



Town of Kenneth City

Statement of Professional Continuing Professional
Engineering Services

RFQ #2022-05

**Request for Qualifications #2022-05
Statement of Professional Continuing Professional Engineering Services
Town of Kenneth City**

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**Request for Qualifications #2022-05
Statement of Professional Continuing Professional Engineering Services
Town of Kenneth City**

Submitted by

George F. Young, Inc.

Timothy J. Rankin, PE, Project Manager

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November 18, 2022

Town Clerk's Office
Town Hall
6000 54th Avenue North
Kenneth City, Florida 33709

Re: **RFQ #2022-05 Continuing Professional Engineering Services**

Dear Evaluation Committee,

George F. Young, Inc. (GFY) is pleased to submit our qualifications for the Request for Qualifications RFQ #2022-05 Continuing Professional Engineering Services. Founded in 1919, GFY has been in continuous operation in Pinellas County for 103 years and has been providing similar services required in this request for qualifications.

The GFY team differentiators in this qualifications statement are:

- GFY is the prime member of this team and will provide all services with our in-house team of professionals
- The prime project office for GFY is located in St. Petersburg, Florida which is 15 miles from the Town's offices.
- Our GFY team has the ability and will meet and exceed your expectations.

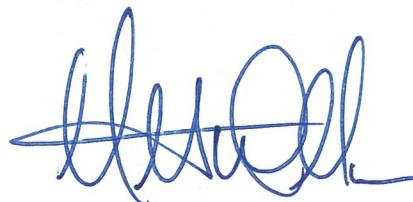
Timothy J. Rankin, PE is authorized to make representations for GFY and will serve as your Client Services Manager. He may be reached at 727.822.4317 or by email at trankin@georgefyoung.com.

In closing, the GFY team has worked diligently in providing the information in RFQ#2022-05. We thank you for this opportunity to submit our qualifications and be your general consultant.

Sincerely,
George F. Young, Inc.



Timothy J. Rankin, PE
Project Manager



Robert M. Walker, PE
Sr. Vice President

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Tab 3: Qualifications of the Firm

George F. Young, Inc. (GFY) is a local Florida firm that has been based in St. Petersburg, Florida for 103 years. We currently maintain five offices throughout the state. The work for this contract will be performed out of our corporate headquarters located in downtown St. Petersburg.

GFY began as George F. Young and was incorporated December 19th 1953. Our principals, officers and directors are listed below:

299 DR MARTIN LUTHER KING JR STREET NORTH, SAINT PETERSBURG, FL 33701

Office Phone: 727.822.4317 Fax: 727.822.2919 Website: www.georgefyoung.com

Corporate Email: info@georgefyoung.com

Title President, Director, Chairman: William D. Kent

Title VP, Director: James A. Akker

Title VP, Director: Gregory N. Crawford

Title VP, Treasurer, Director, CFO: Brenda Anderson

Title VP, Director: Lewis D. Kent

Title Director: Scott M. Clendening

Title Director: George J. Churchill

Title VP, Director: Michael Curley

Title Secretary: Mary C. Grizzard

Title VP, Director: Robert Matthew Walker

Title VP, Director: Gregory Scott Nipper

Title VP, Director, Officer: Heather Rae Doyle

Title VP, Director: Jeremy Paul Lunsford

Title Director: Austin Karrick

Title VP, Director: Henry Earl Humbert, Jr.

10540 PORTAL CROSSING, STE 105, BRADENTON, FL 34211

Office Phone: 941.747.2981 Fax: 941.747.7234 Website: www.georgefyoung.com

Corporate Email: info@georgefyoung.com

Title VP, Director: Mark A. Adler

Title Director, VP: Frederick Peter Lutz, Jr.

Title VP, Director: Gerardo Traverso

Title VP, Director: Shane Alan Christy

1604 EAST 4TH AVE, TAMPA, FL 33605

Office Phone: 813.223.1747 Fax: 813.229.0657 Website: www.georgefyoung.com

Corporate Email: info@georgefyoung.com

Title VP: Wayne A. Sanborn

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3721 NW 40TH TERR., STE B, GAINESVILLE, FL 32606

Office Phone: 352.378.1444 Fax: 352.372.2502 Website: www.georgefyoung.com

Corporate Email: info@georgefyoung.com

Title VP, Director: Grant Thomas Raudenbush

Title VP, Director: Nathan Weber

2 NORTH FIRST STREET, SUITE 205, LAKE WALKES, FLORIDA

Office Phone: 386.668.1550 Fax: N/A Website: www.georgefyoung.com

Corporate Email: info@georgefyoung.com

Title VP, Director: Jay C. Helms

Brief Resumes of Key Personnel

Timothy J. Rankin, PE, Project Manager

State of Florida Professional Engineer # 88735

Bachelor of Science, Civil Engineering University of Florida

Tim has nine years of experience in land development. His diversified experience in multifamily, commercial, education, and municipal services gives Tim the ability to serve any client from start to finish. He has designed educational facilities, roadways, interchanges, and various infrastructure needs. With a proven record of delivering projects on time and within budget, Mr. Rankin is an exemplary leader.

R. Matthew Walker, PE, Civil/Stormwater Engineer

State of Florida Engineer #70246 State of Michigan Profession Engineer #6201311853

Florida Stormwater Inspector Certification

Matt is a results-driven engineer with 20 years of experience in stormwater, water, sanitary sewer, private land development, civil engineering design, and construction. Over the past 20 years, Matt has worked on a variety of projects including the design and construction of retail, residential subdivisions, roadways, culverts, and utilities providing a turnkey approach from conceptual design through construction administration He's been a St. Petersburg Development Review Commission member for six years and a past chair.

Juan Carlos Cintron, PE, Civil/Stormwater Engineer

State of Florida Professional Engineer #66298 Puerto Rico Professional Engineer #20133

Bachelor's Degree, Civil Engineering, Polytechnic University of Puerto Rico

Juan Carlos has 14 years of experience in the complete site design of urban and rural land development projects with emphasis on the design of site plans, drainage systems, grading, water and sewer utilities, and stormwater management systems and coordinating the permitting process through agencies in various state agencies and Puerto Rico. Extensive experience in the use of AutoCAD, SurvCADD, StormCAD, ICPR and other design software.

Gerardo Traverso, PE, PMP, Traffic Engineer

State of Florida Professional Engineer #64229 Project Management Professional (PMP) #512617

Bachelor of Science Civil Engineering, University of Puerto Rico, Mayaguez Campus

Master of Science – Project Management, Keller Graduate school of Management, Tampa, Florida

Mr. Traverso has more than 25 years of professional engineering experience in state and local governments as well as private sectors. His experience includes project and program management of

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infrastructure projects – concentrating in transportation projects. As the former City Engineer for the City of North Port, Florida, Mr. Traverso was involved in budget preparation for major CIP projects including the yearly \$5 million milling and resurfacing program, the Citywide drainage improvement program, the preparation and management of the Citywide sidewalk master plan and the water control structure and bridge repair master plan.

Jonathan C. Langston, PE, Traffic Engineer
State of Florida Professional Engineer #83488
Bachelor of Science, Civil Engineering, Florida Gulf Coast University

Jonathan has eight years of experience as a project engineer in both Florida and North Carolina. He has gained valuable knowledge working and coordinating with local city, county, state and other regulatory agencies. During his time as a roadway engineer, he's served FDOT, NCDOT and local municipalities in roadway design, utility conflict resolution, temporary traffic control plans, intersection and pedestrian/bicyclist safety improvements, long-range estimates, quantities, and cost savings initiatives.

Jeremy P. Langston, PE, Structural Engineer
State of Florida Professional #846420
Bachelor of Civil Engineering/Structural, Auburn University

Mr. Lunsford has 12 years of progressive structural design experience in the federal and commercial industries including multifamily, retail, K-12 education, temporary structures, and hospitality. In addition to the commercial projects, he has worked on numerous design projects at federal bases in Florida including MacDill AFB, Eglin AFB, and Homestead Air Reserve Base. Mr. Lunsford has excelled at structural engineering throughout his career – now leading him into management for GFY's structural team.

Nathan D. Klenke, PE, Structural Engineer
State of Florida Professional Engineer #89951
Bachelor of Civil Engineering/Structural, University of Alabama Master of Civil Engineering, University of Alabama

Mr. Klenke has six years of experience in structural engineering. He received both his bachelor's and master's degree from The University of Alabama in civil engineering. He has spent his time in the industry focused on structural engineering working as a project manager. Mr. Klenke has worked on different types of projects including retail, mixed use/multifamily development, education, and renovations for both public and private clients.

Angelo G. Molinaro, Construction Administration
Courses in Civil Engineering, Cleveland State University, Cleveland, OH
Associate in Arts, Civil Engineering, St. Petersburg College, St. Petersburg, FL

Angelo joined GFY in 1981 and has 46 years of engineering experience in the state of Florida. He has worked as a senior designer, project manager, construction manager (representative), drafter, and engineering CAD technician for numerous civil engineering projects. Additionally, he has provided engineering support for SWFWMD Recertifications for Pinellas and Pasco County Schools. Mr. Molinaro has also provided support for preparation of a variety of construction and utility permits for government and private construction approval—including onsite infrastructure, stormwater management, seawalls, driveway, and utilities installation. Mr. Molinaro also provides construction observation and administrative services for multiple projects during construction as well as stormwater management certification inspections.

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Michael J. Curley, PSM, Project Surveyor

State of Florida Professional Surveyor and Mapper, #LS 6361

Mike began his surveying career with GFY in 1985 as a rod person. His surveying career has been focused on route, topographic, right-of-way surveys and right-of-way control surveys. Mike is experienced in boundary, topographical and construction surveys and is very efficient in the use Bentley MicroStation, GEOPAK, Trimble Geomatics Office, AutoCAD and AutoCAD Land Development Desktop software for electronic data collection and processing since its inception. Mike was the Contract Manager for the Florida Department of Transportation (FDOT) District 7 District-Wide Survey contract C-9L76. He has worked on projects throughout Florida for public and private sector clients including FDOT Districts One, Four, Five, and Seven, Pinellas, Hillsborough, Citrus and Pasco Counties, and the Cities of St. Petersburg, Tampa, Largo, Clearwater, Lakeland, Dunedin, Tarpon Springs and St. Pete Beach

Trevor Hatch, PSM, Project Surveyor

State of Florida Professional Surveyor and Mapper LS7443

State of Utah Professional Surveyor and Mapper #9031945

State of Colorado Professional Surveyor and Mapper #0038616

State of Arizona Professional Surveyor and Mapper #73408

Bachelor of Arts, International Studies, University of Utah

Associate of Science, General Studies, Salt Lake Community College

Trevor started in the field of surveying in 2006 and received his first state licensure in Utah in 2014. Trevor's skills, knowledge, and experience in the field of land surveying cover various surveying tasks for civil engineering firms, land developers, and contractors. He specializes in land development and ALTA surveys. He has been the surveyor of record for many subdivision plats and ALTA surveys.

Henry E. Humbert, Utility Coordination

Mr. Humbert's experience includes coordinating with utility owners and their engineers, right-of-way owners, and beach community city officials. Mr. Humbert is a former Florida Department of Transportation (FDOT) District 7 Utility Administrator. At District 7, Humbert was responsible for the supervision and oversight of both in-house and consultant staff – and managed utility coordination contracts for FDOT. These projects included the Project Development and Environmental (PD&E) design production, permit review and construction management of utility related issues for the department's work program. Mr. Humbert is experienced in construction, inspection, coordination and planning of utilities on State, County, and local highway, and bridge projects.

Kevin Humbert, Subsurface Utility Engineering

Kevin has two years of experience as a project site foreman in the building construction industry and over eight years of experience in subsurface utility engineering (SUE). Mr. Humbert started working in the field as a subsurface utility locator until being promoted with the utility agency owners. In early 2017, he was promoted to subsurface utility engineering manager and handled all facets of utility projects from small site civil projects to managing the subsurface utility engineering on the Florida Department of Transportation (FDOT) Joint Venture Gateway Express Design Build Project.

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Grant T. Raudenbush, PSM, GISP

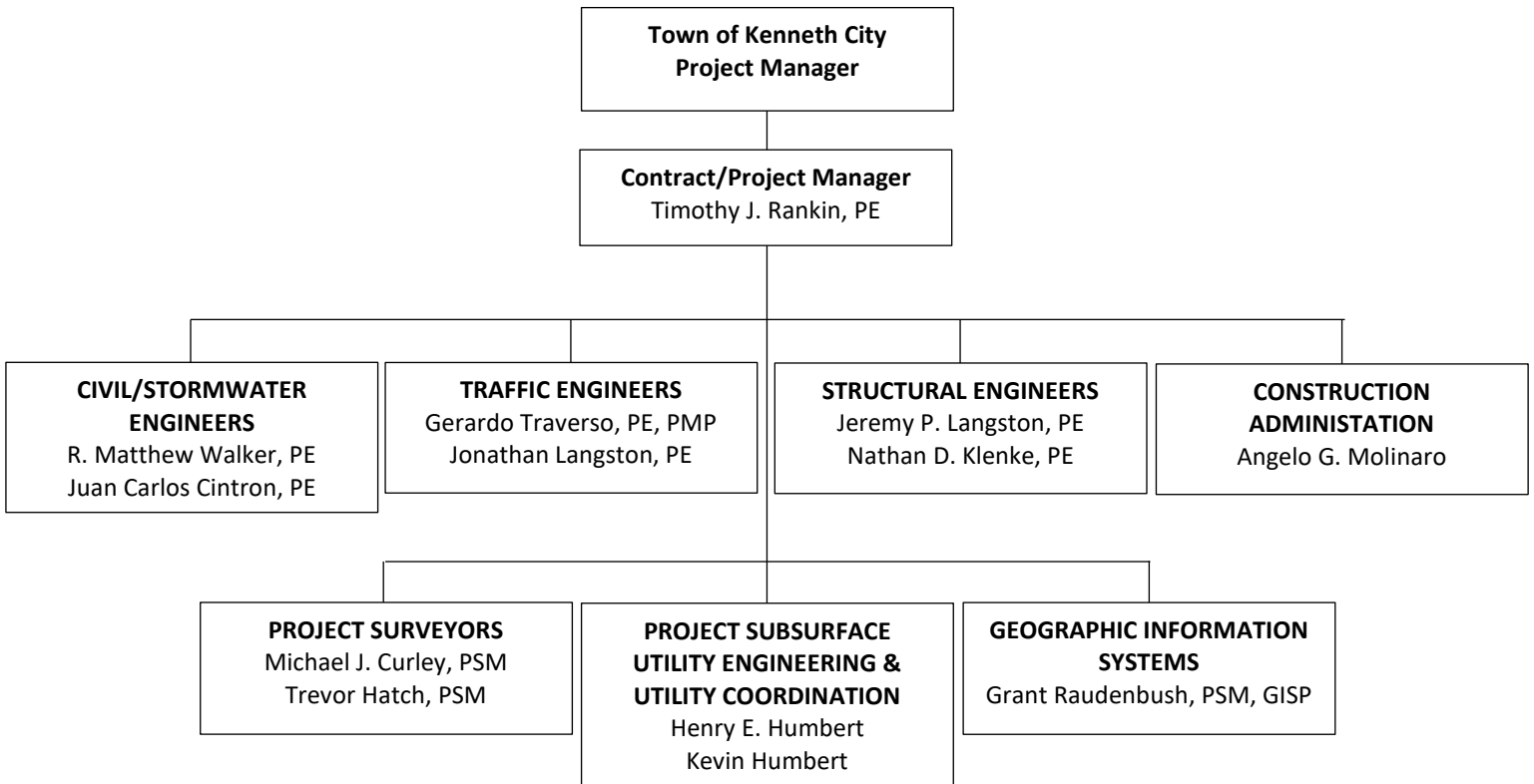
State of Florida Professional Surveyor and Mapper LS#5137

GIS Professional (GISP) Certification #61080 from GIS Certification Institute

Grant's 40 years of experience as a mapping professional started in land surveying in 1982. He achieved his professional surveying license in 1992 and entered the dynamic world of GIS in 1997. As a licensed surveyor and a certified GIS professional, Grant brings a unique perspective and understanding to geospatial projects such as asset inventory, utility systems, and developing GIS for local government. For more than 25 years, he has pursued the development and advancement of GIS, particularly in the public sector working with city and county governments throughout Florida. Grant is the administrator of our GISaaS (GIS as a Service). This solution, built on ESRI commercial off the shelf technologies, is designed to make highly valued GIS infrastructure technically and economically feasible for small municipalities with limited resources or staff. Grant is a subject matter expert in GIS for water utility infrastructure facilities with experience in land use, zoning, streets, etc., and has presented papers at AWWA and Esri conferences. *Organizations:* Member of Florida Surveying and Mapping Society (FSMS) and associations with American Planning Association (APA), American Public Works Association (APWA), and Florida Urban and Regional Information Systems Association (FLURSA)

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Organizational Chart of Key Personnel and Staffing



Tab 4: Firm and Key Personnel's Experience

Everything we do is about designing and evolving the communities we live in. We achieve this by helping our partners turn their vision into reality. We are a full-service engineering and surveying firm ready to take on our client's challenges. GFY brings new thinking and fresh ideas to every project. Through communication and training, we stay well engaged in the ongoing development of new technologies, processes, and regulatory changes in the engineering and surveying industries. If there is a way to do it better, we will find it!

Beginning in 1919, the idea was simple: "provide the highest attention to solutions and stay passionately committed to integrity, quality, and service". As one of the longest Florida-established engineering and surveying companies, we offer a dedication to providing our clients with the very best service. We do that by embracing a passionate culture of putting the customer at the center of everything we do. The multiple projects completed over the decades have resulted in a solid reputation of outstanding technical knowledge based on our experience, and the promise to approach each project with attention to detail. For over 103 years, GFY has been providing civil, stormwater and transportation engineering services to the local communities of the Tampa Bay region – now expanding, across the state of Florida and the Caribbean basin.

GFY has completed multiple continuing services contracts like this one for municipalities throughout Florida. We currently hold contracts for continuing services with: City of Arcadia, City of Bradenton, City of St. Petersburg, City of Largo, City of Clearwater, City of Dunedin, City of Lakeland, City of Tarpon Springs, Manatee County, Sarasota County, Hillsborough County, Pinellas County and Polk County.

Our philosophy in managing these types of contracts is simple—be responsive and provide the highest level of quality while exceeding the client's expectations with integrity and passion.

Civil Engineering

The GFY team has the specific type and depth of project experience required for the of projects anticipated by the Town of Kenneth City. Our team has worked on numerous public sector projects for governmental clients similar to the ones requested under this solicitation. These projects have included numerous civil site improvement projects. They have also included numerous building development projects. We have studied, designed, permitted and provided the construction administration and engineer's certification of completion on these types of projects. We understand the Town's requirements; have extensive knowledge of your existing infrastructure including project records and drawings and excellent relationships with your administrative, technical and permitting personnel. As we are currently assisting other local governments under engineering continuing services contracts, we are fully familiar with the task order assignment process, and we require no learning curve.

Stormwater Engineering

The GFY team has both the specific type and depth of project experience required for the type of projects anticipated to be expected under this RFP. Our team has worked on numerous public sector projects for governmental clients similar to the ones requested under this

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solicitation as well as private sector projects. These projects have included numerous stormwater improvement projects. They have also included numerous building development projects. We have studied, designed, permitted and provided the construction administration and engineer's certification of completion on these types of projects. We understand the Town's requirements and are currently providing services to other local governments under engineering continuing services contracts. We are fully familiar with the task order assignment process, and we require no learning curve.

Traffic Engineering

Our expertise with traffic projects includes a broad range of service areas, including traffic/transportation engineering, parking analysis, traffic calming, complete street design, safety audits, pedestrian needs, roadway design, multi-modal design, pedestrian bridge design, transportation planning, traffic signal design, pedestrian safety lighting, ADA compliance surveying, access management, charrettes, and public involvement. Over the years, GFY has worked on traffic projects for local municipalities, counties, MPOs and the Florida Departments of Transportation. Our team has the in-house staff depth required to accomplish all the major elements of any transportation project, large or small. The GFY team has experience and expertise providing transportation planning, traffic calming, traffic engineering, traffic studies and reviews, complete street design, traffic signal design/warrant analysis, intelligent transportation systems (ITS), roadway safety audits (RSA), road diet, grants/funding, LAP Coordination, Bicycle/Trail Design, Peds/Vehicle crash analysis, on-street parking, parking garage analysis, way-finding, placemaking, pavement markings, maintenance of traffic (MOT), pedestrian/safety lighting analysis and design, ADA compliance, expert witness testimony, eminent domain law, roundabout design, railroad crossing safety audits and quality control and assurance among others.

We have completed several projects for communities similar to the Town of Kenneth City. As a matter of fact, we are completing a design for the City of Anna Maria for a sidewalk project with midblock crossings that will include multimodal improvements to improve the safety of pedestrians, bicyclist, and motorist along Pine Avenue. In addition to this, solar lighting will be provided along the entire corridor to enhance the design.

We know that as more development is approved and completed, an increase in traffic will be expected. We have vast experience working with FDOT with LAP, SCOP and other grants for various projects. We also are very familiar working with CDBG funds for sidewalk and roadway improvements and we will utilize this experience to assist the Town of Kenneth City apply and complete projects that will alleviate traffic within the Town.

Additional in-house services provided by GFY are detailed on the following pages.

Structural Engineering

GFY now offers the complete solution for structural engineering services. Structural design and engineered plans: The most common structural engineering design service performed by GFY is for new ground-up construction. The goal is to provide a design that meets or exceeds code requirements while always keeping the economics of the project in mind and achieving the client's vision for the project. GFY has experience with many different building types and sizes as well as construction materials.

- Forensic Investigations: A forensic investigation would be needed to determine the reason for a structural failure during construction or the service life of a structure. GFY has experience

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through past projects to perform the necessary investigations and provide analysis-based opinions to reach a resolution.

- **Renovation of Existing Structures:** Some projects require that you maintain some or the entirety of an existing structure. Whether it is for an addition to, or changing the occupancy of an existing building, GFY has the experience to review the conditions of the existing structure to determine the most structurally sound and cost-beneficial approach to a renovation project.
- **Construction Phase Services:** Once the structural design for a project is complete, GFY can provide services for the construction phase, including shop drawing review, response to contractor questions, and site visits. GFY is there to see each project to completion, to ensure that what is built meets the design intent and that our client's vision becomes a reality.

Survey and Mapping

GFY surveyors excel at all services requested: topographic surveys, boundary surveys, plat preparation & review, right of way mapping, as-built surveys, construction stake-out & grade control, GPS mapping, platting and drafting. GFY also offers 3D laser scanning, drone mapping, hydrographic survey services as well as GIS.

GFY has completed multiple continuing services contracts like this one for municipalities throughout Florida. We currently hold contracts for continuing services with the City of Bradenton, City of St. Petersburg, City of Largo, City of Clearwater, City of Dunedin, City of Lakeland, and City of Tarpon Springs, Manatee County, Sarasota County, Hillsborough County, Pinellas County, Polk County providing surveying, and SUE services. Our SUE division has been selected for the Florida Department of Transportation District 7 Continuing Services Contract four times in a row!

GFY is fully equipped and staffed to support the Town of Kenneth City with full land surveying and mapping services. GFY maintains a staff of professional and technical personnel to assist clients with almost any surveying and mapping assignment. Our many years of experience in Florida, combined with high-tech data collection systems, are used to provide services for the full range of surveying projects. We are particularly skilled in boundary, topographic, right-of-way, control and as-built survey applications.

GFY is continuously investing in upgrading both our field data collection and digital processing capabilities. Our fully-equipped and staffed field surveying crews use the latest software and field equipment and are fully trained in all FDOT field survey policies and procedures.

For almost every project we engineer, GFY surveyors provide in-house land surveying services. GFY engineers and surveyors have been working together for over nine decades on projects all around Florida. Our professionals operate as one, seamless team – these long-term in-house relationships guarantee the integrity of the back-ground design data utilize to engineer projects for our local government clients.

Subsurface Utility Engineering Services

As one of the largest subsurface utility engineering (SUE) providers and surveying and mapping firms in the state, GFY has the depth and qualifications to successfully provide any SUE services required by the Town of Kenneth City.

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Our specific abilities include fully equipped and staffed departments to provide electronic subsurface utility designation and ground penetrating radar (GPR), along with non-destructive vacuum subsurface utility locating and mapping.

Our experience with similar contracts for SUE services with various government agencies makes us confident that we can continue our reputation as a dependable leader in our industry and provide exemplary services for the entire term of this contract. This similar experience ultimately yields not only lower project costs, but an exceptional product as well.

GFY is prepared to provide the Town of Kenneth City with all of the SUE services including but not limited to:

- Quality Level D (QL D) information derived solely from existing records or verbal recollections. All reports and/or drawings based on information acquired may be part of the required deliverables.
- Quality Level C (QL C) information obtained by surveying and plotting visible above ground utility features and by using professional judgment in correlating the information to Quality Level D information.
- Quality Level B (QL B) information obtained through the application of appropriate surface geophysical methods to identify the existence and approximate horizontal position of subsurface utilities. "Quality Level B" data will be reproducible by surface geophysics at any point of their depiction. This information is surveyed to applicable tolerances and reduced onto plan documents.
- Quality Level A (QL A) information obtained by the actual exposure (or verification of previously exposed and surveyed utilities) of subsurface utilities, using (typically) minimally intrusive excavation equipment to determine their precise horizontal and vertical positions, as well as their other utility attributes. This information will be surveyed and reduced onto plan documents. Accuracy is typically set at 15mm vertical and to applicable horizontal survey and mapping standards.

The stated guidelines were developed from the ASCE Standard 38-02 Standard Guideline for the Collection and Depiction of Existing Utility Data. GFY adopted these guidelines once they were published and have continued to refine the process to provide the most accurate underground utility mapping possible.

GFY employs some of the most experienced utility locating staff in the industry. We have made a practice of hiring experienced utility construction personnel to perform the utility designation and location. By using these experienced employees, they bring their utility construction background and knowledge of underground utility construction, which makes their efforts to designate and locate the underground utilities much more efficient.

Our familiarity with other governing agencies such as the Florida Department of Transportation (FDOT) and all of the local city governments within Pinellas County greatly enhances our ability to overcome permitting issues while working in the streets and right of ways. Because of our many years of

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experience providing SUE we have an intimate relationship with all the Utility Agency Owners that operate and maintain local and private utilities within Pinellas County. Having this relationship gives us the ability to coordinate the need for retrieving records and information such as marked up plans, maps and as built record drawings much more efficient. We maintain these relationships by attending all the local monthly utility group meetings as well as the bi-annual FDOT District 7 Utility Liaison Conferences.

GIS

GIS services provided by GFY are more than exporting engineering and construction plans into GIS formats. We offer a unique GIS service that is modeled specifically for small(er) municipalities. We refer to this as GISaaS or, GIS as a Service. Specifically, this is a service that we offer to augment your inhouse GIS with asset data collection, digitizing, data-management, systems, and solutions training and consulting on an as-needed basis. For most of our GISaaS clients we also provide a full-service GIS that includes a hosting option for the client's GIS on dedicated cloud based Esri enterprise GIS servers. Hosted data is served out to the 'client-owned' ArcGIS Online platform subscription where GFY develops and manages user-focused web and mobile accessible GIS data, maps, and applications. These are then made available to the client's administration, operations, and (as warranted) to their citizens for public engagement. We also make available custom GIS tools for operations to interact with the GIS to change attribution or create markups to identify needed revisions. Meanwhile GFY remains as a valued resource for data entry, and data conversion as system mature over time.

In addition to the featured GIS project where GFY developed a sidewalk inventory for the City of Gulfport, GFY's GISaaS has vast experience with some of the other asset concerns of the Town including developing asset inventory for stormwater, streets & roads, walks and ADA ramps, street lighting, signage, public parking, parks & recreation, and more. We are well established and capable of maintaining not only the Town's GIS atlases but can maintain the Town's GIS infrastructure to allow its operations to take advantage of having an accessible asset GIS without the concerns of maintaining in-house platforms.

Similar Projects

Project Example 1 | Town of Indian Shores Site Plan Review

Contact: Bonnie Dhonau, Town Administrator

Phone: 727.595.4020 **Direct Phone:** 727.474.7777 **Email:** bdhonau@myindianshores.com

This is an ongoing task order to review plans and calculations submitted to the Town's building department for permit. GFY reviewed site plans, drainage plans and calculations for compliance with the land development code. Reviewed comments with the Building Official. Discussed the comments and requirements with the property owner and contractor.

Project Example 2 | Town of Indian Shores SWFWMD

Contact: Bonnie Dhonau, Town Administrator

Phone: 727.595.4020 **Direct Phone:** 727.474.7777 **Email:** bdhonau@myindianshores.com

This was a SWFWMD stormwater facility inspection and certification. The Town's main facility building, and park area stormwater system required inspection and a certification to the water management

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district that the system was still in compliance with the code and functioning as designed. The system consisted of multiple ponds, filtration system and outfall to the intercoastal waterways.

GFY also assisted the Town with the MS4 permitting with the FDEP. We are currently working on a presentation to the town council and the towns facility staff on erosion control and best management practices. This is a requirement of the MS4 permitting.

Project Example 3 | City of Largo Northwest 20th Street

Contact: Barry Westmark, PE, Senior Engineer

Phone: 727.587.6713, ext.: 4433 **Email:** bwestmar@largo.com

GFY provided services for this project under a continuing service contract with the City of Largo. The project consisted of approximately 2,325 feet of pavement, pedestrian, bicycle, sidewalk, stormwater infrastructure, and water quality improvements to 20th Street NW between West Bay Drive and Ezelle Avenue in Largo, Florida. GFY reviewed questionnaire responses given by approximately 60 residents, existing traffic data, evaluated the existing stormwater system for needed repairs, and prepared a preliminary analysis report, comparing four alternatives and anticipated costs, and providing a final recommendation of which alternative to progress to design. The GFY team assisted the City with community outreach, which consisted of virtual public meetings – detailing the design elements and allowing further input from residents. This project’s challenges included a constrained right-of-way, a narrow shoulder, and substandard lane widths, and the need to accommodate a 10’ multi-use path on one side of the roadway.



The GFY team completed a design consisting of two-10’ travel lanes, a 5’ sidewalk on the west side and a 10’ multi-use trail along the east side of 20th Street NW. The design was completed without any major utility relocations and provided a “complete street” concept for all users including motorists, pedestrians and bicyclists.

Project Example 4 | City of Oldsmar Burbank Road

Contact: Janice “Nan” Bennett, PE, Special Projects Director

Phone: 813.749.1134 **Email:** nbennett@myoldsmar.com

The City of Oldsmar wanted to extend Burbank Road from its current dead-end (located south of the CSX Railroad) north to E. Douglas Road through additional M-1 zoned properties for approximately 1,200 LF. The project consisted of new roadside drainage, sanitary, reclaimed water and conduit for future development. The project also included an at-grade railroad crossing with a box culvert on the south side of CSX and a pipe culvert on the north side. The City wanted to continue the typical section of the roadway north of the CSX Railroad with the option of having a trail on one side. GFY was responsible for the design of the railroad crossing up to 10’ from the centerline of the tracks. The actual track crossing and rail grade warning devices were designed by the CSX’s GEC. Our team worked closely with this consultant, along with the City of Oldsmar to manage and coordinate the design efforts. As an additional offering GFY collected periodic site aerials via our drone operations.



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Project Example 5 | City of Arcadia Road Assets Conversion, Collection and Application

Contact: Steve Underwood, Public Works Director

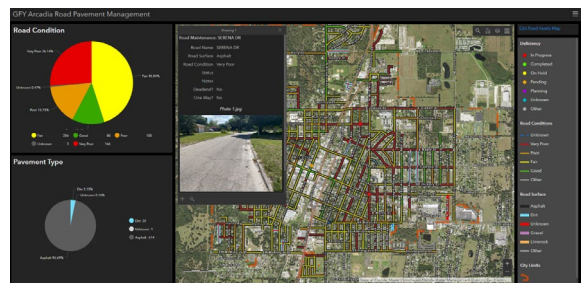
Phone: 863.494.4334

Email: sunderwood@arcadia-fl.gov

The project consisted of completing a Citywide Assessment of all the road pavement condition to prepare a Pavement Management Program for the repair and preservation of all city roads.

Our crews gathered field data for the determination of the conditions of the pavement and the data was analyzed, processed, and uploaded to a custom prepared GIS tool created by our GIS department for the City.

The data gathered was used to develop a pavement condition index (PCI) for all the roads under the City jurisdiction and maintenance. A multi-year pavement management plan that will allow the City to apply for several grants with FDOT for the funding of the pavement repairs was prepared as part of this contract.



The GIS tool prepared by GFY allows the city to post a copy of the pavement management plan map to the City's website and residents can go to the website and identify which fiscal year their roads are planned to be resurfaced. This will allow the City of Arcadia to eliminate many of the calls received daily from residents asking when their roads are going to be paved.

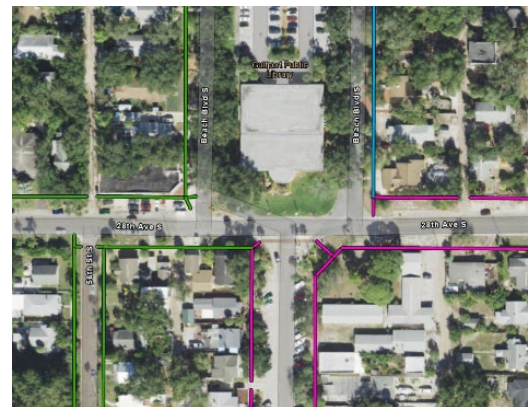
Project Example 6 | City of Gulfport Sidewalk Digitization

Contact: Kendrix S. Anderson, Public Works Superintendent

Phone: 727.893.1083

Email: kanderson@mygulfport.us

The City of Gulfport desired to create an inventory of their public works sidewalks and ADA (Americans disability Act) sidewalk ramps. The need for the inventory was multifold and included developing a mappable inventory to aid in the understanding of assets for capital planning and on-going asset maintenance.



The GIS platform was selected to promote spatial integration of the inventory with other municipal public works and utility assets and to take advantage of the readily available nature of GIS through web and mobile GIS mapping interfaces. GIS also makes this inventory readily accessible for in-field condition assessment.

The development of the sidewalk and ADA ramp asset inventory involved manual digitizing of assets from areal imagery into a GIS using ESRI Server and ArcPro solutions. "Map Services" were then published from the GIS Servers to ArcGIS Online and web and mobile enabled maps and applications were developed for client and engineering access. Plans are in the works to utilize this inventory to conduct staged in-field condition assessments capturing condition and details about the sidewalk and ramp assets and details and photos for and deficiencies discovered. This condition information can then be used to aid in securing funding and engineering design and construction efforts for improvements and maintenance efforts.

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Project Example 7 | City of Arcadia Twelfth Avenue Paving Project

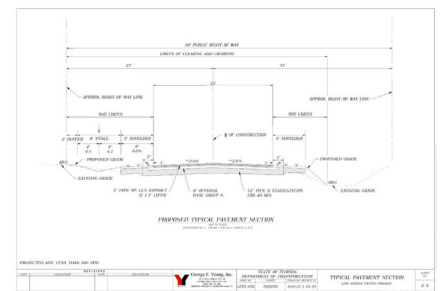
Contact: Steve Underwood, Public Works Director

Phone: 863.494.4334 **Email:** sunderwood@arcadia-fl.gov

The project consisted of converting a two-lane rural dirt road to an asphalt paved road including geotechnical investigations, stormwater and environmental analysis and design, utility relocations and upgrading, as well as analyzing and designing two intersections along the newly constructed 12th Avenue.



The project presented challenges due to limited right of way, a major conveyance ditch running parallel to 12th Avenue along the east side and utility conflicts including a water main and force main. The City also requested installing a new gravity sewer line which proved difficult to connect to the adjacent sanitary system.



Our team was able to accommodate the two-lane pavement and conveyance swales without impacting the private properties along the west side of the of 12th Avenue or negatively impacting the conveyance ditch along the east side of the road. The ingenious GFY design was eligible for a permit exemption from the Southwest Florida Water Management District (SWFWMD).

The GFY team successfully tackled the design of the new gravity sewer line along the project that proved unfeasible to connect to the sanitary system, to the east of the project, due to the existing ditch and culvert invert. GFY survey and SUE crew's availability from our local Lakewood Ranch office were leveraged to assist our design team with an alternative solution. Collaborating with City personnel, our team quickly determined the most efficient connection point for the proposed sanitary sewer. Our team's holistic approach and early constructability review were key in addressing this challenge without adversely affecting the project schedule and budget.

The project was funded through the FDOT Small County Opportunity Project (SCOP) grant. Constant coordination was required with FDOT. All submittals were made to FDOT through their Electronic Review Comment (ERC) portal for each design phase.

The project was completed four months ahead of the FDOT Schedule due date of December of 2021. The project was completed within budget and no change orders were issued.

Project Example 8 | City of Arcadia Airport SWPP Plan

Contact: Steve Underwood, Public Works Director

Phone: 863.494.4334 **Email:** sunderwood@arcadia-fl.gov

The City was fined by the Florida Department of Environmental Protection for a lack of Stormwater Pollution Prevention Plan (SWPPP) as part of their Municipal Separated Storm Sewer System (MS4) permit that included the operations of the Municipal Airport. Our team completed a review and assessment of all airport operations and ended up preparing an entirely new SWPPP for the airport. As part of the SWPPP our team prepared standard operating procedures (SOPs) for avoiding and handling spills, we created of Record/Project Manager: The scope of the project included the addition of a left

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turn lane and a right turn lane to the west leg of the intersection. As part of this project, and at the request of Highlands County (the maintaining agency) we incorporated the replacement of the entire strain pole assembly including all signal heads, control cabinet, cables, and loops. Signal timings were reviewed and adjusted to accommodate the new left and right turn movements under the existing signal operating plan (SOP) 9. In addition to the signalization plans, Mr. Traverso provided QA/QC services to the roadway design components of the plan set and reviewed the plans for compliance with District One preferences

Project Example 9 | Westshore City Center Annex A and Annex B

Contact: Sara-Jane Vatelot, Behar Peteranecz Architecture

Phone Number: 727.800.5300 **Email:** Sarah-jane@architecturebp.com

The project consisted of two retail structures, Annex A and Annex B, on Westshore Boulevard in Tampa, Florida. Annex A is an approximately 4,000 SF single-story structure and is constructed of load-bearing exterior masonry walls with structural steel joist and beam roof framing. The building is founded upon the existing foundation system that was left in-place after demolishing the existing building within the new building footprint. Annex B is an approximately 10,000 SF, two-story structure and is constructed of load-bearing exterior masonry walls and structural steel beam second floor and roof framing. The building is founded on new shallow spread and continuous concrete foundations. The structural components of each building were analyzed using 3-D analysis software. BIM software was also used to model the structures which allowed for collaboration with architectural and MEP disciplines to perform clash detection prior to construction. As Engineer of Record, Mr. Lunsford was responsible for overseeing all design and detailing aspects of the project. The project was reviewed at multiple stages of design with the design team to ensure all project and code requirements were met.

Project Example 10 | Berkeley Preparatory School Lower Division Classrooms and Chapel Building

Contact: Brian Slator, Behar Peteranecz Architecture

Phone Number: 727.800.5300 **Email:**
brian@architecturebp.com

The project consists of (2) new buildings, Lower Division Classrooms and Chapel building, for Berkeley Preparatory School in Tampa, Florida. The Lower Division Classroom building is an approximately 30,000 SF two-story structure. The structural system consists of exterior load-bearing masonry for gravity and lateral loading. The elevated second floor is structural steel beam and concrete and steel deck framing, and the roof is structural steel beam and steel deck framing. The building is founded on two different foundation systems, traditional shallow foundations and deep foundations. To alleviate the effects of differential settlement between the two foundation systems, an expansion joint was provided at a natural break in the building. The Chapel building is single-story and approximately 7,500 SF in area. The construction is exterior load-bearing masonry walls with structural steel beam and deck for the low roof and structural steel truss framing for the vaulted high roof. Mr. Lunsford is the Engineer of Record for this project and led a team of structural engineers to provide the design for all structural components of the project.



Tab 5: Approach to Handling of Potential Projects

Proposed Project Approach

While working with various municipal project managers for the past 50 years, we have developed a project approach that keeps task orders on a systematic track so that each step of the process is efficient, on time, and successful. One benefit of this approach is that it allows for simultaneous work on multiple task orders and in different areas of the system if necessary. This is possible due to the organization and strong presence of the *quality control process*.

Recognizing that project assignments may involve different types of infrastructure improvements with or without close coordination with other consultants and/or other construction contractors, the following project approach is our understanding of the work that may be required for different task assignments.

Management Approach

Project Start

- A. Development of Scope of Services
 - 1. Project review with Town Project Manager
 - 2. Internal project review
 - 3. Evaluate technical requirements/select staff, sub-consultants
 - 4. Develop draft scope
 - 5. City Project Manager's review and comment(s)
 - 6. Finalize scope
- B. Work authorization received
- C. Internal kick-off meeting and project review
 - 1. Technical requirements
 - 2. Technical challenges
 - 3. Staff needs (engineering, surveying, subsurface underground utility engineering (SUE), ecology, sub consultant services)
 - 4. Team selection based on staff availability and qualifications
 - 5. Issue internal work order
 - 6. Authorization form

Preliminary Data Collection & Communications/City Kick-Off Meeting

- A. Request/collect available data prior to kick-off meeting
- B. Coordination with regulatory permitting agencies and sub-consultants
- C. Attend kick-off meeting with City Project Manager and pertinent Town staff
- D. Identify and obtain additional information discussed in kick-off meeting
- E. Attend regulatory agency permitting pre-application meetings as required

Proceed with Project, Maintain Communications, QA/QC Reviews

- A. Weekly meetings – GFY Project Manager and project team
- B. QA/QC Director checks progress at designated checkpoints
- C. If one or more problems are identified, institute rectification procedures:

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1. If problem is technical, involve senior personnel
 2. If problem is contractual, GFY Project Manager notifies Town Project Manager and develops resolution
 3. If problem is schedule, the GFY Principal in Charge will assign additional staff and resources.
- D. QC Review all project submittals (Technical and Editorial)
1. Reports and meeting minutes (monthly, special, draft, final)
 2. Regulatory permit applications
 3. Data analysis (methods, results, conclusions)
 4. Design evaluation (economic, engineering)
 5. Field measurement findings
 6. Quality Assurance/Quality Control reviews
- E. Participate in City Council and/or other public meetings, presentations and workshops as requested

Construction Administration

- A. Engineers Opinion of Probable cost
- B. Bidding assistance
- C. Contractor selection
- D. Construction Administration and Observation

Closeout

- A. After final project is accepted:
 1. Notify client that project is completed
 2. File all reports, data, correspondence, work plans, work assignments
 3. Provide record documents to the Town
 4. Certify to all applicable agencies
- B. Post project evaluations of personnel and project performance by the Principal in Charge
- C. Develop and complete the Lessons Learned document for future similar tasks.

Using the above-described project services approach; we have further ascertained certain key activities that may be common to all task orders. These include:

Design Memorandum: The purpose of the Design Memorandum is to confirm the proposed project scope and approach. It will detail construction methods and approximate the routes and alignments if the project entails new gravity drainage piping, relocated utilities, roadways or sidewalk. With the assistance of aerial photographs and other maps, GFY will walk or drive the proposed route, as well as travel optional routes in the same general area. Once we have received confirmation from Town staff on basic alignment, GFY will obtain aerial maps of the route for use in selecting the actual pipe/project location within the rights-of-way

Existing known utility information will be sketched on these aerial maps and meetings will be held with all utilities to approximate location of their facilities. If necessary, GFY will use our SUE department for precise identification and subsequent conflict resolution. The Design Memorandum, including sketches, will be provided to the Town for their review and approval.

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In some cases, the Design Memorandum may present alternative solutions. In this case, the Design Memorandum will evaluate the advantages and disadvantages of each alternative, as well as present a preliminary construction cost opinion for each alternative. After Town staff has reviewed a draft memorandum, the Design Memorandum will be finalized and presented with the recommended and approved alternative based upon the Town's evaluation of the advantages, disadvantages and potential costs.

Preparation of Plans and Specifications: Preparation of Plans and Specifications: GFY will proceed with the approved design as follows:

Using survey information obtained by the Town or from GFY in-house field survey crews, construction plans will be prepared with plan and profile sheets in AutoCAD Civil 3D format at a horizontal scale of 1" = 40'. Once the horizontal layout is defined, vertical design will commence and include designing the pipe to a grade line, determining the locations of utility conflicts, resolving utility conflicts and establishing locations of improvements.

Plans would be submitted to the Town for review and comment at the 30%, 60%, 90% and 100% levels of effort. The methods of construction will be identified, as well as materials of construction, lengths of runs, fittings, and stationing.

Technical specifications for the work will be prepared and combined with Town front-end documents to meet the requirements of both the Town and other regulatory permitting agencies.

Specifications will be provided to the Town for review at the 90% and 100% levels of completion.

Engineer's Opinion of Probable Construction Cost: Once the Town's review staff approves the design and construction methods after the 60% submittal, GFY will provide an opinion of probable construction cost at the 90% and 100% levels of effort. This will be provided to the City with the above-mentioned deliverables.

Bidding and Award

GFY will prepare bid sets and issue necessary addenda for the project, conduct a pre-bid conference and assist the Town in the bid opening. After the bid opening, bids will be examined to determine the lowest bidder who meets the required technical qualifications for undertaking the work. Based upon our findings, GFY will recommend award to the lowest qualified bidder. If necessary, we will also assist the Town in resolving any bid protests.

Construction Phase Services

Even as GFY is capable of providing both construction management and on-site resident inspection services, we recognize that the Town has a qualified construction department; however, GFY can provide the following:

1. Technical assistance during construction for unanticipated conditions impacting design and for general conformance of the work to the design intent. Attend progress meetings with Town staff and contractor's representatives as requested.
2. Review of contractor submittals to include the following activities:

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- Review of shop drawings submitted by the contractor to determine general conformance to the design concept and the contract documents.
 - Review of equipment and/or materials submitted by the contractor as substitutions to those specified in the contract documents.
3. Site visits for substantial completion and final completion with Town staff and contractor representatives.

We can provide these services, along with more extensive construction engineering inspection services including contractor pay applications, change order reviews, and more comprehensive inspection services.

Workload

As with all projects within a continuing services contract, we understand that timeliness and quality of work is important. GFY is fully committed to meeting all deadlines this contract entails. We will respond to all requests for services or meetings promptly. We will have the project manager or designee communicate regularly and work closely with you to make sure our team is following your intended plan while staying within your budget requirements.

To assure we provide you with up-to-date information rapidly, we can upload files of any size onto a File Transfer Protocol (FTP) site with a folder specifically for your contract. (<ftp://ftp.georgefyoung.com>) or make use of shared folders or files using Microsoft Office 365, One Drive and SharePoint.

GFY understand the infrastructure needs and funding limitations of a small municipality. We can assist the Town with citywide short- and long-term planning of infrastructure improvements, which leads to better projections, early budgeting, identification of funding opportunities, and proactive prevention of costly repairs. In addition, we understand that due to the proximity to the coast, flood mitigation and stormwater management is critical in the Town's infrastructure improvements plan. We can also assist identifying immediate improvements throughout the town for the betterment and safety of the residence, visitors and passersby. GFY can then identify and implement a capital improvement program that will address the needs of the town and their facilities as it relates to the anticipated budgets and priority of projects. GFY can provide design services as need to improve the roadway network and drainage networks. GFY can track these CIP and other potential projects and further enhance the city's GIS databases. GFY can be a community partner with the Town and attend public meetings, train town staff and perform structural and site plan reviews. GFY can be the Town Engineer and advisor on all infrastructure related needs.

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Tab 6: References

Included are the three (3) requested letters of references.

INDIAN SHORES

Ph 727.595.4020 Fax 727.596.0050
19305 Gulf Boulevard, Indian Shores, FL 33785
www.myindiashores.com

November 15, 2022

Town Clerk's Office
Town Hall
6000 54th Avenue North
Kenneth City, Florida 33709

Re: RFQ #2022-05 Continuing Professional Engineering Services

Dear Evaluation Committee,

George F. Young, Inc. (GFY) is currently contracted with the Town of Indian Shores for ongoing General Engineering Consulting (GEC) Services. GFY recently completed the SWFWMD Certification and Statement of Inspections for Town owned stormwater ponds as well as other projects. Following is the information regarding the project that was requested as part of the references information.

- A. **Name:** Bonnie Dhonau
- B. **Position:** Town Administrator
- C. **Entity:** Town of Indian Shores
- D. **Address:** 19305 Gulf Boulevard, Indian Shores, Florida 33785
- E. **Telephone:** 727-595-4020 **Facsimile Number:** 727-596-0050
- F. **E-Mail Address:** bdhonau@myindiashores.com
- G. **Contract Date and Value:** **Date:** 8/2022 **Value:** \$850.00
- H. **Description of Project/Work:** The project consisted of inspecting local stormwater ponds for compliance with the Southwest Florida Water Management District regulations. Post inspection, GFY completed and submitted the Statement of Inspection and provided the SWFWMD correspondence to the Town for their records.
- I. **Total cost of the engineering/construction/studies, estimated and actual:**
Estimated and Actual: \$850.00

GFY has also been instrumental in updating our MS4 Permit and delivering required training and Public Information for our NPDES/MS4. I am delighted to offer this letter of my strong recommendation for the GFY team.

Should you have any questions regarding this recommendation, please do not hesitate to contact me.

Regards,

Bonnie Dhonau
Town Administrator

Patrick C. Soranno
Mayor

Diantha Schear
Vice Mayor

Mike Hackerson
Councilor

Michael (Mike) Petruccelli
Councilor

William F. (Bill) Smith
Councilor

Bonnie Dhonau
Town Administrator

Richard (Rick) Swann
Chief of Police

Susan L. Scrogam
Director of Finance
and Personnel

Freddie G. Lozano
Town Clerk

Regina Kardash, Esq.
Town Attorney





P. O. Drawer 1000 • Arcadia, Florida 34265

November 14, 2022

Town Clerk's Office
Town Hall
6000 54th Avenue North
Kenneth City, Florida 33709
Re: **RFQ #2022-05 Continuing Professional Engineering Services**

Dear Evaluation Committee,
George F. Young, Inc. (GFY) is currently contracted with the City of Arcadia for ongoing General Engineering Consulting (GEC) Services. GFY recently completed the Twelfth Avenue Paving Project Design and Construction Plans as well as other projects. Following is the information regarding the project that was requested as part of the reference's information.

- A. **Name:** Steve Underwood
- B. **Position:** Public Works Director
- C. **Entity:** City of Arcadia
- D. **Address:** 23 North Polk Avenue, Margaret Way Building, Arcadia, Florida 34266
- E. **Telephone:** 863.494.4334 **Facsimile Number:** N/A
- F. **E-Mail Address:** sunderwood@arcadia-fl.gov
- G. **Contract Date and Value:** **Date:** 2/13/2020 – 4/5/2021 **Value:** \$136,446.35
- H. **Description of Project/Work:** The project consisted of converting a two-lane rural dirt road to an asphalt paved road including geotechnical investigations, stormwater and environmental analysis and design, utility relocations and upgrading, as well as analyzing and designing two intersections along the newly constructed 12th Avenue.
- I. **Total cost of the engineering/construction/studies, estimated and actual:**
Estimated and Actual: \$136,446.35

GFY has met the timeline for deliverables on this and other projects for the City. I am pleased to offer this letter of recommendation for the GFY team.

Should you have any questions regarding this recommendation, please do not hesitate to contact me.

Regards,


Steve Underwood, Director of Public Works



PO Box 296
Largo, FL 33779
Largo.com

November 3, 2022

To Whom It May Concern:

This letter serves as a recommendation of George F. Young for engineering design phase services similar to those provided to the City of Largo as described below.

Contact Name: Barry D. Westmark, P.E.

Contact Position: Senior Engineer

Entity and Address:

City of Largo
201 Highland Ave NE
Largo, FL

Telephone Number: (727) 587-6713, ext. 4433

Email Address: bwestmar@largo.com

Contract Date and Value: November 8, 2021 / \$1,625,826

Description of Project/Work: Design for Complete Streets project including reconstruction of 20th St NW from West Bay Drive to Mehlenbacher Road and construction of a 10 ft wide multi-use path for the same length.

Total cost of the engineering/construction/studies, estimated and actual:

	Estimated	Actual
Engineering	\$161,275	\$216,675*
Construction	\$1,625,826	Change order pending*

* Owner-initiated changes

George F. Young, Inc. has provided superior design services for this project. They have demonstrated tremendous flexibility and responsiveness as the City changed scope to modify the alignment of the multi-use path and shift curbs at the West Bay Drive intersection. Please feel free to reach via email or telephone if you wish to discuss this project more.

Sincerely,

Barry D. Westmark, PE
Senior Engineer
bwestmar@largo.com | (727) 587-6713 ext. 4433



YOUR COMMUNITY OF CHOICE
Naturally

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Town of Kenneth City

Tab 7: Proof of Existing Insurance/Sample Insurance Certificate

		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 10/19/2022			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER Wallace Welch & Willingham, Inc. 300 1st Ave. So., 5th Floor Saint Petersburg FL 33701			CONTACT NAME: Certificates/Commercial Lines PHONE (A/C, No, Ext): 727-522-7777 FAX (A/C, No): 727-521-2902 E-MAIL ADDRESS: certificates@w3ins.com				
INSURED George F. Young of Florida Inc. George F. Young Inc. 299 Dr. Martin Luther King St N St Petersburg FL 33701			INSURER(S) AFFORDING COVERAGE		NAIC #		
			INSURER A : Atlantic Specialty Insurance Company		27154		
			INSURER B : Continental Casualty Co./CNA		20443		
			INSURER C : Valley Forge Insurance Company/CNA		20508		
			INSURER D : Nat'l Fire Ins Co of Hartford		20478		
			INSURER E : Travelers Casualty & Surety Co		19038		
			INSURER F :				
COVERAGES		CERTIFICATE NUMBER: 1164462485		REVISION NUMBER: 3			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
C	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Cross Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO JECT <input checked="" type="checkbox"/> LOC OTHER:			6046046081	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPI/OP AGG \$ 2,000,000 \$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> PIP \$10,000 <input checked="" type="checkbox"/> MedPay \$5000			6046046064	4/1/2022	4/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Comp/Coil \$ 1,000 Ded
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			6046241064	4/1/2022	4/1/2023	EACH OCCURRENCE \$ 6,000,000 AGGREGATE \$ 6,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WC 6 46241226	4/1/2022	4/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A E	Protection & Indemnity Liab Professional/Pollution Liab			B5JH26405 107715681	4/1/2022 10/15/2022	4/1/2023 10/15/2023	Per Occurrence 1,000,000 Per Claim/Aggregate \$2M/\$4M
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Umbrella Coverage is excess of General Liability, Auto and Workers Compensation Coverage.							
CERTIFICATE HOLDER				CANCELLATION			
For Information Only				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.			
				AUTHORIZED REPRESENTATIVE 			

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ACORD 25 (2016/03)

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Town of Kenneth City

Tab 8: Litigation

Aria Longboat Key Condominium,
E-filed 3/14/2019
Failing to exercise a reasonable degree of skill and care
Settled with no insurance payment

Coburn Contractors, LLC
E-Filed 1/5/2017
Negligence
Settled with no insurance payment

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Tab 9: Attached Forms

- Form 1: Proposal Checklist
- Form 2: Certification
- Form 3: Company Qualifications' Questionnaire
- Form 4: Certificate of Authority (Complete Form 4A or 4B as applicable)
- Form 5: Acknowledgment of Addenda
- Form 6: Single Execution Affidavit
- Form 7: Certification for Disclosure of Lobbying Activities on Federal Aid Contracts
- Form 8: Dispute Disclosure
- Form 9: Key Personnel and Proposed Subcontractors
- Form 10: Client References
- Form 11: E-Verify Affidavit
- Form 12: IRS Form W-9
- Form 13: Proof of Insurance Required
- Form 14: Bid Security/Bid Bond (unless waived)
- Form 15: Performance Bond and Payment Bond (unless waived)
- Form 16: Sworn Statement regarding Public Entities Crimes
- Form 17: Americans with Disabilities Act Non-Discrimination Statement,
- Form 18: Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions

Request for Qualifications #2022-05
Statement of Professional Continuing Professional Engineering Services
Town of Kenneth City

Section V Consultants Information Form

Form 1: Proposal Checklist

Form 2: Certification

Form 3: Company Qualifications' Questionnaire

Form 4: Certificate of Authority (Complete Form 4A or 4B as applicable)

Form 5: Acknowledgment of Addenda

Form 6: Single Execution Affidavit

Form 7: Certification for Disclosure of Lobbying Activities on Federal Aid Contracts

Form 8: Dispute Disclosure

Form 9: Key Personnel and Proposed Subcontractors

Form 10: Client References

Form 11: E-Verify Affidavit

Form 12: IRS Form W-9

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Form 15: Performance Bond and Payment Bond (unless waived)

Form 16: Sworn Statement regarding Public Entities Crimes

Form 17: Americans with Disabilities Act Non-Discrimination Statement

Form 18: Certification Regarding Debarment, Suspension, and Other Responsibility
Matters Primary Covered Transactions

SECTION V

CONSULTANT'S INFORMATION

- a. Consultant's Name: George F. Young, Inc.
- b. Consultant's Legal Counsel: Johnson Pope Bokor Ruppel & Burns, LLP
- c. Consultant's Mailing Address: 299 Dr. Martin Luther King, Jr. Street North, St. Petersburg, Florida
- d. Consultant's Physical Address: 299 Dr. Martin Luther King, Jr. Street North, St. Petersburg, Florida
- e. Consultant's Telephone No.: 727.822.4317
- f. Consultant's E-mail Address: mwalker@georgefyoung.com
- g. If a corporation, please provide the following
 - Federal Tax I.D. Number 59-0711570
 - A list of the corporate officers (names, addresses)

OFFICER/DIRECTOR DETAIL NAME, ADDRESS, PHONE NUMBER, FAX NUMBER, TOLL FREE NUMBER AND EMAIL ADDRESS
299 DR MARTIN LUTHER KING JR STREET NORTH, ST. PETERSBURG, FL 33701

OFFICE PHONE: 727.822.4317 FAX: 727.8222919 TOLL FEE: 877.439.1919 EMAIL: INFO@GEORGEFYOUNG.COM

TITLE PRESIDENT, DIRECTOR, CHAIRMAN, KENT, WILLIAM D
TITLE VP, TREASURER, DIRECTOR, CFO, ANDERSON, BRENDA
TITLE SECRETARY, GRIZZARD, MARY C
TITLE VP, DIRECTOR, KENT, LEWIS D
TITLE VP, DIRECTOR, WALKER, ROBERT MATTHEW
TITLE VP, DIRECTOR, LUNSFORD, JEREMY PAUL
TITLE VP, DIRECTOR, AKKER, JAMES A
TITLE VP, DIRECTOR, CRAWFORD, GREGORY N
TITLE VP, DIRECTOR, HUMBERT, HENRY EARL, JR.
TITLE VP, DIRECTOR, CURLEY, MICHAEL
TITLE VP, DIRECTOR, NIPPER, GREGORY SCOTT
TITLE VP, HATCH, TREVOR J
TITLE DIRECTOR, CLENDENING, SCOTT M
TITLE DIRECTOR, CHURCHILL, GEORGE J
TITLE VP, DIRECTOR, OFFICER, DOYLE, HEATHER RAE
TITLE DIRECTOR, KARRICK, AUSTIN

10540 PORTAL CROSSING, STE 105, LAKEWOOD RANCH, FL 34211

OFFICE PHONE: 941.747.2981 FAX: 941.747.7234 TOLL FEE: 877.439.1919 EMAIL: INFO@GEORGEFYOUNG.COM

TITLE VP, DIRECTOR, ADLER, MARK A
TITLE VP, DIRECTOR, TRAVERSO, GERARDO
TITLE VP, PEREZ, ENMANUEL
TITLE DIRECTOR, VP, LUTZ, FREDERICK PETER, JR.
TITLE VP, DIRECTOR, CHRISTY, SHANE ALAN

3721 NW 40TH TERR., STE B, GAINESVILLE, FL 32606

OFFICE PHONE: 352.378.1444 FAX: 352.372.2502 TOLL FEE: 877.439.1919 EMAIL: INFO@GEORGEFYOUNG.COM

TITLE VP, DIRECTOR, RAUDENBUSH, GRANT THOMAS
TITLE VP, DIRECTOR, WEBER, NATHAN

1604 EAST 4TH AVENUE, TAMPA, FL 33605

OFFICE PHONE: 386.668.1550 FAX: 813.229.0657 TOLL FEE: 877.439.1919 EMAIL: INFO@GEORGEFYOUNG.COM

TITLE VP, SANBORN, WAYNE A

2 NORTH FIRST STREET, SUITE 205, LAKE WALES, FL 33853

OFFICE PHONE: 352.378.1444 FAX: N/A TOLL FEE: 877.439.1919 EMAIL: INFO@GEORGEFYOUNG.COM

TITLE VP, HELMS, JAY CLARK

FORM 1

PROPOSAL CHECKLIST

- Form 1: Proposal Checklist
- Form 2: Certification
- Form 3: Company Qualifications Questionnaire
- Form 4: Certificate of Authority (Complete the appropriate form)
 - Form 4A: Certificate of Authority (for Corporations or Partnerships)
 - Form 4B: Certificate of Authority (for Individuals)
- Form 5: Acknowledgment of Addenda
- Form 6: Single Execution Affidavit
- Form 7: Certification for Disclosure of Lobbying Activities on Federal Aid Contracts (Compliance with 49 CFR, §20.100(b))
- Form 8: Dispute Disclosure
- Form 9: Key Staff and Proposed Subcontractors
- Form 10: Reference Letters
- Form 11: E-Verify Affidavit
- Form 12: IRS Form W-9
- Form 13: Proof of Required Insurance
- Form 14: Bid Security/Bid Bond (unless waived)
- Form 15: Performance Bond & Payment Bond (unless waived)
- Form 16: Sworn Statement regarding Public Entities Crimes
- Form 17: Americans with Disabilities Act Non-Discrimination Statement,
- Form 18: Certification Regarding Debarment, Suspension, and Other Responsibility Matters Primary Covered Transactions

Firm: George F. Young, Inc. Date: November 18, 2022

Authorized Signature: 

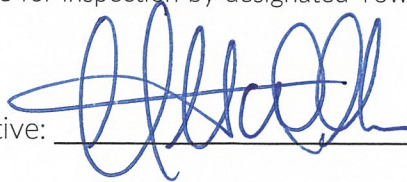
Print or Type Name: Robert M. Walker Title: Sr. Vice President

FORM 2

CERTIFICATION

1. I/We understand, acknowledge, and agree that the Town of Kenneth City shall not be responsible for reimbursement of any costs incurred in the preparation of this proposal.
2. I/We understand, acknowledge, and agree that the Town Council may reject this proposal, in whole or in part, out-of-hand, for no reason, and that any such rejection will result in no obligation whatsoever on the part of the Town of Kenneth City or any of its employees and officials.
3. I/We understand, acknowledge, and agree that the Town Council reserves the right to reject all proposals and to accept any offer received, whether the offer is the lowest price offer received.
4. I/We understand, acknowledge, and agree that any contract awarded herein shall not entitle the successful proposer to perform work for the Town of Kenneth City on an exclusive basis.
5. I/We understand, acknowledge, and agree that the Town Council will require, as a condition of any contract awarded under this RFQ, that the proposer shall provide proof of insurance in amounts acceptable to the Town. If selected for the award of a contract under this RFQ, I/We agree to provide to the Town Council proof of insurance in the form and amounts satisfactory to it.
6. I/We understand, acknowledge, and agree that this RFQ and the selected Firm's proposal may, by reference, become a part of any formal Contract between the candidate chosen and the Town resulting from this solicitation.
7. I/We understand, acknowledge, and agree that the Engineering Professional(s) shall provide professional engineering services in accordance with this RFQ, as they may be amended from time to time.
8. I/We understand, acknowledge, and agree that the Town Manager will be responsible for monitoring the day-to-day services of the Engineering Professional(s). The Engineering Professional(s) shall promptly report any conditions, transactions, occurrences, events, situations, or circumstances encountered who would impede or impair the proper conduct of the services provided.
9. I/We understand, acknowledge, and agree that all proposals submitted shall become public record upon opening the sealed envelope in which the Firm's proposal is submitted.
10. I/We understand, acknowledge, and agree that if selected, the Candidate will be required to keep complete records of its business and operations under and in connection with the contracted services. All such records shall be made available for inspection by designated Town persons or others as the Town might require.

Signature of Authorized Representative: _____



ACKNOWLEDGMENT

State of Florida

County of Pinellas

The foregoing instrument was acknowledged before me by means of X physical presence or ___ online notarization, this 18 day of November, 2022, by Robert M. Walker

FORM 3
COMPANY QUALIFICATIONS QUESTIONNAIRE

Please complete this Company Qualifications Questionnaire. By completing this form and submitting a response to the solicitation, you certify that any and all information contained in the Response is true, that your response to the RFQ is made without prior understanding, agreement, or connections with any corporation, firm or person submitting a response to the RFQ for the same materials, supplies, equipment, or services, is in all respects fair and without collusion or fraud, that you agree to abide by all terms and conditions of the solicitation, and certify that you are authorized to sign for the Respondent's firm. Some responses may require the inclusion of separate attachments. Separate attachments should be as concise as possible, while including the requested information. In no event should the total page count of all attachments to this Form exceed five (5) pages. Some information may not be applicable; in such instances, please insert "N/A".

George F. Young, Inc.

Firm Name

299 Dr. Martin Luther King Jr. Street North, St. Petersburg, Florida 33701

Principal Business Address

727.822.417

Telephone Number

727.822.2919

Facsimile Number

mwalker@georgefyoung.com

Email Address

59-0711570

Federal I.D. No. or Social Security Number

9068

Municipal Business Tax/Occupational License No.

FIRM HISTORY AND INFORMATION

How many years has the firm has been in business under its current name and ownership? 103

Please identify the Firm's document number with the Florida Division of Corporations and date the Firm registered/filed to conduct business in the State of Florida:

176565

Document Number

December 19, 1953

Date Filed

Please identify the Firm's category with the Florida Department of Business Professional Regulation (DBPR), DBPR license number, and date licensed by DBPR:

Professional Engineers

Category

21

License No.

May 10, 1977

Date Licensed

Please indicate the type of entity form of the Firm (if other, please describe):

Individual Partnership Corporation LLC LLP Other _____

Please identify the Firm's primary business: Civil, Transportation, Structural Engineering, Survey & Mapping

Please identify the number of continuous years your Firm has performed its primary business: 103 Years

Please list all professional licenses and certifications held by the Firm, its Qualifier/Principal, and any Key Staff, including any active certifications of small, minority, or disadvantaged business enterprise, and the name of the entity that issued the license or certification:

License/Certification Type	Name of Entity Issuing License or Certification	License No.	License Issuance Date
Professional Engineer	State of Florida	PE 88735 - Timothy Rankin	12/21/2019
Professional Engineer	State of Florida	PE 70246 - Robert Walker	8/31/2009
Professional Engineer	State of Florida	PE 66298 - Juan Cintron	5/31/2007

See additional information on the following page

Please identify the name, license number, and issuance date of any prior companies that pertain to your Firm:

License/Certification Type	Name of Entity Issuing License or Certification	License No.	License Issuance Date
N/A			

Please identify all individuals authorized to sign for the entity, their title, and the threshold/level of their signing authority:

Authorized Signor's Name	Title	Signing Authority Threshold (All, Cost up to \$X-Amount, No Cost, Other)
Robert M. Walker, PE	Sr. VP	\$250,000.00
Timothy J. Rankin	P. M.	\$ 20,00000

Please identify the total number of Firm employees, managerial/administrative employees.

Total No. of Employees	102
Total No. of Managerial/Administrative Employees	19

INSURANCE INFORMATION

Please provide the following information about the Firm's insurance company:

<u>Wallace Welch & Willingham, Inc.</u>	<u>John Hammond</u>
Insurance Carrier Name	Insurance Carrier Contact Person
300 First Avenue South, 5th Floor	
St. Petersburg, Florida 33701	727.522.7777
Insurance Carrier Address	Telephone No.
	certificates@w3ins.com
	Email

Request for Qualifications #2022-05
Statement of Professional Continuing Professional Engineering Services
Town of Kenneth City

License/Certification Type	Name of Entity Issuing License or Certification	License No.	License Issuance Date
Professional Engineer	State of Florida	PE 64229 – Gerardo Traverso	3/21/2006
Professional Engineer	State of Florida	PE 83488 – Jonathan Langston	7/20/2017
Professional Engineer	State of Florida	PE 84620 – Jeremy Lunsford	2/13/2018
Professional Engineer	State of Florida	PE 89951 – Nathan Klenke	9/1/2020
Professional Survey & Mapping	State of Florida	LS 6361 – Michael Curley	8/6/2002
Professional Survey & Mapping	State of Florida	LS 7443 – Trevor Hatch	11/1/2022
Professional Survey & Mapping	State of Florida	LS 5137 – Grant Raudenbush	7/21/1992

Has the Firm filed any insurance claims in the last five (5) years? No Yes If yes, please identify the type of claim and the amount paid out under the claim: Please see report on the following pages.

FIRM OWNERSHIP

Please identify all Firm owners or partners, their title, and percent of ownership:

Owner/Partner Name	Title	Ownership (%)
William D. Kent	President	44%
Lewis D. Kent	Vice President	38%

Please identify whether any of the owners/partners identified above are owners/partners in another entity:

No Yes If yes, please identify the name of the owner/partner, the other entity's name, and percent of ownership held by the stated owner/partner:

Owner/Partner Name	Other Entity Name	Ownership (%)

RECENT CONTRACTS

Please identify the five (5) most recent contracts in which your Firm has provided services to other public entities:

Public Entity Name	Contact Person	Telephone No.	Email Address	Date Awarded
Town of Indian Shores	Bonnie Dhonau	727.595.4020	bdhonau@myindianshores.com	8/9/2022
Pinellas County Survey	Jared Phillips	727.464.8998	jrphillips@co.pinellas.fl.us	4/12/2022
City of Gulfport	Kendrix Anderson	727.893.1083	kanderson@mygulfport.us	11/17/2020
City of Arcadia	Steve Underwood	863.494.4334	sunderwood@arcadia-fl.gov	11/3/2020
City of Largo	Barry Westmark	727.587.6713 ext: 4433	bwestmar@largo.com	7/18/2019

By signing below, Respondent certifies that the information contained herein is complete and accurate to the best of Respondent's knowledge.

Firm: George F. Young, Inc.

Authorized Signature: 

Date: November 18, 2022

Print or Type Name: Robert M. Walker

Title: Sr. Vice President



**CUSTOMER LOSS REPORT
ACCOUNT SUMMARY**

Run Date 11/16/2022

As Of: 11/04/2022

Current Policy Period 04/01/2022 - 04/01/2023

Account	Service Information					Agency
GEORGE F. YOUNG OF FL, INC. 299 DR MARTIN LUTHER KING JR S ST PETERSBURG FL 33701-3 12	Account No 3009281745	CAM Program	Branch Office Florida	Branch Code 770	Phone No	WALLACE WELCH & WILLINGHAM INC 300 FIRST AVE SOUTH PO BOX 33020 (33733) SAINT PETERSBURG FL 33701

Policy Premium Summary			Policy Loss Summary					
Product Group	Policy Number	Effective Date	Number Of Claims	Paid Losses	Reserve	Net Incurred	Deductible	Gross Incurred
Auto	6046046064	04/01/2022	1	439		439		439
Auto	6046046064	04/01/2021	3	845		950		950
Auto	6046046064	04/01/2020	6	1,010,247		1,010,619		1,010,619
Auto	6046046064	04/01/2019	8	68,940		69,160		69,160
Auto	6046046064	04/01/2018	11	3,079		3,360	-3,433	6,793
Auto	6046046064	04/01/2017	6	5,376		5,411		5,411
Package	6046046078	04/01/2022	1					
Package	6046046078	04/01/2021	0					
Package	6046046078	04/01/2020	0					
Package	6046046078	04/01/2019	1					
Package	6046046078	04/01/2018	2	1,719		1,719		1,719
Package	6046046078	04/01/2017	2	20,500		20,574		20,574



**CUSTOMER LOSS REPORT
ACCOUNT SUMMARY**

Run Date 11/16/2022

As Of: 11/04/2022

Current Policy Period 04/01/2022 - 04/01/2023

Account	Service Information					Agency
GEORGE F. YOUNG OF FL, INC. 299 DR MARTIN LUTHER KING JR S ST PETERSBURG FL 33701-3 12	Account No 3009281745	CAM Program	Branch Office Florida	Branch Code 770	Phone No	WALLACE WELCH & WILLINGHAM INC 300 FIRST AVE SOUTH PO BOX 33020 (33733) SAINT PETERSBURG FL 33701

Policy Premium Summary			Policy Loss Summary					
Product Group	Policy Number	Effective Date	Number Of Claims	Paid Losses	Reserve	Net Incurred	Deductible	Gross Incurred
Package	6046046081	04/01/2022	0					
Package	6046046081	04/01/2021	0					
Package	6046046081	04/01/2020	0					
Package	6046046081	04/01/2019	0					
Package	6046046081	04/01/2018	0					
Package	6046046081	04/01/2017	0					
Umbrella	6046241064	04/01/2022	0					
Umbrella	6046241064	04/01/2021	0					
Umbrella	6046241064	04/01/2020	0					
Umbrella	6046241064	04/01/2019	0					
Umbrella	6046241064	04/01/2018	0					
Umbrella	6046241064	04/01/2017	0					



**CUSTOMER LOSS REPORT
ACCOUNT SUMMARY**

Run Date 11/16/2022

As Of: 11/04/2022

Current Policy Period 04/01/2022 - 04/01/2023

Account	Service Information					Agency
GEORGE F. YOUNG OF FL, INC. 299 DR MARTIN LUTHER KING JR S ST PETERSBURG FL 33701-3 12	Account No 3009281745	CAM Program	Branch Office Florida	Branch Code 770	Phone No	WALLACE WELCH & WILLINGHAM INC 300 FIRST AVE SOUTH PO BOX 33020 (33733) SAINT PETERSBURG FL 33701

Policy Premium Summary			Policy Loss Summary					
Product Group	Policy Number	Effective Date	Number Of Claims	Paid Losses	Reserve	Net Incurred	Deductible	Gross Incurred
Work Comp	6046241226	04/01/2022	2					
Work Comp	6046241226	04/01/2021	1					
Work Comp	6046241226	04/01/2020	6			184	-2,303	2,487
Work Comp	6046241226	04/01/2019	5	22,283		23,132	-5,790	28,922
Work Comp	6046241226	04/01/2018	12	17,157		30,155	-10,760	40,915
Work Comp	6046241226	04/01/2017	2	4,324		4,449	-2,841	7,290
Monoline Inland Marine	6080546242	04/01/2022	0					
Monoline Inland Marine	6080546242	04/01/2021	1	19,084		19,084	-500	19,584
Monoline Inland Marine	6080546242	04/01/2020	0					
Account Totals			70	1,173,992		1,189,234	-25,627	1,214,862

FORM 4A
CERTIFICATE OF AUTHORITY
(Corporation/Partnership)

I HEREBY CERTIFY that a meeting of the [circle one] Board of Directors/ Partners of _____
George F. Young, Inc.

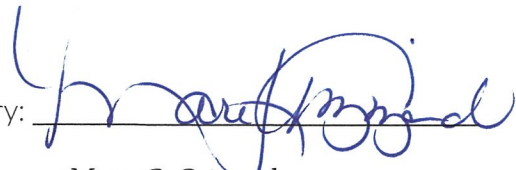
_____ a business existing under the laws of the State of Florida,


(the "Entity") held on Tuesday, June 14, 2022, the following resolution was duly
passed and adopted:

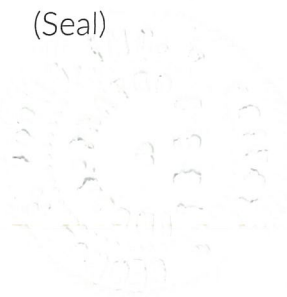
"RESOLVED, that, Robert M. Walker, as _____
Sr. Vice President of the Entity, be and is hereby authorized to
execute this Proposal dated November 16, 2022, on
behalf of the Entity and submit this Proposal to the Town of Kenneth
City, and this Entity and the execution of this Certificate of Authority,
attested to by the Secretary of the Corporation, and with the Entity's
Seal affixed, will be the official act and deed of this Entity."

I FURTHER CERTIFY that said resolution is now in full force and effect.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the
Entity this 16th day of November, 2022.

Secretary: 
Print Name: Mary C. Grizzard

President: 
Print Name: William D. Kent



FORM 4B
CERTIFICATE OF AUTHORITY
(Individual)

I, Not Applicable ("Affiant") being first duly sworn, deposes and says:

1. I am the Sr. Vice President/Officer
[Select and print as applicable: Owner/Partner/Officer/Representative/Agent] of: _____
George F. Young, Inc. doing
business as George F. Young, Inc., the
Contractor that has submitted the attached Proposal.
2. I am fully informed respecting the preparation and contents of the attached Proposal and all of the pertinent circumstances respecting such Proposal.
3. I am authorized to execute the Proposal dated November 18, 2022 and submit this Proposal to the Town of Kenneth City, and the execution of this Certificate of Authority, attested to by a Notary Public, will be the official act and deed of this attestation.

Signed, sealed and delivered by:

Print Name: _____ Title: _____

ACKNOWLEDGMENT

State of Florida
County of _____

The foregoing instrument was acknowledged before me by means of _____ physical presence or ___ online notarization, this _____ day of _____, 20____, by _____ (name of person) as _____ (type of authority) for _____ (name of party on behalf of whom instrument is executed).

Notary Public (Print, Stamp, or Type as Commissioned)

_____ Personally known to me; or
_____ Produced identification (Type of Identification: _____)
_____ Did take an oath; or
_____ Did not take an oath

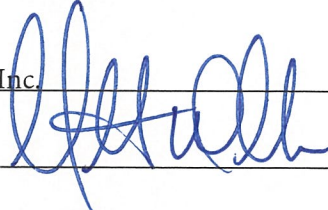
FORM 5
ACKNOWLEDGEMENT OF ADDENDA

I HEREBY ACKNOWLEDGE that I have received all of the following addenda and am informed of the contents thereof:

Addendum Numbers Received:
(Check the box next to each addendum received)

<input checked="" type="checkbox"/> <u>Not Applicable</u> Addendum 1	<input type="checkbox"/> Addendum 6
<input type="checkbox"/> Addendum 2	<input type="checkbox"/> Addendum 7
<input type="checkbox"/> Addendum 3	<input type="checkbox"/> Addendum 8
<input type="checkbox"/> Addendum 4	<input type="checkbox"/> Addendum 9
<input type="checkbox"/> Addendum 5	<input type="checkbox"/> Addendum 10

Firm: George F. Young, Inc.

Authorized Signature:  Date: November 18, 2022

Print or Type Name: R. Matthew Walker Title: Sr. Vice President

FORM 6
SINGLE EXECUTION AFFIDAVITS

THIS FORM COMBINES SEVERAL AFFIDAVIT STATEMENTS TO BE SWORN TO BY THE RESPONDENT OR BIDDER AND NOTARIZED BELOW. IN THE EVENT THE RESPONDENT OR BIDDER CANNOT SWEAR TO ANY OF THESE AFFIDAVIT STATEMENTS, THE RESPONDENT OR BIDDER IS DEEMED TO BE NON-RESPONSIBLE AND IS NOT ELIGIBLE TO SUBMIT A PROPOSAL/BID.

THESE SINGLE EXECUTION AFFIDAVITS ARE STATEMENTS MADE ON BEHALF OF:

George F. Young, Inc. By: R. Matthew Walker, Sr. Vice President
NAME OF PROPOSING OR BIDDING ENTITY INDIVIDUAL'S NAME AND TITLE

59-0711570 Date: November 18, 2022
FEIN OF PROPOSING OR BIDDING ENTITY

Americans with Disabilities Act Compliance Affidavit

The above named firm, corporation or organization is in compliance with and agrees to continue to comply with, and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

- The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 12101-12213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.
- The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
- The Rehabilitation Act of 1973, 29 USC Section 794;
- The Federal Transit Act, as amended 49 USC Section 1612;
- The Fair Housing Act as amended 42 USC Section 3601-3631.

RMW

Respondent Initials

Public Entity Crimes Affidavit

I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or

political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.

I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.

I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, directors, executives, and partners, shareholders, employees, members, and agents who are active in management of an entity.

Based on information and belief, the statement, which I have marked below, is true in relations to the entity submitting this sworn statement.

(INDICATE WHICH STATEMENT APPLIES.)

Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with ad convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors,

executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.

The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted Consultant list (attach a copy of the final order).

I understand that the submission of this form to the contracting officer for the public entity identified in paragraph 1 above is for that public entity only and that this form is valid through December 31 of the calendar year in which it is filed. I also understand that I am required to inform the public entity prior to entering into a contract in excess of the threshold amount provided in Section 287.017, Florida Statutes for category two of any change in the information contained in this form.

RMW

Respondent Initials

No Conflict of Interest or Contingent Fee/Anti-Kickback/Code of Ethics Affidavit

Respondent warrants that neither it nor any principal, employee, agent, representative nor family member has paid, promised to pay, or will pay any fee or consideration that is contingent on the award or execution of a contract arising out of this solicitation. Respondent also warrants that neither it nor any principal, employee, agent, representative nor family member has procured or attempted to procure this contract in violation of any of the provisions of Florida law. Further, Respondent acknowledges that any violation of this warranty will result in the termination of the contract and forfeiture of funds paid or to be paid to the Respondent should the Respondent be selected for the performance of this contract.

RMW

Respondent Initials

Business Entity Affidavit

Respondent hereby recognizes and certifies that no elected official, board member, or employee of the Town of Kenneth City ("Town") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Town employee, nor any elected or appointed officer

(including Town board members) of the Town, nor any spouse, parent or child of such employee or elected or appointed officer of the Town, may be a partner, officer, director or proprietor of Respondent or Consultant, and further, that no such Town employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Consultant or Respondent. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Respondent. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Town. Further, Respondent recognizes that with respect to this transaction or bid, if any Respondent violates or is a party to a violation the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Respondent may be disqualified from furnishing the goods or services for which the bid or proposal is submitted and may be further disqualified from submitting any future bids or proposals for goods or services to the Town.

RMW

Respondent Initials

Non-Collusion/Anti-Collusion Affidavit

1. Respondent/Bidder has personal knowledge of the matters set forth in its Proposal/Bid and is fully informed respecting the preparation and contents of the attached Proposal/Bid and all pertinent circumstances respecting the Proposal/Bid;
2. The Proposal/Bid is genuine and is not a collusive or sham Proposal/Bid; and
3. Neither the Respondent/Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including Affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Respondent/Bidder, firm, or person to submit a collusive or sham Proposal/Bid, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Respondent/Bidder, firm, or person to fix the price or prices in the attached Proposal/Bid or of any other Respondent/Bidder, or to fix any overhead, profit, or cost element of the Proposal/Bid price or the Proposal/Bid price of any other Respondent/Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against Kenneth City or any person interested in the proposed Contract.

RMW

Respondent Initials

Scrutinized Companies

1. Respondent certifies that it and its subcontractors are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the Town may immediately terminate the Agreement that may result from this RFQ at its sole option if the Respondent or its subcontractors are found to have submitted a false certification; or if the Respondent, or its

subcontractors are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

2. If the Agreement that may result from this RFQ is for more than one million dollars, the Respondent certifies that it and its subcontractors are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. pursuant to Section 287.135, F.S., the Town may immediately terminate the Agreement that may result from this RFQ at its sole option if the Respondent, its affiliates, or its subcontractors are found to have submitted a false certification; or if the Respondent, its affiliates, or its subcontractors are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
3. The Respondent agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under the Agreement that may result from this RFQ. As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.



Respondent Initials

Acknowledgment, Warranty, and Acceptance

1. Consultant warrants that it is willing, able to, and will comply with all applicable federal, state, county, and local laws, rules and regulations.
2. Consultant warrants that it has read, understands, and is willing to and will comply with all of the requirements of the solicitation and any and all addenda issued pursuant thereto.
3. Consultant warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the Town Manager.
4. Consultant warrants that all information provided by it in connection with this proposal is true and accurate.
5. I hereby propose to furnish the services specified in the RFQ. I agree that my Proposal will remain firm for a period of 365 days in order to allow the Town adequate time to evaluate the Statements of Qualifications.
6. I certify that all information contained in this Proposal is truthful to the best of my knowledge and belief. I further certify that I am duly authorized to submit this Statement of Qualification on behalf of the firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.
7. I understand that a person or affiliate who has been placed on the convicted Consultant list following a conviction for public entity crimes may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to public entity, may not be awarded or perform work as a contractor, supplier, sub-contractor, or consultant under a contract with a public entity, and may not transact business with any public entity in excess of the threshold amount provided in Sec. 287.017, for CATEGORY TWO for a period of 36 months from the date of being placed on the convicted Consultant list.

WJK

Respondent Initials

Ownership Disclosure Affidavit

1. If the contract or business transaction is with a corporation or company, the full legal name and business address shall be provided for each officer, director, member and manager and each stockholder or member who holds directly or indirectly five percent (5%) or more of the corporation's or company's stock or shares. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows (attach additional sheet, if necessary):

Name	Address	Ownership (%)
William D. Kent	299 Dr. Martin Luther King St. N. St. Petersburg, Florida 33701	44%
Lewis D. Kent	299 Dr. Martin Luther King St. N. St. Petersburg, Florida 33701	38%

2. The full legal names and business address of any other individual (other than subcontractors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Town are (Post Office addresses are not acceptable), as follows (attach additional sheet, if necessary):

Name	Address
N/A	

--	--

RMW

Respondent Initials

Truth in Negotiation Certificate

The Consultant hereby certifies, covenants, and warrants that wage rates and other factual unit costs supporting the compensation for projects and services that may be offered pursuant to this Request for Proposals and the Agreement related thereto will be accurate, complete, and current at the time of contracting. The Consultant further agrees that the price provided under separate, project specific agreements and any additions thereto shall be adjusted to exclude any significant sums by which the Town determines the agreement price was increased due to inaccurate, incomplete, or non-current wage rates and other factual unit costs. All such agreement adjustments shall be made within one (1) year following the end of each corresponding agreement. For purpose of this certificate, the end of the agreement shall be deemed to be the date of the final billing or acceptance of the work by the Town, whichever is later. The undersigned firm is furnishing this Truth in Negotiation Certificate pursuant to Section 287.055(5)(a), Florida Statutes for the undersigned firm to receive an agreement for professional services with Kenneth City, Florida.

RMW

Respondent Initials

Prohibition on Contingent Fees

The Consultant warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the Consultant to solicit or secure this Request for Proposals and the Agreement related thereto and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the Consultant any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this agreement. The undersigned Consultant is furnishing this statement pursuant to Section 287.055(6)(a), Florida Statutes for the undersigned firm to receive an agreement for professional services with Kenneth City, Florida. Consultant understands that for the breach or violation of this provision, the Town shall have the right to terminate the resulting agreement without liability and, at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift, or consideration. The provisions of this statement shall be incorporated in the resulting agreement, if awarded, as though fully stated therein.

BMW

Respondent Initials

Sworn Signature of Proposing Entity Representative and Notarization
for all above Affidavits follows on the next page.

In the presence of:

Witness #1 Print Name: Erik Anderson

Witness #2 Print Name: Mary Grizzard

Signed, sealed and delivered by:

Print Name: R. Matthew Walker

Title: Sr. Vice President

Firm: George F. Young, Inc.

ACKNOWLEDGMENT

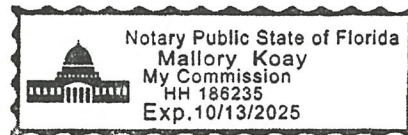
State of Florida
County of Pinellas

The foregoing instrument was acknowledged before me by means of X physical presence or online notarization, this 18 day of November, 2022, by R. Matthew Walker (name of person) as Sr. Vice President (type of authority) for George F Young Inc (name of party on behalf of whom instrument is executed).

[Signature]

Notary Public (Print, Stamp, or Type as Commissioned)

- Personally known to me; or
- Produced identification (Type of Identification: _____)
- Did take an oath; or
- Did not take an oath



FORM 7

CERTIFICATION FOR DISCLOSURE OF LOBBYING ACTIVITIES ON FEDERAL-AID
CONTRACTS (Compliance with 49 CFR, Section 20.100 (b))

The prospective participant certifies, by signing this certification, that to the best of his or her knowledge and belief:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
5. The Contractor described below certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. § 3801 *et seq.*, apply to this certification and disclosure, if any.

Firm: George F. Young, Inc.

Authorized Signature: 

Date: November 18, 2022

Print or Type Name: R. Matthew Walker

Title: Sr. Vice President

FORM 8
DISPUTE DISCLOSURE

Answer the following questions by placing an "X" after "Yes" or "No". If you answer "Yes" to any of the questions, please explain in the space provided, or on a separate sheet attached to this form.

1. Has your firm or any of its officers, received a reprimand of any nature or been suspended by the Department of Professional Regulations or any other regulatory agency or professional associations within the last five (5) years?

YES _____ NO X _____

2. Has your firm, or any member of your firm, been declared in default, terminated or removed from a contract or job related to the services your firm provides in the regular course of business within the last five (5) years?

YES _____ NO X _____

3. Has your firm had against it or filed any requests for equitable adjustment, contract claims, Bid protests, or litigation in the past five (5) years that is related to the services your firm provides in the regular course of business?

YES _____ NO X _____

If yes, state the nature of the request for equitable adjustment, contract claim, protest, litigation, and/or regulatory action, and state a brief description of the case, the outcome or status of the suit, the monetary amounts of extended contract time involved, and the court or agency before which the action was instituted, the applicable case or file number, and the status or disposition for such reported action. Described all litigation (include the court and location) of any kind involving Consultant or any Key Staff members within the last five (5) years.

I hereby certify that all statements made are true and agree and understand that any misstatement or misrepresentation or falsification of facts shall be cause for forfeiture of rights for further consideration of this Proposal for Kenneth City, Florida.

Firm: George F. Young, Inc.

Authorized Signature: _____

Date: November 18, 2022

Print or Type Name: R. Matthew Walker

Title: Sr. Vice President

FORM 9
KEY STAFF & PROPOSED SUBCONTRACTORS

KEY STAFF

Please complete the following chart with the Firm's proposed Key Staff. If additional space is required, please copy/duplicate this page and attach to this Form. Additional space: No
 Yes

Name	Title	Years of Experience	Years with Firm	Licenses/Certifications
Timothy J. Rankin, PE	Project Manager	9	8	State of Florida PE 88735
Robert M. Walker, PE	Sr. VP	20	4	State of Florida PE 70246
Juan Carlos Cintron, PE	Project Engineer	14	6	State of Florida PE 66298
Gerardo Traverso, PE, PMP	Traffic Engineer	27	2	State of Florida PE 64229
Jonathan Langston, PE	Traffic Engineer	9	1	State of Florida PE 83488
Jeremy Lunsford, PE	Structural Engineer	12	1	State of Florida PE 84620
Nathan Klenke, PE	Structural Engineer	6	1	State of Florida PE 89951
Michael Curley, PSM	Project Surveyor	38	38	State of Florida LS 6361
Trevor Hatch, PSM	Project Surveyor	17	1	State of Florida LS 7443
Grant Raudenbush, PSM, GIS	GIS Manager	38	8	State of Florida LS 5137

Please explain the Firm's ability and resources to substitute personnel with equal or higher qualifications than the Key Staff they will substitute for where substitute is required due to attrition, turnover, or a specific request by the Town:

George F. Young, Inc. has additional staff available in our corporate St. Petersburg office for easy

substitution if necessary. We also have additional available staff in our Lakewood Ranch, Tampa, Gainesville

and Lake Wales offices.

Please identify each Key Staff member's engagement commitments that will exist concurrently with the Town's Services:

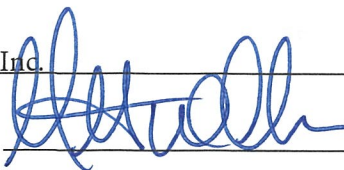
Key Staff Name	Area of Responsibility	Client	Commitment (Hours/week)	Period of Engagement
On the following page is a list of projects for Key Staff for each GFY service line.				

PROPOSED SUBCONTRACTORS

The undersigned Respondent hereby designates, as follows, all major subcontractors whom they propose to utilize for the major areas of work for the services. The bidder is further notified that all subcontractors shall be properly licensed, bondable, and shall be required to furnish the Town with a Certificate of Insurance in accordance with the contract general conditions. Failure to furnish this information shall be grounds for rejection of the bidder's proposal. (If no subcontractors are proposed, state "None" on first line below.)

Subcontractor Name & Address	Scope of Work	License Number
None		

Firm: George F. Young, Inc.

Authorized Signature:  Date: November 18, 2022

Print or Type Name: R. Matthew Walker Title: Sr. Vice President

Request for Qualifications #2022-05
Statement of Professional Continuing Professional Engineering Services
Town of Kenneth City

Key Staff Member's engagement commitments that will exist concurrently with the Town's Services

Key Staff Name	Area of Responsibility	Client	Commitment (Hours/Week)	Period of Engagement
Timothy Rankin, PE	Project Manager	Stock Development	No set commitment, schedule as necessary for project completion, approximately 30 hours per week currently	First Quarter 2023
Timothy Rankin, PE	Project Manager	Jabil		December 2022
Timothy Rankin, PE	Project Manager	Camden Living		Second Quarter 2023
Robert M. Walker, PE	Civil/Stormwater Engineer	Belpointe	No set commitment, schedule as necessary for project completion, approximately 12 hours per week currently	First Quarter 2023
Robert M. Walker, PE	Civil/Stormwater Engineer	Burns Engineering		First Quarter 2023
Gerardo Traverso, PE, PMP	Traffic Engineer	City of Arcadia	No set commitment, schedule as necessary for project completion, approximately 20 hours per week currently	Ongoing
Gerardo Traverso, PE, PMP	Traffic Engineer	City of Anna Maria		Ongoing
Jeremy Lunsford, PE	Structural Engineer	Jones Architecture	No set commitment, schedule as necessary for project completion, approximately 24 hours per week currently	First Quarter 2023
Jeremy Lunsford, PE	Structural Engineer	Behar Peteranecz Arch.		First Quarter 2023
Michael Curley, PSM	Project Surveyor		No set commitment, schedule as necessary for project completion, approximately 18 hours per week currently	December 2022
Michael Curley, PSM	Project Surveyor			Ongoing
Grant Raudenbush, PSM, GISP	GIS		No set commitment, schedule as necessary for project completion, approximately 30 hours per week currently	October 2023
Grant Raudenbush, PSM, GISP	GIS			October 2023

FORM 10

REFERENCES

REFERENCE #1

Public Entity Name: Town of Indian Shores

Reference Contact Person/Title/Department: Bonnie Dhonau, Town Administrator

Contact Number & Email 727.595.4020 bdhonau@myindiashores.com

Public Entity Size/Number of Residents/Square Mileage: 1,468 Residents .33 Square Miles

Event(s) Completed (include Name of Project/Event, Date of Event Start/Completion,

Details on Size/Scope of Work/Complexity) Each of the projects are through a Continuing Services Contract

Site Plan Review - This is an ongoing task order to review plans and calculations submitted to the Town's building department for permit. 10/31/2022 - Ongoing

SWFWMD - This was a SWFWMD stormwater facility inspection and certification. 10/10/2022 - 10/31/2022

MS4 Permitting with FDEP - We are currently working on a presentation to the town council and the towns facility staff on erosion control and best management practices. This is a requirement of the MS4 permitting. 10/31 - Ongoing

Is the Contract still Active? Yes X No _____

REFERENCE #2

Public Entity Name: City of Largo

Reference Contact Person/Title/Department: Barry D. Westmark, PE, Senior Engineer

Contact Number & Email 727.587.6713 ext. 4433 bwestmar@largo.com

Public Entity Size/Number of Residents/Square Mileage: 82,394 Residents 19.59 Square Miles

Event(s) Completed (include Name of Project/Event, Date of Event Start/Completion,

Details on Size/Scope of Work/Complexity) Each of the projects are through a Continuing Services Contract

Bus Stop ADA Assessment - Assess ADA compliance of 21 bus stops. 3/31/22 - Ongoing

Whitsell Park - Provided boundary survey services if Whitsell Park. 4/1/2022 - 5/10/2022

Northwest 20 Street - The project consisted of approximately 2,325 feet of pavement, pedestrian, bicycle, sidewalk, stormwater infrastructure, and water quality improvements to 20th Street NW between West Bay Drive and Ezelle Avenue in Largo, Florida. 11/28/2021 - Ongoing

Is the Contract still Active? Yes X No

REFERENCE #3

Public Entity Name: City of Arcadia

Reference Contact Person/Title/Department: Steve Underwood, Public Works Director

Contact Number & Email 863.494.4334 sunderwood@arcadia-fl.gov

Public Entity Size/Number of Residents/Square Mileage: 7,527 Residents 4.43 Square Miles

Event(s) Completed (include Name of Project/Event, Date of Event Start/Completion,

Details on Size/Scope of Work/Complexity) Each of the projects are through a Continuing Services Contract.

Road Assets Conversion, Collection and Application -The project consisted of completing a Citywide Assessment of all the road pavement condition to prepare a Pavement Management Program for the repair and preservation of all city roads. 4/1/2021 - 6/25/2021

Twelfth Avenue Paving Project - The project consisted of converting a two-lane rural dirt road to an asphalt paved road including geotechnical investigations, stormwater and environmental analysis and design, utility relocations and upgrading, as well as analyzing and designing two intersections along the newly constructed 12th Avenue. 2/23/2020 - 4/5/2021

Airport SWPP Plan - Because the City was fined by FDEP for lack of Stormwater Pollution Prevention Plan (SWPP) GFY completed a review and assessment of all airport operations and ended up preparing an entirely new SWPPP for the airport. 2/15/2021 - 9/8/2021

Is the Contract still Active? Yes X No _____

FORM 11
E-VERIFY AFFIDAVIT

In accordance with Section 448.095, Florida Statutes, Kenneth City, Florida requires all contractors doing business with the Town to register with and use the E-Verify system to verify the work authorization status of all newly hired employees. The County will not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

The respondent Firm must provide of its proof of enrollment in E-Verify. For instructions on how to provide proof of the Firm's participation/enrollment in E-Verify, please visit: <https://www.e-verify.gov/faq/how-do-i-provide-proof-of-my-participationenrollment-in-e-verify>

By submitting a response to this RFQ and signing below, the respondent Firm acknowledges that it has read Section 448.095, Florida Statutes and will comply with the E-Verify requirements imposed by it, including but not limited to obtaining E-Verify affidavits from subcontractors.

Check here to confirm proof of enrollment in E-Verify has been submitted as part of the response.

Signed, sealed and delivered by:

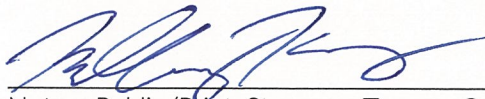
 _____ Print Name: R. Matthew Walker

Title: Sr. Vice President Firm: George F. Young, Inc.

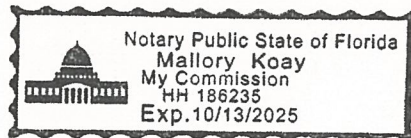
ACKNOWLEDGMENT

State of Florida
County of Pinellas

The foregoing instrument was acknowledged before me by means of X physical presence or ___ online notarization, this 18 day of November, 2022, by R. Matthew Walker (name of person) as Sr Vice President (type of authority) for George F Young Inc. (name of party on behalf of whom instrument is executed).

 _____
Notary Public (Print, Stamp, or Type as Commissioned)

- Personally known to me; or
- ____ Produced identification (Type of Identification: _____)
- ____ Did take an oath; or
- ____ Did not take an oath

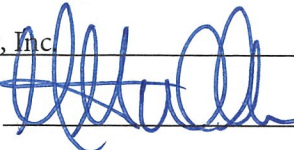


FORM 12
IRS FORM W-9

Please visit the following link for information about IRS Form W-9:
<https://www.irs.gov/forms-pubs/about-form-w-9>

Please complete and submit with the proposal IRS Form W-9, which may be found online by visiting:
<https://www.irs.gov/pub/irs-pdf/fw9.pdf>

Check here to confirm IRS Form W-9 has been submitted as part of the response.

Firm: George F. Young, Inc
Authorized Signature:  Date: November 18, 2022
Print or Type Name: R. Matthew Walker Title: Sr. Vice President

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
George F. Young, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
299 Dr. Martin Luther King, Jr. Street North

6 City, state, and ZIP code
St. Petersburg, Florida

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

				-						
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or

Employer identification number

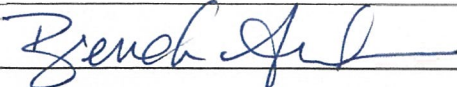
5	9	-	0	7	1	1	5	7	0
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Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ 

Date ▶ **October 12, 2022**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

FORM 14
BID SECURITY/BID BOND

INTENTIONALLY OMITTED. BID BOND WAIVED.

FORM 15
PERFORMANCE BOND REQUIREMENT WAIVED BY TOWN MANAGER.

INTENTIONALLY OMITTED.

FORM 16

**SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a),
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC
OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the TOWN OF KENNETH CITY, FLORIDA

by: Robert M. Walker, Sr. Vice President

(print individual's name and title)

for: George F. Young, Inc.

(print name of entity submitting sworn statement)

whose business address is: 299 Dr. MLK, Jr. Street North, St. Petersburg, Florida 33701

and (if applicable) its Federal Employer Identification Number (FEIN) is: 59-0711570

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____)

2. I understand that a “public entity crime” as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1) (b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
- A predecessor or successor of a person convicted of a public entity crime; or
 - An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public

entity. The term "person" includes those officers, directors, executives, and partners. Shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).

- Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with ad convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida , Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.


Signature

Sworn to and subscribed before me this 18 day November, 2022.

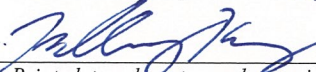
Personally known

OR

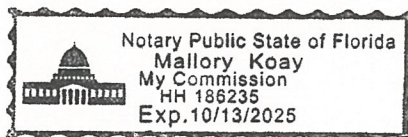
Produced identification

Type of identification

Notary Public – State of Florida My
commission expires: 10/13/2025



Printed, typed or stamped commissioned name of notary
public



FORM 17

AMERICANS WITH DISABILITIES ACT DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the TOWN OF KENNETH CITY, FLORIDA

by: Robert M. Walker, Sr. Vice President (print individual's name and title)

for: George F. Young, Inc. (print name of entity submitting sworn statement)

whose business address is: 299 Dr. MLK, Jr. Street North, St. Petersburg, Florida 33701

and (if applicable) its Federal Employer Identification Number (FEIN) is: 59-0711570 (If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement:)

I, being duly first sworn state:

That the above-named firm, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any subcontractor, or third-party contractor under this project complies with all applicable requirements of the following laws, including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction:

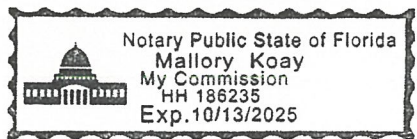
The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 12101-12213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions; The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes; The Rehabilitation Act of 1973, 29 USC Section 794; The Federal Transit Act, as amended 49 USC Section 1612; and The Fair Housing Act as amended 42 USC Section 3601-3631.

Signature

Sworn to and subscribed before me this 18 day November, 2022.

Personally known OR Produced identification Type of identification

Notary Public - State of Florida My commission expires: 10/13/2025 Printed, typed or stamped commissioned name of notary public



**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 13 CFR Part 145. The regulations were published as Part VII of the May 26, 1988 *Federal Register* (pages 19160-19211). Copies of the regulations are available from local offices of the U.S. Small Business Administration.

- (1) The prospective primary participant certifies to the best of its knowledge and belief that it and its principals:
- (a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective primary participant shall attach an explanation to this Statement of Qualifications.

Business Name: George F. Young, Inc.

Date: November 18, 2022

By: 

Signature of Authorized Representative

Robert M. Walker, Sr. Vice President

Name and Title of Authorized Representative