



TOWN OF KENNETH CITY FLORIDA

Council Meeting Minutes

October 12, 2022

A. Call to Order

B. Moment of Silence by Vice Mayor Cummings and Pledge of Allegiance

C. Roll Call

Present were Councilmember Roberts, Councilmember Noble, Vice Mayor Cummings, Councilmember Zemaitis, Mayor Howell, Interim Town Manager Duncan, Town Attorney Johnston

D. Consent Agenda

There was no public comment.

Remove item 3 for discussion by Councilmember Noble asked to remove Item #3 for discussion.

Motion to approve Consent Agenda items 1,2,4,5, and 6 was made by Councilmember Noble

A Second was made by Vice Mayor Cummings

All in favor

Motion to approve Consent Agenda items 1,2,4,5, and 6 was passed

Councilmember Noble asked questions about Consent Agenda item #3 regarding the purchase of the lawn mower. Council discussed the need for a new lawn mower, warranty issues, the possibility of purchasing electric mowers in the future. There was ongoing discussion about using electric vehicles and equipment in the future.

Motion to approve purchase of a lawn mower for Public Works was made by Councilmember Roberts

A Second was made by Councilmember Zemaitis

Councilmember Noble No

Councilmember Roberts Yes

Councilmember Zemaitis Yes

Vice Mayor Cummings Yes

Mayor Howell Yes

Motion to approve the purchase of the lawn mower for Public Works was passed

E. Persons Wishing to Be Heard on Items NOT Listed on the Agenda

Cindy Hite, 6514 43rd Ave N

Ms. Hite inquired about the large number of smoke shops in a town the size of Kenneth City.

The Mayor closed public comment.

F. Action Agenda

1. After Action Brief Hurricane Ian

Interim Town Manager Duncan introduced this item. Consultant JP Murphy gave an overview of the Town's experience with Hurricane Ian. He recommended coordinating emergency operations between Town Hall and the Police Department/Community Hall building.

Consultant JP Murphy discussed Waste Pro, debris, and monitoring. He explained that there was a considerable amount of debris and Waste Pro was not able to pick up the debris from Hurricane Ian. Waste Pro provided a quote to clean up the remainder of the debris that was estimated to be \$3000. Alternatively, Public Works could clean up the debris or the Town could initiate debris pickup contracts. There was a discussion among Council and staff about the Waste Pro pick up contract and what that included. There was general agreement among Council that Waste Pro would be the most efficient way to clean up rest of the debris that was out in the Town.

Interim Manager Duncan indicated that the Fire Department and Police Department would be working on a better Emergency Management Plan going forward.

There was no public comment.

2. RFP Turnkey Solution Selection for Accounting Services

Consultant Lisa Hendrickson gave an overview of the process utilized to procure a turnkey solution for accounting services. Interim Town Manager Duncan indicated that there was money budgeted for this item and that ARPA funding could be utilized for the one-time fee.

There was discussion between Council and staff regarding add-ons and who the project manager would be.

There was no public comment.

Andrew Laflin of Aclarain explained other communities currently using this program to include Madera Beach, Belleair, and Dade City.

There was discussion between Council and staff regarding assistance that would be available to residents.

Motion to approve the negotiation of a final contract for execution with Aclarian LLC was made by Councilmember Noble

A second was made by Vice Mayor Cummings

All in favor

Motion to approve the negotiation of a final contract for execution with Aclarian LLC was passed

3. Presentation of Master Contracts List

Interim Town Manager Duncan Rob introduced this item and gave a brief history of the item. Consultant Lisa Hendrickson explained the list that was provided.

Councilmember Noble asked about a contract for health insurance. Consultant JP Murphy explained the Town's relationship with Public Risk Management.

Vice Mayor Cummings asked about engineering. Interim Town Manager Duncan explained the engineering relationship with the Town. Interim Manager Duncan indicated that the engineer has asked to do an RFP process with the Town.

4. First Reading of Ordinance 2022-658 Special Magistrate

The Town Attorney read Ordinance 2022-658 into the record. Attorney Johnston explained the item and indicated that the Special Magistrate process would be an attorney that would have significant experience. She discussed that his tended to be the most fair and efficient process. She indicated that the magistrate was not eliminating the community boards, but that variances and certain items would be heard by the magistrate. A magistrate is an impartial, unbiased person who can make legal decisions. She indicated that the magistrate was paid an hourly rate and that the resident pays for the cost of the magistrate.

Councilmember Noble asked how a magistrate would benefit the Town in a Code Enforcement case. Town Attorney Johnston explained that process.

There was no public comment.

Motion to approve First Reading of Ordinance 2022-658 was made by Councilmember Noble

A second was made by Councilmember Zemaitis

All in favor

Motion to approve First Reading of Ordinance 2022-658 was passed

5. Additional Imagine That Performance Task Orders

Interim Town Manager Duncan introduced this item and indicated that he was executing task orders from the Out of Scope Report that Council previously requested.

There was no public comment.

Motion to approve Imagine That Performance Task Orders L and M was made by Councilmember Noble

A second was made by Vice Mayor Cummings
All in favor
Motion to approve Imagine That Performance Task Orders L and M was passed

G. Mayor/Council Comments

Councilmember Roberts indicated that several residents asked about 58th Street and trucks going through and was zoned for no trucks. Council discussed adding signage to prevent large trucks from traveling on that street.

There was a discussion about the Town's use of American Public Rescue Plan Act (ARPA) funds. Interim Town Manager Duncan indicated that because of the Town's size, there were different regulations for documenting and spending.

Mayor Howell indicated that he would not be available for the Town Council meeting on November 9, 2022. Council gave consensus to move the meeting to November 16, 2022.

Town Attorney Johnston explained the overproliferation of certain uses regarding the earlier question about smoke shops in Town. She indicated that it was not possible to eliminate certain uses without opening the Town up to a challenge.

There was a discussion about the property located in the front of the Winn-Dixie parking lot.

H. Town Manager Comments

Interim Manager Duncan gave an update about the engineering and indicated that the Town was moving forward with some budgeted projects.

K. Adjournment

A motion to adjourn the meeting was made by Councilmember Roberts
A second was made by Councilmember Zemaitis
All in favor
Meeting was adjourned