



THE TOWN OF KENNETH CITY FLORIDA

Council Meeting Minutes

July 13, 2022

A. Call to Order

B. Moment of Silence by Councilmember Zemaitis and Pledge of Allegiance

C. Roll Call

Present were Councilmember Roberts, Councilmember Noble, Vice Mayor Cummings, Councilmember Zemaitis, Mayor Howell, Interim Town Manager Duncan, Interim Town Attorney Johnston

D. 4th of July Event Recap

Chief Vieno gave an update on the Town's Fourth of July event. He praised volunteers and staff who worked the event and felt that it was a successful event.

He also added that the Police Department received an award from Florida Department of Transportation which was a traffic enforcement speed laser

E. Consent Agenda

1. June 8, 2022 Council Meeting Minutes
2. Comprehensive Plan Amendment
3. Thank You Letter to Attorney Mora
4. Resolution 2022-03 Town Signatories
5. Revised Budget Calendar
6. Imagine That Performance Project Report Acknowledgment (6.13.22 to 6.26.22)

There was Council discussion regarding the format of the Consent Agenda.

Motion to approve Consent Agenda Item # 1 was made by Councilmember Noble

A second was made by Councilmember Zemaitis

All in favor

Motion to approve Consent Agenda Item #1 was passed.

Motion to approve Consent Agenda Item # 2 was made by Councilmember Zemaitis
A second was made by Vice Mayor Cummings
All in favor
Motion to approve Consent Agenda Item #2 was passed

Motion to approve Consent Agenda Item #3 with all Council signatures was made by
Councilmember Zemaitis
A second was made by Councilmember Roberts
All in favor
Motion to approve Consent Agenda Item #3 with all Council signatures was passed

Motion to approve Consent Agenda Item # 4 was made by Councilmember Zemaitis
A second was made by Vice Mayor Cummings
All in favor
Motion to approve Consent Agenda Item #4 was passed

Motion to approve Consent Agenda Item # 5 with the date of the Second Budget Hearing
changed to September 29, 2022 was made by Councilmember Zemaitis
A second was made by Vice Mayor Cummings
All in favor
Motion to approve Consent Agenda Item # 5 with the date of the Second Budget Hearing
changed to September 29, 2022 was passed

Motion to approve Consent Agenda Item # 6 was made by Councilmember Zemaitis
A second was made by Vice Mayor Cummings

Councilmember Roberts: No
Councilmember Zemaitis: Yes
Councilmember Noble: Yes
Vice Mayor Cummings: Yes
Mayor Howell: Yes

Motion to approve Consent Agenda Item #6 was passed

F. Public Comment

The Interim Town Clerk read aloud letters submitted by Joseph and Keren Thomas who reside at
5051 60th St N.

Maureen Boberg, 6082 50th Ave N

Ms. Boberg inquired about hiring a new Town Manager.

G. Action Agenda

1. Attorney RFP/Selection

Interim Town Attorney Sarah Johnson recused herself from the discussion. Interim Town Manager Rob Duncan introduced this item. He indicated that Imagine That Performance worked with the previous Town Manager on tweaking the RFP for Legal Services. He indicated that the ITP team reached out to as many firms as possible and received one response from Weiss Serota. Interim Town Manager Duncan indicated that the quotes provided by this firm were consistent with other firms in the market. He then presented 3 options for the Council to discuss.

Mayor Howell felt that the Council should hire this attorney.

Councilmember Roberts felt that the response provided by Weiss- Serota read was impressive but would have liked more options.

Councilmember Zemaitis appreciated that one company responded. She was ready to move forward with negotiating the contract.

There was a discussion between Council and Interim Attorney Johnston regarding which items were included in the retainer agreement, communication methods, and the length of the contract.

A motion to accept bid and direct Town Manager to negotiate contract with respondent was made by Councilmember Noble

A second was made by Vice Mayor Cummings

All in favor

Motion to accept bid and direct Town Manager to negotiate a contract with respondent was passed

2. Town Hall Security

Interim Town Manager Duncan discussed this item by indicating that there were concerns regarding Town Hall Security. He indicated that he asked Public Works Supervisor Ken Moore to get price quotes to help improve access to Town Hall. He said the cost of increased security would be around \$10,000.00

Keren Thillet-Thomas, 5051 60th St N

Ms. Thomas inquired about the type of security that was being considered in this discussion.

Interim Town Manager Duncan indicated that there were various options that may include cameras inside and/or outside of the building.

Chris Vanderkooi, 5196 60th Way N

Mr. Vanaderkooi asked why this security was needed and felt that money should not be spent if the Town was in trouble.

There was ongoing discussion between Council and staff regarding the need for Town Hall security.

Keren Thillet-Thomas, 5051 60th St N

Ms. Thomas inquired about insurance and whether increased security would lower insurance costs.

There was ongoing discussion about the need for security and concerns for the safety of employees amongst Council and staff.

Jeff Pfannes, 4494 61st Lane N

Mr. Pfannes thanked the Interim Town Manager for being in Town Hall and keeping everything in line. He felt the main priority should be getting new staff on board. He felt that the new Town Manager should be making these decisions. He indicated that he was also concerned about the costs and inquired about which monies could be utilized.

Chris Vanderkooi, 5196 60th Way N

Mr. Vanaderkooi asked about Council reviewing quotes and indicated that he was also concerned about the costs of this item.

Ellen Dalbo, 4726 58th St N

Ms. Dalbo asked if the Council was trying to return to a time in the Town's history when each Council member ran a department. She felt that it was ridiculous for 1 Councilmember to be the spokesperson for Council.

Paul Boberg, 6082 50th Ave N

Mr. Boberg felt that the Town should be able to get a security system for \$10,000.00. He also felt that lights on the gazebo and residents should have a final say in the decision.

Council gave consensus authorizing the Interim Town Manager to research Town Hall Security options with the review of Vice Mayor Cummings at a price not to exceed \$15,000.00.

3. Discussion of Accounting Solution Paths

a. Short-Term Solutions

Imagine That Performance Consultant Lisa Hendrickson gave a presentation regarding the Town's short-term needs for accounting services. She indicated that the Town outsourced this function to Aclarian for a 6-week time period.

There was discussion amongst Council and staff members regarding the Town's accounting services.

A motion to extend Aclarian Contract for accounting services in 6-week increments was made by Councilmember Noble

A second was made by Vice Mayor Cummings

All in favor

Motion to extend Aclarian Contract for accounting services in 6-week increments was passed

b. Long- Term Solutions

Imagine That Performance Consultant Lisa Hendrickson gave an update on the financial software that the Town is currently using. She indicated that it would be necessary to update the current software or purchase a new software system to carry out day-to-day functions. She presented several options to Council.

There was a discussion between Council and staff on this item.

Andrew Laflin, President of Aclarian LLC

Mr. Laflin discussed the benefits of his software and indicated that he could add additional code enforcement applications

Ann Seroca, Address Inaudible

Ms. Seroca asked several questions about the software and if there was an option for a trial software for employees.

Dave Yetch, Address Inaudible

Mr. Yetch asked about the software and about updating software in Town Hall. He also inquired about permits and current projects as he thought there wasn't anyone in the Building Department.

There was ongoing discussion about permitting and the need to update technology amongst the Town Council.

Council gave consensus vote for the Imagine That Performance team to research a turn-key solution for accounting services. Councilmember Roberts did not agree with this decision.

4. Preliminary Revenue Discussion

Imagine That Performance Consultant JP Murphy gave a discussion about the Town's revenue. He discussed revenue sources, the millage rate, ways to increase revenue such as new construction, redevelopment, sales tax, annexation, stormwater utility fees, and grants.

Mayor Howell thanked JP Murphy for his presentation.

There was discussion amongst Council regarding the increase of building permit fees.

5. Tentative Agenda

Interim Town Manager Duncan explained that the item presented was to give Council information on which items would be included for discussion in upcoming meetings.

There was a discussion amongst Council regarding the rotation for the moment of silence at the beginning of the meetings. Interim Town Manager Duncan indicated that the rotation would be built into the agenda.

H. Department Reports

There was discussion amongst Council about moving the Department Reports to the beginning of the agenda.

I. Officer Reports

Interim Manager Duncan discussed options for the Town Manager candidates. He offered that changing the public narrative was necessary and that Council was doing a better job at working together toward a common goal.

Interim Manager Duncan informed Council that a Waste Pro Listening Session was held and one of the items that was discussed was the CPI.

Interim Town Manager Duncan suggest that the Council hire a facilitator to help with conflict resolution issues and suggested Dr. Scott Paine from the Florida League of Cities. Council discussed this item and gave consensus to have Dr. Paine work with them at the August 3, 2022

J. Mayor/Council Comment

Council thanked the Imagine That Performance Team for their work at the meeting.

K. Adjournment

A motion to adjourn the meeting was made by Councilmember Roberts

A second was made by Councilmember Zemaitis

All in favor

Meeting was adjourned