b>
<b>943.200</b>	<b>WATER AND SEWER</b> Proportionate share of water and sewer utility costs for Public Works Building and Ernst Park.	<b>\$2,300</b>	<b>\$3,000</b>
<b>952.100</b>	<b>FUEL</b> Annual cost to supply Public Works vehicles and equipment fleet with operating fuels.	<b>\$3,500</b>	<b>\$3,500</b>
<b>947.000</b>	<b>PRINTING</b> Annual costs for printing Public Works flyers, or printing/mailing of lot mowing invoices.	<b>\$250</b>	<b>\$250</b>
<b>999.000</b>	<b>MISCELLANEOUS</b> General Public Works annual expenses that are uncategorized or unplanned that occur during the year.	<b>\$5,000</b>	<b>\$3,500</b>
<b>943.000</b>	<b>GAS UTILITY</b> Costs associated with the supply of natural gas utility (TECO) to community hall for emergency generator and stove.	<b>\$700</b>	<b>\$700</b>
<b>TBD</b>	<b>GENERATOR MAINTENANCE</b>	<b>-</b>	<b>\$5,200</b>
	<b>TOTAL</b>	<b>\$66,050</b>	<b>\$81,550</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**PUBLIC WORKS**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

DEPT. 000.541	UNIFORMS AND GEAR	FY 19-20 BUDGETED	FY 20-21 PROPOSED
952.300	<b>UNIFORMS AND GEAR</b> Annual Town costs for Public Works uniforms and safety equipment.	\$1,500	\$1,500
952.400	<b>SMALL TOOLS</b> Annual expense for small manual or power tools necessary for Public Works duties.	\$1,500	\$1,500
952.410	<b>CLEANING SUPPLIES</b> Annual expense for supplies necessary to maintain Town buildings in a sanitary condition.	\$1,500	\$2,000
952.410	<b>MINOR MATERIALS</b>	\$0	\$0
952.510	<b>CHEMICALS</b> Annual expense for chemicals and other solutions necessary for Public Works functions (i.e. fertilizer, weed killer, etc.).	\$1,000	\$1,000
953.000	<b>ROAD MATERIALS AND SUPPLIES</b> Annual cost for road maintenance supplies including, but not limited to patching compound, barricades, cones, etc.	\$500	\$1,500
<b>TOTAL</b>		<b>\$6,000</b>	<b>\$7,500</b>
<b>TOTAL OPERATING</b>		<b>\$139,100</b>	<b>\$148,950</b>
<b>CAPITAL OUTLAY</b>			
DEPT. 000.541	STORMWATER MAINTENANCE	FY 19-20 BUDGETED	FY 20-21 PROPOSED
963.400	<b>DRAINAGE MAINTENANCE AND IMPROVEMENTS</b> Costs necessary for maintenance of Town storm drain baskets. (cost incorporated into CIP fund for FY21)	#REF!	#REF!
<b>TOTAL</b>		<b>#REF!</b>	<b>#REF!</b>
DEPT. 000.541	NEW EQUIPMENT	FY 19-20 BUDGETED	FY 20-21 PROPOSED
964.200	<b>NEW MACHINERY (OTHER)</b> Capital outlay cost for unanticipated new equipment or tools needed during the budget year.	\$1,500	\$1,500
964.300	<b>OTHER NEW EQUIPMENT</b> Estimated cost of purchasing a plate compactor street pothole repairs and safety lighting for Town bucket truck.	\$1,500	\$3,500
<b>TOTAL</b>		<b>\$3,000</b>	<b>\$5,000</b>
<b>TOTAL CAPITAL OUTLAY</b>		<b>#REF!</b>	<b>#REF!</b>
<b>TOTAL PUBLIC WORKS EXPENDITURES</b>		<b>#REF!</b>	<b>#REF!</b>

# MISCELLANEOUS FUNDS

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>PUBLIC SERVICES - FIRE CONTROL</b>			
<b>Dept. 000.522</b>	<b>EXPENDITURES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
934.000	<b>CONTRACTUAL SERVICES</b> Town costs for contracting with Pinellas Park for annual Fire Control Services. 3% annual increase, per contract.	\$292,108	\$300,871
<b>TOTAL PUBLIC SERVICES - FIRE CONTROL EXPENDITURES</b>		<b>\$292,108</b>	<b>\$300,871</b>

<b>BUILDING/PERMITTING SERVICES</b>			
<b>Dept. 000.524</b>	<b>EXPENDITURES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
934.000	<b>CONTRACTUAL SERVICES</b> Contract cost with Pinellas Park for annual Bldg. Permitting, and Trades Review/Inspection services. 4% annual increase, per contract.	\$90,688	\$93,409
940.000	<b>TRAVEL AND MEETINGS</b>	\$0	\$0
946.500	<b>COMPUTER MAINTENANCE</b> Departmental costs for computer and related equipment used by staff.	\$500	\$500
947.100	<b>PRINTING</b> Departmental costs for printing of placards, permit forms, etc.	\$250	\$250
951.000	<b>OFFICE SUPPLIES</b>	\$0	\$0
999.000	<b>MISCELLANEOUS</b> Cost of new or replacement of existing furniture, file cabinets, or related equip. Inc. 1/2 cost of credit card processing software.	\$500	\$2,000
<b>TOTAL BUILDING/PERMITTING SERVICES EXPENDITURES</b>		<b>\$91,938</b>	<b>\$96,159</b>

<b>EMERGENCY AND DISASTER RELIEF</b>			
<b>Dept. 000.525</b>	<b>EXPENDITURES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
983.000	<b>DISASTER PREPAREDNESS AIDS</b> Annualized Town costs intended to offset common pre/post disaster-related expenses.	\$12,500	\$12,500
<b>TOTAL EMERGENCY AND DISASTER RELIEF EXPENDITURES</b>		<b>\$12,500</b>	<b>\$12,500</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**GENERAL FUND - 001**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>GARBAGE/SOLID WASTE SERVICES</b>			
<b>Dept. 000.534</b>	<b>EXPENDITURES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
900.210	<b>RECYCLING GRANT</b> Costs related to expenditure of Town's share of annual County recycling grant funding; used to purchase goods with notable recycled content.	\$3,900	\$3,750
<b>TOTAL GARBAGE/SOLID WASTE SERVICES EXPENDITURES</b>		<b>\$3,900</b>	<b>\$3,750</b>

<b>SOCIAL SERVICE ASSISTANCE</b>			
<b>Dept. 000.569</b>	<b>EXPENDITURES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
982.200	<b>OTHER AGENCY SUPPORT</b> Annual Town contribution to Council-designated charity. May include, but not be limited to SPCA, Dixie Hollins, Mayors Council-designated seasonal charity, Fire/Police Explorers, Neighborly Care Network, etc.	\$4,000	\$4,000
982.400	<b>STATION 16 TOYS FOR TOTS</b> Annual Town contribution to the Pinellas Park Fire Department fundraiser staffed by Kenneth City Fire Department personnel.	\$400	\$400
901.000	<b>LIBRARY FEES (DEPT. 000.571)</b> Annual reimbursement the Town provides to citizens seeking a library card.	\$5,500	\$5,500
949.001	<b>RECREATION FEE REIMBURSEMENT</b> Reimbursement to residents utilizing memberships for Recreation Departments outside of Kenneth City. The Town reimburses the difference between the resident vs. non-resident rate of obtaining a membership for another municipalities Recreation Department.	-	\$1,500
<b>TOTAL OTHER HUMAN SERVICES EXPENDITURES</b>		<b>\$9,900</b>	<b>\$9,900</b>

<b>SPECIAL EVENTS</b>			
<b>Dept. 000.574</b>	<b>EXPENDITURES</b>	<b>FY 19-20 BUDGETED</b>	<b>FY 20-21 PROPOSED</b>
900.100	<b>GEN (COUNCIL MTGS, COFFEE, ETC)</b>	\$0	\$0
900.200	<b>SPECIAL EVENTS</b> Previously "Fall" Events; expanded to include other related events.	\$5,000	\$5,000
900.400	<b>HOLIDAY DECORATIONS</b> Annual costs for contract to lease holiday lighting decorations for Town buildings and Gazebo.	\$4,000	\$4,000
900.500	<b>VOLUNTEER APPRECIATION</b> Funding intended to offset the costs of volunteer appreciation function held in early December.	\$500	\$500
900.800	<b>OTHER</b>	\$1,500	\$1,500
900.220	<b>CONTINGENCY</b>	\$0	\$0
<b>TOTAL SPECIAL EVENT EXPENDITURES</b>		<b>\$11,000</b>	<b>\$11,000</b>

# **BEAUTIFICATION FUND**

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**FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT  
 BEAUTIFICATION FUND (ATS - RED LIGHT CAMERA PROCEEDS) - 100  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>REVENUES</b>					
<b>REVENUES</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
Beginnig RLC Reserves	\$392,812	\$187,812	\$150,812	\$113,812	\$76,812
Fines & Forfeitures	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$392,812</b>	<b>\$187,812</b>	<b>\$150,812</b>	<b>\$113,812</b>	<b>\$76,812</b>
<b>EXPENDITURES</b>					
<b>BEAUTIFICATION PROJECTS</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
54th Ave. Medians/Lighting	-	-	-	-	-
54th Ave. Streetlight Banners	-	-	-	-	-
Public Services Wall Mural	-	-	-	-	-
Façade Grants/Economic Development Incentives	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000
Free Library Book Boxes	-	-	-	-	-
Lake Signage	\$25,000	\$2,000	\$2,000	\$2,000	\$2,000
Town Hall Façade Improvements	-	-	-	-	-
Public Services Complex Identification and Directory Signage	\$25,000	-	-	-	-
46th Ave. Decorative Streetlights	\$45,000	-	-	-	-
Spray Park - Ernst Park Renovations	-	-	-	-	-
46th Ave. Streetscape/Walking Paths	-	-	-	-	-
Town Hall Parking Expansion	-	-	-	-	-
Schleck Park Renovations/Dock/Boardwalk	-	-	-	-	-
Miscellaneous Beautification Projects	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Community Garden	\$75,000	-	-	-	-
Ernst Park Pocket Dog park ("Ernst Bark")	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$205,000</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$37,000</b>
<b>BEAUTIFICATION FUND BALANCE</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>TOTAL REVENUES</b>	<b>\$392,812</b>	<b>\$187,812</b>	<b>\$150,812</b>	<b>\$113,812</b>	<b>\$76,812</b>
<b>TOTAL EXPENDITURES</b>	<b>\$205,000</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$37,000</b>	<b>\$37,000</b>
<b>FUND BALANCE</b>	<b>\$187,812</b>	<b>\$150,812</b>	<b>\$113,812</b>	<b>\$76,812</b>	<b>\$39,812</b>



# **DETAIL OF BEAUTIFICATION EXPENSES**

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## **FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**DETAIL OF EXPENSES**  
**BEAUTIFICATION FUND (ATS - RLC PROCEEDS) - 100**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>EXPENDITURES</b>		
<b>949.204</b>	<b>REVITALIZATION</b>	<b>FY 20-21 PROPOSED</b>
	<b>FAÇADE GRANTS/ECONOMIC DEVELOPMENT INCENTIVES</b>	<b>\$30,000</b>
	Funding allocated for the expansion of the Town's existing commercial façade grant program. Includes reimbursement for up to 50% of the costs of qualifying improvements, and not to exceed \$5,000 per street frontage. Eligible reimbursable costs may include building demolition, real estate commission fees, signage or related improvements, ADA improvements, or updating utilities. Funding availability on a first-come-first-serve basis.	
	<b>LAKE SIGNAGE</b>	<b>\$25,000</b>
	Proposed Town branded lake identification signage, similar to Town median signage that also orients visitors on rules, hours, and prohibitions. Signage proposed for all lakes with public access, including Lake Thomas, Paul, Lori, and Dixie.	
	<b>PUBLIC SERVICES COMPLEX IDENTIFICATION AND DIRECTORY SIGNAGE</b>	<b>\$25,000</b>
	The addition of directory and building signage to orient visitors to Town Public Services Annex. Signage to include orientation for Police, Fire, Community Hall, Public Works, and James P. Ernst Park.	
	<b>46TH AVE. DECORATIVE STREETLIGHTS</b>	<b>\$45,000</b>
	Funding for the acquisition and installation of decorative streetlights to compliment the 46th Avenue greenway improvements, similar to those intalled on 54th Avenue. LED streetlights will be supplied by Duke Energy.	
	<b>MISCELLANEOUS BEAUTIFICATION PROJECTS</b>	<b>\$5,000</b>
	Funding for miscellaneous beautificaion projects that may occur throughout the year to include landscaping, holiday light pole decorations, free libraries, artistic bike racks, etc.	
	<b>COMMUNITY GARDEN</b>	<b>\$75,000</b>
	Funding for the planning and construction of an ADA friendly, community garden on the shores of Lake Lori. Garden to include wheelchair accessible planter boxes, regular boxes, potable water supply, grading, landscaping, hardscaping, fencing, and signage.	
	<b>TOTAL</b>	<b>\$205,000</b>
<b>TOTAL REVITALIZATION EXPENDITURES</b>		<b>\$205,000</b>

# **CAPITAL IMPROVEMENT PLAN (CIP)**

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**FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**CAPITAL IMPROVEMENT PLAN (CIP) - 300**  
**5 -YEAR FUNDING OUTLOOK**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>5 YEAR REVENUE FORECAST</b>					
<b>REVENUES</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>FUNDING</b>	<b>\$1,339,478</b>	<b>\$450,859</b>	<b>\$463,359</b>	<b>\$503,359</b>	<b>\$1,253,359</b>
County/BP Grant Reimbursement	\$22,500	-	-	-	-
46th Ave. Greenway LWCF Grant Reimbursement	\$190,425	-	-	-	-
Local Option Sales Tax (Penny for Pinellas)	\$438,359	\$438,359	\$438,359	\$438,359	\$438,359
SWFWMD (Stormwater Improvments Grant)	\$62,500	\$12,500	\$25,000	-	\$750,000
47th Ave. Improvements (State DEP Parking Grant)	\$55,694	-	-	-	-
Pinellas County Joint Project Agreement (JPA): 46th Ave Improv.	\$570,000	-	-	-	-
Stormwater Impact Assessment	-	-	-	\$65,000	\$65,000
<b>BEGINNING FUND BALANCE</b>	<b>\$1,963,615</b>	<b>\$1,171,093</b>	<b>\$951,952</b>	<b>\$395,311</b>	<b>\$163,670</b>
<b>TOTAL REVENUES</b>	<b>\$3,303,093</b>	<b>\$1,621,952</b>	<b>\$1,415,311</b>	<b>\$898,670</b>	<b>\$1,417,029</b>
<b>5 YEAR FUNDING CYCLE</b>					
<b>CAPITAL IMPROVEMENTS</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>CAPITAL PROJECTS</b>	<b>\$1,997,500</b>	<b>\$660,000</b>	<b>\$1,010,000</b>	<b>\$735,000</b>	<b>\$735,000</b>
Ernst Park Playground - Sun Canopy	-	-	-	-	-
Schleck Park Master Plan/Improvements	-	-	-	-	-
Unit 12 Park Reconstruction	-	-	\$125,000	-	-
Joe's Creek Linear Trail Connector (county co-op)	-	-	\$150,000	-	-
Lake Aeration/Water Quality Treatments	\$22,500	-	-	-	-
VFW Memorial Relocation/Refurbishment	-	\$75,000	-	-	-
Street Improvements	-	\$130,000	\$130,000	\$130,000	\$130,000
Street Signage	\$270,000	\$5,000	\$5,000	\$5,000	\$5,000
46th Ave Greenway/Pathway Improvements (LWCF)	\$575,000	-	-	-	-
46th Ave Roadway Improvements (County JPA Grant)	\$570,000	-	-	-	-
Stormwater Improvements	\$75,000	-	\$500,000	\$500,000	\$500,000
Town Stormwater Master Plan (SWFWMD)	\$50,000	\$50,000	-	-	-
Stormwater Rate Study	-	\$50,000	-	-	-
Comm. Hall/Police Dept. Generator Replacement	\$60,000	-	-	-	-
Town Hall/Police Dept. Server Replacement	\$15,000	-	-	-	-
Town Hall Security/ADA/Entry Renovations (Started FY 19/20)	\$20,000	-	-	-	-
Town Hall Community Room Build-Out	-	\$100,000	\$100,000	\$100,000	\$100,000
Town Parking Lot Resurfacing/Reconstruction	-	\$250,000	-	-	-
Fire Department Roof & Facade	\$40,000	-	-	-	-
47th Ave. Parallel Parking (DEP Grant)	\$200,000	-	-	-	-
Lake Lori Parking	-	-	-	-	-
Ernst Park "Oasis"	\$100,000	-	-	-	-
<b>CAPITAL EQUIPMENT</b>	<b>\$134,500</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>
Technology Upgrades	\$4,500	-	-	-	-
Asset Protection/Loss Prevention Cameras for Park Facilities	\$15,000	\$10,000	\$10,000	-	-
Public Works Capital Equipment	\$70,000	-	-	-	-
Public Works Building Portable Lifts	-	-	-	-	-
Police Department Capital Equipment	\$45,000	-	-	-	-
Other Police Department Building Equipment	-	-	-	-	-

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT**  
**CAPITAL IMPROVEMENT PLAN (CIP) - 300**  
**5 -YEAR FUNDING OUTLOOK**  
**FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>5 YEAR FUNDING CYCLE (cont.)</b>					
<b>CAPITAL IMPROVEMENTS</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>VEHICLES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Police Department Cruisers	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$2,132,000</b>	<b>\$670,000</b>	<b>\$1,020,000</b>	<b>\$735,000</b>	<b>\$735,000</b>
<b>5 YEAR RESERVE BALANCE FORECAST</b>					
<b>CAPITAL FUND RESERVE BALANCE</b>	<b>FY 20/21 PROPOSED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>TOTAL REVENUES</b>	<b>\$3,303,093</b>	<b>\$1,621,952</b>	<b>\$1,415,311</b>	<b>\$898,670</b>	<b>\$1,417,029</b>
<b>TOTAL EXPENDITURES</b>	<b>\$2,132,000</b>	<b>\$670,000</b>	<b>\$1,020,000</b>	<b>\$735,000</b>	<b>\$735,000</b>
<b>CAPITAL FUND RESERVE BALANCE</b>	<b>\$1,171,093</b>	<b>\$951,952</b>	<b>\$395,311</b>	<b>\$163,670</b>	<b>\$682,029</b>

**DETAIL OF CIP EXPENSES**

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**FY 2020 - 2021**

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT  
 DETAIL OF EXPENSES (BUDGETED PROJECTS ONLY)  
 CAPITAL IMPROVEMENT PLAN (CIP) - 300  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>CAPITAL PROJECTS</b>	
<b>EXPENDITURES</b>	<b>FY 20-21 PROPOSED</b>
<b>UNIT 12 PARK RECONSTRUCTION</b>	-
Reconstruction of Unit 12 park in conjunction with Pinellas County's future Joe's Creek Linear Trail.	
<b>JOES CREEK LINEAR TRAIL CONNECTOR (COUNTY CO-OP)</b>	-
Future connection to Joe's Creek Linear Trail from 43rd Ave. N. This trail connection will enable trail users from the county to access Town facilities, and for residents to more easily access the Joe's Creek Trail.	
<b>LAKE AERATION/WATER QUALITY TREATMENTS</b>	<b>\$22,500</b>
Funding allocated for Engineering, acquisition and installation of water quality improvements (fountains and aerators) to Lakes Paul and Lori. Source of funding is from a County grant/BP DeepWater Horizon oil spill proceeds. Grant requires budgeting for full project cost, then will result in 50% reimbursement upon completion	
<b>VFW MEMORIAL RELOCATION/REFURBISHMENT</b>	-
Renovation of the Town VFW Memorial. The memorial is currently located within the 46th Ave. N right-of-way, opposite the Town fire station. Renovations include recognizing all service personnel to date.	
<b>STREET IMPROVEMENTS</b>	<b>\$0</b>
Funding for targeted milling and resurfacing of Town streets in accordance with the master street condition inventory. Plan for improvements currently on hold, pending the outcome of stormwater master plan conducted by the Town's contracted general engineer with an estimated completion in late 2021.	
<b>STREET SIGNAGE</b>	<b>\$270,000</b>
Funding allocated for replacement or updating of non-compliant street signage along roadways being resurfaced. Also includes \$15,000 for golf cart ordinance signage.	
<b>46TH AVE. GREENWAY/PATHWAY IMPROVEMENTS (LWCF)</b>	<b>\$575,000</b>
Funding allocated for 46th Avenue Greenway improvements to include sidewalk widening and related hardscape treatments; 50% of project funding sources from Town award of a State Land & Water Conservation Fund grant in FY17/18. Budgeted cost \$575,00. Project spans multiple budget years. Grant requires funding allocation each budget year where activity occurs. Estimated completion mid 2021; to be completed in part with County JPA with street resurfacing and curb/ADA improvements.	
<b>46TH AVE. ROADWAY IMPROVEMENTS (COUNTY JPA GRANT)</b>	<b>\$570,000</b>
Estimated cost for milling and resurfacing of 46th Ave. N from 55th St. to 62nd St. curb gutter and ADA improvements associated with street resurfacing. Includes realignment so 46th Ave N. Greenway/Pathway improvements, as one large project. Both projects will be bid together. Contractor selection in late 2020. Construction is estimated to take 12-18 months.	
<b>STORMWATER IMPROVEMENTS</b>	<b>\$75,000</b>
Improvements to 49th Ave. N and 60th St. N. Includes replacement of stormwater lines. Additional costs are included in out-years to satisfy street milling and resurfacing on those roads once they are improved. Estimated cost includes 505/50 grant proceeds from SWFWMD applied for by the Town.	
<b>TOWN STORMWATER MASTER PLAN</b>	<b>\$50,000</b>
Initiated in 2019 with an estimated completion in late 2021, the Town's Stormwater Master Plan will enable the Town to strategically undertake future stormwater improvements and milling and resurfacing projects. This master plan will serve as the foundation for the future (below) Stormwater Rate Study.	
<b>STORMWATER RATE STUDY</b>	-
Master plan necessary to undertake future stormwater lining of secondary and tertiary stormwater lines existing throughout Town; plan is mandated by the water management district (SWFWMD) prior to consideration of future stormwater impact fees.	
<b>COMMUNITY HALL/POLICE DEPARTMENT GENERATOR REPLACEMENT</b>	<b>\$60,000</b>
Funding necessary to upgrade existing generator to size/capacity that matches existing use of represented facilities. Original generator not properly sized to support both the PD and the Community Hall/Emergency Operations Center.	
<b>TOWN HALL/POLICE DEPARTMENT SERVER REPLACEMENT</b>	<b>\$15,000</b>

**TOWN OF KENNETH CITY - SECOND BUDGET DRAFT  
 DETAIL OF EXPENSES (BUDGETED PROJECTS ONLY)  
 CAPITAL IMPROVEMENT PLAN (CIP) - 300  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>EXPENDITURES (cont.)</b>	<b>FY 20-21 PROPOSED</b>
<b>TOWN HALL SECURITY/ADA/ENTRY RENOVATIONS</b>	<b>\$20,000</b>
Started in late FY 19/20. Funding to update Town Hall lobby with security and productivity improvements. Additional updates include installation of ADA level countertops, lobby and copy room space re-allocation, and Town records storage expansion. Similar to the Public Works building renovations, the project spans two budget years; thus the need to allocate funding in both years. Total budgeted cost \$111,000.	
<b>TOWN HALL COMMUNITY ROOM BUILD-OUT</b>	-
This cost estimate is part of the Schleck Park Master Plan currently underway, with a scheduled completion of the master plan in late 2021. The overall plan provides options for the highest and best use of the existing park in relation to Town Hall. This master plan will be similar to that undertaken for James P. Ernst Park.	
<b>TOWN PARKING LOT RESURFACING/RECONSTRUCTION</b>	-
Funding to resurface Town and Community Hall/PD/Fire parking lots and driveways; includes funding to re-grade Fire Department apron along 58th Street to correct driveway settling	
<b>FIRE DEPARTMENT ROOF &amp; FAÇADE</b>	<b>\$40,000</b>
Funding to repair/replace damaged wood on the exterior of the Fire Station. The Town owns/maintains the building, but contracts with Pinellas Park for Fire service.	
<b>47TH AVE. PARALLEL PARKING (DEP GRANT)</b>	<b>\$200,000</b>
Funding for the addition of parallel parking on 47th Ave. N at James P. Ernst Park to provide more parking options for the park. Funding also includes an ADA accessible sidewalk that provides access to the park from 47th Ave N.	
<b>ERNST PARK "OASIS"</b>	<b>\$100,000</b>
Estimated cost of adding a covered patio to the northside of the new Public Works building for additional sun shelter and seating options for park users. The "Oasis" has been planned to include a rental equipment vending machine/unit and another vending machine to provide refreshments for park guests.	
<b>TOTAL</b>	<b>\$1,997,500</b>
<b>CAPITAL EQUIPMENT</b>	<b>FY 20-21 PROPOSED</b>
<b>TECHNOLOGY UPGRADES</b>	<b>\$4,500</b>
Computer purchases for Council. Additional equipment for virtual meetings.	
<b>ASSET PROTECTION/LOSS PREVENTION CAMERAS FOR PARK FACILITIES</b>	<b>\$15,000</b>
Estimated cost to add closed circuit cameras to park facilities to assist with asset protection and loss prevention. Cameras would not be monitored 24/7, but would be installed with video storage capacity to allow staff the ability to review footage after an incident of vandalism.	
<b>PUBLIC WORKS CAPITAL EQUIPMENT</b>	<b>\$70,000</b>
Funding for a second mezzanine in the Public Works building and a telehandler.	
<b>POLICE DEPARTMENT CAPITAL EQUIPMENT</b>	<b>\$45,000</b>
Purchase and install (2) two protective bumpers for remaining vehicles, purchase 6 active shooter kits and 7 in car vehicle radios. Purchase new accounting software to track departments budget and expenses.	
<b>TOTAL</b>	<b>\$134,500</b>
<b>TOTAL CAPITAL IMPROVEMENT EXPENDITURES</b>	<b>\$2,132,000</b>





## MEMORANDUM

**TO:** Mayor & Town Council

**FROM:** Matthew Campbell, Town Manager

**DATE:** September 4, 2020

**SUBJECT:** Follow-up from Budget Workshop/Distribution of Updated Documents

The following information is being provided in response to Council consensus to update the draft budget at the August budget workshops. Updated pages containing adjustments or edits are attached to this memorandum, and are intended to be inserted into your existing budget document in the manner outlined below. For ease of understanding, an updated Table of Contents and Town Manager letter are provided that reflect updated budget estimates. Secondly, everything from Tab 6 to the end of the budget document is being replaced, except for the budget glossary. The page numbers are changing due to the addition of several pages behind Tab 6.

1. Behind Tab 6, add 1) State of Florida Maximum Millage Levy Calculation form, and 2) Fiscal Year 2020-2021 Proposed Millage Rate spreadsheet. The Town is proposing to maintain the same millage rate of 5.4374 as used in the prior year. A 2/3 vote of Council (4 out of 5) will be needed in order to maintain the current millage rate, or increase it to a maximum of 5.6470, which would net the Town an additional \$40,381 in ad valorem revenue.
2. Behind Tab 7, remove Budget Summary pages and replace with updated pages. The increases represented include reduced general fund revenues expenditures for employee healthcare and recreation fees, 46<sup>th</sup> Avenue lighting and lake signage in Beautification (100), and the moving of street sign expenditures from a later budget year to the current fiscal year in Capital (300).
3. Behind Tab 8, remove all pages and replace with updated "General Fund Revenues" pages. Changes reflected include updated August Florida Department of Revenue (DOR) revenue projections, and an increase in Borrowed from Reserves funding to offset increases in general fund expenses sourcing from readjusting health care contributions and adding the recreation reimbursement line items discussed at the workshop.
4. Behind Tab 9, remove all pages and replace with updated "General Fund Expenditures" pages. Edits made since the August workshops are highlighted in "yellow" to assist with your awareness. Significant changes include adjusting employee health and dependent care insurance to not reflect cost savings presented to Council at the workshops, due to the Suncoast Police Benevolent Association (PBA) indicating during the recent Town open enrollment benefits event that any reduction in healthcare benefits for police officers would be considered a grievance issue. The Town Attorney has further clarified that the way the current PBA contract is drafted that other options of position elimination, millage increase, or reserve usage should be considered prior to reducing this benefit outside of a full contract negotiation (versus wages only currently). The additional costs for these expenditures are referenced as immediately sourcing from the Town general fund reserves, but with the recommendation that the funding shortfall be handled with the elimination of one (1) entry-level officer position. My suggestion would be that this occur through attrition over the fiscal year, meaning that when an officer leaves the agency,



the position is not filled. This would prevent the Town from having to eliminate a position effective October 1, 2020. The only other change is in the renaming of “Other Human Services” to Social Services Assistance, and the inclusion of \$1,500 for Recreation Fee reimbursement. Although changes were not made to all pages, a complete packet is being provided to aid in your transition from previously provided materials to updated versions.

5. Behind Tab 10, remove all pages and replace with updated “Detail of General Fund Expenses.” Edits made since the August workshops are highlighted in “yellow” to assist with your awareness. Although changes were not made to all pages, a complete packet is being provided to aid in your transition from previously provided materials to updated versions.
6. Behind Tab 11, remove all pages and replace with updated “Beautification Fund” spreadsheet. Representative changes appear in “yellow” and include adding back the original \$45,000 for 46<sup>th</sup> Avenue streetlights, and increasing lake signage to \$25,000 to allow sufficient funding the four signs identified in the detail of expenses (Thomas, Paul, Lori and Dixie). Signage would match other Town directory and entry signage already in use.
7. Behind Tab 12, remove and replace “Beautification Fund Detail of Expenses” spreadsheet.
8. Behind Tab 13, remove and replace “Capital Improvement Plan” spreadsheet. Representative changes appear in “yellow” and include 1) moving \$270,000 from FY21-23 outyears to FY20/21 for town-wide regulator street signage replacement, 2) moving the Stormwater Rate Study from FY22/23 to FY21/22, and 3) earmarking \$15,000 in FY20/21 for Asset Protection/Loss Prevention cameras for park facilities.
9. Behind Tab 14, remove and replace “Detail of CIP Expenses” pages with updated pages.

Please let me know if you have any questions regarding this information, or if you require further assistance.



## MEMORANDUM

**TO:** Mayor & Town Council

**FROM:** Matthew Campbell, Town Manager

**DATE:** September 4, 2020

**SUBJECT:** Follow-up from Budget Workshop/Distribution of Updated Documents

The following information is being provided in response to Council consensus to update the draft budget at the August budget workshops. Updated pages containing adjustments or edits are attached to this memorandum, and are intended to be inserted into your existing budget document in the manner outlined below. For ease of understanding, an updated Table of Contents and Town Manager letter are provided that reflect updated budget estimates. Secondly, everything from Tab 6 to the end of the budget document is being replaced, except for the budget glossary. The page numbers are changing due to the addition of several pages behind Tab 6.

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9. Behind Tab 14, remove and replace "Detail of CIP Expenses" pages with updated pages.

Please let me know if you have any questions regarding this information, or if you require further assistance.







**THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE  
FINAL PUBLIC BUDGET HEARING**

The Council of the Town of Kenneth City will meet at Community Hall, located at 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town Business listed at the time indicated below.

**6:30 P.M.**

**September 23, 2020**

**Community Hall**

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Roll Call
- D. Old Business
  - a. Public Hearing on Resolution No. 20-08 adopting a final millage rate of 5.4374 for Fiscal Year 2020-2021, reading in full
  - b. Public Hearing on Resolution No. 20-09 adopting a final budget of \$5,266,362 for Fiscal Year 2020-2021, reading in full
- E. Adjournment

[www.kennethcityfl.org](http://www.kennethcityfl.org)

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841.

Posted September 18, 2020

Next meeting- Council Meeting on October 14, 2020 at Community Hall.



**RESOLUTION 20-08**

**A RESOLUTION OF THE TOWN OF KENNETH CITY OF PINELLAS COUNTY, FLORIDA, ADOPTING THE FINAL LEVYING OF AD VALOREM TAXES FOR FISCAL YEAR 2020-2021; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR NOTIFICATION OF REQUISITE GOVERNMENT AUTHORITIES.**

**WHEREAS**, the Town of Kenneth City is required, each year, to adopt a final millage rate for the approaching tax year;

**WHEREAS**, on September 9, 2020 at 6:30 p.m. the Town of Kenneth City held a public hearing, where it publicly announced and voted to tentatively adopt its millage rate as 5.4374, a 10.89% increase over the roll back rate of 4.9034 mills. The proposed millage rate of 5.4374 mills remains unchanged from the prior fiscal year.

**WHEREAS**, the Town's tax at the rate of 5.4374 mills is to be levied against all of the real and personal property subject to taxation, excluding any property that is legally exempt, by the Town of Kenneth City, Florida;

**WHEREAS**, the Town of Kenneth City of Pinellas County, Florida, on September 23, 2020 held a public hearing to consider adoption of the Final Millage Rate for Fiscal Year 2020-2021, as required by Florida Statute 200.065; and

**WHEREAS**, due notice and proper publication of said notices of this meeting set for 6:30 P.M. this 23rd day of September 2020, have been made for the purpose of notifying the general public of the final adoption of a millage rate for Fiscal Year 2020-2021 for the Town of Kenneth City, Florida.

**NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Kenneth City of Pinellas County, Florida that:**

1. The FY 2020-2021 operating millage rate for the Town of Kenneth City is 5.4374 mills which is more than the roll back rate of 4.9034 mills by (10.89%).
2. This Resolution shall take effect immediately upon its passage and adoption by the Town Council of the Town of Kenneth City, Florida.
3. The Town Clerk is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**PASSED AND ADOPTED** this 23th day of September 2020.

*Council Signatures on Page 2*



**Resolution NO. 20-08 Page 2  
Adopting Final Levying of  
Ad Valorem Tax Rate 5.4374  
September 23, 2020**

\_\_\_\_\_  
Wanda L. Dudley, Mayor

\_\_\_\_\_  
Robert Howell, Vice-Mayor

\_\_\_\_\_  
Lawrence Haut, Councilmember

\_\_\_\_\_  
Bonnie Noble, Councilmember

\_\_\_\_\_  
Megan Zemaitis, Councilmember

**ATTEST:**

\_\_\_\_\_  
Cindy M. Matson, Town Clerk



**RESOLUTION NO. 20-09**

**A RESOLUTION OF THE TOWN OF KENNETH CITY OF PINELLAS COUNTY, FLORIDA ADOPTING THE FINAL BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR NOTIFICATION OF REQUISITE GOVERNMENT AUTHORITIES.**

**WHEREAS**, the Town of Kenneth City is required, each year, to adopt a final budget for the approaching fiscal year;

**WHEREAS**, on September 9, 2020, at 6:30 p.m. the Town of Kenneth City held a public hearing, where it publicly discussed and voted to tentatively adopt its budget for Fiscal Year 2020-2021;

**WHEREAS**, the Town Council of the Town of Kenneth City, Pinellas County, Florida, held a public hearing to consider final adoption of its budget for Fiscal Year 2020-2021 on September 23, 2020, as required by Florida Statute 200.065; and

**WHEREAS**, due notice and proper publication of said notices of this meeting set for 6:30 P.M. this 23rd day of September 2020, have been made for the purpose of notifying the general public of the final adoption of a budget for Fiscal Year 2020-2021 for the Town of Kenneth City, Florida.

**NOW, THEREFORE BE IT RESOLVED by the Town Council of the Town of Kenneth City of Pinellas County, Florida that:**

1. The Final Budget for the fiscal year beginning October 1, 2020, and ending September 30, 2021, totaling \$5,266,362 is hereby incorporated as part of this Resolution and is hereby approved and adopted.
2. This Resolution shall take effect immediately upon its passage and adoption by the Town Council of the Town of Kenneth City, Florida.
3. The Town Clerk is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**PASSED AND ADOPTED** this 23<sup>rd</sup> day of September 2020.

*Council Signatures on Page 2*





**Resolution NO. 20-09 Page 2  
Adopting Final Budget for  
FY 2020-21 \$5,266,362  
September 23, 2020**

\_\_\_\_\_  
Wanda L. Dudley, Mayor

\_\_\_\_\_  
Robert Howell, Vice-Mayor

\_\_\_\_\_  
Lawrence Hautt, Councilmember

\_\_\_\_\_  
Bonnie Noble, Councilmember

\_\_\_\_\_  
Megan Zemaitis, Councilmember

**ATTEST:**

\_\_\_\_\_  
Cindy M. Matson, Town Clerk



**MEMORANDUM**

**TO:** Mayor & Town Council  
**FROM:** MC Matthew Campbell, Town Manager  
**DATE:** August 18, 2020  
**SUBJECT:** 10-Year Town Financial Outlook

The following memorandum is being provided in an attempt to educate the Town Council and staff on the existing financial health of the Town, to orient the reader to existing trends or challenges, and to ultimately provide a plan moving forward that will enable the Town to continue to fund its existing levels of services provided. This is also in response to several inquiries by Council on the same.

**Existing Conditions**

As referenced in the Town’s operating budget over the last 6 years, the Town has ‘borrowed from reserves’ to balance the proposed operating budget each year. Although this borrowing has, for the most part, been on paper, or considerably less than originally anticipated following receipt of the Town audit each year, it is still cause for concern. Review of the annual Town audit each year has revealed that the Town has borrowed approximately 10 to 20 percent of the originally anticipated reserve figures included in the budget document. This proves that the Town isn’t spending 100 percent of all its budget line items. An additional “healthy” attribute of the Town’s operating budget is that it satisfies the Florida League of Cities (FLC) recommendation of maintaining “3 to 6 months spending” in general fund reserves, that if ever needed, could be used by the Town to fund its budget for a short period of time.

My cause for concern, at this point, is that the Town has not been able to “put back” any revenues into general fund reserves, so as to gradually replenish or grow the Town’s operating fund reserves. This means that after a 6-year run of annually monitoring the Town’s finances, making capital improvements and paying our bills, we are gradually “chipping away” at the Town’s reserve base. From an accounting perspective, Town expenditures are exceeding our revenues. This means that the level of services that the Town is providing cost more than the revenue available from various funding sources to support these services.

Another element for consideration that has affected the overall financial health of the Town, its businesses, and the lives of its residents, let alone every other municipality in the County, State and Nation has been due to the COVID-19 pandemic. As previously stated, the pandemic has literally restructured the way we do business, and negatively impacted State and local revenue sources in a manner that is now affecting the Town’s ability to accurately anticipate and project the receipt of these funding sources next year. The shortfalls are all based on simple economics, and economy of scale. This was most evident in the amount of funding the Town is borrowing from reserves to balance the Town operating budget in the proposed FY20/21 budget. For instance, the Town borrowed approximately \$247,000 from reserves in the FY19/20 operating budget, whereas this number jumped



to \$386,000 in the proposed FY20/21 operating budget, with minimal increase in services being provided.

The \$139,000 increase experienced in the current year's operating budget is relative to Kenneth City alone. The City of Pinellas Park is borrowing an additional \$2.8M in reserves to balance their operating budget, which is similar to other communities. The larger the municipality, the greater the shortfall. The difference in these communities is that most are able to increase reserves in "normal" years, and then pull from reserves, as needed. This is similar to what one does with a personal savings account. The challenge with any of these situations occurs when monies are removed, and not replenished, as in the case of the Town. Our situation is certainly not dire, as we remain compliant with FLC guidelines, and have done so since 2014. As your Town manager, my overall goal has been to position Town finances so that we eventually get where we are not borrowing from reserves. Some managers never get to this point.

### **Future Outlook**

The Town Manager prepares and presents an operating budget to the Council annually that is balanced in all accounts. This includes a general, beautification and capital improvement fund. The general fund is used to operate the Town annually, and ultimately pay bills associated with salaries, utilities and general costs on a daily basis. Funding for the general fund sources from ad valorem taxes and State revenue sharing. The beautification fund is a remaining savings account made up of funds left over from the Town's defunct red-light camera initiative. There is no inflow of funding into this account. Once these monies are spent, there are gone forever. Finally, the Town's Capital Improvement Plan (CIP) is funded entirely through local option sales tax proceeds sourcing from the "Penny for Pinellas" initiative. This account is replenished monthly from the County, and the Town receives its proportionate fair-share of these revenues, based on the Town size in relation to the other 24 municipalities. Capital expenditures are limited to brick and mortar-type projects, the purchase of real estate, or hard goods that generally have a 5-year useful life, at a minimum. Examples of Town Capital expenditures have included Ernst Park renovations, the DPW building, street resurfacing, stormwater improvements, and purchase of Town vehicles. Capital proceeds are not intended to be used for day-to-day Town operational expenses.

The Town has a 5-year CIP that is updated annually during the budget process. This CIP is intended to guide capital spending annually, and over the 5 years contained within the Plan. The Town Manager introduced the Town's first CIP six years ago. The CIP includes estimates for capital improvements that either will need to be conducted in the current and following four years, and potentially beyond. Funding for each of these projects is included within the CIP, or referenced as planned for acquisition through grant application or receipt. My goal as your Town Manager is to maintain a keen understanding of what projects are desired, or needed within the Town during these 5 years, at a minimum, and to fund these projects accordingly. My additional goal is to strike a healthy balance between capital projects that represent 1) a visible benefit to all, as in the case of a new Town park or building, and those that are necessary, but not necessarily visible, as in the case of 2) a new stormwater pipe, where once it is buried, the only visible benefit is that rainwater drains more efficiently, and the street looks pretty with the new asphalt and curbing.

All the projects in the CIP are either funded, or will be funded through acquisition of future Penny, or State grant proceeds. The only reserve usage for these projects will source specifically from CIP



reserves, and not general fund reserves. As your Town Manager, I am intricately aware of the stormwater conditions that the Town has inherited from the community being constructed during the 1950s, or a time when stormwater standards were more relaxed than they are today. The Town is also aware of specific areas throughout Town where more significant improvements will need to be undertaken in the next 3 to 5 years that will cost considerably more than what the Town has in CIP reserves. These projects will be strategically assessed and professionally undertaken in due time, and where CIP funding is not available, staff will seek cooperative funding (grant proceeds) from the State, similar to what has been done elsewhere in the Town. Each of these projects could cost northward of \$1 Million apiece, even with the receipt of cooperative funding, as the improvements will not only be subsurface, but above ground as well. In a general sense, the underground stormwater drains, coupled with the street inlets, and minimal slope of area roadways, are all working together to prevent stormwater from exiting the roadway as efficiently as possible. The bottom line is that these improvements will be strategic, and conducted at a time and manner that blends common sense with need. Significant Council involvement will be necessary too.

In addition to stormwater improvements, the Town realizes the need exists to continually mill and resurface Town streets. The Town is currently mid-way through a multi-year Stormwater Master Plan that is being undertaken by the Town's Engineering Firm. One-half of the funding for this study is being provided by grant proceeds from the Southwest Florida Water Management District (SWFWMD). The results of this study will be presented to Council in late 2021. In mid-2021, staff will be recommending to Council that the Town undertake a Stormwater Rate Study, that will be necessary for the Town to potentially implement a master stormwater utility tax in the future, following completion of both the master plan and rate study. Both the master plan and rate study are prerequisite accomplishments for eventual passage of a stormwater utility tax. Should this tax pass, it will be the second to the last type of utility tax that the Town has not implemented. Although actual revenues are unknown, it is estimated that annual benefit to the Town for this tax could be northward of \$100,000. The only other tax the Town has not considered is a Fire Fee. However, the likelihood of implementing a Fire Fee is considerably less, as no other municipality in Pinellas County, let alone the Tampa Bay region has successfully undertaken this objective.

As realized in the last three years of operating budgets, the Town's Police Department expenditures have reached a point where funding necessary to support this level of service occupies one-half of the Town's operating budget. As stated in years past by the Chief of Police, and supported by the Town Manager, the Town needs to fund its Police Department in the manner necessary to do so, as any other municipality does for their own Police Department. Hence, as long as the Town continues to want to provide its own Police Department, it needs to provide the necessary funding to do so. During the current fiscal year, the Town will be completing year three, of a three-year labor union contract with its Police Officers, as overseen by the Suncoast Police Benevolent Association (PBA) union. In the last six years, Town Management has worked with the Police Department and its union to raise wages and benefits in order to make our Police Department stand on its own, and remain competitive with other similarly located Pinellas law enforcement agencies. This has also included the Town acquiring talented leadership to transition its originally fledging Police department into an accredited agency.

Based upon recent negotiations necessary to complete the third year of the existing PBA contract, Town Management anticipates that there may be a significant push for a General Wage Increase (GWI) for all members next year, commensurate with rising costs and trends occurring in neighboring law enforcement agencies. This push may include additional requests for benefits that are presently unknown. Although the entry level wage that the Town currently provides for its Police Officers is





considerably higher than what it was just 6 years in the past at \$44,000, staff anticipates that the Town will need to allocate a considerable amount of additional funding to continue to provide much needed support to its existing 14-member agency. The 2020 mean starting wage for a Police Officer in a Police agency, per the Police Applicant Screening Service (PASS) is \$48,302. Staff further anticipates that these increases will need to be commensurate with what other similar agencies are offering, to still enable the Town to remain competitive, and at a time when fewer officers are entering the profession. At a time when the Town is already borrowing significant funding from its reserves to balance the current budget, additional funding options, or considerations will need to be considered in order to continue to fund this level of service. In addition to Police Department wages, similar wage adjustments need to be considered annually for Public Works and Administrative staff, commensurate with the Local Labor Market (LLM). Maintaining these positions, consistent with the LLM will promote increased employee retention, and fewer vacancies created by quality employees seeking similar employment with the competition.

In 2018, Town Management initiated discussions with Council regarding the future need to increase its millage over the course of several years to offset rising costs for goods and services, general inflation, and to reduce the overall amount of funding borrowed from reserves to offset budgetary expenses. Millage increases are never an easy task, but are often a necessary tool that municipalities use to increase revenues and generally offset expenses. Politically, millage increases are especially more challenging during periods of depressed economies, or during election years. However, the Town has historically minimally considered millage increases for one reason or another. As a case in point, a single mill levy (1.0) increase in millage, or the act of increasing the Town's current millage base of 5.4374 to 6.4374 would generate approximately \$190,000 in additional tax revenues that could be used to balance future operating budgets. A one-half mill levy (0.5) increase in millage would result in approximately \$90,000 in additional tax revenues.

Strategically, the Town could increase its millage by 1.0 during one budget year, and 0.5 another year, and coupled with the future stormwater assessment tax, could reasonably reach a point where we no longer borrow from reserves to balance our operating budgets. However, it is important to note that the costs of goods and services, let alone wages, benefits and the like, increase annually by 3 to 5 percent, which the Town has zero control over. Therefore, even with targeted millage increases, and receipt of the stormwater assessment in future outyears, the Town will need to continually monitor its budget, and focus on finding ways to strike a balance between the services it provides to its residents.

In the 6 years following the arrival of the Town Manager, the Town has experienced tremendous redevelopment, from both an organizational and staff management perspective, and in the manner in which innumerable projects have been accomplished. Kenneth City is now a premiere municipality, where 2020 ad valorem property value increases are the highest of any of the other 24 Pinellas County municipalities. Although it has taken 5 to 6 years for us to be first, our property values have been continually rising since 2014. This success alone, coupled with a significantly improved quality of life for the Town and its residents, can be attributed to positive Town leadership, and a commitment to success in everything that we do. Please know that the information contained in this memorandum is intended to educate the reader, and guide them on options for consideration for the future.





**THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE  
FIRST PUBLIC BUDGET HEARING**

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

6:30 P.M.

September 9, 2020

Community Hall

- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Roll Call
- D. Fiscal Year 2020-21 Budget Public Hearings
  - 1. Resolution 20-06 - Adopting the Proposed Millage Rate for FY 2020-21 - reading in full
  - 2. Resolution 20-07 - Tentatively Adopting the Budget for FY 2020-21 - reading in full
- E. Mayor/Council/Attorney/Manager/Clerk Comments
- F. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. [www.kennethcityfl.org](http://www.kennethcityfl.org)



## RESOLUTION 20-06

### **A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF KENNETH CITY, PINELLAS COUNTY, FLORIDA PROPOSING THE MILLAGE RATE FOR FISCAL YEAR 2020-21; PROVIDING FOR ADMINISTRATIVE COMPLIANCE; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Section 200.065, Florida Statutes, sets out the method of fixing the millage rate by the governing body of a taxing authority;

**WHEREAS**, the Town Council of the Town of Kenneth City, Pinellas County Florida, held a public hearing on September 9, 2020 at 6:30 p.m. to adopt a proposed millage rate as required by Florida Statute 200.065;

**WHEREAS**, the Town Council of the Town of Kenneth City must set the proposed millage rate for fiscal year 2020/2021 to be used in computing the amount of ad valorem taxes to be raised to fund the tentative budget; and

**WHEREAS**, the Town Council deems approval of this Resolution to be in the best interest of the health, safety, and welfare of the residents and citizens of the Town of Kenneth City, and the public at large.

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Kenneth City of Pinellas County, Florida that:

**Section 1.** Pursuant to Section 200.065, Florida Statute, the fiscal year 2020-2021 ad valorem millage rate for the Town of Kenneth City is hereby tentatively established as 5.4374 mills, which is more than the roll back rate of 4.9034 mills by 10.89%. The proposed millage rate of 5.4374 mills remains unchanged from the prior fiscal year.

**Section 2.** The Town Clerk is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**Section 3.** This Resolution shall become effective immediately upon approval by the Town Council of the Town of Kenneth City.

**PASSED AND TENTATIVELY ADOPTED this 9<sup>th</sup> day of September 2020.**

\_\_\_\_\_  
Wanda L. Dudley, Mayor

\_\_\_\_\_  
Robert Howell, Vice-Mayor



Lawrence Hautt, Councilmember

Bonnie Noble, Councilmember

Megan Zemaitis, Councilmember

ATTEST:

Cindy Matson, Town Clerk





**RESOLUTION 20-07**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF KENNETH CITY, PINELLAS COUNTY, FLORIDA, TENTATIVELY ADOPTING THE BUDGET FOR FISCAL YEAR 2020-2021; PROVIDING FOR ADMINISTRATIVE COMPLIANCE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, Section 200.065, Florida Statutes, sets out the method of adopting the budget by the governing body of a taxing authority;

**WHEREAS**, the Town Council of the Town of Kenneth City, Pinellas County Florida, held a public hearing on September 9, 2020 at 6:30 p.m. to tentatively adopt its budget for the 2020-2021 fiscal year, as required by Florida Statute 200.065;

**WHEREAS**, the Town Council of the Town of Kenneth City must annually adopt a budget setting forth anticipated revenues and expenditures; and

**WHEREAS**, the Town Council deems approval of this Resolution to be in the best interest of the health, safety, and welfare of the residents and citizens of the Town of Kenneth City, and the public at large.

**NOW, THEREFORE BE IT RESOLVED** by the Town Council of the Town of Kenneth City, Pinellas County, Florida that:

**Section 1.** The Town of Kenneth City's \$5,266,362 tentative budget for the fiscal year 2020/2021 is hereby incorporated as part of this Resolution, and is hereby tentatively approved as the budget of the Town of Kenneth City for the fiscal year ending September 30, 2021.

**Section 2.** The Town Clerk is hereby directed to notify all pertinent governmental agencies of the provisions hereof, as required by law.

**Section 3** This Resolution shall become effective immediately upon approval by the Town Council of the Town of Kenneth City.

**PASSED AND TENTATIVELY ADOPTED this 9<sup>th</sup> day of September, 2020.**

\_\_\_\_\_  
Wanda L. Dudley, Mayor

\_\_\_\_\_  
Robert Howell, Vice-Mayor

Lawrence Hauff, Councilmember

Bonnie Noble, Councilmember

Megan Zemaitis, Councilmember

ATTEST:

Cindy Matson, Town Clerk

\_\_\_\_\_  
Lawrence Hauff, Councilmember

\_\_\_\_\_  
Bonnie Noble, Councilmember

\_\_\_\_\_  
Megan Zemaitis, Councilmember

ATTEST:

\_\_\_\_\_  
Cindy Matson, Town Clerk





**THE TOWN OF KENNETH CITY, FLORIDA  
PUBLIC NOTICE  
COUNCIL WORKSHOP**

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58<sup>th</sup> Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

**Immediately following Council Meeting**

**October 14, 2020**

**Community Hall**

A. Call to Order

B. Roll Call

C. FY 20-21 CIP (Capital Improvement Plan) and Prioritized Work Schedule

Justin Keller, Town Contractual Professional Engineer (PE) and the Town Manager will be providing a brief update on construction details and timing for each of the following projects. These projects are prioritized based on grant funding deadlines associated with each project.

- 46th Avenue Joint Project Agreement for roadway milling/resurfacing, curbing, ADA improvements, and trail construction
- 47th Avenue Additional Street Parking and ADA connection to Ernst Park
- Stormwater Master Plan (front runner of a Stormwater Rate Study)
- Town-wide Street Signage Replacement (regulatory traffic signs and logo street signs)
- Lake Paul fountain and irrigation system

Other Capital projects already underway include Public Works Annex directory and building identification signage, lake identification signage, the re-roof of the Fire Station, and a master plan for Schleck Park.

D. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. [www.kennethcityfl.org](http://www.kennethcityfl.org)  
**Posted October 9, 2020**

**Next meeting: November 18, 2020**

# **CAPITAL IMPROVEMENT PLAN (CIP)**

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**FY 202 -**

**TOWN OF KENNETH CITY  
 CAPITAL IMPROVEMENT PLAN (CIP) - 300  
 5 - YEAR FUNDING OUTLOOK  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>5 YEAR REVENUE FORECAST</b>					
<b>REVENUES</b>	<b>FY 20/21 ADOPTED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>FUNDING</b>	<b>\$1,439,478</b>	<b>\$550,859</b>	<b>\$563,359</b>	<b>\$603,359</b>	<b>\$1,353,359</b>
County/BP Grant Reimbursement	\$22,500	-	-	-	-
46th Ave. Greenway LWCF Grant Reimbursement	\$190,425	-	-	-	-
Local Option Sales Tax (Penny for Pinellas)	\$538,359	\$538,359	\$538,359	\$538,359	\$538,359
SWFWMD (Stormwater Improvments Grant)	\$62,500	\$12,500	\$25,000	-	\$750,000
47th Ave. Improvements (State DEP Parking Grant)	\$55,694	-	-	-	-
Pinellas County Joint Project Agreement (JPA): 46th Ave Improv.	\$570,000	-	-	-	-
Stormwater Impact Assessment	-	-	-	\$65,000	\$65,000
<b>BEGINNING FUND BALANCE</b>	<b>\$1,963,615</b>	<b>\$1,271,093</b>	<b>\$1,151,952</b>	<b>\$695,311</b>	<b>\$563,670</b>
<b>TOTAL REVENUES</b>	<b>\$3,403,093</b>	<b>\$1,821,952</b>	<b>\$1,715,311</b>	<b>\$1,298,670</b>	<b>\$1,917,029</b>

<b>5 YEAR FUNDING CYCLE</b>					
<b>CAPITAL IMPROVEMENTS</b>	<b>FY 20/21 ADOPTED</b>	<b>FY 21/22 PROJECTED</b>	<b>FY 22/23 PROJECTED</b>	<b>FY 23/24 PROJECTED</b>	<b>FY 24/25 PROJECTED</b>
<b>CAPITAL PROJECTS</b>	<b>\$1,997,500</b>	<b>\$660,000</b>	<b>\$1,010,000</b>	<b>\$735,000</b>	<b>\$735,000</b>
Ernst Park Playground - Sun Canopy	-	-	-	-	-
Schleck Park Master Plan/Improvements	-	-	-	-	-
Unit 12 Park Reconstruction	-	-	\$125,000	-	-
Joe's Creek Linear Trail Connector (County Co-op)	-	-	\$150,000	-	-
Lake Aeration/Water Quality Treatments	\$22,500	-	-	-	-
VFW Memorial Relocation/Refurbishment	-	\$75,000	-	-	-
Street Improvements	-	\$130,000	\$130,000	\$130,000	\$130,000
Street Signage	\$270,000	\$5,000	\$5,000	\$5,000	\$5,000
46th Ave Greenway/Pathway Improvements (LWCF)	\$575,000	-	-	-	-
46th Ave Roadway Improvements (County JPA Grant)	\$570,000	-	-	-	-
Stormwater Improvements	\$75,000	-	\$500,000	\$500,000	\$500,000
Town Stormwater Master Plan (SWFWMD)	\$50,000	\$50,000	-	-	-
Stormwater Rate Study	-	\$50,000	-	-	-
Comm. Hall/Police Dept. Generator Replacement	\$60,000	-	-	-	-
Town Hall/Police Dept. Server Replacement	\$15,000	-	-	-	-
Town Hall Security/ADA/Entry Renovations (Started FY 19/20)	\$20,000	-	-	-	-
Town Hall Community Room Build-Out	-	\$100,000	\$100,000	\$100,000	\$100,000
Town Parking Lot Resurfacing/Reconstruction	-	\$250,000	-	-	-
Fire Department Roof & Facade	\$40,000	-	-	-	-
47th Ave. Parallel Parking (DEP Grant)	\$200,000	-	-	-	-
Lake Lori Parking	-	-	-	-	-
Ernst Park "Oasis"	\$100,000	-	-	-	-
<b>CAPITAL EQUIPMENT</b>	<b>\$134,500</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$0</b>	<b>\$0</b>
Technology Upgrades	\$4,500	-	-	-	-
Asset Protection/Loss Prevention Cameras for Park Facilities	\$15,000	\$10,000	\$10,000	-	-
Public Works Capital Equipment	\$70,000	-	-	-	-
Public Works Building Portable Lifts	-	-	-	-	-
Police Department Capital Equipment	\$45,000	-	-	-	-
Other Police Department Building Equipment	-	-	-	-	-



TOWN OF KENNETH CITY  
 CAPITAL IMPROVEMENT PLAN (CIP) - 300  
 5 -YEAR FUNDING OUTLOOK  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021

5 YEAR FUNDING CYCLE (cont.)					
CAPITAL IMPROVEMENTS	FY 20/21 ADOPTED	FY 21/22 PROJECTED	FY 22/23 PROJECTED	FY 23/24 PROJECTED	FY 24/25 PROJECTED
<b>VEHICLES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Police Department Cruisers	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>\$2,132,000</b>	<b>\$670,000</b>	<b>\$1,020,000</b>	<b>\$735,000</b>	<b>\$735,000</b>
5 YEAR RESERVE BALANCE FORECAST					
CAPITAL FUND RESERVE BALANCE	FY 20/21 ADOPTED	FY 21/22 PROJECTED	FY 22/23 PROJECTED	FY 23/24 PROJECTED	FY 24/25 PROJECTED
TOTAL REVENUES	\$3,403,093	\$1,821,952	\$1,715,311	\$1,298,670	\$1,917,029
TOTAL EXPENDITURES	\$2,132,000	\$670,000	\$1,020,000	\$735,000	\$735,000
<b>CAPITAL FUND RESERVE BALANCE</b>	<b>\$1,271,093</b>	<b>\$1,151,952</b>	<b>\$695,311</b>	<b>\$563,670</b>	<b>\$1,182,029</b>

# **DETAIL OF CIP EXPENSES**

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**FY 202 -**

**TOWN OF KENNETH CITY  
 DETAIL OF EXPENSES  
 CAPITAL IMPROVEMENT PLAN (CIP) - 300  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>CAPITAL PROJECTS</b>	
<b>EXPENDITURES</b>	<b>FY 20-21 ADOPTED</b>
<b>UNIT 12 PARK RECONSTRUCTION</b>	-
Reconstruction of Unit 12 park in conjunction with Pinellas County's future Joe's Creek Linear Trail.	
<b>JOES CREEK LINEAR TRAIL CONNECTOR (COUNTY CO-OP)</b>	-
Future connection to Joe's Creek Linear Trail from 43rd Ave. N. This trail connection will enable trail users from the county to access Town facilities, and for residents to more easily access the Joe's Creek Trail.	
<b>LAKE AERATION/WATER QUALITY TREATMENTS</b>	<b>\$22,500</b>
Funding allocated for Engineering, acquisition and installation of water quality improvements (fountains and aerators) to Lakes Paul and Lori. Source of funding is from a County grant/BP DeepWater Horizon oil spill proceeds. Grant requires budgeting for full project cost, then will result in 50% reimbursement upon completion	
<b>VFW MEMORIAL RELOCATION/REFURBISHMENT</b>	-
Renovation of the Town VFW Memorial. The memorial is currently located within the 46th Ave. N right-of-way, opposite the Town fire station. Renovations include recognizing all service personnel to date.	
<b>STREET IMPROVEMENTS</b>	<b>\$0</b>
Funding for targeted milling and resurfacing of Town streets in accordance with the master street condition inventory. Plan for improvements currently on hold, pending the outcome of stormwater master plan conducted by the Town's contracted general engineer with an estimated completion in late 2021.	
<b>STREET SIGNAGE</b>	<b>\$270,000</b>
Funding allocated for replacement or updating of non-compliant street signage along roadways being resurfaced. Also includes \$15,000 for golf cart ordinance signage.	
<b>46TH AVE. GREENWAY/PATHWAY IMPROVEMENTS (LWCF)</b>	<b>\$575,000</b>
Funding allocated for 46th Avenue Greenway improvements to include sidewalk widening and related hardscape treatments; 50% of project funding sources from Town award of a State Land & Water Conservation Fund grant in FY17/18. Budgeted cost \$575,00. Project spans multiple budget years. Grant requires funding allocation each budget year where activity occurs. Estimated completion mid 2021; to be completed in part with County JPA with street resurfacing and curb/ADA improvements.	
<b>46TH AVE. ROADWAY IMPROVEMENTS (COUNTY JPA GRANT)</b>	<b>\$570,000</b>
Estimated cost for milling and resurfacing of 46th Ave. N from 55th St. to 62nd St. curb gutter and ADA improvements associated with street resurfacing. Includes realignment so 46th Ave N. Greenway/Pathway improvements, as one large project. Both projects will be bid together. Contractor selection in late 2020. Construction is estimated to take 12-18 months.	
<b>STORMWATER IMPROVEMENTS</b>	<b>\$75,000</b>
Improvements to 49th Ave. N and 60th St. N. Includes replacement of stormwater lines. Additional costs are included in out-years to satisfy street milling and resurfacing on those roads once they are improved. Estimated cost includes 505/50 grant proceeds from SWFWMD applied for by the Town.	
<b>TOWN STORMWATER MASTER PLAN</b>	<b>\$50,000</b>
Initiated in 2019 with an estimated completion in late 2021, the Town's Stormwater Master Plan will enable the Town to strategically undertake future stormwater improvements and milling and resurfacing projects. This master plan will serve as the foundation for the future (below) Stormwater Rate Study.	
<b>STORMWATER RATE STUDY</b>	-
Master plan necessary to undertake future stormwater lining of secondary and tertiary stormwater lines existing throughout Town; plan is mandated by the water management district (SWFWMD) prior to consideration of future stormwater impact fees.	
<b>COMMUNITY HALL/POLICE DEPARTMENT GENERATOR REPLACEMENT</b>	<b>\$60,000</b>
Funding necessary to upgrade existing generator to size/capacity that matches existing use of represented facilities. Original generator not properly sized to support both the PD and the Community Hall/Emergency Operations Center.	
<b>TOWN HALL/POLICE DEPARTMENT SERVER REPLACEMENT</b>	<b>\$15,000</b>

**TOWN OF KENNETH CITY  
 DETAIL OF EXPENSES  
 CAPITAL IMPROVEMENT PLAN (CIP) - 300  
 FY 2020-2021 | OCTOBER 1, 2020 - SEPTEMBER 30, 2021**

<b>EXPENDITURES (cont.)</b>	<b>FY 20-21 ADOPTED</b>
<b>TOWN HALL SECURITY/ADA/ENTRY RENOVATIONS</b>	<b>\$20,000</b>
Started in late FY 19/20. Funding to update Town Hall lobby with security and productivity improvements. Additional updates include installation of ADA level countertops, lobby and copy room space re-allocation, and Town records storage expansion. Similar to the Public Works building renovations, the project spans two budget years; thus the need to allocate funding in both years. Total budgeted cost \$111,000.	
<b>TOWN HALL COMMUNITY ROOM BUILD-OUT</b>	-
This cost estimate is part of the Schleck Park Master Plan currently underway, with a scheduled completion of the master plan in late 2021. The overall plan provides options for the highest and best use of the existing park in relation to Town Hall. This master plan will be similar to that undertaken for James P. Ernst Park.	
<b>TOWN PARKING LOT RESURFACING/RECONSTRUCTION</b>	-
Funding to resurface Town and Community Hall/PD/Fire parking lots and driveways; includes funding to re-grade Fire Department apron along 58th Street to correct driveway settling	
<b>FIRE DEPARTMENT ROOF &amp; FAÇADE</b>	<b>\$40,000</b>
Funding to repair/replace damaged wood on the exterior of the Fire Station. The Town owns/maintains the building, but contracts with Pinellas Park for Fire service.	
<b>47TH AVE. PARALLEL PARKING (DEP GRANT)</b>	<b>\$200,000</b>
Funding for the addition of parallel parking on 47th Ave. N at James P. Ernst Park to provide more parking options for the park. Funding also includes an ADA accessible sidewalk that provides access to the park from 47th Ave N.	
<b>ERNST PARK "OASIS"</b>	<b>\$100,000</b>
Estimated cost of adding a covered patio to the northside of the new Public Works building for additional sun shelter and seating options for park users. The "Oasis" has been planned to include a rental equipment vending machine/unit and another vending machine to provide refreshments for park guests.	
<b>TOTAL</b>	<b>\$1,997,500</b>
<b>CAPITAL EQUIPMENT</b>	<b>FY 20-21 ADOPTED</b>
<b>TECHNOLOGY UPGRADES</b>	<b>\$4,500</b>
Computer purchases for Council. Additional equipment for virtual meetings.	
<b>ASSET PROTECTION/LOSS PREVENTION CAMERAS FOR PARK FACILITIES</b>	<b>\$15,000</b>
Estimated cost to add closed circuit cameras to park facilities to assist with asset protection and loss prevention. Cameras would not be monitored 24/7, but would be installed with video storage capacity to allow staff the ability to review footage after an incident of vandalism.	
<b>PUBLIC WORKS CAPITAL EQUIPMENT</b>	<b>\$70,000</b>
Funding for a second mezzanine in the Public Works building and a telehandler.	
<b>POLICE DEPARTMENT CAPITAL EQUIPMENT</b>	<b>\$45,000</b>
Purchase and install (2) two protective bumpers for remaining vehicles, purchase 6 active shooter kits and 7 in car vehicle radios. Purchase new accounting software to track departments budget and expenses.	
<b>TOTAL</b>	<b>\$134,500</b>
<b>TOTAL CAPITAL IMPROVEMENT EXPENDITURES</b>	<b>\$2,132,000</b>

## CIP Overview

This is a look back over the CIP projects. The objective is to try to understand where the projects stand, if they have been completed and what is the current status of the projects.

Mr. Campbell created a ten-year plan when he first came to Kenneth City. There was a workshop where the town citizens were invited and asked to select and prioritize projects for the town. This was the basis of the current CIP program.

- When was the last time a survey was sent out to the citizens determining what was important to them? How are the priorities updated?

## Capital Fund Reserve Balance

**15/16** - 2,666,180

**20/21** - 3,403,093

There is a gain in our capital fund reserve balance from 15/16 to 20/21 of 736,913.

## Projects

### Ernst Park Renovations

- Over two months ago I pointed out in the council meeting the tennis court and basket ball court have large cracks and sinking asphalt in them. They are a tripping hazard. I walked the site with Mr. Campbell and nothing has been done. I asked about warranty.
- The following amounts were paid to Justin (a third-party contractor) for the following:
  - Park Canopy \$1,758
  - Dog Park \$2,098
  - Grant app and plan \$4,107
  - Splash Pad \$5,896
- The splash pad water flow does not work. There was a deep well drilled that is currently not used. There is a giant water container that is not used.
- There are no sprinklers in the park.

### Public Works Building

- Months ago, I asked about pumping gas out of the storage tank in an emergency when power is out. During the requirements phase there was no requirement to enable pumping of gas during an emergency. There is currently no electrical wiring to connect a generator to the building.
- Justin received \$27,365 to design and be the contact for the building. As stated above, the design (requirements) had significant flaws.
- Justin received \$2,997 for Community hall resurfacing (not done)
- Justin received \$866 for Community hall signage (not done)

### Community Hall/PD Generator replacement

- First scheduled to be replaced in 18/19 (Not completed)

- Scheduled for 20/21

#### Annual Street Sign Replacement

- There was an intern that came in and conducted an inventory of all street signs.
- There has been money in the budget since 2015. (5 years) 10,000 to 5,000 annually
- Currently most of our street signs are not legal. The reflection material is not adequate. Signs are not the proper size. When brought up in the council meeting, we were told they are grandfathered in. Safety is never grandfathered in.
- Stickers were purchased over two years ago, but never used for sign inventory.

#### Schleck Park Renovations

- First budgeted for 18/19. Gazebo renovations/dock/additional parking
- Was budgeted for 19/20, now removed
  - What was accomplished/
  - Canoe country has asked me multiple times if they could use the pond to demo their kayaks. This would-be additional revenue for the town.

#### Storm water Master Plan

- First scheduled to be accomplished in 17/18 (not done)
- Scheduled for completion in 18/19
- Scheduled for 19/20
- Now scheduled for 20/21 and 21/22
- This needs to be accomplished prior to streets and storm water improvements being completed

#### Stormwater improvements

- First scheduled for 17/18 (Not done)
- Scheduled for 19/20, 20,21

#### Street improvements Annual street Resurfacing

- First budgeted in 15/16 Not done
- Budget continues on through 20/21
- This cannot be done until stormwater master plan and storm water improvements

#### Town Community Hall Parking Lot Resurfacing

- First budgeted in 17/18 again 18/19, 19,20 and 21/22
- What is the current status?

#### 47th Ave Parallel Parking

- Scheduled for 19/20 and 20/21 (Not Done)

#### Lake Lori Parking

- Scheduled for 19/20 (Not Done)

Misc. costs paid to third part vendor (Justin)

- 54<sup>th</sup> Ave tree removal \$918
- 54<sup>th</sup> Ave tree removal and replacement \$1269
- Clearview oaks Dumpster Relocation \$105
- Pond Fountains \$14,615
- Stormwater Wrap Grant \$2,766
- 66<sup>th</sup> Street Landscaping \$1,527
- Townhall entry way improvements \$1,386
- Townhall Security and Space use \$20,141
- Town Park Security RFP \$157

# TOWN CLERK

## **MAJOR FUNCTION**

The Town Clerk is a highly responsible administrative position recording the actions and maintaining the official records of the City and recording actions of the City Council. The Town Clerk has continuous public contact and exercises considerable independent judgment and makes decisions within the scope of designated responsibilities.

## **SUPERVISORY RESPONSIBILITIES**

- Oversees the daily work activities of the office.
- May handle or assist with discipline and termination of employees in accordance with company policy.

## **ESSENTIAL JOB DUTIES**

- Attends all City Council meetings and workshops and records all motions, votes, and actions. Prepares minutes of each meeting along with summary of action and ensures that necessary follow-up on action items is taken.
- Prepares and distributes agendas for the above-referenced meetings.
- Records/attests all ordinances, resolutions, contracts, and deeds. Administers oaths, accepts affidavits, and maintains municipal deeds, leases, agreements, and other records as required.
- Maintains custody of municipal records, including ordinances, resolutions, and contracts, and promulgates procedures for the orderly management, maintenance, retention, and destruction of said records in accordance with State law.
- Serves as qualifying officer for all municipal elections. Makes all arrangements for city elections, legal advertisements and dates of advertising, and directs location of precinct polling places and recruiting personnel.
- Administers the publication, maintenance and distribution of the Municipal Code of Ordinances and supplements thereto. Ensures the accuracy of this publication.
- Maintains custody of City's official seal. Affixes seal on official documents as necessary.
- Provides for response to public records and informational requests received from the public, staff, other agencies and interested parties as provided by State Statute.
- Prepares correspondence, proclamations, and resolutions as necessary.
- Provides support to Town Manager in the implementation of policies and procedures.
- Provides support to the City Council, including correspondence, mail, telephone calls, emails, conference registration, hotel and travel arrangements.
- Provides notary services for City documents.
- Keep an accurate account of all monies due to the town and all receipts and disbursements by the town and of its assets and liabilities and of all appropriations made by the town council; furnish the council at any time such report, data and information as may be necessary to fully inform them of the financial affairs of the town, keep regular books of accounts, in which shall be entered all indebtedness of the town, and which shall at all times show the financial condition of the town
- Performs related work as required.



# TOWN CLERK

## MINIMUM QUALIFICATIONS

### Knowledge, Skills, and Abilities

- Knowledge of Florida Statutes related to municipal government.
- Excellent written communication skills, ability to compose original material.
- Thorough knowledge of ordinances, policies and procedures of the City.
- Knowledge of legal requirements, rules and procedures for City Council meetings (including rules of order related to public meetings).
- Knowledge of the organization, function and activities of municipal government.
- Demonstrated proficiency in Microsoft Word, Outlook, Excel, and Power Point.
- This position requires the candidate to exercise independent judgment and be proactive in the execution of their job functions.

### Minimum Training and Experience

- High School Diploma or GED
- Five (5) years of related work experience in municipal government
- Valid Florida Driver License

### Physical Requirements

This is an administrative position involving generally sedentary work. Incumbent must be able to sit for extended periods of time. Incumbent must be able to work extended hours to attend evening City Council meetings and additional meetings as required. The incumbent must occasionally lift objects weighing up to 25 pounds.

The Town of Kenneth City, FL is seeking applications for the position of Town Clerk. The Town Clerk is a highly responsible administrative position recording the actions and maintaining the official records of the Town and recording actions of the Town Council. The Town Clerk has continuous public contact and exercises considerable independent judgment and makes decisions within the scope of designated responsibilities. The Town Clerk oversees the daily work activities of the office and may handle or assist with discipline and termination of employees in accordance with organizational policy.

The ideal candidate will have knowledge of Florida Statutes related to municipal government, an understanding of the organization, function and activities of municipal government and a thorough knowledge of ordinances, policies and procedures of the Town and five (5) years of related experience in municipal government. Candidates for this position need to have excellent written communication skills, ability to compose original material and demonstrated proficiency in Microsoft Word, Outlook, Excel, and Power Point. A high school diploma or GED, valid Florida Driver License.

This is an administrative position involving generally sedentary work. Incumbent must be able to sit for extended periods of time. Incumbent must be able to work extended hours to attend evening City Council meetings and additional meetings as required. The incumbent must occasionally lift objects weighing up to 25 pounds.

The Town is offering this position with a willingness to provide competitive compensation commensurate with a candidate's experience and duties, using the Florida League of Cities data for similar size towns, as a reference.

To apply, submit a cover letter, resume by June 16, 2021 at 5 p.m. to [Randy@cityattorneys.legal](mailto:Randy@cityattorneys.legal), with the phrase "KC TOWN CLERK APPLICATION," in the subject line. **All submittals are public record within the State of Florida.** Successful applicants will be interviewed in late June and will be subject to a background check. The Town website is [www.kennethcityfl.org](http://www.kennethcityfl.org)

**Kenneth City, Florida, Town Manager Profile**  
***"A Safe, Friendly Small Town"***



**Description of the Town of Kenneth City**

The Town of Kenneth City is a town that has long been committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. Our town's sense of community is rooted in citizens who respect each other; in racial and socioeconomic diversity; and in pedestrian orientation. We believe our history and setting guide our future.

The Town is in the midst of a rapidly redeveloping north/south residential corridor in central Pinellas County, population 910,542. Surrounding schools include an IB high school. The community already has urban trail links and greenway parks.

The Town is a western gateway to the City of St. Petersburg, which is the home of numerous museums, such as the Dali, the new St. Petersburg Pier, and the Tampa Bay Rays the 2020 National League Champions, who play major league baseball teams, such as the New York Yankees and Boston Red Sox, all summer in downtown St. Petersburg, five miles from Kenneth City. There is also easy access to Interstate 275, Tampa International Airport, and Tampa, with its' 2021 Superbowl Champions Buccaneers and Stanley Cup Lighting hockey champions The Town has its own Police and Public Works departments, with an emphasis on road and stormwater improvements. Fire Services and Water and Sewer contracted to neighboring jurisdictions. With 24 cities in a high-density county, it is a common practice to share services or resources between communities.

Pinellas County also includes the tourist destinations of Clearwater and St. Petersburg, twenty-four in total cities, and easy access the Gulf of Mexico beaches from Kenneth City.

**Description of City Government**

The Town was incorporated in 1957. It is .75 square miles, with a stable residential base, and commercial areas along the main east/west corridor. In 2013, the Town amended its Charter and transitioned to a

Council-Manager form of government. The Town is in the midst of a rapidly redeveloping north/south residential corridor in central Pinellas County, population 910,542. Surrounding schools include an IB high school. The community already has urban trail links and greenway parks.

The Town has its own Police and Public Works departments, with an emphasis on road and stormwater improvements. Fire Services and Water and Sewer contracted to neighboring jurisdictions. With 24 cities in a high-density county, it is a common practice to share services or resources between communities.

### **Qualifications of Town Manager**

The Town Manager serves at the pleasure of the Town Council and is appointed by a majority vote of the Council for a term fixed by an employment agreement. The Town Council has expressed the desire that the next Manager have a Bachelor's degree from an accredited 4-year college or University with a degree or major course work in public administration, business administration, or a closely related field and preferably a minimum of five years' work experience as a top-level municipal or public sector administrator. Residency is not a Charter requirement. Even so residency within Kenneth City or in close proximity to the Town is strongly desired, for emergency management purposes.

### **Knowledge, Skills, and Abilities for the Town Manager**

Through the recruitment process, the Council has identified several priorities for the new Town Manager:

- Economic Development, annexations to square off boundaries, and commercial/retail redevelopment of existing commercial properties.
- Successful Grant experience to assist with infrastructure needs, such as stormwater.
- Intergovernmental partnerships within Pinellas County to address roadways.
- Review and Preparation of the Town Budget and Town Policies and Procedures.
- Formation of a staff team
- Effective and open communication with the Council, with priorities set annually and quarterly progress reports provided to the Council. The Town Council desires enhanced transparency to its residents regarding its priorities, and progress of its projects.

### **Compensation**

The Town is offering this position with a willingness to provide competitive compensation commensurate with a candidate's experience and duties, using the Florida League of Cities data for similar size towns, as a reference.

### **Application and Selection Process**

To apply, submit a cover letter, resume and three professional and personal references each by Friday, June 25 at 5 p.m. to [Randy@cityattorneys.legal](mailto:Randy@cityattorneys.legal), with the phrase "KC MANAGER APPLICATION," in the subject line. **All submittals are public record within the State of Florida.** Successful applicants will be interviewed in July and August 2021 and will be subject to a background check. The Town website is [www.kennethcityfl.org](http://www.kennethcityfl.org)

The Town of Kenneth City, FL is seeking applications to fill the position of Town Manager. The Town Manager serves at the pleasure of the Town Council and is appointed by a majority vote of the Council for a term fixed by an employment agreement. In 2013, the Town amended its Charter and transitioned to a Council-Manager form of government. The Town is in the midst of a rapidly redeveloping north/south residential corridor in central Pinellas County, population 910,542. Surrounding schools include an IB high school. The community already has urban trail links and greenway parks. The Town has its own Police and Public Works departments, with an emphasis on road and stormwater improvements. Fire Services and Water and Sewer contracted to neighboring jurisdictions. With 24 cities in a high-density county, it is a common practice to share services or resources between communities.

The ideal candidate will have experience in Economic Development, successful Grant experience, and experience preparing and administrating municipal budgets and Town Policies and Procedures. The next manager must have effective and open communication with the Council, and assist with setting priorities, providing annually and quarterly progress reports provided to the Council. The Town Council has expressed the desire that the next Manager have a Bachelor's degree from an accredited 4-year college or University with a degree or major course work in public administration, business administration, or a closely related field and preferably a minimum of five years' work experience as a top-level municipal or public sector administrator.

The Town is offering this position with a willingness to provide competitive compensation commensurate with a candidate's experience and duties, using the Florida League of Cities data for similar size towns, as a reference. Residency is a not a Charter requirement. Even so residency within Kenneth City or in close proximity to the Town is strongly desired, for emergency management purposes.

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