



# NEWS RELEASE

## Kenneth City Implementing Electronic Records and Document Management

Solution includes setup of web based Laserfiche Software, training and initial scanning

Kenneth City, FL – 1/5/23 – The [Town of Kenneth City](#) has signed an agreement with Information Consultants, Inc. and has started implementation of the [Laserfiche](#) platform. Staff from Information Consultants was onsite today assisting Town staff beginning the process of digitizing Building Department documents.

“The Town is continuing efforts using American Rescue Plan Act (ARPA) funds to improve transparency, resiliency and efficiency” said Rob Duncan, Interim [Town Manager for Kenneth City](#). “This solution will allow for improved speed at responding to public records requests and reduce costs since the records can be accessed anytime from anywhere with an internet connection.”

The software has been installed, two scanners for the clerk’s office and front desk have been purchased, and training has commenced, staff is currently on week five of a ten-week implementation and training schedule and expect to conclude all training by mid-February. During the first five weeks staff has been focusing on building development and human resource files.

Staff is looking into options for outsourcing a bulk of the scanning and exploring the concept of using students to carry out the scanning of building files and potentially other files that are not confidential.



Pictures of ["Paperless" Pierre Smith](#) and [Chanell Solace](#) onsite assisting [Lisa Hendrickson](#) with the Building Department.

### About Town of Kenneth City

The Town of Kenneth City is “A Safe, Friendly Small Town” that has long been committed to controlling its own destiny as a distinct, sustainable, and sovereign municipality. Kenneth City was founded in 1957 as a municipality in Pinellas County, Florida. As of the 2020 Census, the population was 5,047.

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A Safe, Friendly Small Town