



**THE TOWN OF KENNETH CITY, FLORIDA
SPECIAL MEETING
PUBLIC NOTICE**

The Council of the Town of Kenneth City will meet at Community Hall, located 4600 58th Street North, Kenneth City, Florida to discuss the agenda items of Town business listed at the time indicated below.

6:30 pm	October 13 ,2021	Community Hall
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- A. Call to Order
- B. Invocation and Pledge of Allegiance
- C. Roll Call
- D. Consent Agenda
 - 1. September Meeting Minutes:
 - September 1, 2021
 - September 8, 2021
 - September 22, 2021

- E. Public Comment – formerly called Open Forum (limited to 3 minutes)

Please state your name and address for the record. Public participation is encouraged. If you are addressing the Council, step to the podium and state your name and address for the record.

Public comments can also be submitted by email to the Town Clerk at Town57@kennethcityfl.org, written comments must be received by 4pm on the day of the meeting, and will be read aloud during the meeting. Please limit your comments to 400 words as the comments are limited to three minutes.

- F. Presentation of Awards
 - 1. Moose Lodge #1145
 - 2. Deputy Chief Vieno, 20 Year Service Award
- G. Forward Pinellas Presentation on Town Planning Efforts
- H. Action Agenda
 - 1. VFW Memorial ADA Improvements and Beautification Project
 - 2. Forward Pinellas: Discussion on Chapter 54 - Scope, Methodology and Workshop
 - 3. Approve engagement: Audit for the FY that ended September 30th, 2021
- I. Department Reports (Public Works, Public Safety, Building)
- J. Officer Reports (Town Clerk, Attorney and Town Manager)
- K. Mayor/Council Comments
- L. Adjournment

Any person who decides to appeal any decision of the Town Council with respect to any matter considered at this meeting will need a record of the proceedings and for such purposes may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The law does not require the Town Clerk to transcribe verbatim minutes; therefore, the applicant must make the necessary arrangements with a private reporting firm and bear the resulting expense. In accordance with the Americans with Disability Act and F.S. 286.26; any person with a disability requiring reasonable accommodation in order to participate in this meeting should call 727-498-8948 or fax a written request to 727-498-8841. www.kennethcityfl.org



THE TOWN OF KENNETH CITY, FLORIDA

Budget Workshop Minutes

September 1, 2021

A. Call to Order

B. Roll Call

Councilmember Noble

Councilmember Cummings

Councilmember Roberts

Vice Mayor Zemaitis

Mayor Howell

Town Manager Cavalli

Attorney Mora

C. Public Comment – formerly called Open Forum (limited to 3 minutes)

There was no public comment.

D. Discussion of FY 22 Draft Budget

Town Manager Cavalli introduced the budget draft to the Town Council. He discussed the Town's Organizational Chart and discussed the changes that were made to the document that they were reviewing.

Town Manager Cavalli discussed his future plans to update the Town's website such as taking online payments and processing building permits.

There was a discussion between Council and staff about the increases in costs for a part-time accountant.

There was a discussion between Council and staff about the increases in costs for salaries in the Public Works Department.

Town Manager Cavalli spoke about trainings he would like to see for the Public Works Department such as maintenance of traffic (MOT), landscaping fertilizer license, and NPDES.

There was an ongoing discussion between Council and staff regarding salaries amongst Town staff.

There was an ongoing discussion amongst Council and staff about various ways to increase revenues. Town Manager Cavalli suggested increasing building permitting fees, more aggressive code enforcement, annexations, and the possible establishment of a stormwater utility fee as ways to increase revenues. There was ongoing discussion about increasing operating costs of the Town.

Financial Consultant Heather Guadagnoli spoke about the need to measure and manage the ongoing expenditures of the Town. She spoke about the budget and possible ways to move forward in terms of balancing the budget and managing costs.

There was a discussion between Council and staff regarding funding associated with the American Rescue Plan Act. Attorney Mora discussed the details of this funding source and indicated that there were still many unanswered questions about how to utilize this money.

Rob Duncan, Managing Director of Imagine That Performance, indicated that the Council could ask the administrative staff how to make changes to the budget in the future. He made some recommendations as to how Council and staff could make changes to the budget approval process.

E. Mayor/Council/Attorney/Manager Comments

There were no comments.

F. Adjournment

Motion to adjourn the meeting was made by Councilmember Cummings
Second was made by Councilmember Noble
All in favor
Meeting was adjourned



THE TOWN OF KENNETH CITY, FLORIDA

Special Meeting Minutes

September 1, 2021

A. Call to Order

B. Invocation and Pledge of Allegiance

C. Roll Call

Councilmember Noble

Councilmember Cummings

Councilmember Roberts

Vice Mayor Zemaitis

Mayor Howell

Town Manager Cavalli

Attorney Mora

D. Swearing In – Town Manager Peter Cavalli

Attorney Mora swore in Peter Cavalli as the Town of Kenneth City's new Town Manager and read the oath of office.

E. Consent Agenda

Motion to approve Consent Agenda was made by Councilmember Noble

Second was made by Vice Mayor Zemaitis

All in favor

Consent Agenda was approved

F. Public Comment – formerly called Open Forum (limited to 3 minutes)

Fran Howell - 4931 56th Way North

Mrs. Howell had questions about the reserves used to balance the budget. She wanted to know what each resident would need to pay if the budget wasn't balanced on reserve funding.

There was a discussion amongst the resident, Council and staff on this topic and tax increases.

Councilmember Roberts wanted to ask about Chapter 54 regarding parking on grass but said she would bring up the topic again at the end of the meeting.

E. Action Agenda

1. Town Clerk Selection

Town Manager Cavalli gave a brief overview of the Town Clerk selection process. He described each candidate that he interviewed and some of the opportunities and challenges of each candidate.

Attorney Mora also discussed the Town Clerk selection process.

Town Manager Cavalli recommended Ana Cabezas to be selected as the Town Clerk and gave an explanation of her qualifications.

Ana Cabezas 5063 57th St North

Ms. Cabezas described her professional experience and explained that she was ready for a career change as she wanted to learn something new. She explained that she currently served as an alternate on the Planning Board and have lived in Kenneth City for 2.5 years.

There was discussion amongst Council, staff, and Ms. Cabezas regarding the Town Clerk position.

Motion to approve Town Manager Cavalli's recommendation to hire Ana Cabezas as Town Clerk for an annual salary of \$58,500 made by Councilmember Noble
Second was made by Councilmember Roberts

Fran Howell - 4931 56th Way North

Ms. Howell indicated that she liked the fact that Ms. Howell had a graduate degree. She didn't think being a certified clerk was an issue given that the Council hired a Town Manager that was not certified.

Councilmember Noble: Yes

Councilmember Cummings: Yes

Councilmember Roberts: Yes

Vice Mayor Zemaitis: Yes

Mayor Howell: Yes

Motion was approved

2. Pension Plan Amendment

Attorney Mora Read Resolution 2021-05 regarding an amendment to the Town's pension plan with Transamerica.

Motion to approve Resolution 2021-05 made by Councilmember Noble

Second was made by Vice Mayor Zemaitis

Councilmember Noble: Yes

Councilmember Cummings: Yes

Councilmember Roberts: Yes

Vice Mayor Zemaitis: Yes

Mayor Howell: Yes

Motion was approved

F. Mayor/Council/Attorney/Manager Comments

Councilmember Roberts discussed Chapter 54 and the violations she was seeing around Town. Council and staff discussed Chapter 54. It was determined that the ordinance needed to be reviewed.

Councilmember Noble asked Imagine That Performance Managing Director Rob Duncan if he would be providing the Town with an Executive Summary. Mr. Duncan indicated that he would like to discuss that with the Town Manager so they could determine the appropriate path forward.

Town Manager Cavalli indicated that contracts would be more formalized going forward.

Vice Mayor Zemaitis announced that Cindy Hite thanked the Council for the attention given to Overdose Awareness Day.

Town Manager Cavalli read a letter written to the Police Department regarding the successful return of some personal items that were stolen, located by the Kenneth City Police Department and returned to the owner.

Town Manager Cavalli also read a letter regarding Public Works.

Town Manager Cavalli gave an update of what he had been doing during his first week as Town Manager to include: Town Clerk interviews, meeting with Waste Connections to renew contracts, developing an internship program, rejoined the NPDES coordination group, obtained some quotes to run an AC for the Police Chief, terminated one of the Public Works employees , working with the Town Engineer, working on CRS, rejoined the Local Mitigation Strategy at the County, getting with ARPA, joined the Tampa Bay Purchasing Corporation, regained Administrative password for town website, identified a wifi access point, and other IT related duties, develop training programs for Public Works, had ride alongs with Ken Moore and PD, and met with World risk Management.

Attorney Mora spoke about the public records training he would be conducting.

Mayor Howell said that he could see change coming and he was proud that the Council was working as team to put the Town back together.

G. Adjournment

Motion to adjourn the meeting was made by Vice Mayor Zemaitis

Second was made by Councilmember Noble

All in favor

Meeting was adjourned



THE TOWN OF KENNETH CITY, FLORIDA

Council Meeting Minutes

September 8, 2021

A. Call to Order

B. Invocation and Pledge of Allegiance

C. Roll Call

Councilmember Noble

Councilmember Cummings

Councilmember Roberts

Vice Mayor Zemaitis

Mayor Howell

Town Manager Cavalli

Attorney Mora

Mayor Howell opened the meeting by saying he wanted to address a few things. He discussed the budget and the financial constraints the Town was facing. He indicated that the Town needed to find ways to increase revenue.

Attorney Mora discussed the appropriate procedure for allowing public comment.

D. Public Comment – formerly called Open Forum (limited to 3 minutes)

Paul Asche – 6412 44th Ave N

Mr. Asche spoke about issues with Unit 12 on 66th Street and the bushes blocking the roadway. He felt that this was dangerous and that there would be an accident.

There was a discussion amongst Council and staff on the topic. Town Manager Cavalli indicated that he would need to contact the owner as this was private property.

Cindy Hite – 6514 43rd Avenue

Ms. Hite thanked everyone for all that the Town did to recognize Overdose Awareness Day.

Jeffery Pfannes -4494 61st Lane N

Mr. Pfannes asked a question about the furniture in Town Hall and whether it had been repaired.

Mayor Howell indicated that it had been repaired.

Brittany (last name inaudible) – address inaudible

This resident spoke about her mission to help those with mental health issues in the community. She wanted to offer her services in creative arts and yoga to the Town.

E. Action Agenda

1. Resolution 2021-06 Tentative Millage Rate

Attorney Mora read the Resolution 2021-06 aloud and described the steps in the process for approving the millage rate and budget.

Motion to approve Resolution 2021-06 Tentative Millage Rate made by Councilmember Noble
Second was made by Vice Mayor Zemaitis

A roll call vote was taken

Councilmember Noble: Yes

Councilmember Cummings: Yes

Councilmember Roberts: Yes

Vice Mayor Zemaitis: Yes

Mayor Howell: Yes

Motion was approved

2. Resolution 2021-07 Tentative Budget

Attorney Mora read Resolution 2021-07 regarding the tentative budget and described the process the of approving the budget.

Jeff Pfannes – 4494 61st Lane N

Mr. Pfannes spoke about this personal experience as an employee of the City of St. Petersburg. He indicated that he didn't agree with giving employees large raises given the Town's financial constraints.

Ellen Dalbo – 4726 58th St N

Ms. Dalbo inquired about funding allocated for golf cart signage in the budget and wanted to know if Kenneth City was becoming a golf cart community.

There was a discussion amongst Council and staff about the procedures for becoming a golf cart community. It was determined that the Town of Kenneth City was not becoming a golf cart community and the funding for signage had already been removed from the budget.

Paul Asche - 6412 44th Avenue N

Mr. Asche felt that there were many things that could be investigated to improve the Town's financial condition. He didn't agree with the concept of raising taxes without investigating other options.

Brittany (last name inaudible) – address inaudible

This resident indicated that she would be willing to help beautify the Town with public art displays.

Ellen Dalbo – 4726 58th St N

Ms. Dalbo spoke about the traffic on 58th street and a study that was conducted by Pinellas County. She felt that there was too much speeding on this road, and she asked the Council to think about how to address this issue.

There was a discussion about Pinellas County traffic and a need to analyze road signage.

Jeff Pfannes – 4494 61st Lane N

Mr. Pfannes wanted to know how many Kenneth City Police Officers were radar certified. He also inquired as to which roads were located in the Town's jurisdiction.

Chris Vanderkooi – 5196 60th Way N

Mr. Vanderkooi took issue with the Mayor's informal style in conducting a Council meeting. He felt that there needed to be more civility and decorum.

Motion to approve Resolution 2021-07 was made by Councilmember Noble
Second was made by Councilmember Cummings

There was discussion amongst Council and staff regarding the increases in the budget as it related to salary increases.

Motion to amend the budget was made by Councilmember Roberts
There was not a second
Motion died for lack of second

A roll call vote was taken regarding the motion to approve Resolution 2021-07

Councilmember Noble: Yes
Councilmember Cummings: Yes

Councilmember Roberts: No
Vice Mayor Zemaitis: No
Mayor Howell: Yes

Motion was approved

3. Proclamation for Emergency Preparedness Month

Attorney Mora discussed the proclamation for Emergency Preparedness Month.

A motion was made to approve the Proclamation was made by Councilmember Noble

A second was made by Vice Mayor Zemaitis

All in favor

Motion was approved

F. Mayor/Council/Attorney/Manager Comments

Town Manager Cavalli spoke about things that he was doing to provide information to residents regarding emergency preparedness. He thanked the Council for approving the proclamation.

He indicated that he attended a meeting with Forward Pinellas and how the Town could benefit from the organization.

Attorney Mora spoke about the training sessions he would be giving to Town staff and through the Florida League of Cities.

He spoke about onboarding the new Town Clerk on September 20 and how he would be assisting with that transition. He indicated that the Imagine That Performance contract would be ending on that date.

Councilmember Noble also spoke about Forward Pinellas and the various ways in which they could assist the Town.

There was a discussion amongst Council staff regarding the desire to have more workshops. There was a request to revisit Chapter 54 at a workshop.

G. Adjournment

Motion to adjourn the meeting was made by Vice Mayor Zemaitis

Second was made by Councilmember Noble

All in favor

Meeting was adjourned



THE TOWN OF KENNETH CITY, FLORIDA

Special Meeting Minutes

September 22, 2021

A. Call to Order

B. Invocation and Pledge of Allegiance

C. Roll Call

Councilmember Noble

Councilmember Cummings

Councilmember Roberts

Vice Mayor Zemaitis

Mayor Howell

Town Manager Cavalli

Attorney Mora

D. Consent Agenda

Motion to approve Consent Agenda was made by Vice Mayor Zemaitis

Second was made by Council Member Noble

All in favor

Consent Agenda was approved

E. Public Comment – formerly called Open Forum (limited to 3 minutes)

Ellen Dalbo 4726 58th St. N.

Mrs. Dalbo expressed desire to see communication between town governing body and residents strengthened. Mrs. Dalbo shared a copy of a newspaper publication from 30 years ago. She also asked the town to consider the option of using prerecorded phone messages to deliver any town updates or safety concerns such as recent break-ins to residents.

F. Action Agenda

1. Resolution 2021-08 Final Millage Rate

Mayor Howell said, "The final millage rate for fiscal year 2021-2022 is 5.4374 mills, which is unchanged from the prior year but is higher than the rolled back rate of 5.0266 mills. The rolled back rate is the millage rate that will provide the same ad valorem tax revenue as was levied during the prior year. The reason for setting the millage rate at 5.4374 is to fund expenditures for the General Fund for the fiscal year beginning October 1, 2021, through September 30, 2022."

Atty Mora read the full contents of Resolution 2021-08.

Mayor Howell asked for public comments. No comments were made. Mayor closed public hearing.

Mayor Howell asked for a motion to pass the resolution. Council Member Noble motioned to pass the resolution; second was made by Council Member Zemaitis.

Attorney Mora reminded council they are also allowed to comment. The Town Council made no comment.

Mayor Howell asks Clerk for Roll Call vote:

Councilmember Noble	YES
Councilmember Cummings	YES
Councilmember Roberts	YES
Vice Mayor Zemaitis	YES
Mayor Howell	YES

Motion was approved

Mayor Howell said, "By our vote of 5, Resolution 21-08 is adopted, establishing the final millage rate for the Town of Kenneth City at 5.4374 mills for the fiscal year beginning October 1, 2021, and ending September 30, 2022, and is 8.27% higher than the rolled back rate of 5.0266 mills due to the increase in property values. The purpose for setting the millage rate at 5.4374 is to fund the General Fund expenditures for the 2021-2022 fiscal year."

2. Resolution 2021-09 Final Budget

Mayor Howell said, "A Resolution of the Town of Kenneth City, Florida, adopting the final budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, providing for administrative compliance, and providing for an effective date. Mayor Howell asked attorney Mora to offer a brief presentation to introduce the resolution and its contents.

Atty Mora read the full contents of Resolution 2021-09.

Mayor Howell asked for public comments. No comments were made. Mayor closed public hearing.

Mayor Howell asked for a motion to pass the resolution. Council Member Noble motioned to accept resolution 2021-09; second was made by Council Member Cummings.

Mayor Howell asked council if they wish to discuss it. Council Member Noble expressed sentiments regarding paying taxes, regardless of home ownership or renting a home in Kenneth City. Council Member Cummings proposed considering the impact of a fluctuating housing market, as well, when considering future town revenue.

Mayor Howell asks Clerk for Roll Call vote:

Councilmember Noble	YES
Councilmember Cummings	YES
Councilmember Roberts	NO
Vice Mayor Zemaitis	NO
Mayor Howell	YES

Motion was approved

Mayor Howell said, by our vote of 3 to 2, Resolution 21-09 is adopted establishing a budget for the Town of Kenneth City for the fiscal year beginning October 1, 2021, and ending September 30, 2022, making appropriations for certain expenditures, expenses and capital improvements with the final millage rate of 5.4374 mills which is 8.27% higher than the rolled back rate of 5.0266 mills, and provides for administrative compliance."

3. Town Clerk Oath of Office: Attorney Mora led town clerk, Ana Cabezas through the Oath of Office.
4. The council appointed Town Manager, Peter Cavalli as representative to the Public Risk Management Casualty and Liability Board of Directors, and Vice-Mayor Zemaitis as alternate.
5. The council appointed Town Manager, Peter Cavalli as representative to the Public Risk Management Group Health Board of Directors, and Vice-Mayor Zemaitis as alternate.
6. Executive Director of *Neighborly Care*, David Lomaka presented on the programs they provide homebound isolated seniors in our community and appealed to the council for financial and distribution location support. Council Members stated that they will discuss the extent to which our town can support *Neighborly Care* at an upcoming workshop in October.
7. Renewed Professional Services Agreement for *Imagine That Performance*

Town Manager Cavalli discussed reasons for extending the professional services agreement contract with Imagine That Performance through December 31st, 2021. Attorney Mora explained that the service would be used "as needed" with specified projects in mind. Attorney Mora stated that there is a provision in the contract that allows the town to terminate their services with 14 days' notice.

Mayor requested public comment. No comment was made.

Council Member Noble motioned to approve the extension of the professional service agreement, second was made by council member Zemaitis.

Mayor Howell asks Clerk for Roll Call vote:

Councilmember Noble	YES
Councilmember Cummings	YES
Councilmember Roberts	YES
Vice Mayor Zemaitis	YES
Mayor Howell	YES

Motion was approved

F. Mayor/Council/Attorney/Manager Comments

Attorney Mora provided the council an update on trainings he has provided the town staff, specifically on Florida Sunshine Laws. In addition, Attorney Mora has provided the Town Clerk with professional resources and connections such as the Florida Association of City Clerks. Attorney Mora commended the town council on progress made during this transition.

Town Manager Cavalli gave a report on what he has been working on the last few weeks to include: attending a presentation by Forward Pinellas meeting (micro-mobility and complete streets project), workshop on 11/3rd to discuss Chapter 54, updates regarding a survey being presented to the town residents, plans for creating a newsletter, upcoming discussions regarding annexation and transportation discussions with Blanton. Manager Cavalli shared that he brought the new town clerk on a tour of the 46th Ave. project, as well as the Police Department, Fire Station and the Public Works facility. Manager Cavalli discussed some grounds improvements around the Public Works Facility and a new resource for no-costs equipment from a surplus yard. Manager Cavalli discussed new certifications the public works department staff have earned, Pinellas County Solid Technical Management Recycling sub-committee updates, Solid wastes committee, Emergency Telecommunications systems and the possibility of new emergency communication locations designated within the town. Updates were provided on three current interns as well as a vacancy posting within the Public Works department. Manager Cavalli shared updates on cell phone accounts that were closed due to staff persons no longer being employed by the town, saving \$159.96 per mo.

Manager Cavalli shared with the Council that Pastor Remington will be hosting a cook-out for the Police Department, Fire Department, Public Works, town council and staff on October 1st at 11:30am till 1pm on the Ernst Park grounds. Town Manager Cavalli shared he would like to increase the town-wide garage sale to a twice a year event, versus just once per year. Final comments from town manager were regarding designating parking for town staff employees and open cases for variances that need to be addressed by Board of Adjustment as well as Planning and Zoning boards.

Council Member Noble asked for a specific budget, executive summary report going forward. Town Manager Cavalli shared that each department would be providing this going forward, "line by line." Attorney Mora shared that we have a financial advisor coming to meet with our town staff from the Florida League of Cities to provide support in analyzing finances and advising on best practices in record keeping, tools etc.

Council Member Zemaitis asked for clarification regarding the Christmas parade. Council Members shared that they are hoping to bring back the 4th of July parade. Mayor Powell said we would discuss at a future workshop.

Council Member Zemaitis asked that we look at updating the towns photography on website and Facebook. Town Manager agreed. Council Member also shared concerns regarding antagonistic signage on someone's house in our community. Attorney Mora shared legality of said signs and further legal considerations.

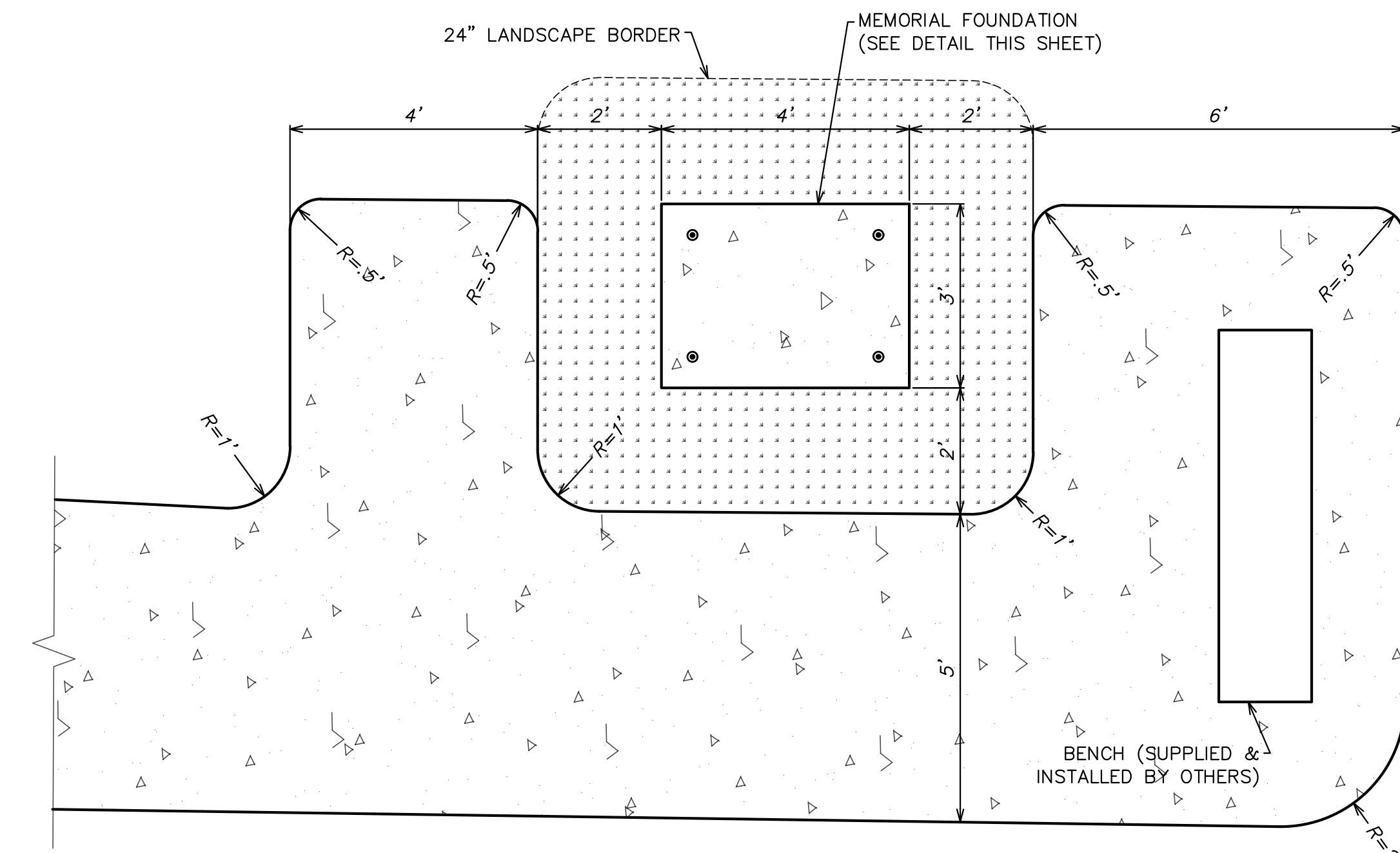
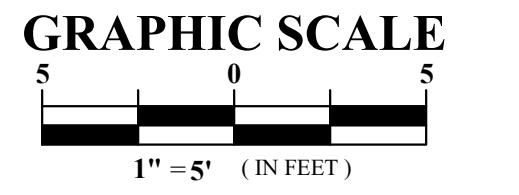
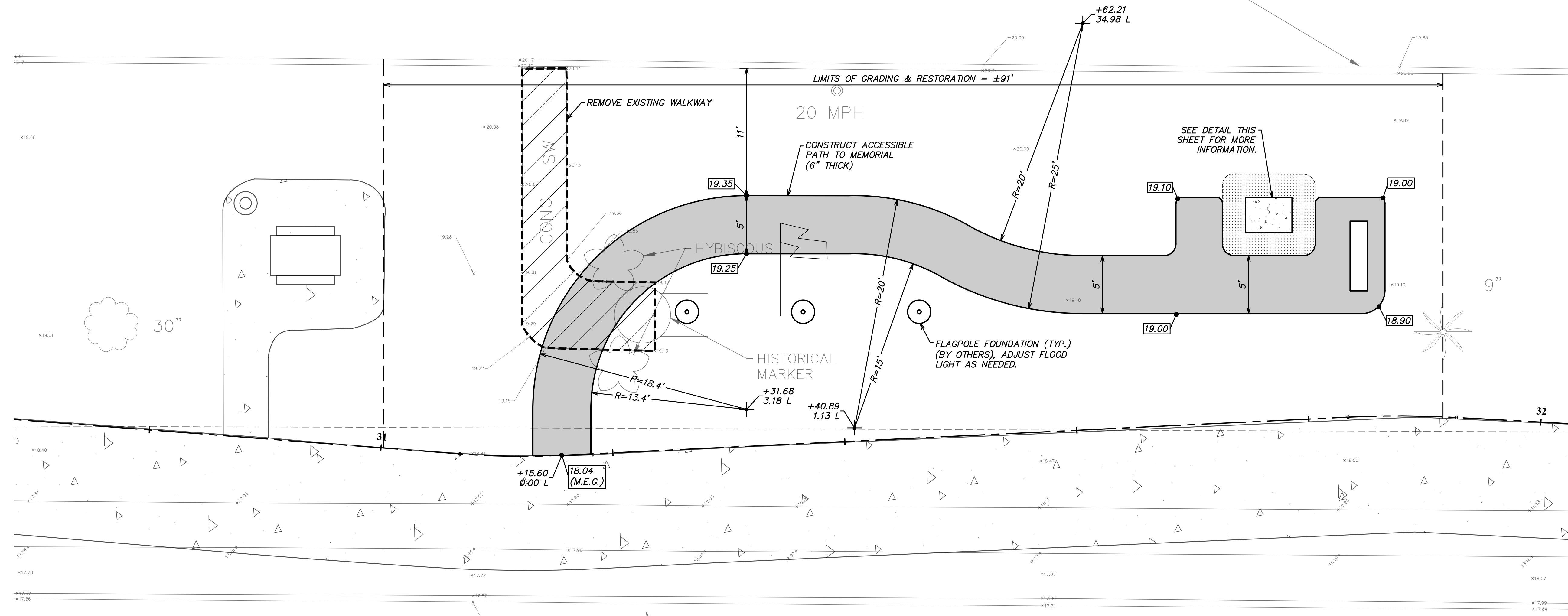
G. Adjournment

Motion to adjourn the meeting was made by Vice Mayor Zemaitis

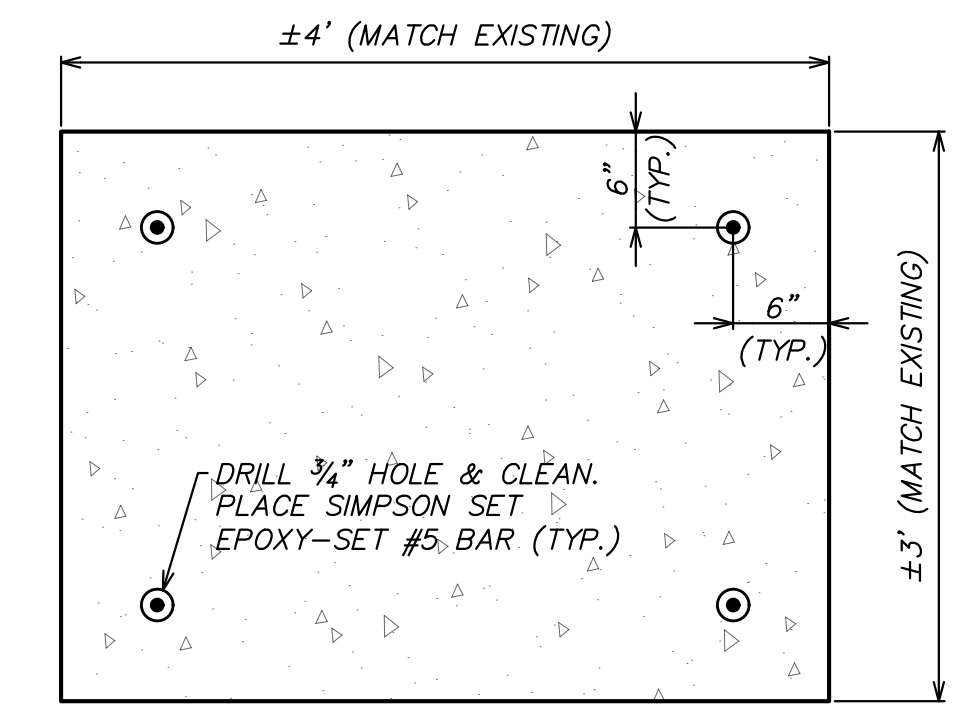
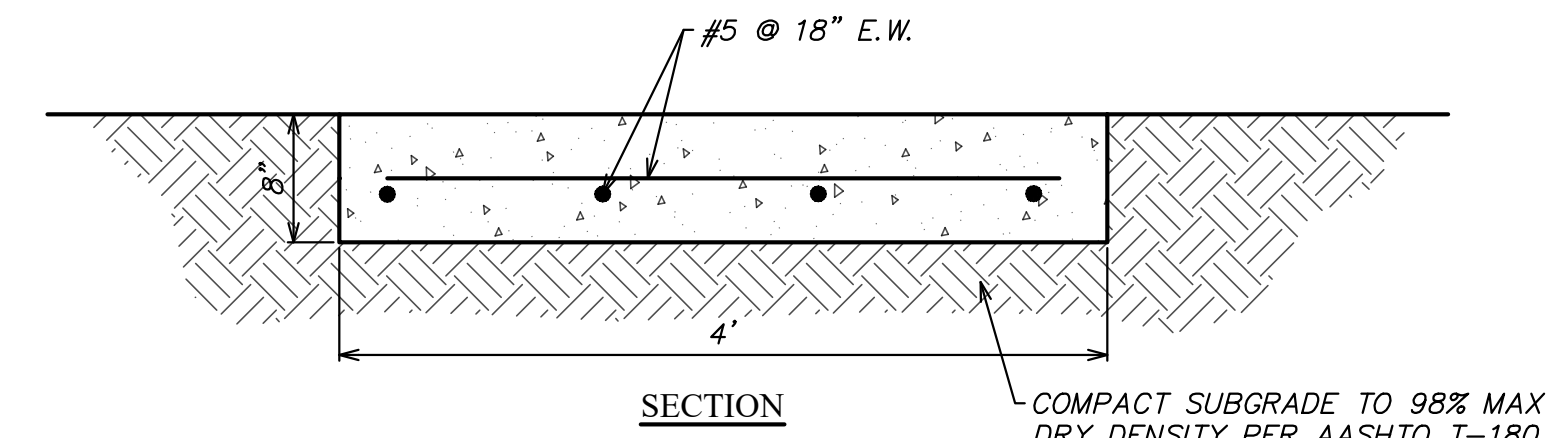
Second was made by Councilmember Powell

All in favor

Meeting was adjourned



MEMORIAL LAYOUT
SCALE: 1"=2'



MEMORIAL ROCK FOUNDATION SLAB DETAIL
SCALE: 1"=1'-0"

NO.	REVISIONS	BY	DATE

SCALE:	AS SHOWN
DRAWN:	S.A.T.
DESIGNED:	J.V.K.
APPROVED:	W.G.R.

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TOWN OF KENNETH CITY
VFW MEMORIAL IMPROVEMENTS

PROPOSED IMPROVEMENTS

APPROVED BY: _____
WILLIAM G. REIDY, P.E.
FLA. LIC. NO 35605

DATE: 9/29/2021
PROJECT NO: 21.KC-32
SHEET NO: **FIG 1**

USER: [stevenc.torres] Date: [Sep 30, 2021] Time: [12:44pm] File Location: [C:\Users\stevenc.torres\AppData\Local\Temp\AcPublish_7352\KC-32_Figure 1.dwg]

Town of Kenneth City					
46th Avenue Recreational Trail					
VFW Memorial Improvements					
Opinion of Probable Cost (Three Flagpoles)					
Item No.	Description	Unit	Quantity	MTM Contractors, Inc.	
				Unit Cost	Total Cost
SCHEDULE A (TOWN OF KENNETH CITY)					
999-006	3/4" PVC CONDUIT (OPEN CUT)	LF	100	\$ 15.00	\$ 1,500.00
999-009	FLOOD LIGHT FIXTURE, F&I	EA	2	\$ 500.00	\$ 1,000.00
999-013	ADJUST EXISTING LUMINAIRE FOUNDATION	LS	1	\$ 1,235.00	\$ 1,235.00
999-014	CONSTRUCT NEW LUMINAIRE FOUNDATION	LS	1	\$ 2,189.00	\$ 2,189.00
999-015	RELOCATE MEMORIAL ROCK / CONSTRUCT MEMORIAL FOUNDATION	LS	1	\$ 2,737.00	\$ 2,737.00
999-016	LANDSCAPING ALLOWANCE	LS	1	\$ 1,500.00	\$ 1,500.00
999-017	MULTIPLE FLAGPOLE INSTALLATION (1 - 30'; 2 - 25')	LS	1	\$ 11,600.00	\$ 11,600.00
Subtotal (Schedule A)				\$	20,261.00
SCHEDULE B (PINELLAS COUNTY)					
005-0700	SURVEY, Construction Layout	LS	0.05	\$ 17,250.00	\$ 862.50
101-0100	MOBILIZATION	LS	0.03	\$ 42,000.00	\$ 1,260.00
102-1000	MAINTENANCE OF TRAFFIC	LS	0.02	\$ 26,500.00	\$ 530.00
104-1	PREVENTION, CONTROL AND ABATEMENT OF EROSION AND WATER POLLUTION	LS	0.02	\$ 15,000.00	\$ 300.00
110-1	CLEARING AND GRUBBING	LS	0.1	\$ 37,500.00	\$ 3,750.00
120-1100	GRADING	SY	300	\$ 6.75	\$ 2,025.00
522-2-03	SIDEWALK, Concrete, Reinforced, 6", Non-Trail	SY	55	\$ 62.00	\$ 3,410.00
570-575	SODDING, BAHIA	SY	300	\$ 5.00	\$ 1,500.00
Subtotal (Schedule B)				\$	13,637.50
Total (Bid Schedule A + Bid Schedule B)				\$	33,898.50
<i>FLAGPOLE ESTIMATE PROVIDED BY ALL AMERICAN FLAG AND PENNANT</i>					

Town of Kenneth City					
46th Avenue Recreational Trail					
VFW Memorial Improvements					
Opinion of Probable Cost (Single Flagpole)					
Item No.	Description	Unit	Quantity	MTM Contractors, Inc.	
				Unit Cost	Total Cost
SCHEDULE A (TOWN OF KENNETH CITY)					
999-006	3/4" PVC CONDUIT (OPEN CUT)	LF	50	\$ 15.00	\$ 750.00
999-013	ADJUST EXISTING LUMINAIRE FOUNDATION	LS	1	\$ 1,235.00	\$ 1,235.00
999-014	CONSTRUCT NEW LUMINAIRE FOUNDATION	LS	1	\$ 2,189.00	\$ 2,189.00
999-015	RELOCATE MEMORIAL ROCK / CONSTRUCT MEMORIAL FOUNDATION	LS	1	\$ 2,737.00	\$ 2,737.00
999-016	LANDSCAPING ALLOWANCE	LS	1	\$ 1,500.00	\$ 1,500.00
999-017	SINGLE FLAGPOLE INSTALLATION (30')	LS	1	\$ 4,400.00	\$ 4,400.00
Subtotal (Schedule A)				\$	12,811.00
SCHEDULE B (PINELLAS COUNTY)					
005-0700	SURVEY, Construction Layout	LS	0.05	\$ 17,250.00	\$ 862.50
101-0100	MOBILIZATION	LS	0.03	\$ 42,000.00	\$ 1,260.00
102-1000	MAINTENANCE OF TRAFFIC	LS	0.02	\$ 26,500.00	\$ 530.00
104-1	PREVENTION, CONTROL AND ABATEMENT OF EROSION AND WATER POLLUTION	LS	0.02	\$ 15,000.00	\$ 300.00
110-1	CLEARING AND GRUBBING	LS	0.1	\$ 37,500.00	\$ 3,750.00
120-1100	GRADING	SY	300	\$ 6.75	\$ 2,025.00
522-2-03	SIDEWALK, Concrete, Reinforced, 6", Non-Trail	SY	55	\$ 62.00	\$ 3,410.00
570-575	SODDING, BAHIA	SY	300	\$ 5.00	\$ 1,500.00
Subtotal (Schedule B)				\$	13,637.50
Total (Bid Schedule A + Bid Schedule B)				\$	26,448.50
<i>FLAGPOLE ESTIMATE PROVIDED BY ALL AMERICAN FLAG AND PENNANT</i>					

Crawford & Jones, CPA's

<>
CERTIFIED PUBLIC ACCOUNTANTS

Paul J. Crawford, CPA
Richard J. Jones, Jr., CPA

Members:
American Institute of CPAs
Florida Institute of CPAs

October 4, 2021

To The Honorable Mayor, Town Council and City Manager
Town of Kenneth City Florida
6000 54th Ave North
Kenneth City, Florida 33709

We are pleased to confirm our understanding of the services we are to provide The Town of Kenneth City (The Town) for the year ended September 30, 2021. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of The Town as of and for the year ended September 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement The Town's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to The Town's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules
- 3) Schedule of Town's Proportionate Share of Net Pension Liability
- 4) Schedule of Town's Pension Contributions

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of The Town and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of The Town's financial statements. Our report will be addressed to the Mayor and Town Council of The Town. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government*

1227 Rogers Street, Suite F • Clearwater, Florida 33756
(727) 441-9435 • Fax (727) 441-4233
Email: CANDICPA@aol.com

Auditing Standards. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that The Town is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of The Town's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of The Town in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of

the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to The Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Crawford and Jones, CPA's and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to The Auditor General of the State of Florida or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Crawford and Jones, CPA's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

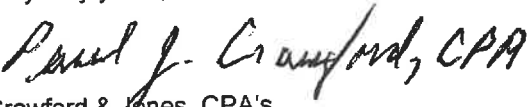
The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Auditor General of the State of Florida. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit at a mutually agreed upon time and to issue our reports within a reasonable period. Paul J. Crawford is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$14,000.00. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to The Town and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,


Crawford & Jones, CPA's

RESPONSE:

This letter correctly sets forth the understanding of The Town of Kenneth City

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____

Kenneth City Police Department Stats

Month/ 2021	Service Summary					Arrests					Traffic					Crime Prevention & Outreach				
	Calls for service	Reports + Supplements	AOA	Alarm	SAD Referrals	APAD Arrests	Arrests	Crash Investigations	Traffic Warnings	Traffic Citations	ORD Citation	ORD Notice	Business & Residential Area Checks	Theft / Watch Programs	Community Contact/Assist Citizen	Directed Patrol				
January	81	110	4	11	0	0	18	15	114	29	0	7	3329	400	139	218				
February	101	145	10	5	5	0	20	14	102	29	5	4	2720	504	153	306				
March	78	132	8	11	3	0	3	8	97	26	0	15	3400	632	327	339				
April	93	131	4	5	7	0	7	9	63	14	0	8	2622	522	157	356				
May	92	185	5	15	11	0	9	18	65	13	1	19	3176	459	236	297				
June	109	164	10	6	7	0	7	11	40	14	1	36	2407	272	184	229				
July	87	122	9	7	8	0	6	6	64	11	3	62	3818	259	235	310				
August	95	138	8	10	6	0	14	6	30	8	2	54	4236	330	242	462				
September	76	104	8	3	4	0	9	16	37	11	0	7	3252	400	217	343				
October																				
November																				
December																				
Yearly Totals	812	1231	66	73	51	0	93	103	612	155	12	212	28960	3778	1890	2860				

Reports and Supplements include FIR, Incident, and Offense Reports. Stats consist of those who are full time, assigned to light duty, and Reserve. Those who have additional assignments in patrol within the agency are reported in additional documents: Detective Gibson (DIS), Ofc Diaz Leon (Accreditation), Sgt Izralow (Community Policing/Code Compliance).

This report does NOT reflect all the work or activity completed by the members of this Agency. It provides a snapshot of activity in selected areas identified by month, per calendar year. The areas chosen are those which are often asked about or requested. Data Sources: Tritech CAD, Violnet, ACISS Web, PCSOINET Custom Query, TRACS, and daily reports. Tabulated by EP

Volunteer hours running total for the year are: 750 hours. These hours are donated to the Town of Kenneth City by 6 volunteers and 4 Reserve Officers.

KCPD Monthly Stats September 2021 – Detective S. Gibson

Number of cases started with: 20, with 9 more waiting to be assigned

Number of cases ended with: 21

New cases assigned for the month

FELONY	4
MISDEMEANOR	
NON-CRIMINAL	3

Case dispositions

INACTIVATED	1
CLOSED WITH MISDEMEANOR ARREST	
CLOSED WITH FELONY ARREST	1
CLOSED OTHER	3
CLOSED SAO REFERRAL	1
CLEARED WITH WAIVER	

Other Activity

SURVEILLANCES	
PHOTOPACKS	3
EVIDENCE STATUS REQUESTS	
INITIAL REPORTS	1
SUPPLEMENTS	12
WARRANTS	
TOUCH DNA PROCESSING / BUCCALS	
SUSPECTS RESULTING FROM TOUCH DNA	1
OTHER: CCTV FOOTAGE, CELL TRACKING, D/L	6
SUBPOENAS	2
JAIL RECORDINGS	17
REPORTS REVIEWED	21
CONTACT ATTEMPTS	2
INTERVIEWS	6
TRANSPORTING PROPERTY/EVIDENCE	
RECOVERED STOLEN PROPERTY	4
BOLOS	
APADS	

****It should be noted, Det. Gibson was in school for 1.5 weeks, on sick leave for 1 week, and covered patrol for 1 week.****

KCPD Community Policing & Code Compliance Overview

September 2021

Sergeant Andy Izrailov, Supervisor, CP/CODE COMPLIANCE

No community policing events were held during the month of September.

Upcoming CP events that are being planned and coordinated are: *Casting with a Cop* to be held October 2nd, bicycle/BBQ rodeo event and a *Trunk or Treat Safe Halloween* Event, to be held at James P Ernst Park on October 28th. More information will be provided on future events as they are confirmed.

The Police Department continues to maintain Operation Medicine Cabinet, which allows residents to drop off old or unwanted prescription medication for safe disposal. Officer Emely Cruz continues to do a great job, maintaining the drop off cabinet, keeping it emptied and packaging up the drugs for disposal.

The police department conducted numerous code compliance investigations for the month of July. At this time, all officers are responsible for code compliance violation investigations. Officer Cody Farrington continued to conduct numerous code violation city wide sweeps, while on midnight shift, resulting in numerous code violation investigations.

The most common code compliance issues/investigations are tall grass, lot maintenance, construction with no permit and noise complaints. The vast majority of violations were positively resolved, with residents correcting the violations. Officers will continue to patrol the neighborhoods for ordinance violations and respond to known citizen complaints on ordinance violations, in the upcoming months.

Officers continued to conduct numerous Town business area patrols, for ongoing homeless subject complaints. The goal still is to provide a safe alternative for the homeless subjects, such as Safe Harbor and Pinellas Hope, as well as other resources, to create a positive resolution for everyone. Officers continued to conduct directed patrol of all Town parks and Town Hall for suspicious activity/persons.

All Town officers have been conducting traffic stops to educate drivers on traffic infractions and traffic safety issues. Further, the agency deterrent vehicle (ghost car) has been placed at numerous business/roadway locations throughout the Town to deter traffic violations/criminal activity. Town residents are supportive of the ghost car placement and we continue to receive positive feedback. Sergeant Luis Diaz conducted two traffic details during which numerous vehicle traffic stops were conducted.

Further, officers on midnight shift placed *Third Watch* notices throughout the Town as they checked closed business locations after hours. Officers conducted *House Checks* as requested by homeowners whose property was unattended. Officers continue to be active in the community, by making citizen contacts, handing out police stickers, coloring books, and bicycle lights.



City of
PINELLAS PARK, FLORIDA

PINELLAS PARK FIRE DEPARTMENT
 11350 43RD STREET NORTH, CLEARWATER, FL 33762
 TEL 727-369-5803, FAX 727-369-5785

FIRE DEPARTMENT REPORT
 KENNETH CITY COUNCIL MEETING
 October 13, 2021

For the month of September 2021, the Fire, EMS and Life Safety activities break down as follows:

RESPONSES IN KENNETH CITY

TYPE OF RESPONSE	MONTH	YEAR TO DATE	
	September	2021	2020
MEDICAL	121	1151	937
VEHICLE COLLISION	6	38	33
FIRE RELATED CALLS	8	59	68
TOTAL RESPONSES	135	1248	1038

ENGINE 16 RESPONSES

TYPE OF RESPONSE	IN KENNETH CITY			OUTSIDE KENNETH CITY			TOTAL RESPONSES		
	MONTH	YEAR TO DATE		MONTH	YEAR TO DATE		MONTH	YEAR TO DATE	
	September	2021	2020	September	2021	2020	September	2021	2020
MEDICAL	46	372	300	51	354	435	97	739	735
VEHICLE COLLISION	5	20	21	11	150	150	16	169	171
FIRE RELATED CALLS	7	43	53	21	346	249	28	388	302
TOTAL RESPONSES	58	435	374	83	850	834	141	1,296	1,208

LIFE SAFETY MANAGEMENT SERVICES

TYPE OF SERVICE PERFORMED	MONTH	YEAR TO DATE	
	September	2021	2020
INSPECTIONS	14	223	185
FIRE ALARMS	6	26	30
PLANS REVIEW	2	6	8
SMOKE ALARMS INSTALLED	0	16	5
PUBLIC EDUCATION PROGRAMS	0	5	2
PROGRAM ATTENDANCE	0	63	0

Respectfully submitted,

Brett Schlatterer, Fire Chief / Rob Angell, Operations Chief